

# COB - BOSAIR FORM

11/24/2025 11:53 AM (MST)

Submitted by Stephen.Romero@pima.gov



## BOARD OF SUPERVISORS AGENDA ITEM REPORT (BOSAIR)

\*All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.\*

Record Number: PO PO PO2500037925

**Award Type:** Award

**Is a Board Meeting Date Requested?** Yes

**Requested Board Meeting Date:** 12/16/2025

**Signature Only:**

NO

**Procurement Director Award / Delegated Award:** • N/A

**Supplier / Customer / Grantor / Subrecipient:** Maxsecure Systems, Inc. dba Max-Secure (Headquarters: Williamsville, NY).

**Project Title / Description:** MaxSecure Anti-Ligature Inmate Furniture

**Purpose:** Award: Purchase Order No. PO2500037925. This contract is for a one-time award in the discrete amount of \$439,030.00 (including sales tax).  
Administering Department: Sheriff.

**Procurement Method:** Other

**Insert additional Procurement Method info, if applicable:** Pursuant to Pima County Procurement Code 11.12.050, Sole source procurement, award of Requisition No. RQ2500021998 is recommended to Maxsecure Systems, Inc. dba Max-Secure, which has accepted the terms of County's Offer Agreement.

RQID: 2500021998  
Attachment: Purchase Order.

**Program Goals/Predicted Outcomes:** Acquiring anti-ligature furniture protects the inmate population, prevents suicide attempts, and prevents intentional injuries. The furniture has zero accessible attachment points for inmates to vandalize or to create weapons. It will also increase the effectiveness of mental health programming by creating a cleaner, more sanitary, and positive housing environment.

To: COB 11-25-2025 (1)

Vers: 0

Pgs: 20

**Public Benefit and Impact:** Significant reduction in possible inmate injuries and deaths.

**Budget Pillar** • N/A

**Support of Prosperity Initiative:** • N/A

Provide information that explains how this activity supports the selected Prosperity Initiatives

N/A

Metrics Available to Measure Performance:

The Pima County Sheriff's Department has already installed Max-Secure Furniture in one cell in the unit. Significant difference in housing, safety and security of the inmates.

Retroactive:

NO

## Contract / Award Information

Record Number: PO PO PO2500037925

Document Type: PO

Department Code: PO

Contract Number: PO2500037925

Commencement Date: 12/16/2025

Termination Date: 12/16/2027

Total Expense Amount:

\$439,030.00

Total Revenue Amount:

\$0.00

Funding Source Name(s) Required: Sheriff Inmate Welfare Fund

Funding from General Fund?

NO

Contract is fully or partially funded with Federal Funds?

NO

Were insurance or indemnity clauses modified?

NO

Vendor is using a Social Security Number?

NO

Department: Procurement

Name: Stephen Romero

Telephone: 520-724-3021

Add Procurement Department Signatures

Yes

Add GMI Department Signatures

No

Acting

Troy McMaster

Digitally signed by Troy McMaster  
DN: cn=Troy McMaster, o=Prima County, ou=Procurement,  
email=troy.mcmaster@primacounty.us, c=US  
Date: 2025.11.24 12:57:47 -0700

Division Manager/Procurement Officer Signature:

Date:

Bruce D Collins

Digitally signed by Bruce D Collins  
Date: 2025.11.24 12:55:54 -0700

Procurement Director Signature:

Date:

Department Director Signature:

Date:

Deputy County Administrator Signature:

Date:

County Administrator Signature:

Date:

	<b>Purchase Order</b>	PO2500037925
	<b>Status</b>	Draft
Summary		
	<b>Company</b>	Pima County
	<b>Purchase Order Type</b>	Discrete Purchase
	<b>Supplier</b>	Maxsecure Systems, Inc
	<b>Order-From Connection</b>	300 International Dr, Ste 100 Williamsville, NY 14221
	<b>Currency</b>	USD
	<b>Document Date</b>	11/24/2025
	<b>Line Total Amount</b>	439,030.00
	<b>Freight Amount</b>	12,000.00
Terms and Taxes		
	<b>Payment Terms</b>	Net 30
	<b>Due Date</b>	12/26/2027
	<b>Default Payment Type</b>	Warrant/Check
	<b>Override Payment Type</b>	
	<b>Credit Card</b>	
	<b>Shipping Terms</b>	FOB Origin
	<b>Shipping Method</b>	Vendor Method
	<b>Shipping Instructions</b>	
	<b>Supplier Contract</b>	
Contact Information		
	<b>Issue Option</b>	Print
	<b>Buyer</b>	Stephen Romero
	<b>Bill-To Contact</b>	Amanda Williams
	<b>Bill-To Contact Detail</b>	Amanda Williams
	<b>Bill-To Address</b>	PO Box 791 Tucson, AZ 85701 United States of America
	<b>Ship-To Contact</b>	Amanda Williams
	<b>Ship-To Contact Detail</b>	Amanda Williams
	<b>Ship-To Address</b>	PO Box 791 Tucson, AZ 85701 United States of America
	<b>Memo</b>	This contract is for a one-time award in the discrete amount of \$439,030.00 (including sales tax). Attachment: Sole Source Offer Agreement.

Internal Memo

Goods Lines

Goods Order Line	Line	Item	Item Description	Commodity Code	Spend Category	Tax	Tax Recoverability	Tax Option	Quantity	Unit of Measure	Unit Cost	Extended Amount	Due Date	Lead Time	Retention	Down Payment	Prepaid	Deliver-To	Ship-To Address	Ship-To Contact	Requester	Manufacturer	Manufacturer Part Number	GTIN	Additional Item Identifiers	Packaging String	Memo	*Cost Center	*Fund	Project Task	Euna Grant	Year	Additional Worktags	Splits
PO2500037925 - Line 0	0		Max-Secure Upper Beds	42044 - Institutional Furniture, All Types	50200SC - Furniture - Capital	Tax Applicability Taxable			Ordered 1 Received 0 Invoiced 0	Each	160,557.28	160,557.28						Pima County > Pima County>1270 W Silverlake RD	1270 W Silverlake RD Tucson, AZ 85713 United States of America	Amanda Williams							10973CC SD - Sheriff Inmate Welfare	20172FD OSR Sheriff Inmate Welfare Fund						
PO2500037925 - Line 0	0		Max-Secure Wall Mounted Desk	42044 - Institutional Furniture, All Types	50200SC - Furniture - Capital	Tax Applicability Taxable			Ordered 1 Received 0 Invoiced 0	Each	29,047.44	29,047.44						Pima County > Pima County>1270 W Silverlake RD	1270 W Silverlake RD Tucson, AZ 85713 United States of America	Amanda Williams							10973CC SD - Sheriff Inmate Welfare	20172FD OSR Sheriff Inmate Welfare Fund						
PO2500037925 - Line 0	0		Max-Secure Round Stool	42044 - Institutional Furniture, All Types	50200SC - Furniture - Capital	Tax Applicability Taxable			Ordered 1 Received 0 Invoiced 0	Each	16,944.13	16,944.13						Pima County > Pima County>1270 W Silverlake RD	1270 W Silverlake RD Tucson, AZ 85713 United States of America	Amanda Williams							10973CC SD - Sheriff Inmate Welfare	20172FD OSR Sheriff Inmate Welfare Fund						
PO2500037925 - Line 0	0		Delivery	42044 - Institutional Furniture, All Types	50200SC - Furniture - Capital	Tax Applicability Non-Taxable			Ordered 1 Received 0 Invoiced 0	Delivery	12,000.00	12,000.00						Pima County > Pima County>1270 W Silverlake RD	1270 W Silverlake RD Tucson, AZ 85713 United States of America	Amanda Williams							10973CC SD - Sheriff Inmate Welfare	20172FD OSR Sheriff Inmate Welfare Fund						
PO2500037925 - Line 0	0		Labor	42044 - Institutional Furniture, All Types	50200SC - Furniture - Capital	Tax Applicability Non-Taxable			Ordered 1 Received 0 Invoiced 0	Each	119,900.00	119,900.00						Pima County > Pima County>1270 W Silverlake RD	1270 W Silverlake RD Tucson, AZ 85713 United States of America	Amanda Williams							10973CC SD - Sheriff Inmate Welfare	20172FD OSR Sheriff Inmate Welfare Fund						
PO2500037925 - Line 0	0		Max-Secure Lower Beds	42044 - Institutional Furniture, All Types	50200SC - Furniture - Capital	Tax Applicability Taxable			Ordered 1 Received 0 Invoiced 0	Each	100,581.15	100,581.15						Pima County > Pima County>1270 W Silverlake RD	1270 W Silverlake RD Tucson, AZ 85713 United States of America	Amanda Williams							10973CC SD - Sheriff Inmate Welfare	20172FD OSR Sheriff Inmate Welfare Fund						

