



BOARD OF SUPERVISORS AGENDA ITEM REPORT  
AWARDS / CONTRACTS / GRANTS

Award  Contract  Grant

Requested Board Meeting Date: 06/06/2023

\* = Mandatory, information must be provided

or Procurement Director Award:

**\*Contractor/Vendor Name/Grantor (DBA):**

Tucson Clean and Beautiful, Inc.

**\*Project Title/Description:**

Adopt-A-Wash

**\*Purpose:**

Continue the Adopt-A-Wash program, which provides for the organizing of volunteers to remove trash from Pima County watercourses.

**\*Procurement Method:**

Direct Select per Board of Supervisors Policy D29.6, III-C.

**\*Program Goals/Predicted Outcomes:**

Continue to implement and improve the Adopt-A-Wash program to focus the District's and County's priority areas.

**\*Public Benefit:**

Reduced amount of trash.  
Increased community awareness of littering and pollution and its negative effects.  
Greater public ownership of watercourses by doing their part to keep it clean.

**\*Metrics Available to Measure Performance:**

Quarterly reports documenting events including number of volunteers, volunteer hours worked, and bags of trash removed.

**\*Retroactive:**

No.

TO: COB 5-10-2023 (1)  
VERS.: 1  
PGS.: 12

MAY09'23AM1011 PD

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (\*) fields

Contract / Award Information

Document Type: CT Department Code: FC Contract Number (i.e., 15-123): 23-401
Commencement Date: 07/01/2023 Termination Date: 06/30/2024 Prior Contract Number (Synergen/CMS):
Expense Amount \$ 60,000\* Revenue Amount: \$

\*Funding Source(s) required: Flood Control Ops

Funding from General Fund? Yes No If Yes \$ %
Contract is fully or partially funded with Federal Funds? Yes No
If Yes, is the Contract to a vendor or subrecipient?
Were insurance or indemnity clauses modified? Yes No
If Yes, attach Risk's approval.
Vendor is using a Social Security Number? Yes No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: Department Code: Contract Number (i.e., 15-123):
Amendment No.: AMS Version No.:
Commencement Date: New Termination Date:
Prior Contract No. (Synergen/CMS):
Expense Revenue Increase Decrease
Amount This Amendment: \$

Is there revenue included? Yes No If Yes \$

\*Funding Source(s) required:

Funding from General Fund? Yes No If Yes \$ %

Grant/Amendment Information (for grants acceptance and awards)

Award Amendment

Document Type: Department Code: Grant Number (i.e., 15-123):
Commencement Date: Termination Date: Amendment Number:
Match Amount: \$ Revenue Amount: \$

\*All Funding Source(s) required:

\*Match funding from General Fund? Yes No If Yes \$ %

\*Match funding from other sources? Yes No If Yes \$ %

\*Funding Source:

\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Marisa Rice (M. Guzman 4-4611 for P/U)

Department: Regional Flood Control District

Telephone: (520) 724-4616

Department Director Signature:

[Signature]

Date: 5-8-23

Deputy County Administrator Signature:

[Signature]

Date: 5/8/2023

County Administrator Signature:

[Signature]

Date: 5/8/2023

**DATE:** April 27, 2023

**TO:** Jan Leshner  
County Administrator

**FROM:** Eric Shepp, P.E.  
Director



**SUBJECT: Tucson Clean and Beautiful for the Adopt-A-Wash Program – Direct Selection for Professional Services**

Pursuant to Board of Supervisors Policy D29.6, III.C – Direct Selection and Procurement Procedure No. PO-50, the Regional Flood Control District (District) is requesting approval to select Tucson Clean and Beautiful (TCB) to provide coordination and support of trash removal activities and public outreach through the Adopt-A-Wash program.

**BACKGROUND**

The Pima County Regional Flood Control District (District) has been collaborating with Tucson Clean and Beautiful (TCB) for many years to facilitate trash removal activities along the regional watercourses. These activities are administered through TCB's Adopt-A-Wash program and augment our ongoing river maintenance activities.

The District wants to continue to collaborate with TCB for river cleanup activities and is requesting a direct select for services for TCB who is uniquely qualified to assist with trash removal and outreach activities due to their longstanding and well known Adopt-A-Wash program.

