

# BOARD OF SUPERVISORS AGENDA ITEM REPORT (BOSAIR)

\*All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.\* Record Number: Amplifund Grant Record Number: 70385 Award Type: Grant Is a Board Meeting Date Yes Requested? Requested Board Meeting Date: 10/21/2025 NO Signature Only: Procurement Director Award / N/A Delegated Award: Supplier / Customer / Grantor / Arizona Board of Regents, University of Arizona Subrecipient: Arizona Collaborative Justice Initiative Project Title / Description: Deliverables to be provided by University of Arizona, Office of Research Contracts Purpose: (awarded in 2022) - Subrecipient Pima County Attorney's Office (PCAO) invited to participate in the program for 2024-2025: PCAO Law Clerks will be asked to assist with a wide variety of tasks related to allegations of wrongful conviction or inappropriate sentencing. Clerks will be tasked with traditional law clerk responsibilities such as legal research and drafting of responses to post conviction filings. In addition, clerks will be asked to review submissions by pro se defendants and defense counsel to determine if the requests fall within the purview of the Conviction and Sentencing Integrity Unit (CSIU). Topics of investigation will be varied and professionally interesting. Amendment 1 is a one year no cost extension to 09/30/2026. Procurement Method: N/A Program Goals/Predicted To be able to complete research and responses in a timely manner on submissions for post-conviction filings, to ensure that defendants and defense counsel requests Outcomes: are being reviewed properly. To ensure those who may qualify for post relief conviction, have their requests Public Benefit and Impact: thoroughly researched. Would save taxpayers money for lesser sentences for those who are found to have inappropriate sentencings or wrongful convictions. Would save taxpayers money due to the Pima County Attorney's Office not needing to pay out of general fund for the hiring of law clerks.

**Budget Pillar** 

· Improve the quality of life

Support of Prosperity Initiative:

N/A

Provide information that explains how this activity supports the selected Prosperity Initiative

NA

Metrics Available to Measure

Performance:

Financial and programmatic reports.

Retroactive:

YES

Retroactive Description:

The initial grantor approval notice for the no cost extension is dated 08/04/2025.

The grantor revised the NOA and PCAO received 10/01/25.

The next available BOS Meeting is 10/21/2025. If not approved, it would impact

by delaying research and responses for post conviction filings.

## Grant / Amendment Information (for grants acceptance and awards)

Record Number:

Amplifund Grant Record Number: 70385

Type:

Amendment

Department Code:

PCA

AmpliFund Grant Record Number:

70385

Amendment Number:

01

Commencement Date:

10/01/2024

**Termination Date:** 

09/30/2026

Advantage Initial GTAW# (If Applicable):

na

Total Revenue Amount:

\$0.00

Total Match Amount

\$0.00

Advantage Grant ID # (If Applicable):

NA

All Funding Source(s) required:

United States Department of Justice funds passed through Arizona Board of

Regents, University of Arizona

Does PCAO need to review the grant award (or grant amendment)? NO Does PCAO need to sign the grant award (or grant amendment)? NO NO Match funding from General Fund? NO Match funding from other sources? YES Are Federal Funds Involved? If Federal funds are received, is US Department of Justice passed through Arizona Board of Regents, University of funding coming directly from the Arizona Federal government or passed through other organization(s)? CFDA# 16.746 15PBJA-22-GG-03893-WRNG FAIN# Department: **PCA** Name: Rosa Ramos Telephone: (520) 724-5542 for Ken WalkerDate: 10/2/25 Grants Management Authorized Signer: Department Director Signature: Deputy County Administrator Signature: Date 104 hn 5 County Administrator Signature:

FDP Subaward Amendment					
Awarding Agency United States Department of Justice	Amendment No 1				
PTE/Prime Award No. 15PBJA-22-GG-03893-WRNG	Subaward No 787429				
Pass-Through Entity (PTE)	Subrecipient				
Arizona Board of Regents, University of Arizona Entity Na	me Pima County Attorney's Office				
Subawards@arizona.edu Contact E	mail xochitl.orozco@pcao.pima.gov				
Vanessa Buch Principal Inve	stigator Xochitl Orozco				
Project Title Arizona Collaborative Justice Initiative					
Cumulative Budget Period(s)  (Agreement Start Date) (End Date of Latest Budget Period)  Amount Fund	ded This Action Total Amount of Funds Obligated to Date				
Start Date: 10/01/2024 End Date: 09/30/2026 \$ 0.00	\$ 43,758.00				
Subrecipient Cost Share Subject to FFATA Subrecipient	UEI Unique Entity Identifier - May leave   FVS1C9XG5748				
Amendment(s) to Original This Amendment revises the above-referer					
Additional Budget Period					
No Cost Extension This is a No Cost Extension. This Subaward end date is hereby extended through 09/30/2026  Additional Funding					
Deobligation  Carryover is Automatic Carryover is allowed across all budget periods.					
Carryover Authorized	augot ponouo.				
Detailed Budget/Scope of Work/Notice of Award Attached (Specify if the Budget and Scope of Work are "New", "Revised", or "Supplemental" in dropdown or "Other")  A Notice of Award  is incorporated by attachment to this Amendment.					
Other (See Below)					
Notwithstanding Article 9 of these Terms and Conditions, funding is contingent upon receipt of funds from the Awarding Agency. PTE may suspend or terminate this Subaward Agreement if Awarding Agency suspends funding or terminates the award.					
2. Nicole Heath is removed, and Xochitl Orozco is hereby added as PI for Pima County Attorney's Office. Attachment 3B is included on the following page and incorporated by attachment to this Amendment.					
For clarity: all amounts stated in this amendment are in United States Dollars.					
All other terms and conditions of this Subaward					
By an Authorized Official of PTE:  Date	By an Authorized Official of Subrecipient:  Date				
	Girliano le doutis 10/1/25				
Traine	vame Giuliano De Sontis				
Title Manager, Office of Research Contracts & Agreements	Fitle Legal Administrator				