Line Details

Purchase Order Line	Item	Line Description	Spend Category	Quantity	Unit Cost	Extended Amount for Line Distribution	Gross Amount	Memo	Location	*Cost Center	*Fund	Project Task	Euna Grant	Year	Additional Worktags
PO2500037925 - Line 0		Max-Secure Lower Beds	50200SC - Furniture - Capital	1	100,581.15	100,581.15	100,581.15			10973CC SD - Sheriff Inmate Welfare	20172FD OSR Sheriff Inmate Welfare Fund				

Purchase Order Line	Item	Line Description	Spend Category	Quantity	Unit Cost	Extended Amount for Line Distribution	Gross Amount	Memo	Location	*Cost Center	*Fund	Project Task	Euna Grant	Year	Additional Worktags
PO2500037925 - Line 0		Max-Secure Upper Beds	50200SC - Furniture - Capital	1	160,557.28	160,557.28	160,557.28			10973CC SD - Sheriff Inmate Welfare	20172FD OSR Sheriff Inmate Welfare Fund				
PO2500037925 - Line 0		Max-Secure Wall Mounted Desk	50200SC - Furniture - Capital	1	29,047.44	29,047.44	29,047.44			10973CC SD - Sheriff Inmate Welfare	20172FD OSR Sheriff Inmate Welfare Fund				
PO2500037925 - Line 0		Max-Secure Round Stool	50200SC - Furniture - Capital	1	16,944.13	16,944.13	16,944.13			10973CC SD - Sheriff Inmate Welfare	20172FD OSR Sheriff Inmate Welfare Fund				
PO2500037925 - Line 0		Delivery	50200SC - Furniture - Capital	1	12,000.00	12,000.00	12,000.00			10973CC SD - Sheriff Inmate Welfare	20172FD OSR Sheriff Inmate Welfare Fund				
PO2500037925 - Line 0		Labor	50200SC - Furniture - Capital	1	119,900.00	119,900.00	119,900.00			10973CC SD - Sheriff Inmate Welfare	20172FD OSR Sheriff Inmate Welfare Fund				



## PIMA COUNTY REQUEST FOR QUOTE (SS)

**Solicitation Number:** 2500021998SS

**Title:** MaxSecure Anti-Ligature Inmate Furniture

**DUE IN AND OPENS:** November 25, 2025 AT OR BEFORE 11:00 A.M. LOCAL TUCSON, AZ TIME (MST)

**TRANSMITTED TO:** MaxSecure Systems Inc.  
300 International Dr. Ste. 100  
Williamsville, NY 14221

**SOLICITATION:** Pima County ("County") is soliciting response from Offerors qualified, responsible, and willing to provide Anti-Ligature Inmate Furniture in compliance with the attached Offer Agreement.

**INSTRUCTIONS REGARDING PREPARATION and SUBMISSION OF OFFER:** The Offeror to whom this request is transmitted is requested to complete, execute and submit the attached Offer Agreement (16 pages). Failure to complete and provide the information and documents as requested may result in a determination that the offer is non-responsive and cannot be evaluated or used.

**A COMPLETE & SIGNED OFFER AGREEMENT MUST BE SUBMITTED, which will consist of:**

1. **All Sixteen (16) pages of the Offer Agreement (which includes Pima County's Standard Terms and Conditions), with the following sections and their requirements completed:**
  - **Section 3: Contractor Minimum Qualifications and supporting documents**
  - **Section 8: Compensation & Payment**
    - **Unit Prices Table**
    - **Master Price Discount List**
    - **Optional Early Payment Discount**
  - **Section 14: Acknowledgment of Solicitation Amendments, unless no Amendments are issued**
  - **Section 15: Small Business Enterprise (SBE) Certification, unless Not applicable to this Agreement**
  - **Section 16: Bid/Offer Certification**
  - **Attachment A- Max-Secure Security Products Price List (1 page).**
2. **Any other documents required by the solicitation.**

**NOTE: Insurance Certification documents will be required from the winning Offeror upon award.**

All prices and notations must be printed in ink or typewritten. Erasures are **NOT** permitted. Errors may be crossed out and corrections printed in ink or typewritten adjacent to error and shall be initialed in ink by person signing the offer. Typewritten responses are preferred.

All offers shall if appropriate indicate the registered trade name, stock number, and packaging of the items included in the offer.

Failure to perform appropriate research, discovery, examine any drawings, specifications, and instructions will be at the respondent's sole risk. Modification of the attached Offer Agreement in areas other than directed above may render the document unusable by County.

**SMALL BUSINESS ENTERPRISE (SBE) PREFERENCE:** Any contract funded in any amount with federal funds is not eligible for this preference.

For those bids that do not exceed \$500,000 per contract year, a 5% bid preference will be given to firms submitting SBE Certificates issued by the City of Tucson WITH THEIR BID; said certification is subject to verification and acceptance by Pima County. If the certification is accepted by Pima County, the bid will be evaluated at 95% of the bid amount to determine the low and responsive bid. If an award of contract is made, the contract will be formed utilizing the Unit Prices, or Lump Sum, as bid.

**To be eligible for the price preference, SBE firms must include with their bid documents a copy of their current certification certificate** which may be acquired from the City of Tucson; Department of Procurement, 520.837.4000, 225 W Alameda, 6th Floor, Tucson, AZ 85726-7210. Their SBE website, which typically includes an SBE Application Form and a Directory listing firms holding SBE Certification, is located at: [http://www.tucsonprocurement.com/bidders\\_SBE.aspx](http://www.tucsonprocurement.com/bidders_SBE.aspx). The process of acquiring SBE Certification may take several weeks. Please contact the Pima County Business Enterprise Program Coordinator at 520.724.3807 for assistance or further information.

Questions must be submitted through the BidNet solicitation portal.



