

COB - BOSAIR FORM

09/03/2025 8:51 AM (MST)



Welcome to the Board of Supervisors Agenda Item Report (BOSAIR) Form.

This form is used to submit agenda items for Board of Supervisors consideration, including contracts, awards, grants, amendments, and other official actions.

All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.

Record Number:

Award Type: Agenda Item

Requested Board Meeting Date: 09/16/2025

Agenda Item Report

All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.

Record Number:

Title: Approval of Superior Court Judge Pro Tempore Mark Allan Hotchkiss

Introduction / Background: A new judge pro tempore has been hired to fill the vacancy of Division LF in Superior Court. Please see the attached proposed administrative order.

Discussion: Mark Allan Hotchkiss has been offered the position of Criminal Judge Pro Tempore. He will serve as Division LF. Mr. Hotchkiss has 14 years as Deputy County Attorney with the Pima County Attorney's Office to include major crimes Bureau Chief and Assistant Chief Criminal Deputy.

Conclusion: He will be a strong addition to the Court.

Recommendation: Approval by the board of Supervisors of the judge pro tempore hired by Pima County Superior Court.

Fiscal Impact: N/A

Support of Prosperity Initiative: N/A

Provide information that explains how this activity supports the selected Prosperity Initiative N/A

Board of Supervisor District:

- 1
- 2
- 3
- 4
- 5

Department:

Superior Court Division 06

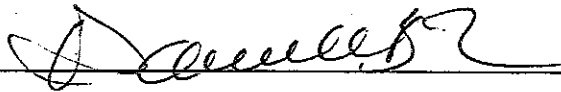
Name:

RUBY ROJO

Telephone:

5207243686

Department Director Signature: _____



Date: _____

9/3/25

Deputy County Administrator Signature: _____

Date: _____

County Administrator Signature: _____

Date: _____

ARIZONA SUPERIOR COURT
IN AND FOR THE COUNTY OF PIMA

IN THE MATTER OF APPOINTMENT OF:)	
)	
MARK ALLAN HOTCHKISS AS)	ADMINISTRATIVE ORDER
JUDGE PRO TEMPORE IN PIMA COUNTY)	NO.: 2025-0__
SUPERIOR COURT)	
_____)	

IT IS HEREBY ORDERED September 29, 2025 ending June 30, 2026, that Mark Allan Hotchkiss is appointed as Judge Pro Tempore for the Superior Court of Pima County by order of the Chief Justice of the Arizona Supreme Court and approved by the Pima County Board of Supervisors and is hereby authorized to act as a judge pro tempore in matters to which he is assigned which are pending before this court. These shall include all actions pertaining to criminal cases in this court, including but not limited to cases specifically assigned to him, and such other duties as may be assigned by the Presiding Judge, the Court Administrator, or their designees.

DATED this __ day of September, 2025.

HON. DANELLE B. LIWSKI
Presiding Judge

cc: Court Administration
Hon. Casey F. McGinley, Criminal Presiding Judge