The benefit of using the Direct Select method for contracting with TCB is that it provides for a greater opportunity to emphasize particular locations for cleanup. Based on citizen feedback, these areas tend to be where urban tributaries discharge into the regional watercourses. The flows contain a considerable amount of trash and debris which is then deposited into the major watercourses, creating an unsightly view for Loop users, and impacting stormwater quality.

**REQUESTED ACTION**

The District requests that Tucson Clean and Beautiful be selected for coordination and support of trash removal activities and public outreach with a not to exceed amount of \$60,000 for a contract term of one (1) year with the option to renew this contract for up to four (4) additional one-year terms (each an "Extension Option") with a cost not to exceed \$300,000. An Extension Option will be effective only upon execution by the parties of a formal written amendment and pursuant to the Direct Select provisions of Board of Supervisors Policy D29.6, III-C.

ES/MG/tj

Attachment

c: Carmine DeBonis, Deputy County Administrator – Public Works  
Terri Spencer, Director – Procurement Department  
Brian Jones, Deputy Director – Regional Flood Control District

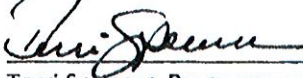
Jan Leshner, County Administrator

**Tucson Clean and Beautiful for the Adopt-A-Wash Program – Direct Selection for Professional Services**

April 27, 2023

Page 2

**APPROVED AS TO FORM:**



Terri Spencer, Procurement Director

4/27/2023

Date

**CONCUR:**

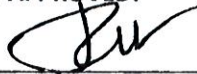


Carmine DeBonis, Jr., Deputy County Administrator – Public Works

5/2/2023

Date

**DIRECT SELECT APPROVED:**



Jan Leshner, County Administrator

5/2/23

Date

**Pima County Regional Flood Control District**

**Project: Adopt-A-Wash**

**Contractor: Tucson Clean and Beautiful, Inc.**

**Amount: \$60,000**

**Contract No.: CT-FC-23-401**

**Funding: Flood Control Ops**

**PROFESSIONAL SERVICES CONTRACT**

**1. Parties and Background.**

- 1.1. Parties. This Contract is between Pima County Regional Flood Control District, a body politic and corporate of the State of Arizona ("District"), and Tucson Clean and Beautiful, Inc. ("Contractor").
- 1.2. Authority. District selected Contractor pursuant to and consistent with Board of Supervisors Policy D29.6.

**2. Term.**

- 2.1. Initial Term. The term of this Contract commences on July 1, 2023 and will terminate on June 30, 2024 ("Initial Term"). "Term," when used in this Contract, means the Initial Term plus any exercised extension options under Section 2.2. If the commencement date of the Initial Term is before the signature date of the last party to execute this Contract, the parties will, for all purposes, deem the Contract to have been in effect as of the commencement date.
- 2.2. Extension Options. District may renew this Contract for up to four (4) additional periods of up to 1 year each (each an "Extension Option"). An Extension Option will be effective only upon execution by the Parties of a formal written amendment.

**3. Scope of Services.** Contractor will provide District with the services described in **Exhibit A** (1 page), at the dates and times described on **Exhibit A** or, if **Exhibit A** contains no dates or time frames, then upon demand. The Services must comply with all requirements and specifications in the Solicitation.

**4. Key Personnel.** Contractor will employ suitably trained and skilled professional personnel to perform all consultant services under this Contract. Prior to changing any key personnel, especially those key personnel District relied upon in making this Contract, Contractor will obtain the approval of District. The key personnel include the following staff:

