



BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS

Award Contract Grant

Requested Board Meeting Date: October 17, 2023

or Procurement Director Award:

* = Mandatory, information must be provided

***Contractor/Vendor Name/Grantor (DBA):**

National Association of County and City Health Officials (NACCHO)

***Project Title/Description:**

Wastewater Surveillance for SARS-CoV-2 Mentorship Program

***Purpose:**

To receive further technical guidance from national experts and an external health department mentor to guide PCHD in interpreting wastewater concentration levels and effectively communicating information to the public. We will also develop a wastewater surveillance data sharing communications strategy.

Amendment #1 extends the grant for one year in order to complete planned activities and submit invoices with documentation dated beyond the current period of performance.

***Procurement Method:**

This Subrecipient Agreement is a non-Procurement contract and not subject to Procurement rules.

***Program Goals/Predicted Outcomes:**

Develop a community engagement, communications strategy, and toolkit to share wastewater surveillance data in Pima County. This will be done through engagement with the Pima County Public Health Ethics Committee, stakeholders and two high priority populations (elderly/disabled and individuals impacted by the mpox outbreak). These groups will work together to identify benefits, risks, ethical considerations, and strategies in sharing wastewater data with the public for current and expanded wastewater surveillance capacity. PCHD is conducting epidemiology "with communities" and not "to communities", an approach that is in alignment with the CDC's guidance. Working with communities will help guide communications about community wastewater surveillance, a new tool in the epidemiology toolkit.

***Public Benefit:**

Community members will be able to provide input on health department use of wastewater surveillance data, including messaging, appropriate interventions, and potential expansion of Pima County's wastewater surveillance efforts.

***Metrics Available to Measure Performance:**

Data sharing and community messaging strategies using a dashboard or other community identified format, co-development of community interventions that will be used to create a final wastewater surveillance toolkit to address emerging community health issues.

***Retroactive:**

Yes. The previous version of the grant ended on July 31, 2023. The final copy of this extension amendment arrived on August 31, 2023. If not accepted, we will lose the funding for this small but valuable project.

GMI Approves
AF 9/29/23

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: Department Code: Contract Number (i.e., 15-123):
Commencement Date: Termination Date: Prior Contract Number (Synergen/CMS):
Expense Amount \$ Revenue Amount: \$

*Funding Source(s) required:

Funding from General Fund? Yes No If Yes \$ %

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient?

Were insurance or indemnity clauses modified? Yes No
If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: Department Code: Contract Number (i.e., 15-123):
Amendment No.: AMS Version No.:
Commencement Date: New Termination Date:
Prior Contract No. (Synergen/CMS):
Expense Revenue Increase Decrease
Amount This Amendment: \$

Is there revenue included? Yes No If Yes \$

*Funding Source(s) required:

Funding from General Fund? Yes No If Yes \$ %

Grant/Amendment Information (for grants acceptance and awards)

Award Amendment

Document Type: GTAM Department Code: HD Grant Number (i.e., 15-123): 24*027
Commencement Date: 08/01/2023 Termination Date: 07/31/2024 Amendment Number: 01
Match Amount: \$ Revenue Amount: \$ 0.00

*All Funding Source(s) required: Centers for Disease Control and Prevention - CDC via NACCHO

*Match funding from General Fund? Yes No If Yes \$ %

*Match funding from other sources? Yes No If Yes \$ %

*Funding Source:

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?
Passed through NACCHO

Contact: Sharon Grant
Department: Health

Telephone: 724-7842

Department Director Signature: Date: 9-25-23
Deputy County Administrator Signature: Date: 29 Sep 2023
County Administrator Signature: Date: 10/2/2023

Modification of Agreement

This Modification of Agreement (“Modification”) is entered into, effective as of the date of the later signature indicated below, by and between the **National Association of County and City Health Officials** (hereinafter referred to as “NACCHO”), with its principal place of business at 1201 (I) Eye Street NW 4th Fl., Washington, DC 20005, and the following Contractor, hereinafter referred to as “Contractor:”

Pima County for and on behalf of the Pima County Health Department 86-6000543

Contractor	Federal Tax ID Number
<hr/>	
3950 S County Club Rd., Ste. 100	
<hr/>	
Address	
<hr/>	
Tucson, AZ 85714-2056	(520) 724-7765
<hr/>	
City, State and Zip	Phone

WHEREAS, the parties entered into Contract # 2023-040702 on the 25th day of May, 2023 (“Agreement”) and,

WHEREAS, the general purposes of the Agreement are unchanged; and

WHEREAS, both parties wish to make modifications to the Agreement, as described below;

THEREFORE, for the mutual consideration described in the Agreement, the parties agree to the modifications below through the signatures of the person(s) who have the authority to bind the parties to the changes in the Modification:

1. Term of Agreement: Article I: Special Provisions, Clause 2 of the Agreement is modified to extend the term of the Agreement to July 31, 2024 unless earlier terminated in accordance with the terms herein. Expiration of the term or termination of this Agreement shall not extinguish any rights or obligations of the parties that have accrued prior thereto. The term of this Agreement may be extended by mutual agreement of the parties.
2. Payment of Services: Article I: Special Provisions, Clause 3 of the Agreement is modified to amend payment by NACCHO to Contractor for services performed as follows:

Original Contract Amount : \$9,988.00
Mod I Amount : \$0.00
Invoice paid up to 8/31/2023 : \$0.00

Total Contract Award Amount: \$9,988.00
NEW available Contract Amount: \$9,988.00

Updated Invoice Schedule

Invoice No.	Period of Performance	Due date
Invoice I	March 15, 2023 – June 30, 2023	July 14, 2023
Invoice II	July 1, 2023 – July 31, 2023	July 31, 2023
Invoice III	August 1, 2023 – June 30, 2024	July 15, 2024
Invoice IV	July 1, 2024 – July 31, 2024	August 15, 2024

3. Scope of Work: The Scope of Work attached hereto as Attachment I to the Modification is incorporated into the Agreement and made a part thereof.
4. All other terms and conditions of the Agreement remain unchanged.

