



**BOARD OF SUPERVISORS AGENDA ITEM REPORT**

Requested Board Meeting Date: 1/2/2018

Title: Recorder's Report for November 2017 for the Document Storage and Retrieval Fund

**Introduction/Background:**

Pursuant to Resolution No. 1993-200, request ratification by the Pima County Board of Supervisors of the Document Storage and Retrieval Report for November 2017

**Discussion:**

see attached report

**Conclusion:**

**Recommendation:**

Ratify Recorder's report for November 2017 on the Document Storage and Retrieval Fund

**Fiscal Impact:**

none

**Board of Supervisor District:**

1       2       3       4       5       All

Department: Recorder Telephone: \_\_\_\_\_

Contact: Pamela Franklin Telephone: 520-724-4356

Department Director Signature/Date: *J. A. Roddy* 12-18-17

Deputy County Administrator Signature/Date: \_\_\_\_\_

County Administrator Signature/Date: \_\_\_\_\_



Mailing Address  
P. O. Box 3145  
Tucson, AZ 85702-3145

County Public Service Center  
240 North Stone Avenue, 1<sup>st</sup> Floor  
Tucson, AZ

**F. Ann Rodriguez**  
**Pima County Recorder**

*Recording history one document at a time.*

**Christopher J. Roads**  
**Chief Deputy Recorder**  
**Registrar of Voters**

**Document Recording: (520) 724-4350**  
**Voter Registration: (520) 724-4330**  
**Fax: (520) 623-1785**  
**[www.recorder.pima.gov](http://www.recorder.pima.gov)**

**DOCUMENT STORAGE & RETRIEVAL FUND**  
**NOVEMBER 2017**

***BEGINNING BALANCE AS OF 11/01/2017*** **\$669,610.22**

**REVENUE**

Conversion Fee	\$56,248.00
Interest	554.17

TOTAL REVENUE \$56,802.17

***SUBTOTAL*** \$783,214.56

**EXPENDITURES**

Salaries & Benefits	55,895.37
Telephone	112.64

TOTAL EXPENDITURES \$56,008.01

***FUND ENDING BALANCE*** **\$670,404.38**

**DOCUMENT STORAGE & RETRIEVAL FUND**  
**NOVEMBER 2017**

**EXPLANATION OF EXPENDITURES:**

TELEPHONE

VERIZON WIRELESS	56.32	425-7576 PDA for IT staff for constant contact capability and for receiving system failure alerts
VERIZON WIRELESS	<u>56.32</u>	404-9781 PDA for IT staff for constant contact capability and for receiving system failure alerts.
	\$112.64	