Rosa Perez, Program Coordinator

Jaime Cabrales, Social Media Manager

Sofia Angkasa, Finance Director

Katie Gannon, Executive Director

## 5. Compensation and Payment.

- 5.1. Rates; Adjustment. District will pay Contractor at the rates set forth in **Exhibit B** (1 page). Those rates will remain in effect during an Extension Option period unless Contractor, at least 90 days before the end of the then-existing Term, or at the time the District informs Contractor that the District intends to extend the Term, if that is earlier, notifies District in writing of any adjustments to those rates, and the reasons for the adjustments.
  - 5.2. Maximum Payment Amount. District's total payments to Contractor under this Contract, including any sales taxes, may not exceed \$60,000 [per year] (the "NTE Amount"). The NTE Amount can only be changed by a formal written amendment executed by the Parties. Contractor is not required to provide any services, payment for which will cause the District's total payments under this Contract to exceed the NTE Amount; if Contractor does so, it is at the Contractor's own risk.
  - 5.3. Sales Taxes. The payment amounts or rates in **Exhibit B** do not include sales taxes. Contractor may invoice District for sales taxes that Contractor is required to pay under this Contract. Contractor will show sales taxes as a separate line item on invoices.
  - 5.4. Timing of Invoices. Contractor will invoice District on a quarterly basis unless a different billing period is set forth in **Exhibit B**. District must receive invoices no more than 30 days after the end of the billing period in which Contractor delivered the invoiced products or services to District. District may refuse to pay for any product or service for which Contractor does not timely invoice the District and, pursuant to A.R.S. § 11-622(C), will not pay for any product or service invoiced more than 6-months late.
  - 5.5. Content of Invoices. Contractor will include detailed documentation in support of its invoices and assign each amount billed to an appropriate line item.
  - 5.6. Invoice Adjustments. District may, at any time during the Term and during the retention period set forth in Section 22 below, question any payment under this Contract. If District raises a question about the propriety of a past payment, Contractor will cooperate with District in reviewing the payment. District may set-off any overpayment against amounts due to Contractor under this or any other contract between District and Contractor. Contractor will promptly pay to District any overpayment that District cannot recover by set-off.
6. **Insurance.** Contractor will procure and maintain at its own expense insurance policies (the "**Required Insurance**") satisfying the below requirements (the "**Insurance Requirements**") until all its obligations under this Contract have been met. The below Insurance Requirements are minimum requirements for this Contract and in no way limit Contractor's indemnity obligations under this Contract. The District in no way warrants that the required insurance is sufficient to protect the Contractor for liabilities that may arise from or relate to this Contract. If necessary, Contractor may obtain commercial umbrella or excess insurance to satisfy the Insurance Requirements.
- 6.1. Insurance Coverages and Limits: Contractor will procure and maintain, until all its obligations have been discharged, coverage with limits of liability not less than those

stated below. Coverage must be placed with insurers acceptable to the District with A.M. Best rating of not less than A-VII, unless otherwise approved by the District.

- 6.1.1. Commercial General Liability (CGL) – Occurrence Form with limits not less than \$2,000,000 Each Occurrence and \$2,000,000 General Aggregate. Policy shall include coverage for liability arising from premises, operations, independent contractors, personal injury, bodily injury, broad form contractual liability and products-completed operations. Any standard coverages excluded from the CGL policy, such as products/completed operations, etc. shall be covered by endorsement or separate policy and documented on the Certificates of Insurance.
- 6.1.2. Business Automobile Liability – Coverage for bodily injury and property damage on any owned, leased, hired, and/or non-owned autos assigned to or used in the performance of this Contract with minimum limits not less than \$1,000,000 Each Accident.
- 6.1.3. Workers' Compensation and Employers' Liability – Statutory coverage for Workers' Compensation. Workers' Compensation statutory coverage is compulsory for employers of one or more employees. Employers Liability coverage with limits of \$1,000,000 each accident and \$1,000,000 each employee – disease.
- 6.1.4. Professional Liability (E & O) Insurance – This insurance is required for work from professionals whose coverage is excluded from the above CGL policy. The policy limits shall be not less than \$2,000,000 Each Claim and \$2,000,000 Annual Aggregate. The insurance shall cover professional misconduct or negligent acts of anyone performing any services under this contract.

6.2. Additional Coverage Requirements:

- 6.2.1. Claims Made Coverage: If any part of the Required Insurance is written on a claims-made basis, any policy retroactive date must precede the effective date of this Contract, and Contractor must maintain such coverage for a period of not less than three (3) years following Contract expiration, termination or cancellation.
- 6.2.2. Additional Insured Endorsement: The General Liability, Business Automobile Liability and Technology E&O Policies shall each be endorsed to include Pima County and District, its departments, districts, officials, agents, and employees as additional insureds with respect to liability arising out of the activities performed by or on behalf of the Contractor.
- 6.2.3. Subrogation Endorsement: The General Liability, Business Automobile Liability, Workers' Compensation and Technology E&O Policies shall each contain a waiver of subrogation endorsement in favor of Pima County and District, and its departments, districts, officials, agents, and employees for losses arising from work performed by or on behalf of the Contractor.
- 6.2.4. Primary Insurance Endorsement: The Required Insurance policies must

stipulate that they are primary and that any insurance carried by District, or its agents, officials, or employees, is excess and not contributory insurance.

