



**BOARD OF SUPERVISORS AGENDA ITEM REPORT  
CONTRACTS / AWARDS / GRANTS**

Requested Board Meeting Date: 06/06/2017

or Procurement Director Award

**Contractor/Vendor Name (DBA):** Tucson, City of

**Project Title/Description:**

City of Tucson Animal Care and Enforcement Services

**Purpose:**

The City of Tucson desires to continue its agreement with the County for the provision of animal care and control services for the period July 1, 2017 through June 30, 2018. Pima County will, on a full cost recovery basis, provide assistance to the City of Tucson with animal control services within the geographical jurisdiction of the City relating to enforcement of the City Code having to do with vaccination and dog licensing requirements, dog license fees, leash laws, sheltering and humane care of surrendered and stray animals, animal cruelty and neglect, dangerous animals, diseased animals, biting animals, animal waste and excessive noise.

**Procurement Method:**

Contracts Policy, D29.4.H - IGA

**Program Goals/Predicted Outcomes:**

Increase the safety and health of animals, reduction in stray and dangerous animals, and animal cruelty, neglect, waste, and excessive noise within the community.

**Public Benefit:**

The City of Tucson will be able to provide cost effective, quality humane animal sheltering, welfare and dog licensing services to its County residents and visitors who live, work and play within the incorporated boundaries of the City.

**Metrics Available to Measure Performance:**

Staff projects the Center will provide an estimated 43,000 dog licenses; over 14,400 animal welfare, biting animal and rabies exposure enforcement responses; humane care and sheltering of over 10,300 injured, sick, at risk or homeless pets; adoption of over 90% of the saveable pets; and over 75 school and community based educational outreach events for City residents and pets.

**Retroactive:**

N/A

To: CDB 5-31-17 (3)  
Vers.: 3 pgs. 3

MAY 31 17 00 PM '17

**Original Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_

Expense Amount: \$ \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

Funding Source(s): \_\_\_\_\_

Cost to Pima County General Fund: \_\_\_\_\_

Contract is fully or partially funded with Federal Funds?  Yes  No  Not Applicable to Grant Awards

Were insurance or indemnity clauses modified?  Yes  No  Not Applicable to Grant Awards

Vendor is using a Social Security Number?  Yes  No  Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

**Amendment Information**

Document Type: CTN Department Code: HD Contract Number (i.e., 15-123): 16\*178

Amendment No.: One AMS Version No.: Three

Effective Date: 7/1/2017 New Termination Date: 6/30/2018

Expense  Revenue  Increase  Decrease Amount This Amendment: \$4,541,431

Funding Source(s): N/A - revenue

Cost to Pima County General Fund: N/A

Contact: Kim Janes / Sharon Grant

Department: Health Telephone: 724-7776 / 724-7842

Department Director Signature/Date: \_\_\_\_\_ 11 May 2017

Deputy County Administrator Signature/Date: \_\_\_\_\_ 5/31/17

County Administrator Signature/Date: \_\_\_\_\_ 5/31/17  
*(Required for Board Agenda/Addendum Items)*

ADOPTED BY THE  
MAYOR AND COUNCIL

May 9, 2017

RESOLUTION NO. 22745

RELATING TO OUTSIDE AGENCY ACTIVITIES; AUTHORIZING AND APPROVING AMENDMENT NO. 1 TO THE INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN THE CITY OF TUCSON AND PIMA COUNTY FOR ANIMAL CARE AND ENFORCEMENT SERVICES FOR FISCAL YEAR 2018; AND DECLARING AN EMERGENCY.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF TUCSON, ARIZONA, AS FOLLOWS:

SECTION 1. Amendment No. 1 to the IGA with Pima County for Animal Care and Enforcement Services, attached hereto as Exhibit A, is approved.


SECTION 2. Upon written approval of the City Attorney as to the form of the Agreement and upon the execution of the Agreement by the Agency named therein, the Mayor is authorized and directed to execute the documents on behalf of the City of Tucson, and the City Clerk is authorized and directed to countersign the same.

