



Date: December 17, 2014

To: C. H. Huckelberry, County Administrator

From: Arthur Eckstrom, Community Services, Employment and Training Department (CSET) Director

RE: Youth Services Contract to be considered at the Board of Supervisors Meeting of  
January ~~13~~<sub>6</sub>, 2015

**Contractor:** Tucson Youth Development, Inc.

**AMS ID:** CT-15-294

**Amount:** \$247,173.68

**Term:** Upon Execution by the Chair of the Pima County Board of Supervisors through May 31, 2015

**Contract delayed due to the following:**

11/3/14 CSET sent contract to Pima County Lawyer for review/signature.

12/16/14 Several language changes were made and contract was sent to Contractor.

12/16/14 Received signed contract from Contractor.

**Funding Source:** U.S. Dept. of Labor, Arizona Dept. of Economic Security (80%), and Pima County General Funds (20%)

**Purpose:** Provide work experience and basic education to low-income youth ages 16 to 21.

**RFP Issued:** RFP-CSET-WF-2011-01 ("the RFP") for workforce development services

**Program Goals/Predicted Outcomes:**

- Prepare participants for current and projected demand occupations that offer wages at a level that has a career path leading to self-sufficiency.
- Contractor shall serve up to 80 low-income youth in the Work Experience Program (WEX) and 10 youth in the Learn Earn Advance Prosper (LEAP) program. Of the number served in the Work Experience Program 40 must be currently enrolled in the Workforce Investment Act (WIA) program or Out of School youth approved for WIA enrollment by County Youth Workforce Manager. Each WEX participant receives 144 hours of work and each LEAP participant receives 120 hours of work.
- Contractor shall serve up to 30 low-income youth in the Basic Education Program (BE) and ensure at least 22 urban youth and 5 rural youth. Each BE participants receive 96 hours of basic education.

**Public Benefit:** Assist in the economic development of Pima County by helping to develop a trained and productive labor force that meets employer needs.

**Metrics available to Measure Performance:**

- Work Experience Program -- Client Logs listings including enrollment and attendance records, pre and post-test results, completion results and demographics which are tracked in the One-Stop Participant Tracking System.
- Basic Education Program -- Pre- and Post test results, GEDs or high school diplomas earned, and number of youth services/completed program.
- Skill attainment results.

Approved by:   
C. H. Huckelberry, County Administrator

Date: 12/17/14