



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS**

Award Contract Grant

Requested Board Meeting Date: June 19, 2018

* = Mandatory, information must be provided

or Procurement Director Award

***Contractor/Vendor Name/Grantor (DBA):**

Southern Arizona AIDS Foundation

***Project Title/Description:**

Community Services Block Grant (CSBG) - Emergency Needs. Provide emergency temporary shelter, reliable transportation and/or 24-hour hot-line assistance to eligible low-income households. The original contract may be found under CT-18*024. Search for contract number 18%024 in eContracts.

***Purpose:**

CSBG funds will be used to provide social services to eligible individuals and families to assist in alleviating poverty, revitalizing communities and empowering low-income families to becoming self-sufficient. This amendment will provide additional funding for the period July 1, 2018 to June 30, 2019.

Attachment: Contract Number CT-CS-18-024 (Amendment 1)

***Procurement Method:**

RFP No. CAA-CSBG-2017-05 per Pima County Board of Supervisors Policy D29.6 - Selection and Contracting of Professional Services.

***Program Goals/Predicted Outcomes:**

Southern Arizona AIDS Foundation will provide emergency temporary housing, transportation and/or hot-line assistance to 25 individuals.

***Public Benefit:**

The benefit of the program is it helps support the safety and well-being of low-income families.

***Metrics Available to Measure Performance:**

All activities and information sources in the management, fiscal, and service system of Awardee and any subcontracted parties, relating to performance of duties and obligations under this Contract are monitored. Quarterly reports on the National Results Oriented Management Accountability (ROMA)/National Performance Indicators and progress reports on each household and individual served.

***Retroactive:**

No.

TO: COB 6-14-18 (1)
Vers.: 3
pgs.: 15
ADDENDUM

JUN 14 18 02 57 P C I K O F B D

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

Expense Amount: \$* _____ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient?

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment / Revised Award Information

Document Type: CT Department Code: CS Contract Number (i.e., 15-123): 18-024

Amendment No.: 1 AMS Version No.: 3

Effective Date: 7/1/18 New Termination Date: 6/30/19

Prior Contract No. (Synergen/CMS): _____

Expense or Revenue Increase Decrease Amount This Amendment: \$ 24,923.00

Is there revenue included? Yes No If Yes \$ _____

***Funding Source(s) required:** Community Services Block Grant

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

Match Amount: \$ _____ Revenue Amount: \$ _____

***All Funding Source(s) required:**

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

*Funding Source: _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Rise Hart

Department: Community Services

Telephone: 724-5723

Department Director Signature/Date: _____

Charles Curry 6/10/18

Deputy County Administrator Signature/Date: _____

Deputy 6/14/18

County Administrator Signature/Date: _____

C. D. Secretary 6/14/18

(Required for Board Agenda/Addendum Items)

**PIMA COUNTY COMMUNITY SERVICES,
EMPLOYMENT AND TRAINING DEPARTMENT
COMMUNITY ACTION AGENCY PROGRAM
PROFESSIONAL SERVICES CONTRACT**

Program Name: Community Services Block Grant (CSBG) –
Emergency Needs

Awardee: Southern Arizona AIDS Foundation
375 South Euclid Avenue
Tucson, AZ 85719-6644

DUNS: 197335730

SAM Registration Date: 2/9/18

Contract No: CT-CS-18-024

Amendment No: 01

Funding: CSBG

CONTRACT

NO. CT-CS-18-024
AMENDMENT NO. 01

This number must appear on all
invoices, correspondence and
documents pertaining to this
contract.

Is this a research and development contract? NO

Awardee is a X Subrecipient Contractor

Match NO Indirect Costs NO

ADES Contract No. 15-089143 Award Date: 2018

CFDA	Program Description	National Funding	Pima County Award
93.569	CSBG	\$674,000,000.00	\$795,288.00

Original Contract Term:	07/01/17 – 06/30/18	Orig. Contract Amount:	\$24,923.00
Term This Amendment	6/30/19	Amount This Amendment:	\$24,923.00
		Revised Contract Amount:	\$49,846.00

Pima County (“County”), a body politic and corporate of the State of Arizona, and Southern Arizona AIDS Foundation (“Awardee”), a non-profit corporation registered to do business in the State of Arizona, have entered into the above-referenced Agreement to provide community services to low-income households.