SECTION 3. The various City officers and employees are authorized and directed to perform all acts necessary or desirable to give effect to this Resolution.


SECTION 4. WHEREAS, it is necessary for the preservation for the peace, health and safety of the City of Tucson that this Resolution become immediately

effective, an emergency is hereby declared to exist, and this Resolution shall be effective immediately upon its passage and adoption.

PASSED, ADOPTED AND APPROVED by the Mayor and Council of the City of Tucson, Arizona, May 9, 2017.

  
\_\_\_\_\_  
MAYOR

ATTEST

  
\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

  
\_\_\_\_\_  
CITY ATTORNEY

REVIEWED BY:

  
\_\_\_\_\_  
CITY MANAGER

  
MOJ

<p>PIMA COUNTY DEPARTMENT OF HEALTH</p> <p><b>PROJECT:</b> Animal Care and Enforcement Services</p> <p><b>CITY:</b> City of Tucson</p> <p><b>CONTRACT NO.:</b> CTN16-178</p> <p><b>CONTRACT AMENDMENT NO.:</b> One (01)</p>	<table border="1"> <tr> <td colspan="2" style="text-align: center;"><b>CONTRACT</b></td> </tr> <tr> <td><b>NO.</b></td> <td><u>CTN-HD-16-178</u></td> </tr> <tr> <td><b>AMENDMENT NO.</b></td> <td><u>01</u></td> </tr> <tr> <td colspan="2"> <p>This number must appear on all invoices, correspondence and documents pertaining to this contract.</p> </td> </tr> </table>	<b>CONTRACT</b>		<b>NO.</b>	<u>CTN-HD-16-178</u>	<b>AMENDMENT NO.</b>	<u>01</u>	<p>This number must appear on all invoices, correspondence and documents pertaining to this contract.</p>	
<b>CONTRACT</b>									
<b>NO.</b>	<u>CTN-HD-16-178</u>								
<b>AMENDMENT NO.</b>	<u>01</u>								
<p>This number must appear on all invoices, correspondence and documents pertaining to this contract.</p>									

**ORIG. CONTRACT TERM:** 07/01/2016-06/30/2017  
**TERMINATION DATE PRIOR AMENDMENT:** N/A  
**TERMINATION THIS AMENDMENT:** 06/30/2018

**ORIG. CONTRACT AMOUNT:** \$5,020,580  
**PRIOR AMENDMENTS:** \$ N/A  
**AMOUNT THIS AMENDMENT:** \$4,541,431  
**REVISED CONTRACT AMOUNT:** \$9,562,011

### CONTRACT AMENDMENT

WHEREAS, City and County entered into a Contract for services as referenced above; and

WHEREAS, City and County, pursuant to Article 2.0 – Term/Effective Date, have agreed to extend the Contract term for a period of one year; and

WHEREAS, City and County have agreed to increase the contract amount to allow payment for the continued provision of animal care and enforcement services during the extended term of the contract.

NOW, THEREFORE, it is agreed as follows:

CHANGE: Article 2.0 Term/Effective Date, as follows:

**From:** This Agreement is effective for one (1) year from July 1, 2016 through June 30, 2017. The Parties shall have the option to extend this Agreement for up to four (4) additional one (1) year periods or any portion thereof. Any modification, termination, or extension shall be made by formal written amendment executed by the Parties.

**To:** The term of this Agreement shall become effective July 1, 2016 and shall continue until June 30, 2018. The Parties shall have the option to extend this Agreement for up to three (3) additional one (1) year periods or any portion thereof. Any modification, termination, or extension shall be made by formal written amendment executed by the Parties.

CHANGE: Article 4.0 Payment as follows:

From: The City will reimburse the County approximately \$5,020,580<sup>1</sup> for Fiscal Year 2016-2017. The County will bill the City monthly for services. The total cost delineated in 4.1 below is the estimated cost of service for the City of Tucson. Actual cost may vary and will be based on documented services provided to the City or City residents. Monthly bills may be adjusted on a quarterly basis as set forth in Section 5.2.1.

