



BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS

Award Contract Grant

Requested Board Meeting Date: 02/07/2023

* = Mandatory, information must be provided

or Procurement Director Award:

***Contractor/Vendor Name/Grantor (DBA):**

Dalberg Design, LLC.

***Project Title/Description:**

Human Centered Design Consultant Services (Healthcare)

***Purpose:**

Amendment of Award: Master Agreement No. MA-PO-22-144, Amendment No. 01. This Amendment is for one-time increase in the amount of \$75,000.00 for a cumulative not-to-exceed contract amount of \$495,000.00, and appends the Forced Labor of Ethnic Uyghurs provision to the contract, pursuant to A.R.S. § 35-394.

Administering Department: Health.

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.020, Competitive sealed proposals, on 04/05/2022, the Board of Supervisors approved an award of contract for an initial term from 04/05/2022 to 06/30/2023 and award amount of \$420,000.00 with four (4) one-year renewal options.

The increase is required for Contractor to continue providing services. The additional services are needed due to programmatic and personnel related delays on this project.

PRCUID: 436820

Attachment: Contract Amendment No. 01

***Program Goals/Predicted Outcomes:**

The goal of this project is to enhance COVID-19 vaccination and other mitigation practices among vulnerable patients served through a federally qualified health center (i.e. MHC Healthcare). The human centered design approach will guide and co-create with appropriate stakeholders clinical, public health and administrative healthcare solutions that will allow varied populations to find, understand and use COVID-19 information and services and inform and guide implementable actions that need to be taken by MHC Healthcare and the PCHD to improve health outcomes for patients and residents.

***Public Benefit:**

This project will generate new policies, practices, and system-level changes that will allow MHC Healthcare patients to find, understand and use COVID-19 public health information. By increasing access to culturally and linguistically appropriate health information, Pima County Health Department will contribute to improved responses to public health strategies for COVID-19 and improve health outcomes for racial and ethnic minority populations and socially vulnerable populations in Pima County.

***Metrics Available to Measure Performance:**

Metrics including methodological framework, process, tools to measure project success wil be developed by Dalberg Design, partnership with University of Arizona, Health Department, and any other stakeholders.

***Retroactive:**

No.

To: COB 1-24-23

Vers: 3

Pgs: 2

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
Expense Amount \$ _____ * Revenue Amount: \$ _____

*Funding Source(s) required: _____

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? Yes No
If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 22-144
Amendment No.: 01 AMS Version No.: 3
Commencement Date: 02/07/23 New Termination Date: _____
Prior Contract No. (Synergen/CMS): _____

Expense Revenue Increase Decrease

Amount This Amendment: \$ 75,000.00

Is there revenue included? Yes No If Yes \$ _____

*Funding Source(s) required: U.S. Department of Health and Human Services (HHS) and Office of Minority Health (OMH)

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Amendment Number: _____
Match Amount: \$ _____ Revenue Amount: \$ _____

*All Funding Source(s) required: _____

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

*Funding Source: _____

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Procurement Officer: Kelsey Braun-Shirley Division Manager: Ana Wilber
Department: Procurement Director: Terri Spencer Telephone: (520) 724-7466

Department Director Signature: [Signature] Date: 1-18-23
Deputy County Administrator Signature: [Signature] Date: 20 Jun 2023
County Administrator Signature: [Signature] Date: 1/26/2023

Pima County Department of Health

Project: Human Centered Design Consultant Services (Healthcare)

**Contractor: Dalberg Design, LLC.
155 West 23rd Street
New York, NY 10011**

Contract No.: MA-PO-22-144

Contract Amendment No.: 01

Orig. Contract Term: 04/05/2022 - 06/30/2023	Orig. Amount:	\$420,000.00
Termination Date Prior Amendment: N/A	Prior Amendments Amount:	\$ 0.00
Termination Date This Amendment: 06/30/2023	This Amendment Amount:	\$ 75,000.00
	Revised Total Amount:	\$495,000.00

CONTRACT AMENDMENT

The parties agree to amend the above-referenced contract as follows:

1. Background and Purpose.

1.1. Background. On April 5, 2022, County and Contractor entered into the above referenced agreement to provide human centered design consultant services.

1.2. Purpose. County requires continuing services to enhance COVID-19 vaccination and other mitigation practices.

2. Maximum Payment Amount. The maximum amount the County will spend under this Contract, as set forth in Section 7.2, is increased by \$75,000.00. County's total payments to Contractor under this contract, including any sales taxes, will not exceed \$495,000.00.

3. Forced Labor of Ethnic Uyghurs. Pursuant to A.R.S. § 35-394, if Contractor engages in for-profit activity and has 10 or more employees, Contractor certifies it is not currently using, and agrees for the duration of this Contract to not use (1) the forced labor of ethnic Uyghurs in the People's Republic of China; (2) any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China; and (3) any contractors, subcontractors or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China. If Contractor becomes aware during the term of the Contract that the Company is not in compliance with A.R.S. § 35-394, Contractor must notify the County within five business days and provide a written certification to County regarding compliance within one hundred eighty days.

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

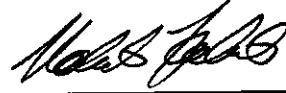
This contract template has been approved as to form by the Pima County Attorney's Office.

PIMA COUNTY

Chair, Board of Supervisors

Date

CONTRACTOR



Authorized Officer Signature

Robert Fabricant, Partner

Printed Name and Title

January 05, 2023

Date

Date

ATTEST

Clerk of the Board

Date