

# COB - BOSAIR FORM

12/15/2025 2:13 PM (MST)

Submitted by Autumn.OConnor@pima.gov (Autumn.OConnor@pima.gov)



## BOARD OF SUPERVISORS AGENDA ITEM REPORT (BOSAIR)

**\*All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.\***

**Award Type:**

Agenda Item

**Is a Board Meeting Date Requested?**

Yes

**Requested Board Meeting Date:**

01/06/2026

**Project Title / Description:**

Recognition of Retirement for Judicial Administrative Assistant, Mary Ruiz.

## Agenda Item Report

**Introduction / Background:**

Ms. Ruiz is currently a Judicial Administrative Assistant and has served the County for 25 years and she has submitted her intent to retire.

**Discussion:**

Ms. Ruiz was hired on April 24, 2000. After 25 years of service, she has submitted her intent to retire. Her last day will be January 9, 2026.

**Conclusion:**

Longterm public service such as the service provided by Ms. Ruiz should be recognized and celebrated.

**Recommendation:**

The Board of Supervisors recognize Ms. Ruiz for her 25 years of service to our Pima County Community.

**Fiscal Impact:**

None

**Support of Prosperity Initiative:**

N/A

**Provide information that explains how this activity supports the selected Prosperity Initiative**

N/A

**Board of Supervisor District:**

- 1
- 2
- 3
- 4
- 5

**Department:**

Human Resources

**Name:**

Autumn O'Connor

Telephone:

520-724-8672

Department Director Signature: \_\_\_\_\_

Date:

12/15/25

Deputy County Administrator Signature: \_\_\_\_\_

Date:

12-18-25

County Administrator Signature: \_\_\_\_\_

Date:

12/18/2022