



BOARD OF SUPERVISORS AGENDA ITEM REPORT

Requested Board Meeting Date: 6/17/2025

**= Mandatory, information must be provided*

Click or tap the boxes to enter text. If not applicable, indicate "N/A".

***Title:**

Pima County Cooperative Extension Appropriations Agreement

***Introduction/Background:**

The University of Arizona Cooperative Extension provides outreach and education to improve land stewardship and community health through horticulture and agriculture, 4-H youth development, and Family and Consumer Health Sciences. Funding from Pima County enables Pima County Cooperative Extension (PCCE) to better serve the community and provide practical information that helps people make their lives better. The Cooperative Extension programs throughout the state utilize an Appropriation of County Funds form that is signed by the Chair of the Board of Supervisors once funding has been approved internally. All counties in Arizona sign the appropriations form agreeing to fund their respective Cooperative Extension programs. Pima Extension is governed by Article 3 of Arizona Revised Statutes.

***Discussion:**

N/A

***Conclusion:**

The Pima Extension and Pima County Conservation Lands and Resources Department have developed and mutually agreed upon a Scope of Work and Budget for FY26. The agreement details work elements that support Pima Extension operation and programs that benefit the citizens of Pima County and Pima County CLR staff and programming needs.

***Recommendation:**

The Conservation Lands and Resources Department recommends approval of the appropriation of funds to allow Pima Extension services to be provided to the public.

***Fiscal Impact:**

The scope of work elements proposed by Pima Extension and approved by the county total \$151,400.

***Board of Supervisor District:**

☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☒ All

Department: Conservation Lands and Resources

Telephone: N/A

Contact: Kris Gade

Telephone: 520.724.6451

Department Director Signature:

Date: 5/30/2025

Deputy County Administrator Signature:

Date: 6/3/2025

County Administrator Signature:

Date: 6-4-2025

Scope of Work July 1, 2025 – June 30, 2026**February 10, 2025****University of Arizona Pima County Cooperative Extension**
Pima County Conservation Land & Resources Department
Funding Total: \$151,400

The University of Arizona Cooperative Extension provides outreach and education to improve land stewardship and community health through horticulture and agriculture, 4-H youth development, and Family and Consumer Health Sciences. Funding from Pima County enables Pima County Cooperative Extension (PCCE) to better serve the community and provide practical information that helps people make their lives better. This Scope of Work was developed by PCCE in coordination with Pima County Conservation Land & Resources Department. Deliverables on these activities will be reported quarterly to the CLR staff with an annual summary report on all PCCE accomplishments provided to the Pima County Board of Supervisors.

Element 1. Groundskeeping, Office Operations, and Administrative Support**\$30,650**

Operations financial support ensures that PCCE programs and joint efforts can be conducted effectively and efficiently.

- 1.1 Maintenance, trash pick-up, vegetation pruning, and other groundskeeping activities around the Pima County Extension occupied building, including offices at 4210 North Campbell, 2201, East Roger Rd. (Tucson Village Farm), and 2205 South 4th (The Garden Kitchen).
- 1.2 General office supplies, field and educational supplies, housekeeping supplies, and shared equipment for shared PCCE programs, and administration.
- 1.3 Support for a portion of operations costs such as Constant Contact subscription, mailing, shipping, copying, vehicle/equipment maintenance, and utilities.
- 1.4 Support for a portion of the administrative costs such as financial, human resources, and management for the Pima Extension office and programs delineated in this Scope of Work.

Element 2. 4-H High Ropes Challenge Course**\$36,800**

In line with the Pima County Conservation Land & Resources program goals, the PCCE 4-H High Ropes Challenge Course offers classes for Pima County residents, schools, and community groups. High Ropes experiences lead youth to conquer fears, build confidence, gain leadership, and grow problem-solving, collaboration, and communication skills. Quarterly reports will be provided to the County.

- 2.1 Provide high-quality and safe High Ropes Challenge Course classes, managed, and supervised by a certified Challenge Course Facilitator, to youth and young adults, ages 5-18.
- 2.2 Continue to develop curricula and new courses to advance youth development goals such as team building, communication, and leadership.
- 2.3 Train educators and others on non-competitive learning through games and activities. Checking out low-rope course kits enables educators to hold independent events at their class, park, or center.



