



BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS

☐ Award ☐ Contract ☒ Grant

Requested Board Meeting Date: 12/7/2021

* = Mandatory, information must be provided

or Procurement Director Award: ☐

***Contractor/Vendor Name/Grantor (DBA):**

Arizona Department of Education

***Project Title/Description:**

Comprehensive Support and Improvement (CSI) Low Graduation Rate

***Purpose:**

Funds from this grant will be used to pay for a Multi-Tiered System of Support (MTSS) Intervention Youth Specialist Graduation Coach. This position will be responsible for cohort monitoring of 4th and 5th year seniors and addressing barriers to graduation.

The Indirect Cost Rate is: 10.00% and the Indirect Cost Amount is \$6,734.00.

***Procurement Method:**

Not applicable.

***Program Goals/Predicted Outcomes:**

Cohort monitoring and rapid identification of barriers to ensure students graduate within a 5-year goal.

***Public Benefit:**

Having a graduation coach for 4th and 5th year seniors will give additional support to these students. The graduation coach will ensure their graduation within a 5-year goal and increase the graduation rate for Pima Vocational High School (PVHS).

***Metrics Available to Measure Performance:**

The Youth Specialist Graduation Coach will be evaluated by the PVHS program coordinator, by reviewing academic improvement and graduation progress on 4th and 5th year seniors.

***Retroactive:**

Yes. Turnaround for this grant application was fast and due on 10/23/21. The performance period for this grant is 11/1/2021 to 9/30/2022.

GMI Approved 11-23-21
jam

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
 Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount \$ _____ * ☐ Revenue Amount: \$ _____

***Funding Source(s) required:** _____

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
 Amendment No.: _____ AMS Version No.: _____
 Commencement Date: _____ New Termination Date: _____
 Prior Contract No. (Synergen/CMS): _____

☐ Expense ☐ Revenue ☐ Increase ☐ Decrease

Amount This Amendment: \$ _____

Is there revenue included? ☐ Yes ☐ No If Yes \$ _____

***Funding Source(s) required:** _____

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

☒ Award ☐ Amendment

Document Type: GTAW Department Code: CR Grant Number (i.e., 15-123): 21*054
 Commencement Date: 11/1/2021 Termination Date: 9/30/2022 Amendment Number: _____

☐ Match Amount: \$ _____ ☒ Revenue Amount: \$ 74,074.00

***All Funding Source(s) required:** Arizona Department of Education

*Match funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

*Match funding from other sources? ☐ Yes ☒ No If Yes \$ _____ % _____

*Funding Source: _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

United States Department of Education

Contact: Irene Moreno

Department: Community Workforce & Development

Telephone: 724-9745

Department Director Signature: [Signature] Date: 11.8.21
 Deputy County Administrator Signature: [Signature] Date: 22 Nov 2021
 County Administrator Signature: [Signature] Date: 11/22/2021



Arizona Department of Education

October 29, 2021

Dear Superintendent Laird,

The review of CSI Graduation Rate Grant applications has been completed. We are pleased to inform you that your LEA has been awarded CSI Graduation Rate funding for FY22. Funds are available as of your substantial approval date once it has Director approval.

Pima County (Pima County Vocational High School)

\$74,074.00

Please remember monthly reimbursement requests are the best practice for monitoring grant management; minimally quarterly reimbursement requests are expected. Verification documentation is required; a payroll report and a detailed expense report with vendor names for that month. Grants Management staff process reimbursement requests. Also, be sure to discuss any future revisions with your specialist prior to submitting them. Revisions must be approved prior to spending on new items.

The Arizona Department of Education's School Support and Improvement Unit is committed to supporting your team with the implementation of your Integrated Action Plan. In addition, it is critical that the LEA maintains an active role with school leadership to implement, monitor, evaluate and sustain the school's Integrated Action Plan.

We look forward to working with you and your team.

Please feel free to call your program specialist at any time.

Sincerely,

Devon Isherwood

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Kathy Hoffman, Superintendent of Public Instruction

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Budget Overview

Pima County (108601000) Charter District - FY 2022 - Medium Risk - CSI Graduation Rate Grant - Rev 0 - CSI Graduation Rate Grant

Function Code	2100,2200,2600,2700 - Support Services (Students, Instr., Operation, Transport.)	0000 - Other	Total
Object Code			
6100 - Salaries	48,100.00		48,100.00
6200 - Employee Benefits	19,240.00		19,240.00
6910 - Indirect Cost Recovery		6,734.00	6,734.00
Total	67,340.00	6,734.00	74,074.00
		Adjusted Allocation	0.00
		Remaining	-74,074.00

CSI Graduation Rate Grant School Allocations

Pima County (108601000) Charter District - FY 2022 - Medium Risk - CSI Graduation Rate Grant - Rev 0 - CSI Graduation Rate Grant

Grant Applicant	Current Allocation	Carryover Allocation	Total Allocation	Budget Amount
Pima Vocational High School	\$0.00	\$0.00	\$0.00	\$74,074.00