



BOARD OF SUPERVISORS AGENDA ITEM REPORT **CONTRACTS / AWARDS / GRANTS**

☐ Award ☐ Contract ☒ Grant

Requested Board Meeting Date: August 6, 2019

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Arizona Department of Economic Security (ADES)

***Project Title/Description:**

Senior Community Services Employment Program (SCSEP)

***Purpose:**

The SCSEP program provides a variety of job development assistance services that enable older persons and vulnerable adults to remain independent. The program provides work experience to low-income older workers so that they gain the skills that enable them to compete for jobs. Seventy-five percent of the funds are expended on actual wages for older workers who are paid at least minimum wage. The remaining twenty-five percent of the funds are used for job readiness training, support services and case management. Funds are awarded by the Federal Government to the state of Arizona, which provides funds to Pima County. This amendment increases SCSEP funds from \$71,051.00 to \$71,148.00 for the period July 1, 2019 to June 30, 2020.

Indirect cost does not apply.

Attachment: DE14064665 Amendment No. 12 - Intergovernmental Agreement (IGA) ADES

***Procurement Method:**

Not applicable to grant award.

***Program Goals/Predicted Outcomes:**

The goal is to provide job assistance to eligible individuals with the outcome of such persons obtaining independent, non-subsidized, sustainable employment.

***Public Benefit:**

Individuals will become sustainably employed thus increasing the chances that they will remain independent in the community.

***Metrics Available to Measure Performance:**

Monthly, Quarterly and Annual reports to Grantor.

***Retroactive:**

Yes. Agreement takes effect July 1, 2019. County received Amendment 12 on July 8, 2019. The earliest Board of Supervisors date it could be placed on is August 8, 2019.

GMI Approved 7/24/19 *[Signature]*

Revised 5/2018

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____***Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No**If Yes, is the Contract to a vendor or subrecipient?**Were insurance or indemnity clauses modified? ☐ Yes ☐ No*If Yes, attach Risk's approval.*Vendor is using a Social Security Number? ☐ Yes ☐ No*If Yes, attach the required form per Administrative Procedure 22-73.***Amendment / Revised Award Information**

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____

Amendment No.: _____ AMS Version No.: _____

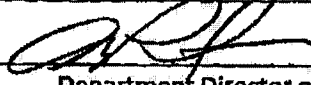
Effective Date: _____ New Termination Date: _____

Prior Contract No. (Synergen/CMS): _____

☐ Expense or ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ _____Is there revenue included? ☐ Yes ☐ No If Yes \$ _____***Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☒ AmendmentDocument Type: GTAM Department Code: CS Grant Number (i.e.,15-123): 20-01Effective Date: 7/1/19 Termination Date: 6/30/20 Amendment Number: 12☒ Match Amount: \$ 7,905.00 ☒ Revenue Amount: \$ 71,148.00***All Funding Source(s) required:** U.S. Department of Labor***Match funding from General Fund?** ☒ Yes ☐ No If Yes \$ _____ % 100***Match funding from other sources?** ☐ Yes ☒ No If Yes \$ _____ % _____***Funding Source:** _____***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** Federal Awards to State passed through the AZ Department of Economic SecurityContact: Rise HartDepartment: Community Services Telephone: 724-5723Department Director Signature/Date: [Signature] 7-17-19Deputy County Administrator Signature/Date: [Signature] 7-22-2019County Administrator Signature/Date: [Signature] 7/23/19
(Required for Board Agenda/Addendum Items)

GRANT APPLICATION APPROVAL REQUEST

Instructions: Fill out the top section of this form completely. Contact the program Grants Management & Innovation (GMI) Lead if you require assistance (724-2240). Email your completed request to: GMI@pima.gov. Your request will be forwarded to County Administration for review. Notification of approval requests should be submitted at least 15 business days prior to the application's submission deadline (AP 5-1 Procedure).

Requesting department or entity:	CSET	Date: 7/9/19
Contact information:	Name: Rise Hart	Telephone: 724-5723
Funding opportunity title:	Senior Community Services Employment Program (SCSEP)	
Link to opportunity:	https://www.doleta.gov/Seniors/	
Funding agency:	AZ Department of Economic Security	
Amount to be requested:	\$ 71,148.00	
Due date and time:	7/19/2019 AM	
What are you going to spend the money on?	<p>The SCSEP program provides a variety of job development assistance services that enable older persons and vulnerable adults to remain independent. The program provides work experience to low-income older workers so that they gain the skills that enable them to compete for jobs. Seventy-five percent of the funds are expended on actual wages for older workers who are paid at least minimum wage. The remaining twenty-five percent of the funds are used for job readiness training, support services and case management.</p>	
What will be the benefit to Pima County?	<p>Individuals will become sustainably employed thus increasing the chances that they will remain independent in the community.</p>	
Indirect costs – check one:	<input checked="" type="checkbox"/> I will be requesting indirect costs. Indirect-cost rate to be requested: 0 % <input type="checkbox"/> I have attached a request for waiver of indirect costs (GMI Intranet) <input type="checkbox"/> I need help understanding indirect costs	
By: 	Date: 7-16-19	
Department Director or Designee		

GRANT COST/BENEFIT ANALYSIS**To be completed by GMI staff**

CFDA No. _____

Competitive Criteria:

N/A since this is an amendment to a current grant.

Other Factors:

Number of Awards:

Total amount to be awarded: _____

Match Required: ☐ Yes ☐ No If required what is the amount/percent: _____Terms Notes (e.g.
unusual restrictions,
reporting burdens,
etc.):

Will this project require additional office/project space?

☐ Yes☒ No

Will this project require staff time that cannot be paid for by the grant?

☒ Yes☐ No

Will your project require any equipment items over \$5,000 per item?