AMENDMENT ONE

- A. Pursuant to the Community Services Block Grant Act (“CSBG”), 42 U.S.C. §9901 *et seq.*, the U.S. Department of Health and Human Services (“HHS”) makes funds available for local programs to combat poverty and provide services for low income individuals.
- B. County has been awarded CSBG funds from the Arizona Department of Economic Security, Division of Aging and Adults Services for services in FY2018-2019.
- C. The Pima County Board of Supervisors finds that extending this Agreement to provide emergency temporary shelter and/or 24-hour hotline assistance to eligible low-income households is in the best interests of the residents of Pima County.
- D. County has reviewed Awardee’s performance of the services and finds it satisfactory.

E. Parties agree to extend the Contract for the provision of services from July 1, 2018 through June 30, 2019.

NOW, THEREFORE, County and Awardee agree to amend the Agreement as follows:

1. **SECTION 1.0 – TERM, EXTENSIONS AND AMENDMENTS**, is amended as follows:

1.1 **Paragraph 1.1** is amended to change the termination date:

FROM: June 30, 2018

TO: June 30, 2019

1.2. **Paragraph 1.2** is amended to acknowledge that there are no remaining Extension Options.

2. **SECTION 3.0 – COMPENSATION AND PAYMENT**, Paragraph 3.1 is amended to increase "the Maximum Allocated Amount":

FROM: \$24,923.00

TO: \$49,846.00

3. **SECTION 25.0 – COORDINATION** is amended to add the following:

Awardee's contact in this regard will be Manira Cervantes, 520-724-5710, Manira.Cervantes@pima.gov

4. **EXHIBIT A – SCOPE OF WORK** is amended as follows:

4.1. **SECTION 5 – OUTCOMES – AWARDEE** is amended as follows:

4.1.1. **Paragraph 5.5** is amended to decrease the number of individuals receiving temporary shelter and/or 24-hour hotline assistance:

FROM: 6

TO: 5

4.1.2. **Paragraph 5.6** is added to read:

LOW-INCOME PEOPLE BECOME MORE SELF-SUFFICIENT – FAMILY (ROMA Goal 1):

NPI	Employment Supports	Agency Specific Goals (Households served)
1.2.F	Obtained access to reliable transportation and/or driver's license	20

4.2. **SECTION 6 – BUDGET** is amended to add:

For services provided **July 1, 2018 through June 30, 2019**, Awardee will be reimbursed as follows:

Description	CSBG Funding Amount
Personnel/ERE	\$417.00
Professional Services & Outside Services	-0-
Travel	\$1,185.00
Space (Rent/Utilities)	\$4.00
Materials and Supplies	\$4,555.00
Operating Services	\$24.00
Administrative Costs cannot exceed 15% of grant award	\$3,738.00
CSBG Vouchers for Direct Client Expenses	\$15,000.00
Total Budget	\$24,923.00



PIMA COUNTY

COMMUNITY SERVICES

COMMUNITY ACTION AGENCY 2019 FEDERAL POVERTY INCOME GUIDELINES Gross Monthly Income

To be used to determine eligibility for Community Services Block Grant Funds (CSBG)
Effective July 1, 2018 – June 30, 2019

Family Size	125%	150% 60 & Older or Disabled in Household
1	\$1,264	\$1,517
2	\$1,714	\$2,057
3	\$2,164	\$2,597
4	\$2,614	\$3,137
5	\$3,064	\$3,677
6	\$3,514	\$4,217
7	\$3,964	\$4,757
8	\$4,414	\$5,297
9	\$4,864	\$5,837
10	\$5,314	\$6,377
11	\$5,764	\$6,917
12	\$6,214	\$7,457

For each additional Household Member Add:

\$450

\$540

Figures derived from information dated March 28, 2018 from Arizona Department of Economic Security, Division of Aging & Adult Services Community Services Unit.