## OFFER AGREEMENT

### 1. PURPOSE

This contract establishes a Purchase Order ("PO") for Contractor to provide Pima County ("County") with Anti-Ligature Inmate Furniture for the mental health housing unit at the Pima County Adult Detention Complex.

County will replace all current furniture in the Pima County Adult Detention Complex Mental Health Housing Unit (1 Echo/Foxtrot is a step-down mental health unit), with anti-ligature furniture as the current furniture does not meet the needs. Current furniture poses major health and safety risks.

### 2. CONTRACT TERM, RENEWALS, EXTENSIONS and REVISIONS

The PO will document the term of the contract. County will make proposed extension or revisions to the contract through the issuance of a revised PO document setting forth the requested changes.

### 3. CONTRACTOR MINIMUM QUALIFICATIONS

The Contractor certifies that it is competent, willing, and responsible for performing the services or providing the products in accordance with the requirements of this contract.

### 4. PRODUCT OR SERVICE SPECIFICATIONS & SCOPE OF WORK

#### 4.1. General Specifications

4.1.1. Contractor shall be responsible to all warranty requests for all damaged items, except to the extent caused by County's negligence.

4.1.2. Items should be free of damage. Damaged items will be returned to the Contractor and replacement items will be delivered at no additional cost to the County. Damaged items will be immediately brought to the attention of the Contractor.

4.1.3. Contractor will not be held responsible for unforeseen delays caused beyond the Contractor's control, provided that prompt notice of delay to County as soon as Contractor has knowledge of said delays.

#### 4.2. Item Specifications

This is a **"no substitute"** contract. Contractor must provide items that conform to the specifications and requirements herein. Substitution of any item for an equivalent item is not permitted, and County will not allow any deviations.

**See Attachment A- Max-Secure Security Products Price List (1 page).**

All equipment must be models of current production, latest design and technology, new and unused unless otherwise specified. The successful Offeror must provide manufacturer and Offeror documentation, including and not limited to the following not later than fourteen (14) days after request by County and at no additional cost: warranty; caution-informational warnings; recommended maintenance schedule and process; recommended spare parts list; operating, technical and maintenance manuals including drawings, if appropriate; product brochures; and safety data sheets (SDS).

### 5. SUSTAINABILITY

In accordance with Board of Supervisors Resolution 2007-84, Pima County values and highly encourages contractors to utilize sustainable practices. Please **CHECK** any of the following that your business incorporates:

- ☐ Waste prevention/reduction or material recycling/reuse.
- ☐ Alternative energy/fuels (such as solar/wind energy; biodiesel; alternative fuels; hybrid vehicles) in your program's preparation, transportation, and demonstration.
- ☐ Environmentally preferable materials (such as recycled materials; locally produced/manufactured products).
- ☐ Sustainable practices that lessen impact on non-renewable resources and global climate change (such as reduction in water/energy/paper use; minimization of hazardous materials; use of compressed/flexible work schedules).
- ☐ Other practices which coincide with County's definition of sustainable practices (such as alternative modes of transportation; transportation minimization; life-cycle costs; product/packaging "take back" practices; preference to firms located with Pima County).

## 6. OFFER ACCEPTANCE & ORDER RELEASES

County will accept an offer and execute this contract by issuing a PO (discrete requirement) without further action by either party. The PO will document the term of the contract. The PO will include the delivery dates for the items and/or services.

Pursuant to the executed SC, County departments requiring the goods or services described herein will issue a DO to the Contractor. County will furnish the DO to Contractor via facsimile, e-mail or telephone. **If County gives the order verbally, the County Department issuing the order will transmit a confirming order document to Contractor within five (5) workdays of the date it gives the verbal order.**

**Contractor must not supply materials or services that are not specified on the SC and are not documented or authorized by a DO at the time of provision. County accepts no responsibility for control of or payment for materials or services not documented by a County DO.**

Contractor will establish, monitor, and manage an effective contract administration process that assures compliance with all requirements of this contract. In particular, Contractor will not provide goods or services in excess of the executed contract items, item quantity, item amount, or contract amount without prior written authorization by contract amendment that County has properly executed and issued. Any items Contractor provides in excess of those stated in the contract are at Contractor's own risk. Contractor will decline verbal requests to deliver items in excess of the contract and will report all such requests in writing to County's Procurement Department within one (1) workday of the request. The report must include the name of the requesting individual and the nature of the request.

## 7. ACCEPTANCE OF GOODS & SERVICES

The County Department designated on the issued order DO will accept goods and services only in accordance with this contract. Such acceptance is a prerequisite to the commencement of payment terms.

## 8. COMPENSATION & PAYMENT

The PO will establish the contractual unit pricing and Not-to-Exceed Amount ("NTE Amount"). The NTE Amount represents the funding appropriated by County for this contract, and neither the NTE Amount nor unit pricing can be altered without amendment. **Contractor will not accept orders or provide services or products that cumulatively exceed the contract amount.**

### 8.1. Unit Prices (Net 30-day Payment Terms)

Contractor's unit prices must include all incidentals and associated costs required to comply with and satisfy all requirements of this contract, which include the Offer Agreement and the Standard Terms and Conditions. County will make no payments for items not in the contract and Contractor will not invoice them.

Quantities in this solicitation are estimates only. County may increase or decrease quantities and amounts. County makes no guarantee regarding actual orders for items or quantities during the term of the contract. County is not responsible for Contractor inventory or order commitment.

Unless the parties otherwise agree in writing, all pricing will be F.O.B. Destination & Freight Prepaid Not Billed ("F.O.B. Destination"). Contractor will deliver and unload products or services at the destination(s) that the delivery article of this contract or accepted Order indicates. The offered Unit Price must include all freight costs.

Although an order may not fully include State and City sales tax, County will pay such taxes as are **DIRECTLY** applicable to County and Contractor invoices such taxes as a separate line item. Contractor must not include such taxes in the item unit price.

### 8.2. Price Warranty and Trade-In Allowance

Contractor will give County the benefit of any price reduction before actual time of shipment. Parties may negotiate a fair and equitable trade-in allowance value for County surplus property to be applied through either a discounted purchase price or account credit. The trade-in value must be stated on a written price quote prior to County making a purchase, or on a credit memo invoice for a prior purchase. Trade-In property will be itemized on the quote or invoice by description, model/part number, quantity and guaranteed trade-in value. County will coordinate and document the delivery of surplus trade-in property to Contractor. Award of contract constitutes disposition authority to trade-in surplus property pursuant to Board of Supervisors' Policy D.29.11, Surplus Personal Property.

### 8.3. Price Escalation

All unit prices shall consider/provide for current economic and market conditions and include compensation for Contractor to implement and actively conduct cost and price control. No additional compensation shall be paid to Contractor to reimburse efforts to implement and conduct cost and price controls. **Prices shall remain fixed for the initial contract term, after which Contractor may submit no more than one (1) written Price Escalation Request (“PER”) per term.** The PER must be submitted not later than 90 days prior to the contract renewal date and must clearly demonstrate justification for the increase in price, such as continued and significant changes in economic and/or market conditions justifying any requested price escalation. The PER must reference/cite any source materials used to form the basis of the proposed justification but must not include historical information prior to the initial contract term. County will research Bureau of Labor Statistics (BLS) Producer Price Index (PPI) and/or other related indicators or sources and conduct an analysis to determine 1) if the submitted justification and evidence are sufficient, 2) the requested price escalation is fair and reasonable, and 3) if approving the PER is in the County’s best interest. County reserves the right to negotiate, accept or reject the PER, or terminate and re-solicit the contract.

