



BOARD OF SUPERVISORS AGENDA ITEM REPORT

Requested Board Meeting Date: 5/1/18

Title: Recorder's report for February 2018 for the Document Storage and Retrieval Fund

Introduction/Background:

Pursuant to Resolution No. 1993-200, request ratification by the Pima County Board of Supervisors of the Document Storage and Retrieval Report for February 2018

Discussion:

see attached report

Conclusion:

Recommendation:

Ratify Recorder's report for February 2018 on the Document Storage and Retrieval Fund

Fiscal Impact:

none

Board of Supervisor District:

1 2 3 4 5 All

Department: Recorder Telephone: _____

Contact: Pamela Franklin Telephone: 520-724-4356

Department Director Signature/Date: *F. A. Rodriguez* 4-17-18

Deputy County Administrator Signature/Date: _____

County Administrator Signature/Date: _____



Mailing Address
P. O. Box 3145
Tucson, AZ 85702-3145

County Public Service Center
240 North Stone Avenue, 1st Floor
Tucson, AZ

F. Ann Rodriguez
Pima County Recorder

Recording history one document at a time.

Christopher J. Roads
Chief Deputy Recorder
Registrar of Voters

Document Recording: (520) 724-4350

Voter Registration: (520) 724-4330

Fax: (520) 623-1785

www.recorder.pima.gov

DOCUMENT STORAGE & RETRIEVAL FUND
FEBRUARY 2018

BEGINNING BALANCE AS OF 2/01/2018

\$664,924.76

REVENUE

Conversion Fee	\$54,092.00
Interest	636.07

TOTAL REVENUE

\$54,728.07

SUBTOTAL

\$719,652.83

EXPENDITURES

Salaries & Benefits	49,355.25
Software	4,668.40
Telephone	152.83
Capital Equipment	24,130.95

TOTAL EXPENDITURES

\$78,307.43

FUND ENDING BALANCE

\$641,345.40

DOCUMENT STORAGE & RETRIEVAL FUND
FEBRUARY 2018

EXPLANATION OF EXPENDITURES:

SOFTWARE

SHI, INTERNATIONAL CORP	\$4,668.40	Sophos EndUser Protection Mail and Encryption Subscription renewal
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TELEPHONE

VERIZON WIRELESS	56.41	425-7576 PDA for IT staff for constant contact capability and for receiving system failure alerts
VERIZON WIRELESS	56.41	404-9781 PDA for IT staff for constant contact capability and for receiving system failure alerts.
VERIZON WIRELESS	<u>40.01</u>	237-5389 Broadband card for using PDA as modem to access Internet with laptop for remote site access/network troubleshooting

\$152.83

CAPITAL EQUIPMENT

WORLD WIDE TECHNOLOGY	\$24,130.96	Cisco Firepower firewall (3) with support
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