

## **BOARD OF SUPERVISORS AGENDA ITEM SUMMARY**

Requested Board Meeting Date: 12/17/13

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### **ITEM SUMMARY, JUSTIFICATION and/or SPECIAL CONSIDERATIONS:**

Low Bid: Award of Contract, Requisition No. 140000000000000030, AZPE, Inc. dba Wells Polygraph Services (Headquarters: *Phoenix, Az*) for Polygraph Services for a total five-year award amount of \$543,750.00 (annual amount of \$108,750.00). Contract is for a five year term. Funding Source: General Fund Administering Department: Sheriff Department

#### **BACKGROUND**

Pursuant with Pima County Procurement Code 11.12.010 and as requested by the Sheriff Department, Invitation for Bids #106738 was published in the legal newspaper of Pima County, posted to the Procurement Department Internet site and completed to establish an "as required" contract for Polygraph Services. Notice of the solicitation was given directly to all vendors registered with Pima County for relevant commodities, researched and identified by the Procurement Contracts Officer, or provided by the Requesting Department of which none were classified as SBE.

Three bids were received, two of which were deemed non-responsive in accordance with either minimum requirements #1 and/or #2. Bids received from GMCC Polygraphs and Southwest Polygraph Services did not meet minimum requirement #1, a professional certification for the provision of polygraph services to law enforcement. Minimum requirement #1 requires a Certified Forensic Law Enforcement Polygraph Examiner (CFLEPE) render polygraph services involving criminal or administrative investigations. Minimum Requirement #2 requires polygraph examiners possess and agree to maintain current and good standing certifications/memberships with at least one of the following agencies: American Polygraph Association, National Polygraph Association, and/or Arizona Polygraph Association. GMCC Polygraphs did not meet this minimum requirement.

Pursuant to the published solicitation terms, the award is recommended to the responsive and responsible bidder that submitted the low bid. The bid is considered competitive and advantageous to the County as rates are comparable and in some instances less than City of Tucson contracted rates. Services will be performed by qualified personnel that have maintained continuing education and training standards necessary for forensic law enforcement polygraph examination services.

Contract Officer: Jennifer Moore, 520.724.8164 Procurement Department

Payment System: Advantage

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**CLERK OF BOARD USE ONLY:** BOS MTG. \_\_\_\_\_ ITEM NO. \_\_\_\_\_