



BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

☐ Award ☐ Contract ☒ Grant

Requested Board Meeting Date: September 5, 2023

* = Mandatory, information must be provided

or Procurement Director Award: ☐

***Contractor/Vendor Name/Grantor (DBA):**

Grantor - Arizona State Library, Archives & Public Records

***Project Title/Description:**

State Grants-In-Aid (SGIA) 2024 for Pima County

***Purpose:**

The State Grants-In-Aid funding for Pima County Public Library (PCPL) will support community engagement and learning opportunities aligned with our Community Impact Plan. This year, PCPL's focus is on revitalizing key relationships and improving communication and staff involvement during the Tucson Festival of Books (TFOB).

***Procurement Method:**

Not applicable to grant awards.

***Program Goals/Predicted Outcomes:**

The Library will enhance stakeholder relationships, team support, and infrastructure to achieve greater collaboration, participation, and effectiveness as it participates at TFOB in 2024.

***Public Benefit:**

Pima County residents will experience significant educational and economic advantages by gaining access to a highly involved library that actively responds to community needs and opportunities.

***Metrics Available to Measure Performance:**

PCPL will utilize indicator tracking to assess its community reach and staff satisfaction during the planning process, incorporating an after-action review approach.

***Retroactive:**

Yes. The Arizona State Library sends award notifications in August, based on reporting from the previous year, with a period of performance that begins July 1. The Arizona State Library requires that PCPL submit the application once the award notice is received. If this award is not approved Pima County residents will have more limited access to resources, and diminished community engagement with PCPL.

GMI Approves
AF 8/17/23

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
 Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount \$ _____ * ☐ Revenue Amount: \$ _____

***Funding Source(s) required:** _____

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No
 If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No
 If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
 Amendment No.: _____ AMS Version No.: _____
 Commencement Date: _____ New Termination Date: _____
 Prior Contract No. (Synergen/CMS): _____

☐ Expense ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ _____

Is there revenue included? ☐ Yes ☐ No If Yes \$ _____

***Funding Source(s) required:** _____

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

☒ Award ☐ Amendment

Document Type: GTAW Department Code: LIB Grant Number (i.e., 15-123): 24-024
 Commencement Date: July 1, 2023 Termination Date: June 30, 2024 Amendment Number: _____
☒ Match Amount: \$ 25,000.00 ☒ Revenue Amount: \$ \$25,000.00

***All Funding Source(s) required:** Arizona State Library Archives & Public Records, Funding appropriated by the Arizona State Legislature; Library District Funds 2051

***Match funding from General Fund?** ☐ Yes ☒ No If Yes \$ _____ % _____

***Match funding from other sources?** ☒ Yes ☐ No If Yes \$ 25,000.00 % _____

***Funding Source:** Library District Funds 2051

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Beth Matthias-Loghry, beth.matthias-loghry@pima.gov; or call Michelle Simon

Department: Library

Telephone: 520-594-5654 (Michelle)

Department Director Signature: 

Date: 8/16/23

Deputy County Administrator Signature: 

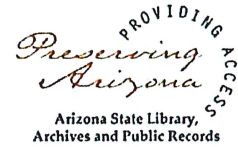
Date: 18 Aug 2023

County Administrator Signature: _____

Date: 21/8/23



ARIZONA STATE
LIBRARY, ARCHIVES AND
PUBLIC RECORDS
A DIVISION OF THE ARIZONA SECRETARY OF
STATE



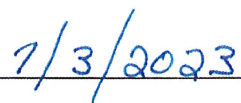
Award Notification for State Grants-in-Aid

Library Name & Address: Pima County Public Library		State Project Number: SGIA 24-A-11	
Project Name: SGIA 2024		Project Manager: Amber Mathewson	
Program Information: https://azlibrary.gov/libdev/funding/sgia		Amount Awarded: \$25000	
Period of Performance: July 1, 2023 to June 30, 2024		Final Report Due: July 31, 2024	
Contact for LSTA grant questions: Janet "Jaime" Ball, Grants Administrator		Phone: 602-542-6266	Email: jbball@azlibrary.gov

Please acknowledge State Grants-in-Aid as follows:

This project is supported by the Arizona State Library, Archives & Public Records, a division of the Secretary of State, with funds appropriated by the Arizona State Legislature.


Holly Henley, State Librarian & Director


Date

Sandy Rotter

From: Jaime Ball <jball@azlibrary.gov>
Sent: Wednesday, July 5, 2023 12:30 PM
To: Amber Mathewson
Cc: Beth Matthias-Loghry
Subject: SGIA 2024 award notification - Pima
Attachments: SGIA 2024 award notification_Pima.pdf

CAUTION: This message and sender come from outside Pima County. If you did not expect this message, proceed with caution. Verify the sender's identity before performing any action, such as clicking on a link or opening an attachment.

Dear Amber,

The Pima County Public Library has been designated to receive \$25,000 to support library services in the 2024 fiscal year (7-1-23 through 6-30-24). The State Legislature appropriated this funding in general State Grants-in-Aid for this fiscal year. Attached is the official award notification. You'll find more information about the program at <https://www.azlibrary.gov/libdev/funding/sgia>.

To receive these funds, please submit an [online SGIA 2024 application](#) through our grants management system by December 31, 2023.

Please let me know if you have any questions.

Thank you.



Janet "Jaime" Ball
Grants Administrator
Arizona State Library, Archives & Public Records Division

Email: jball@azlibrary.gov
Office: 602-542-6266
Arizona Secretary of State | <https://azsos.gov>

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