6.2.5. The Required Insurance policies may not obligate District to pay any portion of Contractor's deductible or Self Insurance Retention (SIR).

6.2.6. Subcontractors: Contractor must either (a) include all subcontractors as additional insureds under its Required Insurance policies, or (b) require each subcontractor to separately meet all Insurance Requirements and verify that each subcontractor has done so, Contractor must furnish, if requested by District, appropriate insurance certificates for each subcontractor. Contractor must obtain District's approval of any subcontractor request to modify the Insurance Requirements as to that subcontractor.

6.3. Notice of Cancellation:

Contractor must notify District, within two (2) business days of Contractor's receipt of notice from an insurer, if any Required Insurance policy is suspended, voided, or cancelled for any reason. Notice must include the Pima County project or contract number and project description.

6.4. Verification of Coverage:

6.4.1. Contractor must furnish District with a certificate of insurance (valid ACORD form or equivalent approved by District) for each Required Insurance policy, which must specify that the policy has all the required endorsements, and must include the Pima County project or contract number and project description. Each certificate must be signed by an authorized representative of the insurer.

6.4.2. District may at any time require Contractor to provide a complete copy of any Required Insurance policy or endorsement. Note: Contractors for larger projects must provide actual copies of the additional insured and subrogation endorsements.

6.4.3. Contractor must provide the certificates to District before work commences. Each Required Insurance policy must be in effect at least 10 days before work under this Contract commences. Contractor must provide District a renewal certificate not less than 15 days prior to a Required Insurance policy's expiration date. Failure to maintain the Required Insurance policies, or to provide evidence of renewal, is a material breach of this Contract.

6.4.4. All insurance certificates must be sent directly to the appropriate County Department.

6.5. Approval and Modifications:

The Pima County Risk Manager may modify the Insurance Requirements at any point during the Term of this Contract. This can be done administratively, with written notice from the Risk Manager and does not require a formal Contract amendment. Neither the District's failure to obtain a required insurance certificate or endorsement, the District's failure to object to a non-complying insurance certificate



or endorsement, nor the District's receipt of any other information from the Contractor, its insurance broker(s) and/or insurer(s), constitutes a waiver of any of the Insurance Requirements.

7. **Indemnification.** To the fullest extent permitted by law, Contractor will defend, indemnify, and hold harmless Pima County and any related taxing district, and the officials and employees of each of them (collectively, "Indemnitee") from and against any and all claims, actions, liabilities, losses, and expenses (including reasonable attorney fees) (collectively, "Claims") arising out of actual or alleged injury of any person (including death) or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by any act or omission of Contractor or any of Contractor's directors, officers, agents, employees, volunteers, or subcontractors. This indemnity includes any claim or amount arising or recovered under the Workers' Compensation Law or arising out of the failure of Contractor to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. The Indemnitee will, in all instances, except for Claims arising solely from the acts or omissions of the Indemnitee, be indemnified by Contractor from and against any and all Claims. Contractor is responsible for primary loss investigation, defense and judgment costs for any Claim to which this indemnity applies. This indemnity will survive the expiration or termination of this Contract.
8. **Laws and Regulations.**
  - 8.1. Compliance with Laws. Contractor will comply with all federal, state, and local laws, rules, regulations, standards and Executive Orders.
  - 8.2. Licensing. Contractor warrants that it is appropriately licensed to provide the services under this Contract and that its subcontractors will be appropriately licensed.
  - 8.3. Choice of Law; Venue. The laws and regulations of the State of Arizona govern the rights and obligations of the parties under this Contract. Any action relating to this Contract must be filed and maintained in the appropriate court of the State of Arizona in Pima County.
9. **Independent Contractor.** Contractor is an independent contractor. Neither Contractor, nor any of Contractor's officers, agents or employees will be considered an employee of Pima County or the District for any purpose or be entitled to receive any employment-related benefits, or assert any protections, under the Pima County Merit System. Contractor is responsible for paying all federal, state and local taxes on the compensation received by Contractor under this Contract and will indemnify and hold District harmless from any and all liability that District may incur because of Contractor's failure to pay such taxes.
10. **Subcontractors.** Contractor is fully responsible for all acts and omissions of any subcontractor, and of persons directly or indirectly employed by any subcontractor, and of persons for whose acts any of them may be liable, to the same extent that the Contractor is responsible for the acts and omissions of its own employees. Nothing in this Contract creates any obligation on the part of District to pay or see to the payment of any money due any subcontractor, except as may be required by law.