### 8.4. Living Wage

All pricing will conform to Pima County’s Living Wage Ordinance 2002-1 if applicable, including required annual adjustments of the wage.

### 8.5. Additional Items and/or Services

This following section is for items that Contractor did not list or price above but are within the scope of this contract. Contractor may provide these items under this contract. Contractor will submit Master Price List (MPL) documents, compact disc (CD) or USB flash drive and file names or identify website address, identifying all other items offered pursuant to this contract. The MPL or website address specifically designed for County must include the supplier’s/manufacturer’s or retail price list and the discount percentage off utilized to get to include Discounted Unit Price being offered to County i.e. Manufacturer’s List Price – (List price x Discount %) = Discounted Unit Price. The resulting Unit Prices must be of similar discount off List Prices for those items specifically included above. Item Unit Prices above will govern in case of conflict with the Master Price List.

List MPL Document by Title, MPL Media & Filenames or MPL Internet Address and Title(s)	Qty of Pages	Dated	Percentage Discount (Mfr. List Price – (List price x Discount %) = Discounted Unit Price

The parties may negotiate and establish unit pricing in writing under the contract for items included in the scope of the contract that does not have previously listed unit pricing.

### 8.6. Standard Payment Term

Net 30, effective from the date of valid invoice document and does not commence until the later of 1) the receiving County Department receives goods or services into County’s payment system or 2) County Financial Operations receives and verifies Contractor’s invoice.

### 8.7. Optional Early Payment Discount Term

Pima County Administrative Procedure No. 22-35 Section 2.2.4 describes County’s practice regarding discounts for early payment. Contractor offers the following discounts to those prices to be used for all orders issued pursuant to this contract. County will utilize the existing payment code that best matches that offered and does not exceed the offered discount percentage. Payment days cannot be less than ten (10) calendar days. Contractor will submit valid invoice document consistent with the associated DO to County’s Finance Department at least seven (7) calendar days prior to the date on which the discounted payment is due. If desired, for any order issued pursuant with this contract, Contractor may offer early payment discounts that exceed this Early Payment Discount.

Optional Early Payment Discount: \_\_\_\_\_ % if payment tendered within \_\_\_\_\_ Days as indicated above.

### 8.8. Invoicing

Contractor will submit Request(s) for Payment or Invoices to the location and entity identified by County’s DO document.

All Invoice documents will reference County's DO number under which the services or products were ordered. Contractor must utilize the item description, precise unit price, **AND** unit of measure included in County's order document for **ALL** Invoice line items. County may return invoices that include line items or unit prices that do not match those documented by County's order to Contractor unprocessed for correction.

Contractor will provide detailed documentation in support of payment requests, which should be consistent with and not exceed County's DO document. Contractor will bill County within one (1) month after the date on which Contractor's right to payment accrues ("Payment Accrual Date"), which, unless this contract specifically provides otherwise, is the date Contractor delivers goods, performs services or incurs costs. Invoices must assign each billed amount to an appropriate line item of County's order and document each Payment Accrual Date. County may refuse to pay any amount that Contractor bills in which does not conform to County's DO document. County will refuse to pay any amount that Contractor bills more than six (6) months after the Payment Accrual Date, pursuant to A.R.S. § 11-622(C).

## **9. SUPPLIER RECORD MAINTENANCE**

### **9.1. Pima County Supplier Record**

Contractor must establish and maintain a complete Pima County Supplier record, which includes the provision of a properly completed and executed "Request for Taxpayer Identification Number and Certification" document (Form W-9). The record must be registered with a valid and monitored email address for Contractor. In the event of any change that renders the information on that record inaccurate Contractor must update the record within ten (10) calendar days of the change and prior to the submission of any invoice or request for payment. Contractor must register through vendors@pima.gov.

### **9.2. BidNet Vendor Record**

Contractor must establish and maintain an active BidNet Vendor record. The record must be registered with a valid and monitored email address for Contractor. Use of BidNet by Contractor may be governed by terms and conditions as determined by BidNet, and County is not a party to any agreement formed by Contractor's use of the BidNet platform.

## **10. DELIVERY**

"On-Time" delivery is an essential part of the consideration that Contractor is to provide to County under the contract. Contractor will make delivery in accordance with the Standard Terms and Conditions and to the location(s) on the DO document.

Delivery Address: Pima County Adult Detention Complex  
1270 W. Silverlake Rd  
Tucson, AZ 85713

Onsite Contact/Secure Facility Escort: Correctional Facility Manager- Amanda Williams (520-392-6046)

Installation/Work Hours: Monday through Friday 5:00AM – 3:00PM MST, local Tucson AZ Time.

Contractor guarantees delivery of product or service after issue date of order. If necessary to satisfy the guaranteed delivery time, Contractor will utilize premium freight method at no additional cost to County.

## **11. TAXES, FEES, EXPENSES**

Pursuant to IRS Publication 510, County is exempt from federal excise taxes for goods. County is subject to State and City sales tax. County will pay no separate charges for delivery, drayage, express, parcel post, packing, insurance, license fees, permits, costs of bonds, surcharges, or bid preparation unless the contract expressly includes such charges and the solicitation documents itemize them.

## **12. OTHER DOCUMENTS**

Contractor and County are entering into this contract have relied upon information provided or referenced by Pima County Solicitation No. 2500021998SS including the SS Offer Agreement, Standard Terms and Conditions, Solicitation Amendments, Contractor's Bid Offer, documents submitted by Contractor or References to satisfy Minimum Qualifications and any other information and documents that Contractor has submitted in its response to County's Solicitation. The Contract incorporates these documents as though set forth in full herein, to the extent not inconsistent with the provisions of this contract.

### 13. INSURANCE

The Insurance Requirements herein are minimum requirements for this contract and in no way limit the indemnity covenants contained in this contract. Contractor's insurance shall be placed with companies licensed in the State of Arizona and the insureds shall have an "A.M. Best" rating of not less than A- VII, unless otherwise approved by County. County in no way warrants that the minimum insurer rating is sufficient to protect Contractor from potential insurer insolvency.

#### 13.1. Minimum Scope and Limits of Insurance

Contractor will procure and maintain at its own expense, until all contractual obligations have been discharged, the insurance coverage with limits of liability not less than stated below. County in no way warrants that the minimum insurance limits contained herein are sufficient to protect Contractor from liabilities that arise out of the performance of the work under this contract. If necessary, Contractor may obtain commercial umbrella or excess insurance to satisfy County's Insurance Requirements.

##### 13.1.1. Commercial General Liability (CGL)

Occurrence Form with limits of \$2,000,000 Each Occurrence and \$2,000,000 General Aggregate. Policy shall include cover for liability arising from premises, operations, independent contractors, personal injury, bodily injury, property damage, broad form contractual liability coverage, personal and advertising injury and products – completed operations.

##### 13.1.2. Business Automobile Liability

Bodily Injury and Property Damage for any owned, leased, hired, and/or non-owned automobiles assigned to or used in the performance of this contract with a Combined Single Limit (CSL) of \$1,000,000 Each Accident.