I, _____, declare that I meet the above income guidelines under Household Size _____. I am also aware of the Agency's Grievance Procedures, Confidentiality Policy, and Release of Information Policy.

Signature & Date

COMMUNITY SERVICES, EMPLOYMENT AND TRAINING DEPARTMENT
2797 E. Ajo Way
Tucson, AZ 85713
(520) 724-7700 • Fax (520) 724-6796



Self-Sufficiency Matrix – Annual Report Crosswalk

03/07/2018

Income	In Crisis 1-2	Vulnerable 3-4	Safe 5-6	Stable – Building Capacity 7-8	Empowered/ Thriving 9-10
Meeting <u>basic needs</u> is the ability to have consistent access to food, safe and stable shelter and ensure the safety of oneself and their family.	1) Household has zero income, and is not able to meet their basic needs.	(3) Household income is at 50% but less than 75% of FPG, and is able to meet some of their basic needs.	(5) Household income is at 100% but less than 125% of FPG, and is able to meet most of their basic needs.	(7) Household income is at 150% but less than 175% of FPG, and is able to meet all of their basic needs.	(9) Household income is at 200% but less than 225%, and is able to meet all of their basic needs.
	(2) Household income is at 0% but less than 50 % of FPG, and is able to meet some of their basic needs.	(4) Household income is at 75% but less than 100% of FPG, and is able to meet some of their basic needs.	(6) Household income is at 125% but less than 150% of FPG, and is able to meet all most of their basic needs.	(8) Household income is at 175% but less than 200% of FPG, and is able to meet all of their basic needs.	(10) Household income is at 225% or greater, and is able to meet all of their basic needs.

Employment	In Crisis 1-2	Vulnerable 3-4	Safe 5-6	Stable – Building Capacity 7-8	Empowered/ Thriving 9-10
* 0 or an N/A option for individuals living on a pension or retirement.	(1) Unable to work due to severe disability, mental illness, medical condition, etc.	(3) Unemployed with limited job skills and/or poor work history.	(5) Employed but (less than 32 hours per week) earning up to a living wage (\$14.13/ hour) with no benefits, limited job skills, and/or poor work history.	(7) Employed (32 or more hours per week) earning up to a living wage or higher (\$14.13/ hour) with no benefits with adequate job skills and/or poor work history.	(9) Fully employed (40 or more hours per week) earning higher than a living wage (\$14.13/ hour) with full benefits with good job skills, work history, and opportunities for advancement.
	(2) Unemployed with limited ability to work due to physical disability, mental	(4) Unemployed with job skills and/or good work history.	(6) Employed but (less than 32 hours per week) earning up to a living wage	(8) Employed (32 or more hours per week) earning a living wage or higher (\$14.13/ hour)	(10) Fully employed (40 or more hours per week) earning higher than a living