Element 3. Bar V Ranch 4-H Education Program

\$18,750

Implementation of the 4-H desert-based ranch and large-stock education program at the Pima County Bar V Ranch. This work provides critical support for the Pima County Conservation Land & Resources's (CLR) Ranch Education Program with the long-term goal of creating a pool of qualified candidates to manage Pima County's working ranches in the future. The 4-H ranch education program focuses on engagement, education, and skill building, creating youth-accessible on-ranch activities, and engaging youth in ranch stewardship projects. Regular planning meetings with County staff and quarterly reports will be provided to the County.

- 3.1 Recruit 4-H and interested FFA youth to participate in multiple Ranch Education Program events at Pima County's Bar V Ranch. Assist CLR Range & Agricultural staff to plan, coordinate, promote, and run multiple ranch educational events. Youth from livestock and non-livestock 4-H projects and clubs, including the 4-H Healthy Living Ambassadors Club, are welcome and encouraged to participate.
- 3.2 Provide content and expertise in youth education topics as needed, including livestock reproduction, low-stress livestock handling, cow herd health management, rangeland monitoring and restoration, and grazing planning.
- 3.3 Work with 4-H leaders in Pima County and other Counties in southern Arizona to build youth knowledge of rangelands and ranch-raised beef.

Element 4. Natural Resources Education and Outreach

\$65,200

In tandem with Pima County Conservation Land & Resources, PCCE will deliver programming to promote citizen engagement in select conservation efforts, focusing on invasive species, in or near CLR-managed properties. Regular planning meetings with County staff and monthly and quarterly reporting as well as documentation of time and costs will be provided to the County.

- 4.1 Serve as a public resource and catalyst for invasive species mitigation as follows:
 - Identify opportunities and conduct community outreach through presentations, tabling, workshops, and demonstrations at events, public institutions such as libraries, and community and neighborhood groups.
 - Develop and revise educational presentations, event materials, and web resources, as needed.
 - Develop and implement a social media plan to expand engagement and public awareness of outreach opportunities and to diversify participation.
 - Participate and/or lead at least one invasive removal volunteer event per month on CLR-managed lands, typically Tucson Mountain Park or Colossal Cave Mountain Park. May lead invasive removal volunteer events at other Pima County-managed locations with prior approval by CLR.
- 4.2 Network with natural resources and community beautification organizers, such as the Sonoran Desert Cooperative Weed Management Area (SDCWMA) to encourage collaborative invasive species mitigation.
 - May take a leadership role in an outreach-related committee or other focused community outreach efforts within the SDCWMA or other partner organization.



- Assist in organizing and implementing an inter-agency fire and invasive species “summit” being planned for fall 2025.
- 4.2 In collaboration with CLR staff, regularly review and revise the Invasives Species Outreach Plan for grant-funded invasive species treatment projects.

Legislative History

Under the Arizona Revised Statutes (ARS Title 3), Cooperative agricultural extension work shall be carried on in such manner as is mutually agreed upon by the board of regents of the universities and state college of Arizona and the county extension board of each county provided for in the statutes. The Board of Supervisors for each county shall appoint a seven-person advisory board for the county office. The Cooperative Extension Director shall report annually to the Board of Supervisors about extension activities in the County. The Board of Supervisors shall provide reasonable office space for the conduct of extension work in that county.



THE UNIVERSITY OF ARIZONA

Cooperative Extension

APPROPRIATION OF COUNTY FUNDS FOR THE FISCAL YEAR 2025-2026

In accordance with the provisions of Sections 3-124 and 3-126, Arizona Revised Statutes, The Pima County Extension Board has approved and there is hereby submitted for the approval of the County Board of Supervisors a county cash appropriation in the amount of \$ \$151,400 as the county's share of the proposed budget for the conduct of Extension programs in the county.

Jacqueline Bruhn

Chairperson, Pima County Extension Board

5/12/2025

Date

Chairperson, Pima County Board of Supervisors

Date

Bobby Yu

Deputy Pima County Attorney

5/30/2025

Date

Associate Vice President and Director, Cooperative Extension

Date

Comptroller, University of Arizona

Date

Issued in furtherance of Cooperative Extension work, acts of May 8 and June 30, 1914, in cooperation with the U.S. Department of Agriculture, Edward C. Martin, Associate Vice President and Director, Extension, Division of Agriculture, Life and Veterinary Sciences, and Cooperative Extension, The University of Arizona. The University of Arizona is an equal opportunity, affirmative action institution. The University does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, veteran status, sexual orientation, gender identity, or genetic information in its programs and activities.