##### 13.1.3. Workers' Compensation (WC) and Employers' Liability

Statutory requirements and benefits for Workers' Compensation. In Arizona, WC coverage is compulsory for employers of one or more employees. Employers' Liability coverage with limits of \$1,000,000 each accident and \$1,000,000 each person - disease.

*Sole Proprietor: The Workers' Compensation requirement shall not apply to a Contractor that is exempt under A.R.S. § 23-901, and when such Contractor executes the appropriate "Pima County Sole Proprietor/Independent Contractor Waiver Form".*

#### 13.2. Additional Insurance Requirements

The policies shall include, or be endorsed to include, as required by this contract, the following provisions:

##### 13.2.1. Claims-Made Insurance Coverage

If any part of the Required Insurance is written on a claims-made basis, any policy retroactive date must precede the effective date of this contract, and Contractor must maintain such coverage for a period of not less than three (3) years following contract expiration, termination or cancellation.

##### 13.2.2. Additional Insured Endorsement

The General Liability, and Business Automobile policies must each be endorsed to include Pima County and all its related special districts, elected officials, officers, agents, employees and volunteers (collectively "County and its Agents") as additional insureds with respect to vicarious liability arising out of the activities performed by or on behalf of the Contractor. The full policy limits and scope of protection must apply to County and its Agents as an additional insured, even if they exceed the Insurance Requirements.

##### 13.2.3. Subrogation Endorsement

The General Liability, Business Automobile Liability, and Workers' Compensation Policies shall each contain a waiver of subrogation endorsement in favor of County, and its departments, districts, officials, agents, and employees for losses arising from work performed by or on behalf of the Contractor.

#### **13.2.4. Primary Insurance Endorsement**

Contractor's policies shall stipulate that the insurance afforded Contractor shall be primary and that any insurance carried by County, its agents, officials, or employees shall be excess and not contributory insurance. The Required Insurance policies may not obligate County to pay any portion of Contractor's deductible or Self Insurance Retention (SIR).

**13.2.5.** Insurance provided by Contractor shall not limit Contractor's liability assumed under the indemnification provisions of this Contract.

#### **13.2.6. Subcontractors**

Contractor must either (a) include all subcontractors as additional insureds under its Required Insurance policies, or (b) require each subcontractor to separately meet all Insurance Requirements and verify that each subcontractor has done so, Contractor must furnish, if requested by County, appropriate insurance certificates for each subcontractor. Contractor must obtain County's approval of any subcontractor request to modify the Insurance Requirements as to that subcontractor.

### **13.3. Notice of Cancellation**

Each Required Insurance policy must provide, and certificates specify, that County will receive not less than thirty (30) days advance written notice of any policy cancellation, except 10-days prior notice is sufficient when the cancellation is for non-payment of a premium. Notice must be mailed, emailed, hand-delivered or sent via facsimile transmission to County's Contracting Representative, and must include the project or contract number and project description.

### **13.4. Verification of Coverage**

Contractor shall furnish County with certificates of insurance (valid ACORD form or equivalent approved by County) as required by this contract. An authorized representative of the insurer shall sign the certificates. Each certificate must include:

- County's tracking number for this contract, which is shown on the first page of the contract, and a project description, in the body of the Certificate;
- A notation of policy deductibles or SIRs relating to the specific policy; and
- Certificates must specify that the appropriate policies are endorsed to include additional insured and subrogation waiver endorsements for County and its Agents. Note: Contractors for larger projects must provide actual copies of the additional insured and subrogation endorsements.

**13.4.1.** All certificates and endorsements, as required by this contract, are to be received and approved by County before, and be in effect not less than 15 days prior to, commencement of work. A renewal certificate must be provided to County not less than 15 days prior to the policy's expiration date to include actual copies of the additional insured and waiver of subrogation endorsements. Failure to maintain the insurance coverages or policies as required by this contract, or to provide evidence of renewal, is a material breach of contract.

**13.4.2.** All certificates required by this contract shall be sent directly to the appropriate County Department. The Certificate of Insurance shall include County's project or contract number and project description on the certificate. County may require complete copies of all insurance policies required by this contract at any time.

### **13.5. Approval and Modifications**

County's Risk Manager may approve a modification of the Insurance Requirements without the necessity of a formal contract amendment, but the approval must be in writing. County's failure to obtain a required insurance certificate or endorsement, County's failure to object to a non-complying insurance certificate or endorsement, or County's receipt of any other information from the Contractor, its insurance broker(s) and/or insurer(s), do not constitute a waiver of any of the Insurance Requirements.

## **14. ACKNOWLEDGEMENT OF SOLICITATION AMENDMENTS**

Contractor must acknowledge in the table below to have read all published solicitation amendments and must ensure they are submitting all amended pages of the solicitation (if any) with their response:

Amendment #	Date	Amendment #	Date	Amendment #	Date

**15. SMALL BUSINESS ENTERPRISE (SBE) CERTIFICATION**

Not applicable to this contract.

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**16. BID/OFFER CERTIFICATION****CONTRACTOR LEGAL NAME:** Maxsecure Systems Inc.**BUSINESS ALSO KNOWN AS:** Max-Secure**MAILING ADDRESS:** 122 Roberts Ave**CITY/STATE/ZIP:** Buffalo NY 14206**REMIT TO ADDRESS:** 122 Roberts Ave**CITY/STATE/ZIP:** Buffalo NY 14206**CONTACT PERSON NAME/TITLE:** John Heffner Vice President**PHONE:** 1 (916) 919-0568 **FAX:** \_\_\_\_\_**CONTACT PERSON EMAIL ADDRESS:** John.Heffner@engplastics.com**EMAIL ADDRESS FOR ORDERS & CONTRACTS:** John.Heffner@engplastics.com**CORPORATE HEADQUARTERS ADDRESS:** 300 International Drive Ste. 100, Williamsville NY 14221**WEBSITE:** WWW.MAX-SECURE.COM

By signing and submitting the Offer Agreement, the undersigned certifies that they are legally authorized to represent and bind Contractor to legal agreements, that all information submitted is accurate and complete, that Contractor has reviewed the County's Procurement website for solicitation amendments and has incorporated all such amendments to its offer, that Contractor is qualified and willing to provide the items requested, and that Contractor will comply with all requirements of the contract. The Unit Pricing includes all costs incidental to the provision of the items in compliance with the contract; no additional payment will be made. County may deem conditional offers that modify the solicitation requirements not 'responsive' and County may not evaluate them. Contractor's submission of a signed Offer Agreement will constitute a firm offer and upon the issuance of an PO document issued by County's Procurement Director or authorized designee will form a binding contract that will require Contractor to provide the goods or services and materials described in this contract. The undersigned hereby offers to furnish the goods or services in compliance with all terms, conditions, and specifications in this Offer Agreement.

**SIGNATURE:**  **DATE:** 11/20/2025John Heffner, Vice President**PRINTED NAME & TITLE OF AUTHORIZED CONTRACTOR REPRESENTATIVE EXECUTING OFFER****PHONE AND EMAIL:** 1 (916) 919-0568 John.Heffner@engplastics.com**County Attorney Contract Approval "As to Form".**



## **PIMA COUNTY STANDARD TERMS AND CONDITIONS**

### **1. WARRANTY**

Contractor warrants goods or services to be satisfactory and free from defects. Contractor also warrants that all products and services provided under this contract are non-infringing.

