

Date: May 6th, 2026

To: Melissa Manriquez, Clerk of the Pima County Board of Supervisors

From: Supervisor Jennifer Allen
Pima County Supervisor for District 3 and Chair of the Pima County Board of Supervisors
33 N. Stone Ave, 11th Floor
Tucson, AZ 85701

Re: **Agenda/Addendum Item**

Dear Melissa,

Please place the following item on the Addendum for the Board of Supervisors meeting of May 12th, 2026:

Discussion/Direction/Action: Creating a guiding policy for Board of Supervisors proclamations. Direct Administration to draft Board policy that allots each Supervisor office 24 proclamations per year (an average of one per meeting) that are presented at Board of Supervisors meetings and encourages Supervisor offices to present proclamations at events.