	illness, medical condition, etc.		(\$14.13/ hour) with some benefits with limited job skills and/or good work history.	with some benefits with adequate job skills and/or good work history.	wage (\$14.13/ hour) with full benefits in field of choice with good job skills, work history, and opportunities for advancement.
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Housing	In Crisis 1-2	Vulnerable 3-4	Safe 5-6	Stable – Building Capacity 7-8	Empowered/ Thriving 9-10
<p>Adequate = structurally sound, up to code, no major home repair needed, operational heating/cooling/Plumbing/electrical systems may need minor repair</p> <p>Affordable = less than 30% of income</p> <p>Safe = physical safety based on client perception.</p> <p>Overcrowding based on client perception</p> <p>Intermittent / one-time assistance = (1x rent/mortgage, URRD)</p>	<p>(1) Homeless Sleeping in a place not designed for or <u>ordinarily used</u> as a regular sleeping accommodation (car, tent, alley, park, street). Living in a shelter designated to provide temporary living arrangement.</p>	<p>(3) Housed (may be subsidized or unsubsidized) and none or one of the following apply: Housing is safe (defined by client), housing is marginally affordable (cost is above 30% of income), or housing is marginally adequate. - Or- Household experiencing homelessness obtained <u>safe temporary shelter</u>.</p>	<p>(5) Housed (may be subsidized or unsubsidized) but may require intermittent or one-time housing assistance and all of the following apply: Housing is safe (defined by client), housing is marginally affordable (cost is at or below 30% of income), or housing is marginally adequate.</p>	<p>(7) Housed (may be subsidized or unsubsidized) and all of the following apply: Housing is safe, housing is affordable (at or below 30% of income), and housing is adequate.</p>	<p>(9) Housing of choice (unsubsidized), including all of the following: Housing is safe, housing is affordable (below 30% of income), and housing is adequate.</p>
	<p>(2) Threatened with eviction/foreclosure or</p>	<p>(4) Housed (may be subsidized or unsubsidized) and</p>	<p>(6) Housed (may be subsidized or unsubsidized) and</p>	<p>(8) Housed (unsubsidized) and all of the following apply:</p>	<p>(10) Home ownership, including all of the following:</p>

	<p>eminent exit of transitional housing. Do not have sufficient resources or support networks immediately available to prevent literal homelessness.</p>	<p>marginally adequate and two of the following apply: Housing is safe (defined by client), housing is marginally affordable (cost is above 30% of income), or housing is marginally adequate.</p>	<p>all of the following apply; no intermittent or one-time housing assistance needed: Housing is safe (defined by client), housing is marginally affordable (cost is at or below 30% of income), or housing is marginally adequate.</p>	<p>Housing is safe, housing is affordable (at or below 30% of income), and housing is adequate.</p>	<p>Housing is safe, housing is affordable (below 30% of income), and housing is adequate.</p>
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Food	In Crisis 1-2	Vulnerable 3-4	Safe 5-6	Stable – Building Capacity 7-8	Empowered/ Thriving 9-10
<p>Basic = being able to provide 2 to 3 meals a day meeting basic (food) needs. All = extras, ice cream, desserts etc.</p>	<p>(1) Household does not have access, and is not able to meet their basic food needs.</p>	<p>(3) Household relies a significant degree on other sources of free or low-cost food to meet some of their basic food needs, and is unaware of available food subsidies, i.e. food stamps (SNAP), WIC, etc. Household does not always have consistent means to prepare their meals.</p>	<p>(5) Household is on food stamps and has income to meet most of their basic food needs, but the household may require occasional assistance (i.e. food box, food voucher; etc.). Household does have consistent means to prepare meals.</p>	<p>(7) Household is not on food stamps and has income to meet all of their basic food needs with occasional food assistance (i.e. food box, food voucher; etc.). Household does have consistent means to prepare meals.</p>	<p>(9) Can meet all of their basic food needs without any type of subsidized or occasional assistance. Household does have consistent means to prepare meals.</p>
	<p>(2) Household has access to sources of free or low-cost food,</p>	<p>(4) Household is aware of available food subsidies and relies</p>	<p>(6) Household is on food stamps and has income to meet</p>	<p>(8) Household is not on food stamps and can meet all of their basic</p>	<p>(10) Can choose to purchase any food the household</p>

