



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS**

Award Contract Grant

Requested Board Meeting Date: 02/21/2023

or Procurement Director Award:

** = Mandatory, information must be provided*

***Contractor/Vendor Name/Grantor (DBA):**

BiblioCommons, Inc.

***Project Title/Description:**

BiblioCommons

***Purpose:**

Amendment: Master Agreement No. MA-PO-19-017, Amendment No. 07. This Amendment incorporates the "Patron Measurement and Engagement" service into this Agreement, increases the annual award amount by \$35,000.00 from \$270,000.00 to \$305,000.00 for a cumulative not-to-exceed contract amount of \$1,013,000.00, and appends the contract with the Forced Labor of Ethnic Uyghurs language pursuant to A.R.S. § 35-394.

Administering Department: Library District

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.050, Sole source procurement, on 04/05/2019, the Procurement Director approved an award of contract for an initial term effective April 28, 2019 to April 27, 2020 in the annual award amount of \$229,000.00 with four (4) one-year renewal options.

Effective 10/01/2019, the Procurement Officer processed Amendment No. 01, which deleted Schedule "A-2" in its entirety and replaced it with a revised Schedule "A-2".

Effective 04/28/2020, the Procurement Officer processed Amendment No. 02, which extended the termination date to 04/27/2021 and added the annual award amount of \$229,000.00 for a cumulative not-to-exceed contract amount of \$458,000.00. Three (3) renewal options remained.

Effective 06/10/2020, the Procurement Officer processed Amendment No. 03, which incorporated the Technology Integration Agreement dated 06/10/2020 into this Agreement.

On 03/25/2021, the Procurement Director approved Amendment No. 04, which incorporated Schedule "A-19" into this Agreement, extended the termination date to 04/27/2022, increased the annual award amount by \$21,000.00 from \$229,000.00 to \$250,000.00 and added the revised annual award amount of \$250,000.00 for a cumulative not-to-exceed contract amount of \$708,000.00. Two (2) renewal options remained.

On 10/19/2021, the Procurement Director approved Amendment No. 05, which incorporated the "BiblioCloudRecords - Hoopla" service into this Agreement.

On 04/19/2022, the Board of Supervisors approved Amendment No. 06, which incorporated the "BiblioEmail - Tier C" service into this Agreement, exercised the annual renewal option to extend the termination date to 04/27/2023, increased the annual award amount by \$20,000.00 from \$250,000.00 to \$270,000.00, and added the revised annual award amount of \$270,000.00 for a cumulative not-to-exceed contract amount of \$978,000.00. One (1) renewal option remained.

The increase is required for the addition of website analytics which will allow the Pima County Public Library to monitor activity, better understand patron interest, make appropriate changes to meet the needs of the community, make dynamic changes to the website, and increase engagement with library services through the online platform.

PRCUID: 306060

Attachment: Master Agreement.

***Program Goals/Predicted Outcomes:**

Create a content management system that integrates fully with the Library's integrated library system to create a seamless experience between website content and the Library's online catalog.

To: COB 02-02-23^U
PAS: 3
VCS: 13

***Public Benefit:**

Give public ability to search and discover library resources, learn about available services and interact with online library.

***Metrics Available to Measure Performance:**

Library will monitor vendor's performance to assure quality and monitor staff and public satisfaction with system.

***Retroactive:**

No.

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
Expense Amount \$ _____* Revenue Amount: \$ _____

*Funding Source(s) required: _____

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? Yes No
If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 19-017
Amendment No.: 07 AMS Version No.: 13
Commencement Date: 02/21/2023 New Termination Date: N/A
Prior Contract No. (Synergen/CMS): N/A

Expense Revenue Increase Decrease

Amount This Amendment: \$ 35,000.00

Is there revenue included? Yes No If Yes \$ N/A

*Funding Source(s) required: Library District Ops

Funding from General Fund? Yes No If Yes \$ N/A % N/A

Grant/Amendment Information (for grants acceptance and awards)

Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Amendment Number: _____
Match Amount: \$ _____ Revenue Amount: \$ _____

*All Funding Source(s) required: _____

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

*Funding Source: _____

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Troy McMaster, Procurement Officer, Troy McMaster, Division Manager, Ana Wilber
Department: Procurement Director, Terri Spencer, Telephone: 520.724.8728
Department Director Signature: Michelle Simon Date:
Deputy County Administrator Signature: Date: 1 Feb 2023
County Administrator Signature: Date: 2/1/2023



MASTER AGREEMENT

PIMA COUNTY, ARIZONA

**THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES
CONTRACT EXECUTION**

Master Agreement No: 1900000000000000017

MA Version: 13

Page: 1 of 2

Description: BiblioCommons

I S S U E R	<p>Pima County Procurement Department 150 W. Congress St. 5th Fl Tucson AZ 85701</p> <p>Issued By: TROY MCMASTER Phone: 5207248728 Email: troy.mcmaster@pima.gov</p>
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T E R M S	<p>Initiation Date: 02-21-2023 Expiration Date: 04-27-2023</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <tr> <td style="padding: 2px;">NTE Amount:</td> <td style="padding: 2px;">\$1,013,000.00</td> </tr> <tr> <td style="padding: 2px;">Used Amount:</td> <td style="padding: 2px;">\$966,186.82</td> </tr> </table>	NTE Amount:	\$1,013,000.00	Used Amount:	\$966,186.82
NTE Amount:	\$1,013,000.00				
Used Amount:	\$966,186.82				

