



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS**

Award Contract Grant

Requested Board Meeting Date: 5/19/2020

* = Mandatory, information must be provided

or Procurement Director Award

***Contractor/Vendor Name/Grantor (DBA):**

US Election Assistance Commission, passed through Arizona Secretary of State

***Project Title/Description:**

2018 HAVA Election Security Fortification Sub-Grant

***Purpose:**

The projects will facilitate enhanced security in Election Administration in the Recorder's Office per the 2018 HAVA (Help America Vote Act) Election Security grant.

***Procurement Method:**

Not applicable

***Program Goals/Predicted Outcomes:**

The Recorder's office is seeking reimbursement for funds used: 1. to purchase equipment and consulting services to set up a new, improved main firewall for the Recorder's office; 2. to purchase equipment to replace outdated web servers; and 3. to purchase equipment to replace the firewall for the Recorder's Eastside office. The projects have already been completed but are eligible for reimbursement from the grant funds. Projects were chosen based on a security assessment that was completed for the Department and was required by the grant.

***Public Benefit:**

All of the items purchased enhance security for all election related tasks required by the Recorder's office, including voter registration and early voting.

***Metrics Available to Measure Performance:**

As equipment that was replaced was at or near end of life and end of support, security will now be maintained at necessary levels for the Recorder.

***Retroactive:**

Yes. Department is quickly becoming informed and complying with the County's Grants Management requirements.

GM Approval 5-14-20 ELS

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

Expense Amount: \$* _____ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient?

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Amendment No.: _____ AMS Version No.: _____

Effective Date: _____ New Termination Date: _____

Prior Contract No. (Synergen/CMS): _____

Expense or Revenue Increase Decrease Amount This Amendment: \$ _____

Is there revenue included? Yes No If Yes \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: GTAW Department Code: RE Grant Number (i.e., 15-123): 20*122

Effective Date: 3/23/2018 Termination Date: 3/22/2023 Amendment Number: _____

Match Amount: \$ _____ Revenue Amount: \$ 111,680.00

***All Funding Source(s) required:** United States Election Assistance Commission

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** passed through AZ Secretary of State

Contact: Pamela Franklin

Department: Recorder Telephone: 520-724-4356

Department Director Signature/Date: J. Q. King 5-14-20

Deputy County Administrator Signature/Date: C. DeWitt 5/14/20

County Administrator Signature/Date: _____
(Required for Board Agenda/Addendum Items)



NOTICE OF FORTIFICATION GRANT AWARD LETTER

April 6, 2020

Federal Fortification grant: 2018 HAVA Election Security Grant

CFDA Number: 90.404

Agreement Number: AZ18101001

Federal Awarding Agency: US Election Assistance Commission

Fiscal Year Award: 2020

Award Amount: \$111,680.00

Fortification grantee County: Pima

The Arizona Secretary of State's Office is pleased to inform you that your county has been awarded a 2018 HAVA Election Security subgrant. This fortification grant is made on the basis of submitting an application, reviewed and approved by the Secretary of State's office, and making expenditures that fall under the following HAVA guideline:

- Upgrade election-related computer systems to address cyber vulnerabilities identified through Department of Homeland Security, or similar scans or assessments of, existing election systems

The fortification grant requirements are contained in the Code of Federal Regulations, 2 C.F.R. 200. Fortification grant recipients must follow all federal HAVA laws and any state applicable laws relating to grants.

Fortification grant recipients must also provide the Secretary of State's Office with invoices and payment receipts for any purchases within 30 days of purchase. If funds are not spent within 30 days, they must be placed in an interest-bearing account. Quarterly reports should be submitted if funds are not fully expended within 30 days, in which the reports shall include the interest earned, the amount spent and current balance, at minimum. Please refer to the sub-grant guidelines packet for further information and requirements.

By submitting an application with HAVA approved expenditures to the Secretary of State's Office, you have confirmed your county's acceptance of this award. Thank you,

A handwritten signature in black ink, appearing to be "KH", with a long horizontal line extending to the right.

Arizona Secretary of State
Katie Hobbs