	is able to meet some of their basic food needs, and no means to prepare it.	only on these subsidies such as food stamps (SNAP) or other regular food subsidies to meet some of their basic food needs, i.e. WIC, Senior Brown Bag, etc. Household does not always have consistent means to prepare their meals.	most of their basic food needs. Household does not receive/ request occasional assistance, though occasional assistance would benefit the household. Household does have consistent means to prepare meals.	food needs without any required/ requested assistance, though occasional assistance would benefit the household. Household does have consistent means to prepare meals.	desires, and can meet all of their basic food needs. Household does have consistent means to prepare meals.
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Transportation	In Crisis 1-2	Vulnerable 3-4	Safe 5-6	Stable – Building Capacity 7-8	Empowered/ Thriving 9-10
Basic- Essentials such as groceries, Laundromat, Dr. Appointments, Work, school All= Socialization, Recreation, Emergency Situations, Basic+	(1) Transportation, public or private, is not available to the client or household. (2) Transportation is (randomly?) available some of the time but	(3) Transportation is available some of the time when needed and only one of the following categories apply: Reliable Affordable Accessible	(5) Transportation is available to meet most basic needs but the household may require intermittent or one-time assistance and all of the following categories apply: Reliable Affordable Accessible	(7) Transportation is available to meet all needs and one of the following categories apply: Reliable Affordable Accessible	(9) Transportation is available to meet all needs and all of the following categories apply: Reliable Affordable Accessible (10) Transportation is available, household has alternative methods

	<p>none of the following categories apply: Reliable Accessible Affordable</p>	<p>two of the following apply: Reliable Affordable Accessible</p>	<p>time assistance is requested/ provided, but the household could benefit from the one-time assistance, and all of the following apply: Reliable Affordable Accessible</p>	<p>Reliable Affordable Accessible</p>	<p>of transportation or multiple vehicles and all of the following apply: Reliable Affordable Accessible</p>
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Adult Education/ Training	In Crisis 1-2	Vulnerable 3-4	Safe 5-6	Stable – Building Capacity 7-8	Empowered/ Thriving 9-10
	<p>(1) Client has completed less than 8th grade education, no-GED obtained, and the client is demonstrating barriers to learning.</p>	<p>(3) Client has completed the 8th grade and some high school, but demonstrates limited reading and writing ability. Client has not obtained a high school diploma or GED</p>	<p>(5) Client has obtained their GED.</p>	<p>(7) Client has obtained their GED or high school diploma, as well as has some college credit and/or vocational training but has not completed college or vocational training. Client is not actively pursuing school at this time.</p>	<p>(9) Client has completed their Associates degree or vocational/certification program, and has obtained a</p>
	<p>(2) Client has completed less than 8th grade, no-GED or high school diploma obtained.</p>	<p>(4) Client has completed the 8th grade and completed some high school. No high school diploma obtained, however, the client is pursuing their GED.</p>	<p>(6) Client has obtained their High School Diploma.</p>	<p>(8) Client is enrolled in college or vocational training and actively pursuing the completion of college, vocational training/certification program.</p>	<p>(10) Client has obtained their Bachelor's degree or advanced degree.</p>

Child or Other Dependent Care	In Crisis 1-2	Vulnerable 3-4	Safe 5-6	Stable – Building Capacity 7-8	Empowered/ Thriving 9-10
* 0 or an N/A option for individuals who do not have anyone requiring care or who the children are over the age of needed care. Basic- Essentials such as, Work, school All= Emergency Situations, Basic+	(1) Child or dependent care is public or private, is not available to the client or household to meet basic needs.	(3) Child or dependent care is limited in availability to meet basic needs and one of the following categories apply: Reliable Affordable Accessible	(5) Child or dependent care is mostly available but may require assistance (i.e. child/ dependent care subsidies) to meet basic needs and all of the following categories apply: Reliable Affordable Accessible	(7) Child or dependent care is consistently available (no assistance required) to meet all basic needs and one of the following categories apply: Reliable Affordable Accessible	(9) Child or dependent care is consistently available to meet all needs and all of the following categories apply: Reliable Affordable Accessible
	(2) Child or dependent care is limited in availability to meet basic needs and all three of the following categories apply: Unreliable Inaccessible Unaffordable	(4) Child or dependent care is limited in availability to meet basic needs and two of the following categories apply: Reliable Affordable Accessible	(6) Child or dependent care is mostly available to meet basic needs, one-time intermittent assistance (i.e. child/ dependent care subsidies) is not requested by the client/ household though could benefit the client/ household, and all of the following categories apply: Reliable Affordable	(8) Child or dependent care is consistently available (no assistance required) to meet all basic needs and two of the following categories apply: Reliable Affordable Accessible	(10) Child or dependent care is consistently available, and the client/ household has multiple options for child/ dependent care and all of the following categories apply: Reliable Affordable Accessible

