



Board of Supervisors Memorandum

September 19, 2017

**Pima County Wireless Integrated Network
Board of Directors Representative**

Background

The 2004 bond project for public safety interoperable communications and emergency operations known as the Pima County Wireless Integrated Network (PCWIN) is comprised essentially of two parts: 1) the voice radio network and 2) the governance structure of the Cooperative. The conduit for administration and change within the PCWIN structure is its governance.

PCWIN adopted a cooperative governance structure to ensure transparency and to engender trust among participants. The governing bodies include a policymaking Board of Directors, to date comprised largely of local fire and police chiefs, and an Executive Committee, which serves as a clearinghouse for the Board of Directors. The PCWIN Business Plan and governance documents do not require a specific level of representation; however, executive level Board members are recommended.

Pima County is currently represented on the Board of Directors by Chief Deputy County Administrator Jan Leshar. Ms. Leshar has been involved with the PCWIN project from the implementation of the bond and has significant institutional knowledge. Assistant County Administrator John Voorhees has now fully transitioned his responsibilities as the PCWIN Executive Director. Given his knowledge of PCWIN (both network and cooperative), it would be prudent to retain him as a member of the PCWIN Board of Directors.

Recommendation

I recommend the Board of Supervisors appoint Mr. John Voorhees as the Pima County representative on the Pima County Wireless Integrated Network Board of Directors and Ms. Jan Leshar as the alternate member, effective September 19, 2017.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "C.H. Huckelberry".

C.H. Huckelberry
County Administrator

CHH/mjk – September 1, 2017

c: Jan Leshar, Chief Deputy County Administrator
Tom Burke, Deputy County Administrator for Administration
John Voorhees, Assistant County Administrator