### **2. PACKING**

Contractor will make no extra charges for packaging or packing material. Contractor is responsible for safe packaging conforming to carrier's requirements.

### **3. DELIVERY**

On-time delivery of goods and services is an essential part of the consideration that County will receive.

Contractor must provide a guaranteed delivery date, or interval period from order release date to delivery if the Price proposal document requires it. Upon receipt of notification of delivery delay, County may cancel the order or extend delivery times at no cost to County. Any extension of delivery times will not be valid unless an authorized representative of County extends it to Contractor in writing.

To mitigate or prevent damages from delayed delivery, County may require Contractor to deliver additional quantity utilizing express modes of transport, or overtime, all costs to be Contractor's responsibility. County may cancel any delinquent order, procure from an alternate source, or refuse receipt of or return delayed deliveries at no cost to County. County may cancel any order or refuse delivery upon default by Contractor concerning time, cost, or manner of delivery. Contractor is not responsible for unforeseen delivery delays caused by fires, strikes, acts of God, or other causes beyond Contractor's control, provided that Contractor provides County immediate notice of delay.

### **4. SPECIFICATION CHANGES**

County may make changes in the specifications, services, or terms and conditions of an order. If such changes cause an increase or decrease in the amount due under an order or in time required for performance, County will make an acceptable adjustment and will modify the order in writing. No verbal agreement for adjustment is acceptable.

Nothing in this clause reduces Contractor's responsibility to proceed without delay in the delivery or performance of an order.

### **5. INSPECTION**

County may inspect or test all goods and services at place of manufacture, destination, or both. Contractor will hold goods failing to meet specifications of the order or contract at Contractor's risk and County may return such goods to Contractor and Contractor will be responsible for costs for transportation, unpacking, inspection, repacking, reshipping, restocking or other like expenses. In lieu of return of nonconforming supplies, County may waive any nonconformity, receive the delivery, and treat the defect(s) as a warranty item, but any waiver of any condition will not apply to subsequent shipments or deliveries.

### **6. ACCEPTANCE OF MATERIALS AND SERVICES**

County will not execute an acceptance or authorized payment for any service, equipment or component prior to delivery and verification that the delivery meets all specification requirements.

### **7. RIGHTS AND REMEDIES OF COUNTY FOR DEFAULT**

If Contractor furnishes items that do not conform to the contract requirements, or to the sample that Contractor submitted, County may reject the items. Contractor must then reclaim and remove the items, without expense to County. Contractor must also immediately replace all rejected items with conforming items. Should Contractor fail, neglect, or refuse immediately to do so, County may purchase in the open market a corresponding quantity of any such items and deduct from any monies due or that may become due to Contractor the difference between the price named in the SC or PO and the actual cost to County.

If Contractor fails to make prompt delivery of any item, County may purchase the item in the open market and invoke the reimbursement condition above apply, except when delivery is delayed by fire, strike, freight embargo, or acts of God or of the government. If County cancels an SC, PO or associated order, either in whole or in part, by reason of the default or breach by Contractor, Contractor will pay for any loss or damage sustained by County in procuring any items which Contractor was obligated to supply. These remedies are not exclusive and are in addition to any other rights and remedies provided by law or under the contract.

## **8. FRAUD AND COLLUSION**

Contractor certifies that no officer or employee of County or of any subdivision thereof has aided or assisted Contractor in securing or attempting to secure a contract to furnish labor, materials or supplies at a higher price than that proposed by any other Contractor. Contractor also certifies that it is not aware of any County employee 1) favoring one Contractor over another by giving or withholding information or by willfully misleading a Offeror in regard to the character of the material or supplies called for or the conditions under which the proposed work is to be done; 2) knowingly accepting materials or supplies of a quality inferior to those called for by any contract; or 4) directly or indirectly having a financial interest in the proposal or resulting contract. Additionally, during the conduct of business with County, Contractor will not knowingly certify, or induce others to certify, to a greater amount of labor performed than has been actually performed, or to the receipt of a greater amount or different kind of material or supplies that has been actually received. If County finds at any time that Contractor has in presenting any proposal(s) colluded with any other party or parties for the purpose of preventing any other proposal being made, then County will terminate any contract so awarded and that person or entity will be liable for all damages that County sustains.

## **9. COOPERATIVE USE OF RESULTING CONTRACT**

As allowed by law, County has entered into cooperative procurement agreements that enable other public agencies to utilize County's contracts. Those public agencies may contact Contractor with requests to provide services and products pursuant to the pricing, terms and conditions in the SC, or PO. A public agency and Contractor may make minor adjustments by written agreement to the contract to accommodate additional cost or other factors not present in the contract and required to satisfy particular public agency code or functional requirements and within the intended scope of the solicitation and resulting contract. The parties to the cooperative procurement will negotiate and transact any such usage in accordance with procurement rules, regulations and requirements. Contractor will hold harmless County, its officers, employees, and agents from and against all liability, including without limitation payment and performance associated with any cooperative agreement with another public agency. Contractor may view a list of agencies that are authorized to use County contracts at the Procurement Department Internet home page: <http://www.pima.gov/procure>, under the Vendor Information tab, by selecting the link titled County Cooperative Agreements – Authorized Agencies.

## **10. INTELLECTUAL PROPERTY INDEMNITY**

Contractor will indemnify, defend and hold County, its officers, agents, and employees harmless from liability of any kind, including costs and expenses, for infringement or use of any copyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract and any SC, PO, and associated orders. County may require Contractor to furnish a bond or other indemnification to County against any and all loss, damage, costs, expenses, claims and liability for patent or copyright infringement.

## **11. INDEMNIFICATION**

Contractor will indemnify, defend, and hold harmless County, its officers, employees, and agents from and against any and all suits, actions, legal administrative proceedings, claims or demands and costs, including attorney's fees arising out of any act, omission, fault or negligence by Contractor, its agents, employees or anyone under its direction or control or on its behalf in connection with performance of the contract and any SC, PO or associated orders. Contractor will indemnify, defend and hold County harmless from any claim of infringement arising from services provided under this contract or from the provision, license, transfer or use for their intended purpose of any products provided under this Contract.

## **12. UNFAIR COMPETITION AND OTHER LAWS**

Responses must comply with Arizona trade and commerce laws (Title 44 A.R.S.) and all other applicable County, State, and Federal laws and regulations.

## **13. COMPLIANCE WITH LAWS**

Contractor will comply with all federal, state, and local laws, rules, regulations, and standards and Executive Orders, without limitation. In the event any services that Contractor provides under this contract require a license issued by the Arizona Registrar of Contractors ("ROC"), Contractor certifies that a Contractor licensed by ROC to perform those services in Arizona will provide such services. The laws and regulations of the State of Arizona govern the interpretation and construction of this contract, and the rights, performance and disputes of and between the parties. Any action relating to this Contract must be filed and maintained in a court of the State of Arizona in Pima County.

## **14. ASSIGNMENT**

Contractor may not assign its rights to the contract, in whole or in part, without prior written approval of County. County may withhold approval at its sole discretion, provided that County will not unreasonably withhold such approval.

## **15. CANCELLATION FOR CONFLICT OF INTEREST**

This contract is subject to cancellation pursuant to A.R.S. §§ 38-506 and 38-511, the pertinent provisions of which are incorporated into this Contract by reference.