11. **Assignment.** Contractor may not assign its rights or obligations under this Contract, in whole or in part, without the District's prior written approval. District may withhold approval at its sole discretion.
12. **Non-Discrimination.** Contractor will comply with all provisions and requirements of Arizona Executive Order 2009-09, which is hereby incorporated into this contract, including flow-down of all provisions and requirements to any subcontractors. During the performance of this Contract, Contractor will not discriminate against any employee, client or any other individual in any way because of that person's age, race, creed, color, religion, sex, disability or national origin.
13. **Americans with Disabilities Act.** Contractor will comply with Title II of the Americans with Disabilities Act (Public Law 110-325, 42 U.S.C. §§ 12101-12213) and the federal regulations for Title II (28 CFR Part 35).
14. **Authority to Contract.** Contractor warrants its right and power to enter into this Contract. If any court or administrative agency determines that District does not have authority to enter into this Contract, District will not be liable to Contractor or any third party by reason of such determination or by reason of this Contract.
15. **Full and Complete Performance.** The failure of either party to insist, in one or more instances, upon the other party's complete and satisfactory performance under this Contract, or to take any action based on the other party's failure to completely and satisfactorily perform, is not a waiver of that party's right to insist upon complete and satisfactory performance, or compliance with any other covenant or condition in this Contract, either in the past or in the future. The acceptance by either party of sums less than may be due and owing it at any time is not an accord and satisfaction.
16. **Cancellation for Conflict of Interest.** This Contract is subject to cancellation for conflict of interest pursuant to A.R.S. § 38-511, the pertinent provisions of which are incorporated into this Contract by reference.
17. **Termination by District.**
  - 17.1. Without Cause. District may terminate this Contract at any time without cause by notifying Contractor, in writing, at least 30 days before the effective date of the termination. In the event of such termination, District's only obligation to Contractor will be payment for services rendered prior to the date of termination.
  - 17.2. With Cause. District may terminate this Contract at any time without advance notice and without further obligation to District when District finds Contractor to be in default of any provision of this Contract.
  - 17.3. Non-Appropriation. Notwithstanding any other provision in this Contract, District may terminate this Contract if for any reason there are not sufficient appropriated and available monies for the purpose of maintaining District or other public entity obligations under this Contract. In the event of such termination, District will have no further obligation to Contractor, other than to pay for services rendered prior to termination.

18. **Notice.** Any notice required or permitted to be given under this Contract must be in writing and be served by personal delivery or by certified mail upon the other party as follows:

District:  
Eric Shepp, P.E., Director  
201 N. Stone Ave., 9<sup>th</sup> Fl  
Tucson, AZ 85701

Contractor:  
Tucson Clean and Beautiful, Inc.  
P.O. Box 27210  
Tucson, AZ 85726

19. **Non-Exclusive Contract.** Contractor understands that this Contract is nonexclusive and is for the sole convenience of District. District reserves the right to obtain like services from other sources for any reason.

20. **Remedies.** Either party may pursue any remedies provided by law for the breach of this Contract. No right or remedy is intended to be exclusive of any other right or remedy and each is cumulative and in addition to any other right or remedy existing at law or at equity or by virtue of this Contract.

21. **Severability.** Each provision of this Contract stands alone, and any provision of this Contract found to be prohibited by law will be ineffective to the extent of such prohibition without invalidating the remainder of this Contract.

22. **Books and Records.** Contractor will keep and maintain proper and complete books, records and accounts, which will be open at all reasonable times for inspection and audit by duly authorized representatives of District. In addition, Contractor will retain all records relating to this Contract for at least five (5) years after its expiration or termination or, if later, until any related pending proceeding or litigation has concluded.