# **Attachment 3B**

**Subrecipient Contacts** 

Subaward	Number
787429	

Subrecipient Information for <u>FFATA</u> reporting				
Entity's UEI Name:	Pima Co	ounty		
EIN No.: 86	6-6000543	Institution Type: Other		
UEI: F	/S1C9XG574	Currently registered in SAM		No #
Parent UEI:		Exempt from reporting exec  This section for U.S. Entitie		
Place of Performan	ce Address	Congressional District:	Zip Code	
		1011 51		
32 N. Stone, 19th Floor Tucson, Arizona 85701				
Tucson, Anzona 65701				
Subrecipient Co	ntacts			
Central	Email:			
Website	e:	https://www.pcao.pima.gov/		
Principal Investiga	ator Name:	Xochitl Orozco		
Email:	Xochitl.Oro	ozco@pcao.pima.gov	Telephone Number:	520-724-5649
Administrative Co.		Chris Hernandez		
		andez@pcao.pima.gov	Tolonhono Numbau	520 724 9599
	-		Telephone Number:	520-724-6566
Financial Contact		Rosa Ramos		
Email:	Rosa.Ramo	os@pcao.pima.gov	Telephone Number:	520-724-8231
Invoice	Email:	Rosa.Ramos@pcao.pima.gov		
Authorized Officia	Authorized Official Name: Giuliano DeSantis			
Email: Giuliano.DeSantis@pcao.pima.gov Telephone Number: 520-724-8231			520-724-8231	
Legal Address:				
32 N. Ston	e, 19th Floo	or		
Tucson, Arizona 85701				
Administrative A	ddress:			
32 N. Stone	e. 19th Flor	or		
32 N. Stone, 19th Floor Tucson, Arizona 85701				
LPayment Address	):			
32 N. Ston	e 19th Flo	or		
	32 N. Stone, 19th Floor Tucson, Arizona 85701			

## **AWARD NOTICE**

## Gray, Carmen Theresa - (ctgray)

From: Villalobos, Marcel A - (marcel)

**Sent:** Monday, August 4, 2025 11:23 AM

To: SPS-sponsor

Cc: Buch, Vanessa - (vbuch); Rose, Edward T - (etrose39)

Subject: RE: [EXT] Grant Award Modification for an award from DOJ is Approved

#### Hi Front desk,

Please log this email as a unilateral NCE for team 1 account 3049280 to 9/30/26. The sponsor system has been updated with screenshot below.

Award ID	Solicitation Title	Award Status	Grant Award Administrator	Program Office	Start Date	End Date
15PBIA-22-GG-03893-WRNG	BJA FY 22 Upholding the Rule of Law and Preventin	Pending-Active	Marcel Villalobos	BJA	10/1/2022	09/30/2026

Marcel Villalobos Director, Postaward Services Sponsored Projects Services

The University of Arizona

Email: marcel@arizona.edu | Phone: (520) 626-6311

Training for Research Administrators

From: do-not-reply@usdoj.gov <do-not-reply@usdoj.gov>

Sent: Monday, August 4, 2025 9:13 AM

To: Villalobos, Marcel A - (marcel) <marcel@arizona.edu>; Latanza.Wilson@usdoj.gov; SPS-sponsor

<sponsor@email.arizona.edu>; Villalobos, Marcel A - (marcel) <marcel@arizona.edu>

Subject: [EXT] Grant Award Modification for an award from DOJ is Approved

**External Email** 



The request for a grant award modification, GAM-609719, for award number 15PBJA-22-GG-03893-WRNG under the solicitation *BJA FY 22 Upholding the Rule of Law and Preventing Wrongful Convictions Program* is approved.

Please log into DOJ's JustGrants system at JustGrants.