## **16. NON-DISCRIMINATION**

Contractor agrees to comply with all provisions and requirements of Arizona Executive Order 2009-09 which is hereby incorporated into this contract as if set forth in full herein including flow down of all provisions and requirements to any subcontractors. During the performance of this contract, Contractor must not discriminate against any employee, client or any other individual in any way because of that person's age, race, creed, color, religion, sex, disability or national origin.

## **17. NON-APPROPRIATION OF FUNDS**

County may cancel this contract if for any reason County's Board of Supervisors does not appropriate funds for the stated purpose of maintaining the contract. In the event of such cancellation, County has no further obligation, other than payment for services or goods that County has already received.

## **18. PUBLIC RECORDS**

Disclosure. Pursuant to A.R.S. § 39-121 et seq., and A.R.S. § 34-603(H) in the case of construction or Architectural and Engineering services procured under A.R.S. Title 34, Chapter 6, all documents submitted in response to the solicitation resulting in award of this Contract, including, but not limited to, pricing schedules, product specifications, work plans, and any supporting documents, are public records. As such, those documents are subject to release and/or review by the general public upon request, including competitors.

Records Marked Confidential; Notice and Protective Order. If Contractor reasonably believes that some of those records contain proprietary, trade-secret or otherwise-confidential information, Contractor must prominently mark those records "CONFIDENTIAL." In the event a public-records request is submitted to County for records marked CONFIDENTIAL, County will notify Contractor of the request as soon as reasonably possible. County will release the records 10 business days after the date of that notice, unless Contractor has, within that period, secured an appropriate order from a court of competent jurisdiction, enjoining the release of the records. County will not, under any circumstances, be responsible for securing such an order, nor will County be in any way financially responsible for any costs associated with securing such an order.

Contractor agrees to waive confidentiality of any price terms.

## **19. CUSTOM TOOLING, DOCUMENTATION AND TRANSITIONAL SUPPORT**

Costs to develop all tooling and documentation, such as and not limited to dies, molds, jigs, fixtures, artwork, film, patterns, digital files, work instructions, drawings, etc. necessary to provide the contracted services or products and unique to the services or products supplied to County are included in the agreed upon Unit Price unless the contract specifically states otherwise. Such tools and documentation are the property of County and will be marked, as is practical, as the "Property of Pima County" and County so requests, Contractor will deliver a copy of the tooling and documentation to County within twenty (20) days of acceptance by County of the first article sample, or not later than ten (10) days of termination of the contract associated with their development, without additional cost to County. Contractor also agrees to act in good faith to facilitate the transition of work to a subsequent Contractor if and as reasonably requested by County at no additional cost. Should exceptional circumstances be present that may justify an additional charge, Contractor may submit said justification and proposed cost and negotiate an agreement acceptable to both Contractor and County, but Contractor may not withhold any requested tooling, document or support as described above that would delay the orderly, efficient and prompt transition of work. Should conduct by Contractor result in additional costs to County, Contractor will reimburse County for said actual and incremental costs provided that County has given Contractor reasonable time to respond to County's requests for support.

## **20. AMERICANS WITH DISABILITIES ACT**

Contractor will comply with all applicable provisions of the Americans with Disabilities Act (public law 101-336, 42 USC 12101-12213) and all applicable federal regulations under the act, including 28 CFR parts 35 and 36.

## **21. NON-EXCLUSIVE AGREEMENT**

Contractor understands that this Contract is nonexclusive and is for the sole convenience of County. County may obtain like services from other sources for any reason.

## **22. TERMINATION**

County may terminate any contract and any SC, PO, DO or issued NORFA, in whole or in part, at any time for any reason or no reason, without penalty or recourse, when in the best interests of County. Upon receipt of written notice, Contractor will immediately cease all work as directed by the notice, notify all subcontractors of the effective date of termination, and take appropriate actions to minimize further costs to County. In the event of termination under this paragraph, all documents, data, and reports prepared by Contractor under the contract become the property of County and Contractor must promptly deliver them to County. Contractor is entitled to receive just and equitable compensation for work in progress, work completed, and materials accepted by County before the effective date of the termination.

## **23. ORDER OF PRECEDENCE – CONFLICTING DOCUMENTS**

In the event of inconsistencies between contract documents, the following is the order of precedence, superior to subordinate, that will apply to resolve the inconsistency: SC or PO; DO; Offer Agreement; these standard terms and conditions; any Contractor terms (Terms of Sale; End User Licenses Agreement; Service Agreement; etc.) attached to an SC, PO, or DO, if applicable; any other solicitation documents.

## **24. INDEPENDENT CONTRACTOR**

Contractor is an independent contractor. Contractor and Contractor officer's, agents or employees are not considered employees of County and are not entitled to receive any employment-related fringe benefits under County's Merit System. Contractor is responsible for paying all federal, state and local taxes associated with the compensation received pursuant to this Contract and will indemnify and hold County harmless from any and all liability which County may incur because of Contractor's failure to pay such taxes.

## **25. BOOK AND RECORDS**

Contractor will keep and maintain proper and complete books, records and accounts, which will be open at all reasonable times for inspection and audit by duly authorized representatives of County. In addition, Contractor will retain all records relating to this contract at least five (5) years after its termination or cancellation or, if later, until any related pending proceeding or litigation has been closed.

## **26. COUNTERPARTS**

The parties may execute the SC or PO that County awards pursuant to this solicitation in any number of counterparts, and each counterpart is considered an original, and together such counterparts constitute one and the same instrument. For the purposes of the SC and PO, the signed offer of Contractor and the system-generated SC or other agreement document signed by County are each an original and together constitute a binding SC, if all other requirements for execution are present.

## **27. AUTHORITY TO CONTRACT**

Contractor warrants its right and power to enter into the SC or PO. If any court or administrative agency determines that County does not have authority to enter into the SC or PO, County is not liable to Contractor or any third party by reason of such determination or by reason of the SC or PO.

## **28. FULL AND COMPLETE PERFORMANCE**

The failure of either party to insist on one or more instances upon the full and complete performance with any of the terms or conditions of the contract and any SC, PO, or DO to be performed on the part of the other, or to take any action permitted as a result thereof, is not a waiver or relinquishment of the right to insist upon full and complete performance of the same, or any other covenant or condition, either in the past or in the future. The acceptance by either party of sums less than may be due and owing it at any time is not an accord and satisfaction.

## **29. SUBCONTRACTORS**

Contractor is fully responsible for all acts and omissions of any subcontractor and of persons directly or indirectly employed by any subcontractor, and of persons for whose acts Contractor may be liable to the same extent that Contractor is responsible for the acts and omissions of persons that it directly employs. Nothing in this contract creates any obligation on the part of County to pay or see to the payment of any money due any subcontractor, except as may be required by law.

## **30. SEVERABILITY**

Each provision of this contract stands alone, and any provision of this contract that a court finds to be prohibited by law is ineffective to the extent of such prohibition without invalidating the remainder of this contract.

### **31. LEGAL ARIZONA WORKERS ACT COMPLIANCE**

For the procurement of services in the State of Arizona, Contractor hereby warrants that it will at all times during the term of this contract comply with all federal immigration laws applicable to Contractor's employment of its employees, and with the requirements of A.R.S. §§ 41-4401 and 23-214 (A) (together the "State and Federal Immigration Laws"). Contractor will further ensure that each subcontractor who performs any work for Contractor under this contract likewise complies with the State and Federal Immigration Laws.

