



BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS

Award Contract Grant

Requested Board Meeting Date: 10/17/2023

or Procurement Director Award:

* = Mandatory, information must be provided

***Contractor/Vendor Name/Grantor (DBA):**

Pima County Recorder

***Project Title/Description:**

Conducting school district elections

***Purpose:**

Use of election services from the Recorder's Office to conduct regular and special school district elections

***Procurement Method:**

This agreement is a non-Procurement contract and not subject to Procurement Rules.

***Program Goals/Predicted Outcomes:**

To ensure elections ordered by school district governing boards or the County School Superintendent are conducted consistent with State law

***Public Benefit:**

Each community's desire to support or oppose any school district ballot measure or candidate for a school board

***Metrics Available to Measure Performance:**

Office Election Canvass issued within 30 days from Election Day

***Retroactive:**

Yes, continuing revisions to the prior year IGA between departments delayed submitting amendment for Board approval.

TO: COB, 10-4-2023 (1)
Vers.: 2
Pgs.: 2

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
Expense Amount \$ _____* Revenue Amount: \$ _____

*Funding Source(s) required: _____

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? Yes No
If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: SS Contract Number (i.e., 15-123): 23*383

Amendment No.: 01 AMS Version No.: 02

Commencement Date: 07/01/2023 New Termination Date: 06/30/2024

Prior Contract No. (Synergen/CMS): _____

Expense Revenue Increase Decrease Amount This Amendment: \$ 0

Is there revenue included? Yes No If Yes \$ _____

*Funding Source(s) required: _____

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Amendment Number: _____

Match Amount: \$ _____ Revenue Amount: \$ _____

*All Funding Source(s) required: _____

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

*Funding Source: _____

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Marsha Callaway

Department: Superintendent of Schools

Telephone: 520-724-8999

Department Director Signature: [Signature]

Date: 10/04/2023

Deputy County Administrator Signature: [Signature]

Date: _____

County Administrator Signature: [Signature]

Date: 10/4/2023

**AMENDMENT TO THE AGREEMENT BETWEEN
THE PIMA COUNTY BOARD OF SUPERVISORS
THE PIMA COUNTY RECORDER AND
THE PIMA COUNTY SCHOOL SUPERINTENDENT
FOR CONDUCTING SCHOOL DISTRICT ELECTIONS JULY 1, 2023-JUNE 30, 2024**

PIMA COUNTY CONTRACT NO. 23000000000000000383

AMENDMENT #1

This amends the above described agreement dated July 1, 2022 by and between the PIMA COUNTY BOARD OF SUPERVISORS ("BOARD"), the PIMA COUNTY RECORDER ("RECORDER") and the PIMA COUNTY SCHOOL SUPERINTENDENT ("SUPERINTENDENT") for the use of election services to conduct special school district elections.

1. BACKGROUND.

1.1 Agreement. The Pima County Board of Supervisors ("Board") and the Pima County School Superintendent ("Superintendent") entered into an Agreement on July 1, 2022, for the use of election services to conduct special school district elections.

1.2 Term of Agreement. The term of the Agreement began on July 1, 2023 and continues through June 30, 2024. The Agreement may be extended for successive one (1) year terms upon written agreement of the parties.

2. **MODIFICATION OF AGREEMENT.** The Superintendent wishes to extend the Agreement with the Board by one (1) year with a new end date of June 30, 2024.

3. **REMAINING AGREEMENT TERMS UNCHANGED.** Except as modified as provided in this Amendment, all the terms and conditions of the Agreement shall remain in full force and effect.

4. **EFFECTIVE DATE.** This Amendment shall be effective as of the date this Amendment is executed by all the parties hereto.

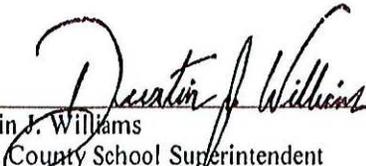
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Amendment to the agreement between the Pima County Board of Supervisors and
the Pima County School Superintendent for Conducting School District Elections

IN WITNESS WHEREOF, the parties hereby have executed this Agreement on

_____ Day of _____ 2023.

By: _____
Adelita Grijalva, Chair
Pima County Board of Supervisors

By: 
Dustin J. Williams
Pima County School Superintendent

By: 
Gabriela Cazares-Kelly
Pima County Recorder

ATTEST:

APPROVED AS TO FORM:

By: _____
Clerk, Board of Supervisors
Pima County

By: 
Daniel Jurkowitz
Deputy County Attorney