

# COB - BOSAIR FORM

10/13/2025 5:53 AM (MST)

Submitted by Tracey.Lindskog@pima.gov



## BOARD OF SUPERVISORS AGENDA ITEM REPORT (BOSAIR)

**\*All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.\***

Record Number: CT WW CT\_23000000000000000044

**Award Type:** Contract

**Is a Board Meeting Date Requested?** Yes

**Requested Board Meeting Date:** 11/04/2025

**Signature Only:**

NO

**Procurement Director Award / Delegated Award:** • N/A

**Supplier / Customer / Grantor / Subrecipient:** Hazen and Sawyer DPC

**Project Title / Description:** Wastewater Reclamation Data Analytics Support

**Purpose:** Amendment #3 is extending the existing contract one additional year to expire on October 30, 2026.

**Procurement Method:** Direct Select for Professional Services: Direct Select per Board of Supervisors Policy D29.6, III-C.

**Procurement Method Additional Info:** N/A

**Program Goals/Predicted Outcomes:** Increased functionality for analysis, tracking and optimization of wastewater reclamation services within the existing enterprise-wide Power BI reporting system and transition to Qlik.

**Public Benefit and Impact:** RWRD will utilize an extremely large amount of data sources to analyze current and historical data for dynamic data retrieval and assessment.

**Budget Pillar** • Core functions & excellent service

**Support of Prosperity Initiative:** N/A

**Provide information that explains how this activity supports the selected Prosperity Initiative** N/A

TO: COB, 10/16/25(1)

VERSION: 2

PAGES: 2

Submission ID: 3c95cc12-80e1-4676-8f6d-3ade080bb427 Receipt ID: c002f6f6-e467-4c42-99c4-bf7b42db9a07

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**Metrics Available to Measure Performance:**

Take assessment of data dashboard creation to the consultant and overall approval of said visualizations created.

**Retroactive:**

YES

**Retroactive Description:**

Amendment #3 was originally set to go before the BOS on 10/21/25 but was delayed due to an error on the BOSAIR where it was selected as a contract instead of a contract amendment on page 2. This has been corrected and is being processed to go before the BOS on 11/04/25.

**Amendment / Revised Award Information**

Record Number: CT WW CT\_23000000000000000044

**Document Type:** CT

**Department Code:** WW

**Contract Number:** CT\_23000000000000000044

**Amendment Number:** 3

**Commencement Date:** 10/31/2025

**Termination Date:** 10/30/2026

**Is the Termination Date new?**

YES

**Classification:** Expense

**Adjust Level:** No change

**Prior Contract Number (If Applicable):** N/A

Amount This Amendment:

\$0.00

**Funding Source(s) required:** RWRD Enterprise Fund

**Funding from General Fund?**

NO

**Contract is fully or partially funded with Federal Funds?**

NO

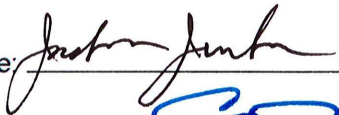
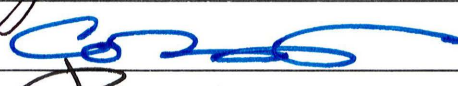
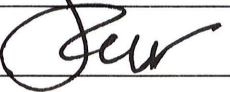
**Department:** Regional Wastewater Reclamation Department

**Name:** Tracey Lindskog Admin contact - Jenette Lee

**Telephone:** 520-724-6561

Add GMI Department Signatures

No

Department Director Signature:  Date: 10/13/25  
Deputy County Administrator Signature:  Date: 10/14/2025  
County Administrator Signature:  Date: 10/14/2025






WASTEWATER RECLAMATION  
201 NORTH STONE AVENUE  
TUCSON, ARIZONA 85701-1207

JACKSON JENKINS  
DIRECTOR

PH: (520) 724-6500  
FAX: (520) 724-9635

DATE: September 23, 2025  
TO: Jan Leshner, County Administrator  
FROM: Jackson Jenkins, Director, Pima County RWRD   
Cc: Carmine DeBonis, Deputy County Administrator  
Bruce D. Collins, Procurement Director

