



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS**

Award Contract Grant

Requested Board Meeting Date: November 10, 2020

* = Mandatory, information must be provided

or Procurement Director Award

***Contractor/Vendor Name/Grantor (DBA):**

Arizona Community Action Association dba Wildfire

***Project Title/Description:**

2020-21 Utility Assistance Programs

***Purpose:**

This revenue is awarded to the County to administer energy program funding to eligible low-income clients for utility repair/replacement and utility deposits/bill assistance. This amendment is to increase Tucson Electric Power (TEP) Bill Assistance funds by the amount of \$56,340.00

Attachments: Contract Number 07012020-21 Amendment 2 and Grant Application Approval Request

Indirect cost does not apply.

***Procurement Method:**

Not applicable to grant award.

***Program Goals/Predicted Outcomes:**

The goal is to provide emergency financial assistance to eligible low-income households experiencing a temporary financial crisis in order to prevent utility disconnection and/or to repair or replace utility related appliance and/or apparatus.

***Public Benefit:**

The program will provide emergency assistance funds to eligible Pima County residents. The assistance will result in prevention of homelessness, continuation or restoration of utility services and/or maintain or replace utility-related apparatus to ensure the safety and health of Pima County residents experience hardships and/or crisis.

***Metrics Available to Measure Performance:**

Performance reports provided via the Emergency Services Network database insures appropriate delivery of services.

***Retroactive:**

Yes, the County received the amendment from Wildfire on September 30, 2020. There were language changes and the final version was agreed upon by County and Wildfire on October 14, 2020. The negative impact of not approving this amendment is low-income Pima County residents would not receive utility assistance.

Gill Approved 11/2/2020 JLS

Revised 5/2020

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
 Expense Amount: \$* _____ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____
Contract is fully or partially funded with Federal Funds? Yes No
If Yes, is the Contract to a vendor or subrecipient? _____
Were insurance or indemnity clauses modified? Yes No
If Yes, attach Risk's approval.
Vendor is using a Social Security Number? Yes No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Amendment No.: _____ AMS Version No.: _____
Commencement Date: _____ New Termination Date: _____
Prior Contract No. (Synergen/CMS): _____

Expense or Revenue Increase Decrease Amount This Amendment: \$ _____
Is there revenue included? Yes No If Yes \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: GTAM Department Code: CR Grant Number (i.e., 15-123): 21-35
Commencement Date: 7/1/20 Termination Date: 6/30/21 Amendment Number: 2
 Match Amount: \$ _____ Revenue Amount: \$ 56,340.00

***All Funding Source(s) required:** Amendment 2 funding source is from TEP Bill Assistance

***Match funding from General Fund?** Yes No If Yes \$ _____ % _____
***Match funding from other sources?** Yes No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: Manira Cervantes/Rise Hart
Department: Community & Workforce Development Telephone: 724-5710
Department Director Signature/Date: _____
Deputy County Administrator Signature/Date: _____
County Administrator Signature/Date: [Signature] 2 Nov 2020
[Signature] 11/2/2020
(Required for Board Agenda/Addendum Items)



**Amendment No. Two (2) to the 2020-2021
Independent Contractor Agreement
Contract No. 07012020--21**

The Independent Contract Agreement dated July 1, 2020, between Arizona Community Action Association (dba Wildfire) and **Pima County, on behalf of the Pima County – Community Action Agency** (hereinafter “Contractor”) to conduct application intake and eligibility determination for utility bill assistance and deposits is hereby amended as follows:

Purpose of the Amendment:

1. To increase Tucson Electric Power Bill Assistance (referred to as TEP) funds by the amount of **\$56,340.00**.

Amendment to:

Section I. Services and Programs – 1.2 Fund Sources:

TEP: To increase the Direct Service Amount to **\$66,075.00** and increase the Program Delivery Amount to **\$13,215.00**. The new Total Allocation for TEP in will be **\$79,290.00** (Direct Service + Program Delivery).

Whole Agreement:

Unless otherwise noted herein, all other provisions of the original Agreement will remain in place for the duration of the original Agreement.

[Signature page follows]

IN WITNESS WHEREOF, the undersigned have executed this Amendment No. Two (2), effective as of the effective date.

CONTRACTOR:
Pima County – Board of Supervisors

Arizona Community Action Association
(dba Wildfire), an Arizona nonprofit
corporation

By: _____

Name: _____
Title: Chairman, Board of S _____ upervisors

Date: _____

ATTEST:

By: _____

Name: _____
Title: Clerk of the Board

Date: _____

By: _____

Name: Cynthia Zwick

Title: Executive Director

Date: _____

Address:
340 E Palm Lane, Suite 315
Phoenix, AZ 85004
Fax: 602-604-0644
Email: cswick@wildfireaz.org

APPROVED AS TO FORM:

By: Stacey _____

Name: Stacey Roseberry
Title: Deputy County Attorney

Date: _____

APPROVED AS TO CONTENT:

By: _____

Name: _____
Title: Nils Urman, Interim Director
Community & Workforce Development

Date: 10/28/20

Address:
2997 E Ajo Way, 3rd Floor Tucson, AZ
85713
Email: manira.cervantes@pima.gov