☐ Yes☒ No

Does the proposal use a fixed price contract?

☐ Yes☒ No

Is this project subject to Human Subjects compliance?

☐ Yes☒ No

Does this project involve subrecipients?

☐ Yes☒ No

Is there a Statutory Funding Preference from the funding agency?

☐ Yes☒ No

Allowable Indirect Rate: _____ If Indirect is not allowed, attach documentation.

List any other
proposal or funder
specific
requirements:**GMI notes & recommendations:**

SCSEP is an important program, and currently in execution phase. This amendment covers a budget delta of \$100 which is due to CSET reverting to the original budget figures for personnel rather than including indirect. Recommend approval. JC

By: _____

GMI Director

Date: _____

7/19/19

County Administrator Approval RequestApproved: _____ Not Approved: _____ Subject to Further Review: ☐ Yes ☐ No

If your project is subject to further review, please contact your GMI Lead to discuss necessary revisions prior to resubmission of the Grant Approval Application Request.

By: _____

County Administrator or Designee

Date: _____

7/19/19

Intergovernmental Agreement CONTRACT AMENDMENT

1. CONTRACTOR (Name and address) Pima County One-Stop Center 130 W. Congress Tucson, AZ 85701	2. CONTRACT ID NUMBER DE14064665 <hr/> 3. AMENDMENT NUMBER Twelve (12)
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4. THE PARTIES AGREE TO THE FOLLOWING AMENDMENT

Pursuant to the Intergovernmental Agreement (IGA) Section 4.0 Amendments or Modifications, this Amendment revises the Service Budget for the period of July 1, 2019 through June 30, 2020 as follows:

In accordance with the Alert issued May 31, 2019, the contract reimbursement ceiling for the period of July 1, 2019 through June 30, 2020 is revised from \$71,051 to \$71,148.

Therefore, the revised Service Budget for the period of July 1, 2019 through June 30, 2020 is attached.

5. EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AS HERETOFORE CHANGED AND/OR AMENDED REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT. THE AMENDMENT SHALL BECOME EFFECTIVE ON THE DATE OF LAST SIGNATURE UNLESS OTHERWISE SPECIFIED HEREIN. BY SIGNING THIS FORM ON BEHALF OF THE CONTRACTOR, THE SIGNATORY CERTIFIES HE/SHE HAS THE AUTHORITY TO BIND THE CONTRACTOR TO THIS CONTRACT.

6. ARIZONA DEPARTMENT OF ECONOMIC SECURITY SIGNATURE OF AUTHORIZED INDIVIDUAL <hr/> TYPED NAME <hr/> TITLE <hr/> DATE <hr/>	7. NAME OF CONTRACTOR PIMA COUNTY <hr/> SIGNATURE OF AUTHORIZED INDIVIDUAL <hr/> TYPED NAME Richard Elias <hr/> TITLE Chairman, Pima County Board of Supervisors <hr/> DATE <hr/> ATTEST <hr/> TYPED NAME Julie Casteñeda, Clerk of the Board <hr/> DATE <hr/> APPROVED AS TO CONTENT  <hr/> TYPED NAME Arnold Palacios, Director, Community Services, Employment and Training
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IN ACCORDANCE WITH ARS §11-952 THIS CONTRACT AMENDMENT HAS BEEN REVIEWED BY THE UNDERSIGNED WHO HAVE DETERMINED THAT THIS CONTRACT AMENDMENT IS IN APPROPRIATE FORM AND WITHIN THE POWERS AND AUTHORITY GRANTED TO EACH RESPECTIVE PUBLIC BODY.

ARIZONA ATTORNEY GENERAL'S OFFICE

By: _____
 Assistant Attorney General

Date: _____

By: 
 Public Agency Legal Counsel

Date: July 12, 2019

**ARIZONA DEPARTMENT OF ECONOMIC SECURITY
CONTRACT OPERATING BUDGET**

Organization		Pima County				
Contract No.		ADES14-064665				
Period		7/01/2019 - 6/30/2020				
Amendment No.		12				
Alert		5.31.19				
Ln	Fund Source	EWF	OPC	TVA	Total	
1	SCSEP	59,110.00	4,649.00	7,389.00	71,148.00	
Reimbursement Ceiling		59,110.00	4,649.00	7,389.00	71,148.00	
DIRECT SERVICES						
						-
	Program Income					-
	Non-Fed In-kind					-
	Non-Fed Cash			7,905.00	7,905.00	
	Other Federal					-
	SubTotal	-	-	7,905.00	7,905.00	
PURCHASED SERVICES						
	ALTCS					-
	Program Income					-
	Non-Fed In-kind					-
	Non-Fed Cash					-
	Other Federal					-
	SubTotal	-	-	-	-	
	GRAND TOTAL	59,110.00	4,649.00	15,294.00	79,053.00	
EXPENSES						
	Personnel			1,000.00	1,000.00	
	ERE			333.00	333.00	
	Professional/Out	59,110.00	4,649.00	13,941.00	77,700.00	
	Travel					-
	Space					-
	Equipment					-
	Material/Supplies					-
	Operating Svcs			20.00	20.00	
	Allocated Indirect			-	-	
	SubTotal DIRECT	59,110.00	4,649.00	15,294.00	79,053.00	
	Sub Total PURCHASED	-	-	-	-	
	TOTAL SERVICE	59,110.00	4,649.00	15,294.00	79,053.00	
	Units/Direct					-
						-
	Units Total	-	-	-	-	
	Unit Rate/Direct					-
						-
	Unit Rate/Total	-	-	-	-	
	Required Match			7,905	7,905	
	Total State - Unmatched	-	-	-	-	
	Total State - Matched	-		7,905	7,905	