To: The City will reimburse the County approximately \$4,541,431<sup>1</sup> for Fiscal Year 2017-2018. The County will bill the City monthly for services. The total cost delineated in 4.1 below is the estimated cost of service for the City of Tucson. Actual cost may vary and will be based on documented services provided to the City or City residents. Monthly bills may be adjusted on a quarterly basis as set forth in Section 5.2.1.

ADD to: Article 4.1 as follows:

The costs of service units for fiscal year 2017-2018 are projected below:

<u>Expenses</u>	<u>Amount</u>	<u>Allocation Basis</u>
Administrative Service Charges	\$ 407,715	Ratio of all Services Provided
Operations and Management	\$ 361,559	Ratio of all Services Provided
Education	\$ 45,645	Ratio of all Services Provided
Enforcement	\$ 1,349,403	Ratio of Enforcement Call Responses
Licensing	\$ 269,756	Ratio of Licenses Issued
Shelter	\$ 1,392,479	Ratio of Animals Handled
Veterinary Services	\$ 504,224	Ratio of Animals Handled
Spay/Neuter Services	\$ 106,023	Per Capita
Community Cat Project	<u>\$ 104,627</u>	Per Capita
TOTAL	\$ 4,541,431	

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<sup>1</sup> The annual estimated allocation is based on the average of the previous two full fiscal years' ratio of expenses incurred in the provision of animal services to the City as compared to the total expenses for services provided for all jurisdictions. For example, Fiscal Year 2017/18 allocation to the City is 52.51% of the total PACC budget and represents an average of the City's percent allocation of total animal services expenditures incurred by the County for Services in the City for Fiscal Years 2014/15 and 2015/16. The County will provide the City the annual estimated expenses for PACC and the City's estimated share of expenditures for Fiscal Year 2018/19 no later than January 31, 2018.

IN WITNESS WHEREOF, the County has caused this Amendment to be executed by the Pima County Board of Supervisors, as attested to by the Clerk of the Board, and the City of Tucson has caused this Amendment to be executed by the Mayor of the City of Tucson, upon resolution of the Mayor and Council, as attested to by the City Clerk.

PIMA COUNTY:

CITY OF TUCSON:

\_\_\_\_\_  
Chair, Board of Supervisors

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
City Mayor


\_\_\_\_\_  
May 9, 2017  
Date

ATTEST

ATTEST

\_\_\_\_\_  
Clerk of the Board

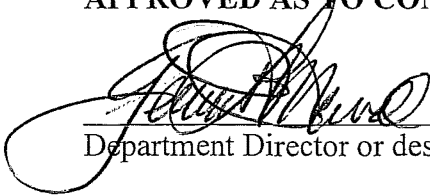
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
City Clerk

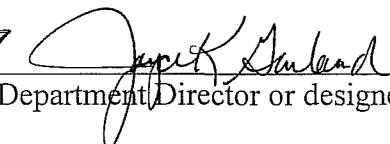
\_\_\_\_\_  
May 9, 2017  
Date

APPROVED AS TO CONTENT

APPROVED AS TO CONTENT

  
\_\_\_\_\_  
Department Director or designee

\_\_\_\_\_  
5/25/2017  
Date

  
\_\_\_\_\_  
Department Director or designee

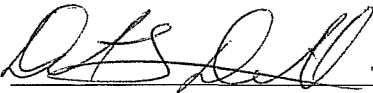
\_\_\_\_\_  
5/5/17  
Date

ATTORNEY CERTIFICATION

The foregoing Amendment to the Agreement between Pima County and the City of Tucson has been reviewed pursuant to A.R.S. § 11-952 by the undersigned who have determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to those parties to the Agreement.

  
\_\_\_\_\_  
Deputy County Attorney

\_\_\_\_\_  
5-23-17  
Date

  
\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
4/24/17  
Date