23. **Public Records.**

23.1. **Disclosure.** Pursuant to A.R.S. § 39-121 et seq., and A.R.S. § 34-603(H) in the case of construction or Architectural and Engineering services procured under A.R.S. Title 34, Chapter 6, all documents submitted in response to the solicitation resulting in award of this Contract, including, but not limited to, pricing schedules, product specifications, work plans, and any supporting documents, are public records. As such, those documents are subject to release and/or review by the general public upon request, including competitors.

23.2. **Records Marked Confidential; Notice and Protective Order.** If Contractor reasonably believes that some of those records contain proprietary, trade-secret or otherwise-confidential information, Contractor must prominently mark those records "CONFIDENTIAL." In the event a public-records request is submitted to District for records marked CONFIDENTIAL, District will notify Contractor of the request as soon as reasonably possible. District will release the records 10 business days after the date of that notice, unless Contractor has, within that period, secured an appropriate order from a court of competent jurisdiction, enjoining the release of the records. District will not, under any circumstances, be responsible for securing such an order, nor will District be in any way financially responsible for any costs associated with securing such an order.

24. **Legal Arizona Workers Act Compliance.**

24.1. Compliance with Immigration Laws. Contractor hereby warrants that it will at all times during the term of this Contract comply with all federal immigration laws applicable to its employment of its employees, and with the requirements of A.R.S. § 23-214 (A) (together the “State and Federal Immigration Laws”). Contractor will further ensure that each subcontractor who performs any work for Contractor under this Contract likewise complies with the State and Federal Immigration Laws.

24.2. Books & Records. District has the right at any time to inspect the books and records of Contractor and any subcontractor in order to verify such party’s compliance with the State and Federal Immigration Laws.

24.3. Remedies for Breach of Warranty. Any breach of Contractor’s or any subcontractor’s warranty of compliance with the State and Federal Immigration Laws, or of any other provision of this section, is a material breach of this Contract subjecting Contractor to penalties up to and including suspension or termination of this Contract. If the breach is by a subcontractor, and the subcontract is suspended or terminated as a result, Contractor will be required to take such steps as may be necessary to either self-perform the services that would have been provided under the subcontract or retain a replacement subcontractor, as soon as possible so as not to delay project completion. Any additional costs attributable directly or indirectly to such remedial action are the responsibility of Contractor.

24.4. Subcontractors. Contractor will advise each subcontractor of District’s rights, and the subcontractor’s obligations, under this Section 24 by including a provision in each subcontract substantially in the following form:

“Subcontractor hereby warrants that it will at all times during the term of this contract comply with all federal immigration laws applicable to

Subcontractor’s employees, and with the requirements of A.R.S. § 23-214 (A). Subcontractor further agrees that District may inspect the Subcontractor’s books and records to insure that Subcontractor is in compliance with these requirements. Any breach of this paragraph by Subcontractor is a material breach of this contract subjecting Subcontractor to penalties up to and including suspension or termination of this contract.”

25. **Israel Boycott Certification.** Pursuant to A.R.S. § 35-393.01, if Contractor engages in for-profit activity and has 10 or more employees, and if this Contract has a value of \$100,000.00 or more, Contractor certifies it is not currently engaged in, and agrees for the duration of this Contract to not engage in, a boycott of goods or services from Israel. This certification does not apply to a boycott prohibited by 50 U.S.C. § 4842 or a regulation issued pursuant to 50 U.S.C. § 4842.

26. **Forced Labor of Ethnic Uyghurs.** Pursuant to A.R.S. § 35-394, if Contractor engages in for-profit activity and has 10 or more employees, Contractor certifies it is not currently using, and agrees for the duration of this Contract to not use (1) the forced labor of ethnic Uyghurs in the People’s Republic of China; (2) any goods or services produced by the forced labor of ethnic Uyghurs in the People’s Republic of China; and (3) any contractors, subcontractors or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People’s Republic of China. If Contractor becomes aware during the term of the Contract that the Company is not in compliance with A.R.S. § 35-394, Contractor must notify the District within five business days and provide a written certification to District regarding compliance within one hundred eighty days.
27. **Amendment.** The parties may modify, amend, alter or extend this Contract only by a written amendment signed by the parties.
28. **Entire Agreement.** This document constitutes the entire agreement between the parties pertaining to the subject matter it addresses, and this Contract supersedes all prior or contemporaneous agreements and understandings, oral or written.

