

COB - BOSAIR FORM

10/01/2025 8:24 AM (MST)

Submitted by Jeannette.Montano@pima.gov



BOARD OF SUPERVISORS AGENDA ITEM REPORT (BOSAIR)

All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.

Record Number:

Amplifund Grant Record Number: 70385

Award Type: Grant

Is a Board Meeting Date Requested? Yes

Requested Board Meeting Date: 10/21/2025

Signature Only:

NO

Procurement Director Award / Delegated Award: • N/A

Supplier / Customer / Grantor / Subrecipient: Arizona Board of Regents, University of Arizona

Project Title / Description: Arizona Collaborative Justice Initiative

Purpose: Deliverables to be provided by University of Arizona, Office of Research Contracts (awarded in 2022) - Subrecipient Pima County Attorney's Office (PCAO) invited to participate in the program for 2024-2025: PCAO Law Clerks will be asked to assist with a wide variety of tasks related to allegations of wrongful conviction or inappropriate sentencing. Clerks will be tasked with traditional law clerk responsibilities such as legal research and drafting of responses to post conviction filings. In addition, clerks will be asked to review submissions by pro se defendants and defense counsel to determine if the requests fall within the purview of the Conviction and Sentencing Integrity Unit (CSIU). Topics of investigation will be varied and professionally interesting. Amendment 1 is a one year no cost extension to 09/30/2026.

Procurement Method: N/A

Program Goals/Predicted Outcomes: To be able to complete research and responses in a timely manner on submissions for post-conviction filings, to ensure that defendants and defense counsel requests are being reviewed properly.

Public Benefit and Impact: To ensure those who may qualify for post relief conviction, have their requests thoroughly researched. Would save taxpayers money for lesser sentences for those who are found to have inappropriate sentencings or wrongful convictions. Would save taxpayers money due to the Pima County Attorney's Office not needing to pay out of general fund for the hiring of law clerks.

Budget Pillar	• Improve the quality of life
Support of Prosperity Initiative:	N/A
Provide information that explains how this activity supports the selected Prosperity Initiative	NA
Metrics Available to Measure Performance:	Financial and programmatic reports.
Retroactive:	YES
Retroactive Description:	The initial grantor approval notice for the no cost extension is dated 08/04/2025. The grantor revised the NOA and PCAO received 10/01/25. The next available BOS Meeting is 10/21/2025. If not approved, it would impact by delaying research and responses for post conviction filings.

Grant / Amendment Information (for grants acceptance and awards)

Record Number:

Amplifund Grant Record Number: 70385

Type: Amendment

Department Code: PCA

AmpliFund Grant Record Number: 70385

Amendment Number: 01

Commencement Date: 10/01/2024

Termination Date: 09/30/2026

Advantage Initial GTAW# (If Applicable): na

Total Revenue Amount:

\$0.00

Total Match Amount

\$0.00

Advantage Grant ID # (If Applicable): NA

All Funding Source(s) required: United States Department of Justice funds passed through Arizona Board of Regents, University of Arizona

Does PCAO need to review the grant award (or grant amendment)?

NO

Does PCAO need to sign the grant award (or grant amendment)?

NO

Match funding from General Fund?

NO

Match funding from other sources?

NO

Are Federal Funds Involved?

YES

If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

US Department of Justice passed through Arizona Board of Regents, University of Arizona

CFDA#

16.746

FAIN#

15PBJA-22-GG-03893-WRNG

Department:

PCA

Name:

Rosa Ramos

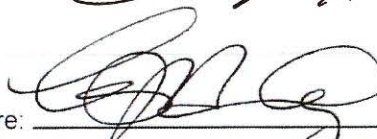
Telephone:

(520) 724-5542

Grants Management Authorized Signer:

 for Ken Walker Date: 10/2/25

Department Director Signature:

 for Laura Conover Date: 10/2/25

Deputy County Administrator Signature:

Date: _____

County Administrator Signature:



Date: 10/4/25

FDP Subaward Amendment

Awarding Agency **United States Department of Justice**Amendment No **1**PTE/Prime Award No. **15PBJA-22-GG-03893-WRNG**Subaward No **787429**

Pass-Through Entity (PTE)

Subrecipient

Arizona Board of Regents, University of ArizonaEntity Name **Pima County Attorney's Office****Subawards@arizona.edu**Contact Email **xochitl.orozco@pcao.pima.gov****Vanessa Buch**Principal Investigator **Xochitl Orozco**Project Title **Arizona Collaborative Justice Initiative**

Cumulative Budget Period(s)

(Agreement Start Date)

(End Date of Latest Budget Period)

Amount Funded This Action

Total Amount of Funds Obligated to Date

Start Date: **10/01/2024**End Date: **09/30/2026**\$ **0.00**\$ **43,758.00**Subrecipient Cost Share ☐Subject to FFATA ☒

Subrecipient UEI

(Unique Entity Identifier - May leave blank if unchanged from prior Agreement)

FVS1C9XG5748

Amendment(s) to Original Terms and Conditions

This Amendment revises the above-referenced Subaward Agreement as follows:

☐ **Additional Budget Period**☒ **No Cost Extension**This is a No Cost Extension. This Subaward end date is hereby extended through **09/30/2026**☐ **Additional Funding**☐ **Deobligation**Carryover is **Automatic**

Carryover is allowed across all budget periods.