County has the right at any time to inspect the books and records of Contractor and any subcontractor in order to verify such party's compliance with the State and Federal Immigration Laws.

Any breach of Contractor's or any subcontractor's warranty of compliance with the State and Federal Immigration Laws, or of any other provision of this section, is a material breach of this Contract subjecting Contractor to penalties up to and including suspension or termination of this Contract. If the breach is by a subcontractor, and the subcontract is suspended or terminated as a result, Contractor will take such steps as may be necessary to either self-perform the services that would have been provided under the subcontract or retain a replacement subcontractor as soon as possible so as not to delay project completion.

Contractor will advise each subcontractor of County's rights, and the subcontractor's obligations, under this Section by including a provision in each subcontract substantially in the following form:

"Subcontractor hereby warrants that it will at all times during the term of this contract comply with all federal immigration laws applicable to Subcontractor's employees, and with the requirements of A.R.S. § 23-214 (A). Subcontractor further agrees that County may inspect the Subcontractor's books and records to ensure that Subcontractor is in compliance with these requirements. Any breach of this paragraph by Subcontractor is a material breach of this contract subjecting Subcontractor to penalties up to and including suspension or termination of this contract."

Any additional costs attributable directly or indirectly to remedial action under this Section is the responsibility of Contractor. In the event that remedial action under this Section results in delay to one or more tasks on the critical path of Contractor's approved construction or critical milestones schedule, such period of delay will be excusable delay for which Contractor is entitled to an extension of time but not costs.

### **32. CONTROL OF DATA PROVIDED BY COUNTY**

For those projects and contracts where County has provided data to enable the Contractor to provide contracted services or products, unless County otherwise specifies and agrees in writing, Contractor will treat, control and limit access to said information as confidential and will under no circumstances release any data provided by County during the term of this contract and thereafter, including but not limited to personal identifying information as defined by A.R.S. § 44-1373, and Contractor is further prohibited from selling such data directly or through a third party. Upon termination or completion of the contract, Contractor will either return all such data to County or will destroy such data and confirm destruction in writing in a timely manner not to exceed sixty (60) calendar days.

### **33. ISRAEL BOYCOTT CERTIFICATION**

Pursuant to A.R.S. § 35-393.01, if Contractor engages in for-profit activity and has ten (10) or more employees, and if this Contract has a value of \$100,000.00 or more, Contractor certifies it is not currently engaged in and agrees for the duration of this Contract to not engage in, a boycott of goods or services from Israel. This certification does not apply to a boycott prohibited by 50 U.S.C. § 4842 or a regulation issued pursuant to 50 U.S.C. § 4842.

### **34. FORCED LABOR OF ETHNIC UYGHURS**

Pursuant to A.R.S. § 35-394 if Contractor engages in for-profit activity and has 10 or more employees, Contractor certifies it is not currently using, and agrees for the duration of this Contract to not use (1) the forced labor of ethnic Uyghurs in the People's Republic of China; (2) any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China; and (3) any contractors, subcontractors or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China. If Contractor becomes aware during the term of the Contract that the Company is not in compliance with A.R.S. § 35-394, Contractor must notify the County within five business days and provide a written certification to County regarding compliance within one hundred eighty days.

**35. HEAT INJURY AND ILLNESS PREVENTION AND SAFETY PLAN.**

Pursuant to Pima County Procurement Code 11.40.030, Contractor hereby warrants that if Contractor's employees perform work in an outdoor environment under this Contract, Contractor will keep on file a written Heat Injury and Illness Prevention and Safety Plan. At County's request, Contractor will provide a copy of this plan and documentation of heat safety and mitigation efforts implemented by Contractor to prevent heat-related illnesses and injuries in the workplace. Contractor will post a copy of the Heat Injury and Illness Prevention and Safety Plan where it is accessible to employees. Contractor will further ensure that each subcontractor who performs any work for Contractor under this Contract complies with this provision.

**36. ENTIRE AGREEMENT**

This document constitutes the entire agreement between the parties pertaining to the subject matter it addresses, and this Contract supersedes all prior or contemporaneous agreements and understandings, oral or written.

**END OF PIMA COUNTY STANDARD TERMS AND CONDITIONS**

# **MAX-SECURE**

## Security Products

March 26, 2025

Amanda Williams  
Pima County Sheriff's Department  
1270 W. Silverlake Road Tucson, AZ  
85713

P: (520) 351-8288  
E: [Amanda.Williams@sheriff.pima.gov](mailto:Amanda.Williams@sheriff.pima.gov)

Dear Amanda,

RE: Supply and Installation of Max-Secure Furniture - Beds

As requested, we are pleased to provide the following quotation for supply and installation of Max-Secure beds.

**Supply:**

- Supply (47) Max-Secure Endura Lower Bed cut to size 83 1/2" x 34"x16" EN 6000-1, Color: Ash Gray.
- Supply (47) Max-Secure Endura Upper Bed cut to size 83 1/2" x 34x 6" EN 6000-3, Color: Ash Gray.
- Supply (47) Max-Secure Endura Wall Mounted Desk EN 6000-9, Color: Ash Grey.
- Supply (47) Max-Secure Endura Round Stool Desk EN 6000-11, Color: Ash Grey.

○	<b>Price for supply of Max-Secure Lower Beds:</b>	<b>\$100,581.15</b>
○	<b>Price for supply of Max-Secure Upper Beds:</b>	<b>\$160,557.28</b>
○	<b>Price for supply of Max-Secure Wall Mounted Desk:</b>	<b>\$29,047.44</b>
○	<b>Price for supply of Max-Secure Round Stool:</b>	<b>\$16,944.13</b>
○	<b>Delivery Price:</b>	<b>\$12,000.00</b>

**Installation:**

- **Price for installation & removal of Max-Secure Furniture: \$119,900.00**

**TOTAL PRICE FOR SUPPLY AND INSTALL:**

Materials/Furniture Cost - \$307,130.36  
Total Labor Cost - \$119,900.00  
Freight - \$12,000.00

**Project Total - \$439,030.00**

Delivery: 18-20 weeks from receipt of PO

**Notes:**

1. Max-Secure products are covered by our 10-year warranty against manufacturer's defects. Warranty extends to installation when performed by certified Max-Secure installers.
2. Price includes anchors, structural adhesives, and tamper-proof caulking/sealant. Pricing based on standard available size and colors.
3. The work is to be performed during the weekdays during an 8-hour work window between Monday to Friday without any delays or access restrictions impeding the construction progress.
4. All pricing is based on one (1) mobilization without interruption.
5. Removal, disposal & relocation of existing furniture (light fixtures) is by others.
6. The areas to receive the furniture are to be clean and ready for installation of material.
7. We have not included for any repair work to the existing concrete/masonry substrates.
8. Pricing does not include any applicable taxes.
9. Site labor cost is based on using non-union, non-prevailing wage labor force.
10. The final proposal will be submitted after the module review & evaluation.
11. Solid Concrete or CMU are required for all wall mounted Max-Secure products.
12. This quote is valid for 30 days after the date of issue.

We trust our proposal meets your requirements and we look forward to the opportunity to work with you on this project.

Yours truly,

John Heffner

**MAINTENANCE FREE INSTITUTIONAL FURNITURE AND SECURITY PRODUCTS**