

Office of the Clerk of Superior Court
Pima County

110 West Congress Administration 131-A
Tucson, Arizona 85701-1317

Gary L. Harrison
Clerk of the Superior Court

Tel: (520-724-3201
Fax: (520) 724-3531

MEMORANDUM

Date: March 06, 2024

To: Honorable Chair and Members of the Board of Supervisors

From: Gary L. Harrison, Clerk of Superior Court GH

RE: INPUT RE: AGENDA ITEM #12 FROM THE BOARD OF SUPERVISORS MARCH 05, 2024, MEETING:

My executive staff had an opportunity to view the most recent board meeting. During this meeting, agenda item number 12 piqued our interest. Given the discussion on the dais I appreciate the opportunity to add my input as an elected official.

My office currently is in the single digits as it relates to PCNs. We do our best to fill positions with what we have and ask for additional PCNs only when necessary. We do find ourselves in a unique situation that we feel should be brought to your attention before March 19, 2024. While most of our positions are considered "hard to fill" due to various outside economic factors, we do have positions that are statutorily mandated that should be considered. The position of Superior Courtroom Clerk at both our adult and juvenile court complexes are required to take minutes during all sessions of court pursuant to ARS 12-283(a)(1). This classification requires extensive testing during the recruitment process and successful candidates are tasked with a rigorous training process that lasts for a year or longer. In-house resources are also used since our tenured staff members act as trainers. In an ideal situation, we prefer to have 1.5 courtroom clerks for each judicial officer. While this goal has not been achieved, we feel that it can be given the recent compensation and classification adjustment and with the hope that economic factors are not as intense as they have been in recent years. Given the need, we hope that an exception can be made for this particular classification.

I appreciate this opportunity and your consideration.

- C: Jan Leshar, County Administrator
Ray S. Rivas, Chief Deputy Clerk, Clerk of Superior Court
James W. Giacomino, Associate Clerk of Court, Clerk of Superior Court
Francie Rech, Director-Finance, Clerk of Superior Court
Louise Beitel, Director-Human Resources/Training, Clerk of Superior Court

Signature: Gary L. Harrison
Gary L. Harrison (Mar 6, 2024 15:07 MST)

Email: gharrison@sc.pima.gov

Handwritten initials

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# Office of the Clerk of the Superior Court

Final Audit Report

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