			Accessible		
Healthcare	In Crisis 1-2	Vulnerable 3-4	Safe 5-6	Stable-Building Capacity 7-8	Empowered/ Thriving 9-10
*score entire HH	(1) Client/ household has no medical insurance coverage, has immediate unmet health issues/ concerns, and no means to fill needed prescriptions.	(3) Client/ household has no medical insurance coverage, has unmet health issues/ concerns (not immediate), and receives occasional assistance with needed prescriptions.	(5) Some household members are covered by Federal/State medical insurance only programs. Client/ household addressing medical needs/ well-being and prescription costs.	(7) Entire household is covered by private medical insurance only but co-pays are sometimes unaffordable that may require intermittent assistance to pay medical costs. Client/ household addressing some of their medical needs/ well-being and prescription costs.	(9) Entire household has affordable private medical insurance <u>only</u> with low co-pays and deductibles, and can maintain well-being.
	(2) Client/ household has no medical insurance coverage, has unmet health issues/ concerns (not immediate), and has no means to fill needed prescriptions.	(4) Client/ household has no medical insurance coverage, and has no health issues/ concerns (of any kind).	(6) Entire household is covered by Federal/State medical insurance only programs. Client/ household addressing medical needs/ well-being and prescription costs.	(8) Entire household is covered by private medical insurance only and is able to obtain medical/ prescription care when needed to maintain well-being, <u>but</u> unexpected events may strain budget.	(10) Entire household has affordable private medical, dental, vision, and prescription insurance with low co-pays and deductibles, and can maintain well-being.

Financial Literacy/ Management Maintenance: Vehicle Registration, property Taxes, vehicle/home Insurance, reoccurring payments	In Crisis 1-2 (1) No knowledge or awareness of financial literacy/ management. 2) Minimal awareness of financial literacy/ Management and no skill.	Vulnerable 3-4 (3) Limited awareness of financial literacy/ management. No available savings to address emergencies	Safe 5-6 (5) Awareness of financial literacy/ management. Client has a savings account and increased their savings to address emergencies/ maintenance.	Stable – Building Capacity 7-8 (7) Practicing financial literacy/ management strategies, as well as has savings to address emergencies/ maintenance and regularly following a budget.	Empowered/ Thriving 9-10 (9) Practicing financial literacy/ management strategies to ensure up to 3 months of savings is available to address living expenses, emergencies/ maintenance.	
		(4) Limited awareness of financial literacy/ management. Client has a savings account, and limited savings to address emergencies.	(6) Awareness of financial literacy/ management. Client has a savings account and increased savings to address emergencies/ maintenance, and have developed a budget but not following.	(8) Practicing financial literacy/ management strategies, as well as has savings to address emergencies/ maintenance and addressing long term planning.	(10) Practicing financial literacy/ management strategies and more than 3 months of savings is available to address living expenses, emergencies/ maintenance and other assets exist, which increases the client's net worth.	

