



BOARD OF SUPERVISORS AGENDA ITEM REPORT  
AWARDS / CONTRACTS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: 06/18/2024

or Procurement Director Award: ☐

\* = Mandatory, information must be provided

**\*Contractor/Vendor Name/Grantor (DBA):**

City of Tucson

**\*Project Title/Description:**

Pima Early Education Program (PEEP)

**\*Purpose:**

The purpose of this IGA is to extend the term by one year, increase funding to the Pima Early Education Program to sustain the number of high quality preschool classes at school district sites within the City and offer high quality preschool opportunities to families with incomes at or below 300% of the Federal Poverty Level.

**\*Procurement Method:**

This Intergovernmental Agreement is a non-Procurement contract and not subject to Procurement rules.

**\*Program Goals/Predicted Outcomes:**

To increase the number of 3 – 5 year old children from income eligible families attending high quality preschools in Pima County. To increase the number and capacity of high quality preschool providers in the community.

**\*Public Benefit:**

A wealth of research and data shows that investing in high quality preschool, especially for economically disadvantaged, minority, and dual language children, provides both short-term and lasting benefits tot the children enrolled, their families, employers, taxpayers and the community.

**\*Metrics Available to Measure Performance:**

The total number of students enrolled, demographic information of enrolled children, quality rating of classes and parent satisfaction surveys.

**\*Retroactive:**

No.

TO: COB, 6-5-2024 (1)  
Vers.: 3  
Pgs.: 3

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THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (\*) fields

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
☐ Expense Amount \$ \_\_\_\_\_ \* ☐ Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:** \_\_\_\_\_

Funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ %

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? \_\_\_\_\_

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

**Amendment / Revised Award Information**

Document Type: CTN Department Code: CR Contract Number (i.e., 15-123): 21-126  
Amendment No.: 03 AMS Version No.: 04  
Commencement Date: 09/02/2024 New Termination Date: 09/01/2025  
Prior Contract No. (Synergen/CMS): \_\_\_\_\_

☐ Expense ☒ Revenue ☐ Increase ☐ Decrease

Amount This Amendment: \$ 750,000.00

Is there revenue included? ☒ Yes ☐ No If Yes \$ 750,000.000

**\*Funding Source(s) required: This is a revenue contract with funding provided by City of Tucson.**

Funding from General Fund? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ %

**Grant/Amendment Information** (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_  
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_  
☐ Match Amount: \$ \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_

**\*All Funding Source(s) required:** \_\_\_\_\_

\*Match funding from General Fund? Yes No If Yes \$ \_\_\_\_\_ %

\*Match funding from other sources? Yes No If Yes \$ \_\_\_\_\_ %

\*Funding Source: \_\_\_\_\_

\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Nicole Scott

Department: Community & Workforce Development

Telephone: 520-724-2696

Department Director Signature: 

Date: 5.29.24

Deputy County Administrator Signature: 

Date: 30 May 2024

County Administrator Signature: \_\_\_\_\_

Date: 6/3/2024

**Pima County Department of Community & Workforce Development**

**Project: Pima Early Education Program**

**IGA: City of Tucson**

**Contract No.: CTN-CR-21-126**

**Contract Amendment No.: 03**

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<b>Orig. Contract Term:</b> 07/01/2021 – 09/01/2022	<b>Orig. Amount:</b>	\$1,000,000.00
<b>Termination Date Prior Amendment:</b> 09/01/2024	<b>Prior Amendments Amount:</b>	\$1,750,000.00
<b>Termination Date This Amendment:</b> 09/01/2025	<b>This Amendment Amount:</b>	\$ 750,000.00
	<b>Revised Total Amount:</b>	\$3,500,000.00

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**AMENDMENT THREE**

The parties agree to amend the above-referenced Intergovernmental Agreement as follows:

**1. Background and Purpose.**

**1.1. Background.** On May 18, 2021, Pima County ("County") and the City of Tucson ("City"), entered into the above-referenced Intergovernmental Agreement ("Agreement") to provide funding for the Pima Early Education Program.

**1.2. Purpose.** The parties want to extend the term by one year, contribute additional funding to the Pima Early Education Program to sustain the number of high quality preschool classes at school district sites within the City, to offer high quality preschool opportunities, without cost, to families with incomes at or below 300% of the Federal Poverty Level.

**2. Term.** This Amendment No. 3 commences on September 2, 2024 and terminates on September 1, 2025. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

**3. City Responsibilities.** Section 3 of fully executed agreement (05/18/21) is amended to include City's additional contribution of \$750,000.00 on or before September 30, 2024 in no more than two payments.

**4. County Responsibilities.** Section 4 is revised to add the following paragraph:

For Year Four, FY25, children from families within incomes at or below 300 percent of the Federal Poverty Level are eligible for full or partial assistance. The participating school districts for Year 4 (FY25) include Sunnyside Unified School District and Amphitheater Unified School District and include five (5) preschool classes. County will provide City with copies of the IGAs between County and these school districts prior to City making payment to County. County will not charge City an administrative fee for allocating the City funds. For

Years One, Two, and Three County shall provide quarterly reports to City on or before October 31, January 31, April 30, and July 31, and will also provide an end-of-year report by September 1. Reports shall include, for the preceding quarter, the amount of City funding spent, and number of children served per school district.

- 5. Counterparts.** This Amendment No. 3 may be executed in counterparts, each of which, when taken together, will constitute one original contract.

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

**SIGNATURE PAGE TO FOLLOW**

**PIMA COUNTY:**

**CITY:**

\_\_\_\_\_  
Chair, Board of Supervisors

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

ATTEST

ATTEST

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
City Clerk

**Approval**

The foregoing Intergovernmental Agreement Amendment between County and City has been reviewed by the undersigned and is hereby approved as to content.

  
\_\_\_\_\_  
Jan Leshner, Pima County Administrator

**Intergovernmental Agreement Determination**

The foregoing Intergovernmental Agreement between County and the City has been reviewed by the undersigned, each of whom has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the party he or she represents.

**PIMA COUNTY:**

**CITY**

  
\_\_\_\_\_  
Cindy Nguyen, Deputy County Attorney

\_\_\_\_\_  
Principal Assistant City Attorney