☐ **Carryover Authorized**☒ **Detailed Budget/Scope of Work/Notice of Award Attached** (Specify if the Budget and Scope of Work are "New", "Revised", or "Supplemental" in dropdown or "Other")**A Notice of Award** is incorporated by attachment to this Amendment.☒ **Other (See Below)**

1. Notwithstanding Article 9 of these Terms and Conditions, funding is contingent upon receipt of funds from the Awarding Agency. PTE may suspend or terminate this Subaward Agreement if Awarding Agency suspends funding or terminates the award.

2. Nicole Heath is removed, and Xochitl Orozco is hereby added as PI for Pima County Attorney's Office. Attachment 3B is included on the following page and incorporated by attachment to this Amendment.

*For clarity: all amounts stated in this amendment are in United States Dollars.***All other terms and conditions of this Subaward Agreement remain in full force and effect.**

By an Authorized Official of PTE:

Date

10/01/25Name **Christopher J Barnhill**Title **Manager, Office of Research Contracts & Agreements**

By an Authorized Official of Subrecipient:

Date

10/1/25Name **Giuliano De Santis**Title **Legal Administrator**

Attachment 3B**Subrecipient Contacts**

Subaward Number:

787429

Subrecipient Information for [FFATA](#) reporting

Entity's UEI Name: Pima County

EIN No.: 86-6000543

Institution Type: Other

UEI: FVS1C9XG5748

Currently registered in SAM.gov: ☒ Yes ☐ NoExempt from reporting executive compensation: ☒ Yes ☐ No (if no, complete 3Bpg2)

Parent UEI:

This section for U.S. Entities:

Zip Code [Look-up](#)

Place of Performance Address

Congressional District:

Zip Code+4:

32 N. Stone, 19th Floor
Tucson, Arizona 85701**Subrecipient Contacts**

Central Email:

Website:

<https://www.pcao.pima.gov/>

Principal Investigator Name: Xochitl Orozco

Email: Xochitl.Orozco@pcao.pima.gov

Telephone Number: 520-724-5649

Administrative Contact Name: Chris Hernandez

Email: Chris.Hernandez@pcao.pima.gov

Telephone Number: 520-724-8588

Financial Contact Name: Rosa Ramos

Email: Rosa.Ramos@pcao.pima.gov

Telephone Number: 520-724-8231

Invoice Email: Rosa.Ramos@pcao.pima.gov

Authorized Official Name: Giuliano DeSantis

Email: Giuliano.DeSantis@pcao.pima.gov

Telephone Number: 520-724-8231

Legal Address:32 N. Stone, 19th Floor
Tucson, Arizona 85701**Administrative Address:**32 N. Stone, 19th Floor
Tucson, Arizona 85701**Payment Address:**32 N. Stone, 19th Floor
Tucson, Arizona 85701

AWARD NOTICE

Gray, Carmen Theresa - (ctgray)

From: Villalobos, Marcel A - (marcel)
Sent: Monday, August 4, 2025 11:23 AM
To: SPS-sponsor
Cc: Buch, Vanessa - (vbuch); Rose, Edward T - (etrose39)
Subject: RE: [EXT] Grant Award Modification for an award from DOJ is Approved

Hi Front desk,

Please log this email as a unilateral NCE for team 1 account 3049280 to 9/30/26. The sponsor system has been updated with screenshot below.

Award ID	Solicitation Title	Award Status	Grant Award Administrator	Program Office	Start Date	End Date
1SPBJA-22-GG-03893-WRNG	BJA FY 22 Upholding the Rule of Law and Preventin...	Pending-Active	Marcel Villalobos	BJA	10/1/2022	09/30/2026

Marcel Villalobos
Director, Postaward Services
[Sponsored Projects Services](#)
The University of Arizona
Email: marcel@arizona.edu | Phone: (520) 626-6311
[Training for Research Administrators](#)

From: do-not-reply@usdoj.gov <do-not-reply@usdoj.gov>
Sent: Monday, August 4, 2025 9:13 AM
To: Villalobos, Marcel A - (marcel) <marcel@arizona.edu>; Latanza.Wilson@usdoj.gov; SPS-sponsor <sponsor@email.arizona.edu>; Villalobos, Marcel A - (marcel) <marcel@arizona.edu>
Subject: [EXT] Grant Award Modification for an award from DOJ is Approved

External Email



JUSTgrants
JUSTICE GRANTS SYSTEM

The request for a grant award modification, GAM-609719, for award number 15PBJA-22-GG-03893-WRNG under the solicitation *BJA FY 22 Upholding the Rule of Law and Preventing Wrongful Convictions Program* is approved.