For more information go to <a href="https://www.justicegrants.usdoj.gov">www.justicegrants.usdoj.gov</a>
JustGrants is operated under the U.S. Department of Justice

## **Grant Award Modification GAM-609719** (15PBJA-22-GG-03893-WRNG) RESOLVED-COMPLETED

Awarded Entity Legal Name (UNIVERSITY OF ARIZONA) Doing Business As: (ARIZONA BOARD OF REGENTS)

Current Entity Legal Name (UNIVERSITY OF ARIZONA) Doing Business As: ()

# **Assignments** View all

Task	Assigned to	Assigned on	Status	
Create PPE	Marcel Villalobos		Completed	
Internal Grant Manager Review	Latanza Wilson		Completed	
GAM Initiator	Marcel Villalobos		Completed	
Internal Grant Manager Review	Latanza Wilson		Completed	
Please approve or reject this Grant Award Modification	Geroma Void		Completed	
Please approve or reject this Grant Award Modification	Jonathan Faley		Completed	
Please approve or reject this Grant Award Modification	Devonna Porter		Completed	
Please approve or reject this Grant Award Modification	Christal McNeil-Wright		Completed	
Please take action on this Grant Award Modification.	Tamara Ross		Completed	
✓ CREATE ✓ INITIAL REVIEW ✓ PROGRAMMATIC	CREVIEW	EVIEW 🗸 U	FMS HANDOFF	✓ GAM FULFILLMEN

<b>GAM Information</b>	

#### **Funded Award Details**

Solicitation Title: BJA FY 22 Upholding the Rule of Law and Preventing Wrongful

Convictions Program

Project Title: Arizona Collaborative Justice Initiative

Project Period: 10/1/22 - 9/30/25

Managing Office: OJP

**DOJ** Grant Latanza Wilson

Manager:

Marcel Villalobos

Grant Award Administrator:

FAW Case ID: FAW-172113 Solicitation Category

Federal Award \$500,000,00

N/A

Grant

Amount: Funding

Instrument Type:

Program Office: BJA

UEI

ED44Y3W6P7B9

TIN: \*\*\*\*\*2689

#### **Project Period Extension**

New Project Period Start Date

10/01/2022

**Current Project Period** 

10/01/2022

Current Start Date

Current Completion Date

09/30/2025

Number of Months to extend Project Period Extension End Date

Requested Project Period

Project Period Start Date 10/01/2022

Project Period End Date 09/30/2026

## Total Period of Performance with Requested Extension

Months 48

## > Previously Resolved Project Period Extensions

"For guidance, please see the DOJ Financial Guide."

#### Justification

We are seeking a second, 12-month No Cost Extension through 9/30/26 to enable our grant partner, the Pima County Attorney's Office Conviction and Sentence Review Unit (CSIU), to complete its review of grant cases and meet its grant deliverables. During the pendency of the grant, the head of the CSIU was reassigned to a different unit, and it took several months for the position to be filled. After that, the subcontract with the County

took another six months to wind through the County's approval processes. It is now finalized, and the CSIU is in a position to complete its work under the grant. A one-year extension would provide adequate time for the CSIU to complete its review and for the UAIP and CSIU to come together to resolve cases that have been intiated but not finalized.

#### Attachments

## Grants Management Comments

Create Date	User	Note
6/9/25 8:52 AM	Latanza Wilson	Grantee this NCE GAM is being sent back to you so that you can attach your formal request letter on agency letterhead & have it signed by your Authorized Representative. Please also attach a time/task plan. An email with guidance will be sent to you shortly.
7/9/25 3:27 PM	Latanza Wilson	The University of Arizona is requesting a second, 12-month no-cost extension of their BJA FY22 Upholding the Rule of Law and Preventing Wrongful Convictions Program award, to extend the end date from 9/30/25 to 9/30/26. An initial extension was approved due to staffing turnover at the University of Arizona Innocence Project (UAIP) Conviction Sentence Integrity Unit (CSIU). While progress on the project has been made, the grantee has faced additional delays due to lengthy administrative procedures needed to execute a subcontract between the University and Pima County, which is due to the state regulatory schedule governing procurement. The resulting subcontract was finalized on 3/2/25, but the lengthy delays prevented the Pima County Attorney's CSIU and UAIP from completing their review and reinvestigation of identified cases under the Arizona Collaborative Justice Initiative. Therefore, additional time is needed for the CSIU to finalize case review/resolution and UAI to assist in the joint resolution of postconviction claims of innocence, ensuring the grant's original goals/objectives are fulfilled.

## ✓ Internal Retroactive Approval

Retroactive approvals should be considered only in extenuating circumstances beyond the award recipient's control that significantly impacted recipient operations, particularly as related to award management and oversight.

This Grant Award Modification (GAM) is for the retroactive approval of expenditures incurred by an award recipient without proper prior approval and/or outside of the authorized project period; and/or costs that were identified as obligated or expended when there was an active withholding condition restricting the obligation or expenditure applied to the award; and/or any other modifications to the grant award occurring without proper prior approval and/or outside of the authorized project period.