V E N D O R	<p>BiblioCommons Inc. 119 Spadina Ave. Suite 1000 Toronto ON M5V2L1</p>	<p>Contact: Erica Reynolds Phone: 647-436-6381 Email: erica@bibliocommons.com Terms: 0.00 % Days: 30</p>
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Shipping Method:	Vendor Method
Delivery Type:	
FOB:	FOB Dest, Freight Prepaid
Modification Reason	
<p>This Amendment No. 07 incorporates the "Patron Measurement and Engagement" service into this Agreement, increases the annual award amount by \$35,000.00 from \$270,000.00 to \$305,000.00 for a cumulative not-to-exceed contract amount of \$1,013,000.00, and adds the following Forced Labor of Ethnic Uyghurs language: "Pursuant to A.R.S. § 35-394, if Contractor engages in for-profit activity and has 10 or more employees, Contractor certifies it is not currently using, and agrees for the duration of this Contract to not use (1) the forced labor of ethnic Uyghurs in the People's Republic of China; (2) any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China; and (3) any contractors, subcontractors or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China. If Contractor becomes aware during the term of the Contract that the Company is not in compliance with A.R.S. § 35-394, Contractor must notify the County within five business days and provide a written certification to County regarding compliance within one hundred eighty days."</p> <p>Attachment: BiblioCommons Order # 00003060</p>	

This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All transactions and conduct are required to conform to these documents.



MASTER AGREEMENT DETAILS

Master Agreement No: 1900000000000000017

MA Version: 13

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Line	Description					
1	BiblioCore Discount 0.0000 %	UOM EA	Unit Price \$94,707.59	Stock Code	VPN	MPN
2	BiblioWeb Discount 0.0000 %	UOM EA	Unit Price \$92,229.31	Stock Code	VPN	MPN
3	BiblioApps Discount 0.0000 %	UOM EA	Unit Price \$23,676.90	Stock Code	VPN	MPN
4	BiblioApps Languages- Spanish Discount 0.0000 %	UOM EA	Unit Price \$1,000.00	Stock Code	VPN	MPN
5	Languages BiblioCore - Spanish Discount 0.0000 %	UOM EA	Unit Price \$6,000.00	Stock Code	VPN	MPN
6	BiblioCloud Records-OverDrive Discount 0.0000 %	UOM EA	Unit Price \$12,000.00	Stock Code	VPN	MPN
7	BiblioSuggest Discount 0.0000 %	UOM EA	Unit Price \$14,206.14	Stock Code	VPN	MPN
11	BiblioCloud Records Hoopla Annual Fee Discount 0.0000 %	UOM EA	Unit Price \$8,000.00	Stock Code	VPN	MPN
12	BiblioEmail - Tier C One-Time Implementation Fee Discount 0.0000 %	UOM EA	Unit Price \$10,500.00	Stock Code	VPN	MPN
13	BiblioEmail - Tier C Annual Fee Discount 0.0000 %	UOM EA	Unit Price \$4,550.00	Stock Code	VPN	MPN
14	BiblioSuggest Annual Fee (Prorated) Discount 0.0000 %	UOM EA	Unit Price \$10,158.36	Stock Code	VPN	MPN
15	BiblioApps Self-Checkout Annual Fee (Prorated) Discount 0.0000 %	UOM EA	Unit Price \$8,069.61	Stock Code	VPN	MPN
16	BiblioCloud Records Hoopla Annual Fee (Prorated) Discount 0.0000 %	UOM EA	Unit Price \$4,383.56	Stock Code	VPN	MPN
17	Patron Measurement and Engagement Year 1 Discount 0.0000 %	UOM EA	Unit Price \$28,690.72	Stock Code	VPN	MPN
18	Patron Measurement and Engagement Year 2 Discount 0.0000 %	UOM EA	Unit Price \$34,811.41	Stock Code	VPN	MPN

Pima County Public Library

101 N Stone Ave
Tucson, Arizona 85701
United States

Population Served: 1,052,375
Population Source: IMLS

Date: January 24, 2023
Valid Until: April 24, 2023
Subscription Term: Jan 1, 2023 – Dec 31, 2024

Contact: Robyn Kelly
Email: robyn.kelly@bibliocommons.com

Subscription

Annual Subscription Fee (USD)	One-Time Implementation Fee (USD)
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Patron Measurement and Engagement Year 1

Metrics tool that helps libraries measure how well their offerings are helping patrons discover, engage, and succeed at different touchpoints to create long-term impact. Includes ongoing data modeling, reporting, and best practices across the library netw

\$28,690.72

Patron Measurement and Engagement Year 2

Metrics tool that helps libraries measure how well their offerings are helping patrons discover, engage, and succeed at different touchpoints to create long-term impact. Includes ongoing data modeling, reporting, and best practices across the library netw

\$34,811.41

Sub-Total	\$0.00	\$63,502.13
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Total Fees	\$0.00	
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