



BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: 4/15/25

* = Mandatory, information must be provided

or Procurement Director Award: ☐

***Contractor/Vendor Name/Grantor (DBA):**

Department of Veteran's Affairs

***Project Title/Description:**

Co-location of services at Kino Veterans' Workforce Center. This is a no-cost Memorandum of Understanding (MOU) between Kino Veterans' Workforce Center and Department of Veteran's Affairs HUD-VASH Department.

***Purpose:**

Kino Veterans' Workforce Center provides job training and employment services for eligible veterans and direct access to other veteran representatives. Providing co-location services to HUD-VASH homeless veteran clients to utilize appropriate counseling, job search, job development, and job placement interventions and establishes the employer and community linkages essential to the development of employment opportunities.

This amendment is to extend the term to April 1, 2025 through March 31, 2026.

The contract and amendment can be found in OnBase by searching in SC2400000619 and SC2500000020 WD No.

Attachment: Contract Number SC2500000020 (formerly CTN-CR-22-102) (Amendment 3)

***Procurement Method:**

This MOU is not subject to Procurement rules.

***Program Goals/Predicted Outcomes:**

The goal is to provide military veterans easy access to training, benefits and employment services.

***Public Benefit:**

This project supports Pima County's economic development by helping to develop a trained and productive labor force that meets employers' needs.

***Metrics Available to Measure Performance:**

None.

***Retroactive:**

Yes, to April 1, 2025. The amendment was sent to the Department of Veteran's Affairs (VA) on January 24, 2025 and was signed by the VA on March 18, 2025. The next available Pima County Board of Supervisors' meeting is April 15, 2025. The negative impact of not approving this amendment is Pima County military veterans would not have access to training, benefits and employment services at Kino Veterans' Workforce Center.

4/15/25

To: COB, 3-31-25(1)
Vers: 0
Pg 5: 2

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount \$ _____ * ☐ Revenue Amount: \$ _____

*Funding Source(s) required: _____

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: SC Department Code: CWD Contract Number (i.e., 15-123): SC2500000020
Amendment No.: 3 AMS Version No.: 0
Commencement Date: 4/1/25 New Termination Date: 3/31/26
Prior Contract No. (Synergen/CMS): CTN-CR-22*102
SC2400000619
☒ Expense ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ 0.00

Is there revenue included? ☐ Yes ☒ No If Yes \$ _____

*Funding Source(s) required: N/A

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Amendment Number: _____
☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

*All Funding Source(s) required: _____

*Match funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

*Match funding from other sources? ☐ Yes ☐ No If Yes \$ _____ % _____

*Funding Source: _____

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Rise Hart

Department: Community & Workforce Development

Telephone: 724-5723

Department Director Signature: _____

Date: 3.21.25

Deputy County Administrator Signature: _____

Date: 3/26/2025

County Administrator Signature: _____

Date: 3/26/2025

Pima County Community & Workforce Development Department (Kino Veterans' Workforce Center)

Project: Co-location of services at Kino Veterans' Workforce Center

Agency: Department Of Veteran's Affairs
HUD-VASH Department
4-116 G
3601 S 6th Avenue
Tucson, AZ 85723
(520) 629-1821

Contract No.: SC2500000020 (formerly CTN-CR-22-102)

Contract Amendment No.: Three (3)

Amount: NO COST (\$0.00)

Memorandum of Understanding (MOU) Amendment No. 3

1. BACKGROUND AND PURPOSE.

- 1.1. Background. Pima County ("County") and HUD-VASH (Vocational Development/Employment Specialist VDS/ES) of the Southern Arizona VA Health Care System (Tucson, AZ), a division of the health care system of the United State Department of Veterans' Affairs ("Agency"), have entered into the above-referenced MOU to ensure easy access to training, benefits and employment services for military Veterans at Kino Veterans' Workforce Center.
- 1.2. Purpose. County operates a workforce development program for Veterans at the Kino Veterans' Workforce Center. HUD-VASH VDS/ES, part of the Social Work Care Line of the Southern Arizona VA Health Care System, works with eligible homeless Veterans to achieve optimal occupational functioning through the provision of counseling, job search, job development, and job placement interventions and, through employer and community linkages, develops employment opportunities for the Veterans. County finds that it is in the best interests of the Pima County residents to continue to make these workforce development services available to Veterans at the Kino Veterans' Workforce Center.

2. **TERM AND EXTENSIONS, SECTION 1.0.** Pursuant to paragraph 2.1, County is exercising the third extension option to review the Agreement for one additional year. The commencement date for this Amendment No. 3 is April 1, 2025. This Agreement will terminate on March 31, 2026.

SIGNATURE PAGE TO FOLLOW

All other provisions of this Agreement, not specifically changed by this amendment, will remain in effect and be binding upon the parties.

IN WITNESS THEREOF, the parties have affixed their signatures and do hereby agree to carry out the term of this Amendment and of the original MOU cited herein:

PIMA COUNTY

Rex Scott
Chair, Board of Supervisors

Date

ATTEST

Clerk, Board of Supervisors

APPROVED AS TO CONTENT



Daniel Sullivan, Director
Community & Workforce Development

APPROVED AS TO FORM

Kyle Johnson

Kyle Johnson, Deputy County Attorney

AGENCY

JENNIFER
GUTOWSKI

Digitally signed by
JENNIFER GUTOWSKI
Date: 2025.03.18
11:45:21 -0700

Authorized Officer Signature

Jennifer Gutowski, MHA, FACHE

Please print name

Director, SAVAHCS

Title

Date