Please log into DOJ's JustGrants system at [JustGrants](#).

For more information go to www.justicegrants.usdoj.gov
JustGrants is operated under the U.S. Department of Justice

Grant Award Modification GAM-609719**(15PBJA-22-GG-03893-WRNG)** RESOLVED-COMPLETEDAwarded Entity Legal Name **(UNIVERSITY OF ARIZONA)** Doing Business As: **(ARIZONA BOARD OF REGENTS)**Current Entity Legal Name **(UNIVERSITY OF ARIZONA)** Doing Business As: **()****Assignments**

View all

Task	Assigned to	Assigned on	Status
Create PPE	Marcel Villalobos		Completed
Internal Grant Manager Review	Latanza Wilson		Completed
GAM Initiator	Marcel Villalobos		Completed
Internal Grant Manager Review	Latanza Wilson		Completed
Please approve or reject this Grant Award Modification	Geroma Void		Completed
Please approve or reject this Grant Award Modification	Jonathan Faley		Completed
Please approve or reject this Grant Award Modification	Devonna Porter		Completed
Please approve or reject this Grant Award Modification	Christal McNeil-Wright		Completed
Please take action on this Grant Award Modification.	Tamara Ross		Completed

✓ CREATE

✓ INITIAL REVIEW

✓ PROGRAMMATIC REVIEW

✓ FINANCIAL REVIEW

✓ UFMS HANDOFF

✓ GAM FULFILLMENT

GAM Information**Funded Award Details**

Solicitation Title: BJA FY 22 Upholding the Rule of Law and Preventing Wrongful Convictions Program

Solicitation Category: N/A

Project Title: Arizona Collaborative Justice Initiative

Federal Award Amount: \$500,000.00

Project Period: 10/1/22 - 9/30/25

Funding Instrument Type: Grant

Managing Office: OJP

Program Office: BJA

DOJ Grant Manager: Latanza Wilson

UEI: ED44Y3W6P7B9

Grant Award Administrator: Marcel Villalobos

TIN: *****2689

FAW Case ID: FAW-172113

Project Period Extension**New Project Period Start Date**
10/01/2022**Number of Months to extend Project Period Extension End Date**
12**Current Project Period****Current Start Date**
10/01/2022
Current Completion Date
09/30/2025**Requested Project Period****Project Period Start Date**
10/01/2022
Project Period End Date
09/30/2026**Total Period of Performance with Requested Extension**
Months
48**> Previously Resolved Project Period Extensions**

"For guidance, please see the DOJ Financial Guide."

Justification

We are seeking a second, 12-month No Cost Extension through 9/30/26 to enable our grant partner, the Pima County Attorney's Office Conviction and Sentence Review Unit (CSIU), to complete its review of grant cases and meet its grant deliverables. During the pendency of the grant, the head of the CSIU was reassigned to a different unit, and it took several months for the position to be filled. After that, the subcontract with the County

took another six months to wind through the County's approval processes. It is now finalized, and the CSIU is in a position to complete its work under the grant. A one-year extension would provide adequate time for the CSIU to complete its review and for the UAIP and CSIU to come together to resolve cases that have been initiated but not finalized.

Attachments

Grants Management Comments

Create Date	User	Note
6/9/25 8:52 AM	Latanza Wilson	Grantee this NCE GAM is being sent back to you so that you can attach your formal request letter on agency letterhead & have it signed by your Authorized Representative. Please also attach a time/task plan. An email with guidance will be sent to you shortly.
7/9/25 3:27 PM	Latanza Wilson	The University of Arizona is requesting a second, 12-month no-cost extension of their BJA FY22 Upholding the Rule of Law and Preventing Wrongful Convictions Program award, to extend the end date from 9/30/25 to 9/30/26. An initial extension was approved due to staffing turnover at the University of Arizona Innocence Project (UAIP) Conviction Sentence Integrity Unit (CSIU). While progress on the project has been made, the grantee has faced additional delays due to lengthy administrative procedures needed to execute a subcontract between the University and Pima County, which is due to the state regulatory schedule governing procurement. The resulting subcontract was finalized on 3/2/25, but the lengthy delays prevented the Pima County Attorney's CSIU and UAIP from completing their review and reinvestigation of identified cases under the Arizona Collaborative Justice Initiative. Therefore, additional time is needed for the CSIU to finalize case review/resolution and UAIP to assist in the joint resolution of postconviction claims of innocence, ensuring the grant's original goals/objectives are fulfilled.

Internal Retroactive Approval

Retroactive approvals should be considered only in extenuating circumstances beyond the award recipient's control that significantly impacted recipient operations, particularly as related to award management and oversight.

☐ This Grant Award Modification (GAM) is for the retroactive approval of expenditures incurred by an award recipient without proper prior approval and/or outside of the authorized project period; and/or costs that were identified as obligated or expended when there was an active withholding condition restricting the obligation or expenditure applied to the award; and/or any other modifications to the grant award occurring without proper prior approval and/or outside of the authorized project period.