Mental Health	In Crisis 1-2 (1) Client poses an immediate danger to self or others, has	Vulnerable 3-4 (3) Client has difficulty functioning in most areas of essential life	Safe 5-6 (5) Client has recent episode of mental health problems/	Stable – Building Capacity 7-8 (7) Client is currently receiving mental health or substance abuse	Empowered/ Thriving 9-10 (9) Client does not have any episodes of mental health
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	<p>severe substance abuse or mental health issues.</p> <p>(2) Client does not pose an immediate danger to self or others. Client is non-compliant with medications, and mental health or substance abuse issues seriously impact all areas of functioning. Client is in denial of problems and/or need for services.</p>	<p>activities due to mental health problems/ concerns and/or substance abuse. The client is unwilling or unable to seek services.</p> <p>(4) Client has difficulty functioning in some areas of essential life activities due to mental health problems/ concerns and/or substance abuse. The client is unwilling or unable to seek services.</p>	<p>concerns and/or substance abuse but is not having difficulty currently functioning in most areas of essential life activities. The client is <u>not</u> interested or willing to receive services to address mental health or substance abuse issues.</p> <p>(6) Client has recent episode of mental health problems/ concerns, however, client is not having difficulty functioning in most areas of essential life activities, and the client is interested and willing to address mental health or substance abuse issues.</p>	<p>services, and is functioning adequately in most areas of essential life activities and/ or has minimal impairment. Client is able to maintain most functioning and complete essential life activities with ease.</p> <p>(8) No episodes of mental health or substance abuse problems/ concerns within the past 12 months. Client is able to maintain most functioning and complete essential life activities with ease.</p>	<p>problems/ concerns in past 12 months. Client is able to maintain all functioning and complete essential life activities with ease.</p> <p>(10) Client does not have any prior history of mental health problems/ concerns, substance abuse, or using illegal substances.</p>
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Substance Abuse	In Crisis 1-2	Vulnerable 3-4	Safe 5-6	Stable – Building Capacity 7-8	Empowered/ Thriving 9-10
	<p>(1) Client poses an immediate danger to self or others, severe substance abuse, or mental health problems/ concerns.</p>	<p>(3) Client has difficulty functioning in most areas of essential life activities due to mental health problems/ concerns and/or</p>	<p>(5) Client has recent episode of mental health problems/ concerns and/or substance abuse but is not having</p>	<p>(7) Client is currently receiving mental health or substance abuse services, and is functioning adequately in most areas of</p>	<p>(9) Client does not have any episodes of mental health problems/ concerns in past 12 months. Client is able to</p>

		substance abuse. The client is unwilling or unable to seek services.	difficulty currently functioning in most areas of essential life activities. The client is not interested or willing to receive services to address mental health or substance abuse issues.	essential life activities and/ or has minimal impairment. Client is able to maintain most functioning and complete essential life activities with ease.	maintain all functioning and complete essential life activities with ease.
(2) Client does not pose an immediate danger to self or others. Client is non-compliant with medications, and mental health or substance abuse issues seriously impacts all areas of functioning. Client is in denial of problems and/ or need for services.	(4) Client has difficulty functioning in some areas of essential life activities due to mental health problems/ concerns and/ or substance abuse. The client is unwilling or unable to seek services.	(6) Client has recent episode of mental health problems/ concerns, however, client is not having difficulty functioning in most areas of essential life activities, and the client is interested and willing to address mental health or substance abuse issues.	(8) No episodes of mental health or substance abuse problems/ concerns within the past 12 months. Client is able to maintain most functioning and complete essential life activities with ease.	(10) Client does not have any prior history of mental health problems/ concerns, substance abuse, or using illegal substances.	

Support Network	In Crisis 1-2	Vulnerable 3-4	Safe 5-6	Stable – Building Capacity 7-8	Empowered/ Thriving 9-10
	(1) Support from any source is <u>not</u> available to meet basic needs.	(3) Limited support is available to meet a few basic needs, and one of the following apply: Reliable Accessible Stable	(5) Some support is available to meet some basic needs but may require intermittent from an additional source and all the following apply:	(7) Substantial support is available to meet all basic needs and one of the following apply: Reliable Accessible Stable	(9) Unlimited support is available to meet all basic needs and all of the following apply: Reliable Accessible Stable

	(2) Limited support is available to meet a few basic needs and all three apply: Unreliable Inaccessible Unstable				
	(4) Limited support is available to meet a few basic needs and two of the following apply: Reliable Accessible Stable				
Reliable Accessible Stable	(6) Some support is available to some meet basic needs (no intermittent assistance is required from an additional source) and all of the following apply: Reliable Accessible Stable				
	(8) Substantial support is available to meet all basic needs and two of the following apply: Reliable Accessible Stable				
	(10) Unlimited support is available and the client/ household is able to maintain a healthy support network to meet all needs and all of the following apply: Reliable Accessible Stable				