IN WITNESS WHEREOF, the persons signing below warrant that they are duly authorized to sign for and on behalf of, the respective parties.

AGREED AND ACCEPTED AS ABOVE:

NACCHO:

CONTRACTOR:

By: _____

By: _____

Name: Jerome Chester

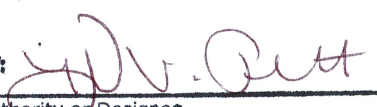
Name: _____

Title: Chief Financial Officer


Title: _____

Date: _____

Date: _____

REVIEWED BY: 
Appointing Authority or Designee Pima County Health Department

APPROVED AS TO FORM:



Deputy County Attorney
Jonathan Pinkney

NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS

MODIFICATION OF AGREEMENT– ATTACHMENT I

SCOPE OF WORK

Justification for Modification: PCHD justification for the extension: Pima County Health Department (PCHD) requests to extend the NACCHO Wastewater Surveillance Grant to complete activities on our workplan, spend down funds, and submit invoices with documentation dated beyond the current period of performance. PCHD has been working diligently on the workplan components. Next week, we are vetting our COVID-19 wastewater data and proposed community public health response on our state health department's CoP call. We are making progress on our toolkit. Wastewater surveillance ethical considerations will be incorporated into the toolkit following our community forums that will be scheduled in the fall. We are so grateful to be a part of this collaboration and have benefitted from the monthly group meetings and individual data analytic meetings. We plan to present our county SARS-CoV-2 data demonstrating the relationship between SARS-CoV-2 wastewater concentrations and community illnesses. We owe our progress to working with our mentor. We are looking forward to using wastewater concentrations as another "tool" in our "epi toolkit" as we prospectively monitor COVID-19 and to contribute to ethical considerations involved with wastewater surveillance.

Wastewater Surveillance for SARS-CoV-2 Mentorship Pilot Program

Grantee Scope of Work

March 15, 2023 – July 31, 2024

- Participate in a mentorship program **kick-off call** in April 7, 2023 and develop a short presentation to introduce your jurisdiction, share proposed activities, and anticipated outcomes. The call will introduce program contacts from National Association of County and City Health Officials (NACCHO), Centers for Disease Control and Prevention (CDC), mentor and mentee sites, and discuss program expectations and requirements.
- Complete a **pre-assessment** to establish a baseline for the status of wastewater surveillance in your jurisdiction (*both mentors and mentees*).
- Complete the deliverables outlined in the **workplan** by July 31, 2024.
- Participate in **monthly check-in** calls with NACCHO and the mentor and mentee sites. These calls are designed for mentorship program participants to share progress on the workplan, describe any challenges they may be facing, and to work with program staff to re-focus efforts as appropriate.
- Participate in an **end-of-year webinar** to share lessons learned.
- Submit **final report** (format to be determined by NACCHO) summarizing all activities conducted during the project, lessons learned, and any materials, including tools, standard operating procedures, sampling plans, etc. produced as a part of this project by July 31, 2024.
- Complete a **post-assessment** to determine successes, challenges, and lessons learned at the conclusion of program (*mentees only*).
- Submit **invoices** by the following NACCHO deadlines:]

Invoice No.	Period of Performance	Due date
Invoice I	March 15, 2023 – June 30, 2023	July 14, 2023
Invoice II	July 1, 2023 – July 31, 2023	July 31, 2023
Invoice III	August 1, 2023 – June 30, 2024	July 15, 2024
Invoice IV	July 1, 2024 – July 31, 2024	August 15, 2024

LINE-ITEM BUDGET—Reallocation
Pima County Health Department
Wastewater Surveillance for SARS-CoV-2 Mentorship Program

Line Items	Requested Amount for March 15, 2023 to July 31, 2024	Cost Justification
Direct Labor (Name & Position description) Direct labor costs will not be charged to this grant in order to have sufficient funds to conduct well facilitated community forums.		
Personnel Subtotal	\$ -	
Fringe Benefits (N/A)	\$ -	
No personnel expenses will be charged to this grant.		
Subtotal Direct Labor & Fringe	\$ -	
Contracts (Subaward and/or Contractor) Community Engagement Forum Speaker—Green Valley		\$60.00 per hour for SME facilitator
Community Engagement Forum Speaker—Tucson		(see revised budget narrative2)
Subtotal of Contracts (Subaward and/or Contractor)	\$ 4,500.00	
Materials/ Supplies Toolkit production costs. Community participant incentive cards. Mileage for contractor and staff to community forums. Interactive supplies at the community forums (see revised budget narrative2)		
Communications: toolkit	\$ 1,950	
Subtotal of Materials/ Supplies	\$ 1,950	
Travel CSTE Annual Conference (SLC, Utah: June 25-29 2023)		Travel, lodging, per diem, conference registration fee
	\$ 2,630	
Subtotal of Travel	\$ 2,630	
Other expenses		
Subtotal of Other Expenses	\$ -	
Subtotal of Other Direct Expenses	\$ 9,080	
Subtotals of Direct costs	\$ 9,080	
Indirect (10%)	\$ 908	
Grand Total	\$ 9,988	