

BOARD OF SUPERVISORS AGENDA ITEM SUMMARY

Requested Board Meeting Date: 11/5/13

ITEM SUMMARY, JUSTIFICATION & SPECIAL CONSIDERATIONS:

Recorder's office Document Storage & Retrieval Fund Report(s) for the following month(s):

AUGUST 2013

CONTRACT NUMBER (If applicable):

STAFF RECOMMENDATION(S):

Pursuant to Resolution No. 1993-200, request ratification by the Pima County Board of Supervisors of the Document Storage and Retrieval Fund Report(s) for AUGUST 2013

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CLERK OF BOARD USE ONLY: BOS MTG.

ITEM NO.

PIMA COUNTY COST: \$ and/or REVENUE TO PIMA COUNTY: \$

FUNDING SOURCE(S):
ADVERTISED PUBLIC HEARING: YES NO
BOARD OF SUPERVISORS DISTRICT: 1 2 3 4 5 All
IMPACT:

IF APPROVED:

Fulfills agreement between Board of Supervisors and Recorder's office pursuant to Resolution 1993-200.

IF DENIED:

Would not fulfill agreement between Board of Supervisors and Recorder's office pursuant to the Resolution.

DEPARTMENT NAME: ____ Recorder's Office

CONTACT PERSON: _____ Pamela Franklin _____ TELEPHONE NO.: 724-4356

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P. O. Box 3145 Tucson, AZ 85702-3145

Located in the Old Courthouse at: 115 North Church Avenue, Tucson, AZ

http://www.recorder.pima.gov



F. Ann Rodriguez Pima County Recorder

Recording history one document at a time.

Christopher J. Roads Chief Deputy Recorder Registrar of Voters

Document Recording: (520) 724-4350 Voter Registration: (520) 724-4330 Fax: (520) 623-1785

DOCUMENT STORAGE & RETRIEVAL FUND AUGUST 2013

BEGINNING BALANCE AS OF 8/01/2013

<u>\$1,764,299.49</u>

\$61,641.20

\$1,825,940.69

<u>REVENUE</u>

Conversion Fee Misc. Income (Health Ins Premium Rebate)

129.20

\$61,512.00

TOTAL REVENUE

SUBTOTAL

.

EXPENDITURES

Salaries & Benefits	39,590.41
Computer Equipment <\$1K	215.46
Professional Services	45,000.00
Telephone	654.57
Software Maintenance	12,401.01
Other Office & Computer Equipment	<u>3,218.77</u>

TOTAL EXPENDITURES

(\$101,080.22)

<u>\$1,724,860.47</u>

FUND ENDING BALANCE

DOCUMENT STORAGE & RETRIEVAL FUND AUGUST 2013

EXPLANATION OF EXPENDITURES:

COMPUTER BUSINESS SOLUTIONS 25.46 CAT6 cable YOBITECH 190.00 (2) Dell 300GB replacement drives SIL 215.46 SME INTERNATIONAL CORP 161.60 NetBackup Enterprise server renewal SHI INTERNATIONAL CORP 9,410.00 LEADTOOLS Document Imaging v18 SDK renewal SHI INTERNATIONAL CORP 182.00 LEADTOOLS SDK renewal SHI INTERNATIONAL CORP 182.00 LEADTOOLS OCR Advantage v18 module SHI INTERNATIONAL CORP 192.00 LEADTOOLS OCR Advantage v18 module SHI INTERNATIONAL CORP 192.00 LEADTOOLS OCR Advantage v18 module SHI INTERNATIONAL CORP 198.00 LEADTOOLS of database system 12,401.01 198.00 Contracted services for development/testing of database system TEK SYSTEMS 12,200.00 Contracted services for development/testing of database system TEK SYSTEMS 12,200.00 Contracted services for development/testing of database system TEK SYSTEMS 12,200.00 Contracted services for development/testing of database system TEK SYSTEMS 12,200.00 Contracted services for development/testing of database system VERIZON WIRELESS 55.17 425-7576 PDA for TT staff fo	COMPUTER EQUIPMENT < \$1K		
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654.57	PIMA COUNTY FINANCE	<u>148.00</u>	Monthly port charges
		654.57	

OFFICE MACHINES & COMPUTERS DELL 3,218.77

PowerEdge server R720

DOCUMENT STORAGE &	RETRIEVAL												
FY 2012/2013													
	JUL	AUG	SEP	ост	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YTD EXPEND'S
BEGINNING BALANCE	1,782,270.45	1,764,299.49	1 724 960 47	1,724,860.47	1 724 960 47	1,724,860.47	1,724,860.47	1,724,860.47	1,724,860.47	4 724 960 47	1,724,860.47	1,724,860.47	
REVENUES	1,702,270.43	1,104,235,45	1,724,000.47	1,124,000.47	1,124,000.41	1,724,000.47	1,124,000.41	1,724,000.47	1,124,000.41	1,724,000.47	1,724,000.47	1,124,000.47	
Conversion Fee	65,336.00	61,512.00						·-·· ·					126,848.00
Commingled Interest		01,012.00				·		·····-					0.00
Miscellaneous Revenue		129.20											129.20
Miscellarieous revenue		123.20		<u> </u>		<u> </u>			· · · - · - ·				
TOTAL REVENUES	65,336.00	61,641,20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0,00	0.00	0.00	126,977.20
SUBTOTAL	1,847,606.45	1,825,940.69	1,724,860.47	1,724,860.47	1,724,860,47		1,724,860.47	1,724,860.47			1,724,860.47		
EXPENDITURES			1,121,000.17	1,121,000.11	1,12 1,000,11	1,124,000.11	1,121,000.41	1,124,000011	1,121,000.11	1,121,000,11	1.5.1000111	1,121,000.11	
Salaries & Benefits	51,183.46	39,590.41											90,773.87
Office Supplies													0,00
Books/Subscriptions				·								· · ·	0.00
Software	2,646.00												2,646.00
T Services													
Chemicals													0.00
Computer Equip < 1K		215.46	· · · · · · · · · · · · · · · · · · ·										215.46
Film & Supplies													0.00
Other Operating Supplies													0.00
R & M Supplies													0.00
Tools & Equip Under \$1K													0.00
Professional Services	29,477.50	45,000.00											74,477.50
l'elephone		654.57											654.57
reight/Postage													- 0.00
n-State Travel			· · · · ·										0.00
Out-of-State Travel													0.00
Viotor Pool													0.0
Advertising													0.0
Printing & Microfilming													0.0
Supply & Serv Reduction													0.0
nterdepart Supp&Service													0.00
R & M Equipment													. 0.0
R & M Software		12,401.01											12,401.0
R & M Build's & Grounds													0.00
Jse Tax													0.0
Miscellaneous Charges													0.0
Fixed Equip													0.0
Capital Equip. \$1K - \$5K		·											0.0
Other Capital \$1K - \$5K		3,218.77											3,218.7
Capital Equip. \$5K & Up													0.0
TOTAL EXPENDITURES	83,306.96	101,080.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	184,387.18