



BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS

Award Contract Grant

Requested Board Meeting Date: 08/13/2024

* = Mandatory, information must be provided

or Procurement Director Award:

***Contractor/Vendor Name/Grantor (DBA):**

Central Pet Partners, LLC.

***Project Title/Description:**

Shelter Cleaning and Pet Care Services

***Purpose:**

Amendment of Award: Supplier Contract No. SC2400001493, Amendment No. 02. This Amendment increases the annual award amount by \$250,000.00 from \$1,135,000.00 to \$1,385,000.00 for a cumulative not-to-exceed contract amount of \$2,520,000.00.

Administering Department: Pima Animal Care.

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.010, Competitive sealed bidding, on 09/20/2022, the Board of Supervisors approved an award of contract for an initial term of one (1) year and an annual award amount of \$1,135,000.00 with four (4) one-year renewal options.

On 09/06/2023, the Procurement Director approved Amendment No. 01, which extended the termination date to 09/19/2024, added the annual award amount of \$1,135,000.00 for a cumulative not-to-exceed contract amount of \$2,270,000.00, appended the Forced Labor of Ethnic Uyghurs provision to the contract pursuant to A.R.S. § 35-394 and increased unit prices by approximately 6%.

The increase is needed due to a greater amount of contingent hours being used than anticipated.

PRCUID: 452292

Attachment: Supplier Contract.

***Program Goals/Predicted Outcomes:**

Pima Animal Care shelter/kennel areas will be maintained in a sanitary and clean manner to minimize the spread of disease and to house animals in a sanitary and clean environment.

***Public Benefit:**

Good sanitary conditions reduce the spread of disease in the shelter environment, decrease the number of sick animals, and reduce shelter costs.

***Metrics Available to Measure Performance:**

Contractor will supply weekly invoices for services. Pima Animal Care staff will monitor kennel areas for cleanliness and basic care of sheltered animals.

***Retroactive:**

No.

TO: CORB 713012A (1)
VERS: 1
PGS: 2

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
Expense Amount \$ _____ Revenue Amount: \$ _____

*Funding Source(s) required: _____

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? Yes No
If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: SC Department Code: N/A Contract Number (i.e., 15-123): 24-1493

Amendment No.: 02 AMS Version No.: N/A

Commencement Date: 08/13/24 New Termination Date: _____

Prior Contract No. (Synergen/CMS): MA-PO-23-052

Expense Revenue Increase Decrease

Amount This Amendment: \$ 250,000.00

Is there revenue included? Yes No If Yes \$ _____

*Funding Source(s) required: General Fund

Funding from General Fund? Yes No If Yes \$ _____ % 100

Grant/Amendment Information (for grants acceptance and awards)

Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Amendment Number: _____

Match Amount: \$ _____ Revenue Amount: \$ _____

*All Funding Source(s) required: _____

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

*Funding Source: _____

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Procurement Officer: Kelsey Braun-Shirley Division Manager: Ana Wilber

Department: Procurement Director: Terri Spencer Telephone: (520)724-7466

Department Director Signature: Monica Dangler Date: 24/08/2024

Deputy County Administrator Signature: Date: 7/29/2024

County Administrator Signature: Date: 7/29/2024

PIMA COUNTY

Pima County Procurement Department
 150 W. Congress St. 5th Fl
 Tucson AZ 85701

**Supplier Contract**

Contract Number	SC2400001493
Contract Start Date	09-20-2022
Contract End Date	09-19-2024
Payment Type	Warrant/Check
Buyer	Kelsey Braun-Shirley
Phone Number	
Email	

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Supplier:	Contract Name:
Central Pet Partners LLC Po Box 6325 Amado, AZ 85645	Shelter Cleaning and Pet Care Services

Supplier Contact and Payment Terms:	Shipping Method	Delivery Type	FOB
	Vendor Method	Standard Ground	FOB Dest, Freight Prepaid
Phone: +1 (520) 9758462			
Email: juliegrounds@gmail.com			
Terms: Net 15			
Days:			
	Currency	NTE Amount	Used Amount
	USD	384,094.97	125,408.05

Catalog Items:					
Line #	Item Description	UOM	Unit Price	Stock Code	MPN/VPN
1	Daily charge for shelter caretaker services-120 man hours	Day	2,680.80		
2	Freeform Line	Each	0.00		
3	Hourly charge for contingency services	Hour	22.34		

This Supplier Contract incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this contract. All transactions and conduct are required to conform to these documents.

Details View

Amendments										Changed Line Details
	Version	Version Status	Amendment Type	Amendment Date	Amendment Signed Date	Amendment Number	Description	Changed Amount	Contract Amount	
Current Amendment 02 for Contract: SC2400001493: Central Pet Partners LLC 09/20/2022 (version 1)	1	Amendment In Process	Change	08/13/2024	08/13/2024	02	Amendment No. 02 increases the annual award amount by \$250,000.00 from \$1,135,000.00 to \$1,385,000.00 for a cumulative not-to-exceed contract amount of \$2,520,000.00.	384,094.97	384,094.97	