



BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: 02/06/2024

* = Mandatory, information must be provided

or Procurement Director Award: ☐

***Contractor/Vendor Name/Grantor (DBA):**

City of Tucson

***Project Title/Description:**

Fiscal Agent Pima County / Pima County Emergency Food and Shelter to Families and Individuals encountered by the Department of Homeland Security (DHS).

***Purpose:**

This amendment extends by two months the current subrecipient agreement between Pima County and the City of Tucson. Recently the FEMA EFSP National Board informed Pima County it could extend FEMA EFSP – H Phase 23 funding to February 29, 2024. In order to ensure total spend down of the City of Tucson Subaward, GMI requests amending the City of Tucson contract and extending it to February 29, 2024.

***Procurement Method:**

This agreement is a non-procurement agreement and not subject to procurement rules.

***Program Goals/Predicted Outcomes:**

Reimbursement of eligible expenditures including Sun Tran bus transportation and competitively procured hotel/motel locations.

***Public Benefit:**

Safeguard the health and safety of Pima County residents by humanely and expeditiously facilitating the movement of asylum seekers from the point of release by federal authorities in the community and onward to their final destination.

***Metrics Available to Measure Performance:**

Submit a spreadsheet reflecting expenses incurred with itemized receipts from local vendors reflecting goods and services rendered, and proof of payments. Hotel/motel invoices must include backup up folio data. For reimbursement, the City of Tucson must provide a summary of Alien Registration numbers (a-numbers) or evidence of DHS processing. Alien numbers must match names, release dates, and service dates of the served legally processed asylum seekers served by the City of Tucson.

***Retroactive:**

Yes, the initial term end date was 12/31/2023, and this agreement is retroactive to 1/1/2024. Pima County did not hear back from the EFSP national Board regarding extension of Phase HR23 performance period until Friday January 19, 2024. The earliest this agreement could be placed on the Board of Supervisors meeting agenda was 02/06/2024.

TO: COB 2-1-24 (3)
Vers: 6
Pg 5: 3
GMI appn's
per 1/19/24
ADDENDUM

FEB 01 24 AM 09:45 PC CLK OF BD 26

JAN30 24 AM 08:29 PD

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
 Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount \$ _____ * ☐ Revenue Amount: \$ _____

***Funding Source(s) required:** _____

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: GMI Contract Number (i.e., 15-123): 23*0335
 Amendment No.: 2 AMS Version No.: 6
 Commencement Date: 1/01/2024 New Termination Date: 02/29/2024
 Prior Contract No. (Synergen/CMS): N/A
☐ Expense ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ 0

Is there revenue included? ☐ Yes ☒ No If Yes \$ _____

***Funding Source(s) required: FEMA/Emergency Food and Shelter to Families and Individuals encountered by The Department of Homeland Security (DHS)- Phase HR23**

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
 Commencement Date: _____ Termination Date: _____ Amendment Number: _____
☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:** _____

*Match funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

*Match funding from other sources? ☐ Yes ☐ No If Yes \$ _____ % _____

*Funding Source: _____

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Julio Jimenez

Department: Grants Management and Innovation

Telephone: 520-724-8562

Department Director Signature: _____

Date: 1/19/24

Deputy County Administrator Signature: _____

Date: 1-24-2024

County Administrator Signature: _____

Date: 1/24/2024

Pima County Department of Grants Management & Innovation

Project: Fiscal Agent Pima County / Pima County Emergency Food and Shelter to Families and Individuals encountered by the Department of Homeland Security (DHS)

Subrecipient name and address: City of Tucson 255 W Alameda St, Tucson, Arizona, 85701

Amount: \$5,000,000.00

Contract No.: CT-GMI-23-335

Amendment No.: 2

Subrecipient Unique Entity Identifier (UEI):	X487LACQEQN6	SAM expiration date (if applicable):	n/a
Federal Award Identification Number (FAIN)	EMW-2023-FS-00001	Federal award date	01/02/2023
Subaward term/ period of performance start and end date	01/01/2024 – 02/29/2024	Subaward budget period start and end date	01/01/2024 – 02/29/2024
Amount of federal funds obligated by this action by the pass-through entity to the subrecipient (amount of this amendment)			\$0.00
Total amount of federal funds obligated to the subrecipient by the pass-through entity including the current financial obligation (amount of original agreement, plus any prior amendments, including this amendment)			\$5,000,000.00
Total amount of the federal award committed to the subrecipient by the pass-through entity (amount of original agreement, plus any prior amendments, plus any match, plus any future budget periods, if applicable)			\$5,000,000.00
Federal award project description (descriptive project title)		Appropriations Act, 2023, Section 211 (Pub. L. No. 117-328)	
Funding agency		U.S. Department of Homeland Security/FEMA	
Pass-through entity (primary recipient)		Federal Emergency Management Agency (FEMA)	
Pass-through entity (secondary recipient, if applicable)		Emergency Food and Shelter (EFSP) National Board	
Assistance listing number and title (applies to 100% of this sub-award, including all disbursements)		97.024, Emergency Food and Shelter Program (EFSP)	
Is this subaward for research and development?			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Subrecipient indirect cost rate and methodology	<input type="checkbox"/> Negotiated Indirect Cost Rate Agreement	<input type="checkbox"/> De minimis rate	X No Indirect
Required match	<input type="checkbox"/> YES NO <input checked="" type="checkbox"/> X	Match amount N/A	\$0

SUBRECIPIENT AGREEMENT AMENDMENT

1. BACKGROUND AND PURPOSE.

1.1. Background. In 2021, the EFSP National Board chair requested that Pima County act as EFSP-H fiscal agent for the City of Tucson to provide emergency food and shelter to asylum seekers when they are released from the U.S. Department of Homeland Security. Pima County has continued to ensure federal fiscal and programmatic compliance of all costs incurred including sub-awards to coalition partner local governments and NGOs, and sub-contracts with experienced vendors.

1.2. Purpose. To prevent the collapse of its Southwest Border Coalition operation responding to the U.S. border crisis, fiscal agent Pima County is extending the contract for City to allow spending its remaining fund before switching to a new funding source (FEMA/CBP Shelter and Services Program FY 23).

2. **TERM.** The County is exercising the Second extension option to extend the service dates commencing on 01/01/2024 and terminating on 02/29/2024. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

All other provisions of the Agreement not expressly modified in this Amendment will remain in effect and be binding on the parties.

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This agreement may be executed in counterparts, each of which, when taken together, will constitute one original agreement.

PIMA COUNTY

SUBRECIPIENT

Chair, Board of Supervisors

Authorized Officer Signature

Date

Printed Name and Title


Date

ATTEST

Clerk of the Board

Date

APPROVED AS TO FORM



Deputy County Attorney

Kyle Johnson

Print DCA Name

1/19/2024

Date

APPROVED AS TO CONTENT



Department Head

1/19/24

Date