This agreement will become effective when all parties have signed it. The effective date of the agreement will be the date this agreement is signed by the last party (as indicated by the date associated with that party’s signature).

**DISTRICT**

\_\_\_\_\_  
Chair, Board of Directors

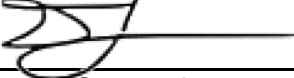
\_\_\_\_\_  
Date

**ATTEST**

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Date

**APPROVED AS TO FORM**

  
\_\_\_\_\_  
Deputy County Attorney

Daniel Jurkowitz  
\_\_\_\_\_  
Print DCA Name

**CONTRACTOR**

  
\_\_\_\_\_  
Authorized Officer Signature

Katie Gannon, Executive Director  
\_\_\_\_\_  
Printed Name and Title

5/8/2023  
\_\_\_\_\_  
Date

05/04/2023  
Date

**Tucson Clean and Beautiful**  
**Project: Adopt-A-Wash**  
**Exhibit A: Scope of Services**  
**Contract Period July 1, 2023 through June 30, 2024**

**Task 1: Adopt-A-Wash Implementation and Outreach**

**1.1: Adopt-A-Wash Coordination**

- Provide monthly updates regarding on-going Adopt-A-Wash activities.
- Provide a quarterly summary of all clean-up efforts that occur on Pima County and District lands, to be submitted with the quarterly invoice. The summary shall include 1) name of group, 2) location of event or area worked if a recurring event, 3) date/time of event, 4) # of volunteers, 5) hours volunteers worked, and 6) amount of trash removed (# of bags or tonnage). Events occurring on Pima County/District lands shall be displayed separately from other events. The summary shall be provided in MS Excel format.
- Coordinate with District staff to identify river reaches that have been recently cleaned of homeless encampments and encourage volunteer groups to work within these reaches.
- Continue to coordinate volunteer events with the District through the Facility Impact Permit process to ensure safety of volunteers.
- Continue working with volunteers to identify trash that should be marked for collection by the District.
- Identify watercourse areas that are significantly impacted by trash focusing on urban tributaries.
- Develop a plan to promote volunteer activities to remove trash in these high trash areas, both in the urban watercourses and where they discharge into regional watercourses.
- Provide a consistent, sustained watercourse focus for TCB's land stewardship program.
- Engage a part time TCB employee in stakeholder and public outreach to instigate and sustain additional, regular river and watercourse clean-ups and invasive species removal, through both one time and ongoing events.
- Develop and partner with others (such as Sonoran Institute) on a "clean-up our rivers" and anti-litter campaign, through graphic, engaging monthly messaging and promotion on TCB social media.
- Provide a quarterly summary of public outreach efforts, including social media traffic data for TCB's anti-litter messaging posts.

**1.2: Community Outreach**

- Develop outreach to promote the Adopt-A-Wash Program.
- Promote Program on TCB website with locations that are adoptable.

**Key Personnel**

TBD – River/Watercourse Stakeholder Engagement Specialist  
Rosa Perez – Program Coordinator  
Jaime Cabrales - Social Media Manager  
Sofia Angkasa – Finance Director  
Katie Gannon – Executive Director

**Tucson Clean and Beautiful  
 Project: Adopt-A-Wash  
 Exhibit B: Scope of Services  
 Contract Period July 1, 2023 through June 30, 2024**

**Exhibit B – Fee\***

<b>Task</b>		<b>Estimated Hours</b>	<b>Hourly Rate</b>	<b>Estimated Total Item Cost</b>
<b>1.1</b>	<b>Adopt a Wash Coordination</b>			
	Services	617	\$35.00	\$21,595
<b>1.2</b>	<b>Community Outreach</b>			
	Services	526	\$35.00	\$18,410
<b>1.3</b>	<b>Stakeholder Engagement</b>			
	Services	471	\$35.00	\$16,485
<b>1.4</b>	<b>Social Media/Marketing Campaign</b>			
	Services	100	\$35.00	\$3,500
<b>Total</b>				<b>\$59,990</b>

\*Invoices shall be submitted quarterly.