**SUBJECT: Amendment #3 Request - Direct Selection of Professional Services from Hazen-Sawyer, CT 23\*044**

Pursuant to Board of Supervisors Policy D29.6 IIIC – Direct Selection and Procurement No. PO-50, approval was received to direct select Hazen and Sawyer DPC to provide for the transition of existing datasets, data analytics data pipelines and reports from Power BI platform to the preferred County platform/configuration under Contract Number 23\*044 which was awarded in the amount of \$70,000.

Amendment #1 was approved in the amount of \$29,000 to extend the contract to October 2024 and initiate the process to transfer data from Qlik to RWRD PowerBI Dashboards.

Amendment #2 was approved in the amount of \$54,000 to extend the contract to October 2025 to aid in the transition of existing and new databases into the County PowerBI platform.

**Background:** RWRD requires additional professional services and support for the existing dataset and analytical instance as Pima County will migrate from the current departmental platform (Microsoft Power BI) to the County selected platform of Qlik or another allowable County platform.


**Requested Action:** The Regional Wastewater Reclamation Department requests approval for Amendment #3 to CT 23\*044 to extend this contract an additional year for a new contract termination date of October 30, 2026, pursuant to the Direct Select provisions of Board of Supervisors Policy 029.6, 111-C.

Approved as to Form: Bruce D. Collins  
Bruce D. Collins  
Procurement Director

Date: October 1, 2025

Concur:   
Carmine DeBonis  
Deputy County Administrator

Date: 10/1/2025

Direct Select Approved:   
Jan Leshner  
County Administrator

Date: 10/1/2025

**Pima County Regional Wastewater Reclamation Department (RWRD)**

**Project: Wastewater Reclamation Data Analytics Support**

**Contractor: Hazen and Sawyer DPC**

**Contract No.: CT\_23\*44 (fka CT-WW-23\*44)**

**Contract Amendment No.: 03**

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<b>Orig. Contract Term:</b>	10/05/2022 – 10/30/2023	<b>Orig. Amount:</b>	\$ 70,000.00
<b>Termination Date Prior Amendment:</b>	10/30/2025	<b>Prior Amendments Amount:</b>	\$ 83,000.00
<b>Termination Date This Amendment:</b>	10/30/2026	<b>This Amendment Amount:</b>	\$ 0.00
		<b>Revised Total Amount:</b>	\$ 153,000.00

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**CONTRACT AMENDMENT**

The parties agree to amend the above-referenced contract as follows:

**1. Background and Purpose.**

1.1. Background. On October 5, 2022, County and Contractor entered into the above referenced agreement to provide Wastewater Reclamation Data Analytical Support.

1.2. Purpose. County requires additional professional services and support for the existing dataset and analytical instance as Pima County will migrate from the current departmental platform (MS Power BI) to the County selected platform of Qlik or other selected County platform.

**2. Term.** The parties agree to extend the contract term for one additional year commencing on October 31, 2025, and terminating on October 30, 2026. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

**PIMA COUNTY**

\_\_\_\_\_  
Chair, Board of Supervisors

\_\_\_\_\_  
Date

**ATTEST**

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Date

**APPROVED AS TO FORM**

  
\_\_\_\_\_  
Deputy County Attorney

Cindy Nguyen  
\_\_\_\_\_  
Print DCA Name

9/18/25  
\_\_\_\_\_  
Date

**CONTRACTOR**

  
\_\_\_\_\_  
Authorized Officer Signature

Curtis D. Courter, Vice President  
\_\_\_\_\_  
Printed Name and Title

9/19/2025  
\_\_\_\_\_  
Date

**APPROVED AS TO CONTENT**

  
\_\_\_\_\_  
Department Head

10/1/25  
\_\_\_\_\_  
Date