



BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

☐ Award ☐ Contract ☒ Grant

Requested Board Meeting Date: 07/01/2025

* = Mandatory, information must be provided

or Procurement Director Award: ☐

***Contractor/Vendor Name/Grantor (DBA):**

Arizona Department of Health Services (ADHS)

***Project Title/Description:**

WIC and BFPC Services. This IGA grant is to provide services for the Women, Infants, and Children (WIC) and the Breastfeeding Peer Counseling (BFPC) programs.

***Purpose:**

Amendment #2 adds funds for FFY2025 in the amount of \$170,496.00 with a revised price sheet, assigns a caseload for FFY2025 of 11,100, and revises Exhibit A – 2 CFR 200.332. The Arizona Supplemental Nutrition Program for Women, Infants, and Children (WIC) provides nutrition education and breastfeeding support services, supplemental nutritious foods, and referrals to health and social services. WIC serves pregnant, breastfeeding, and postpartum women, infants, and children under the age of five who are determined to be at nutritional risk. There will be no expected fiscal impact on the County due to the increase in caseload.

***Procurement Method:**

The grant amendment was reviewed and signed by PCAO.

***Program Goals/Predicted Outcomes:**

The goal of this program is to improve the health of pregnant, postpartum and breastfeeding mothers, as well as their infants and children up to age five by: 1) providing nutritious foods to supplement the diet of low-income participants; 2) providing breastfeeding education and support to increase the number of babies that are breastfed and to increase the duration of breastfeeding; 3) providing nutrition education; and 4) reducing malnutrition.

***Public Benefit:**

These programs benefit qualifying low income pregnant, postpartum and breastfeeding mothers and their infants and children up to age five in Pima County by improving their nutrition.

***Metrics Available to Measure Performance:**

- Number of WIC clients served
- Number of individuals receiving breastfeeding/peer counseling support

***Retroactive:**

Yes. The period funded by this Agreement begins October 1, 2024. This amendment increases the FFY25 caseload from 10,300 to 11,100 and the FFY25 funding amount for WIC Services from \$2,210,136 to \$2,380,632. If not approved, we will miss out on the additional funding.

Callapagos
KBR
6/09/2025

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount \$ _____ * ☐ Revenue Amount: \$ _____

***Funding Source(s) required:** _____

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Amendment No.: _____ AMS Version No.: _____
Commencement Date: _____ New Termination Date: _____
Prior Contract No. (Synergen/CMS): _____
☐ Expense ☐ Revenue ☐ Increase ☐ Decrease
Amount This Amendment: \$ _____

Is there revenue included? ☐ Yes ☐ No If Yes \$ _____

***Funding Source(s) required:** _____

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

☐ Award ☒ Amendment

Document Type: Grant Amendment Department Code: HD Grant Number (i.e., 15-123): 78965
Commencement Date: 10/01/2024 Termination Date: 09/30/2025 Amendment Number: 02
☐ Match Amount: \$ _____ ☒ Revenue Amount: \$ 170,496.00

***All Funding Source(s) required:** Az Dept of Health Services / U.S. Department of Agriculture (USDA)

***Match funding from General Fund?** ☐ Yes ☒ No If Yes \$ _____ % _____

***Match funding from other sources?** ☐ Yes ☒ No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**
Received through the Arizona Department of Health Services CTR067929

Contact: Sharon Grant

Department: Health

Telephone: 724-7842

Department Director Signature: _____ Date: 6/3/25

Deputy County Administrator Signature: _____ Date: 6-11-25

County Administrator Signature: _____ Date: 6/11/2025



INTERGOVERNMENTAL AGREEMENT (IGA) Amendment

ARIZONA DEPARTMENT OF
HEALTH SERVICES
150 18th Ave Suite 530
Phoenix, Arizona 85007

Contract No.:
CTR067929

IGA Amendment No.: Two (2)

Procurement Officer
Kailee Gray

WIC AND BFPC SERVICES

It is mutually agreed that the Intergovernmental Agreement referenced is amended as follows:

1. Pursuant to Terms and Conditions, Provision Six (6), Contract Changes, Section 6.1., Amendments, the following revision is made under this Amendment Two (2):

1.1. The Price Sheet is hereby revised and replaced.

1.2. Exhibit A – 2 CFR 200.332 is revised and replaced.

ALL CHANGES ARE REFLECTED IN RED

All other provisions of this agreement remain unchanged.

Pima County Health Department

Contractor Name:

Authorized Signature

3950 South Country Club Road, Suite 100

Address:

Print Name

Tucson

AZ

85714

City

State

Zip

Title

Pursuant to A.R.S. § 11-952, the undersigned public agency attorney has determined that this Intergovernmental Agreement is in proper form and is within the powers and authority granted under the laws of Arizona

This Intergovernmental Agreement Amendment shall be effective the date indicated. The Public Agency is hereby cautioned not to commence any billable work or provide any material, service or construction under this IGA until the IGA has been executed by an authorized ADHS signatory.

State of Arizona

Signature

Date

Signed this

day of

2025.

Sabrina Fladness

Print Name

Procurement Officer

Contract No.: **CTR067929**, which is an Agreement between public agencies, has been reviewed pursuant to A.R.S. § 11-952 by the undersigned Assistant Attorney, who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona.

Signature

Date

REVIEWED BY

Appointing Authority or Designee
Pima County Health Department

Print Name

Assistant Attorney General

	INTERGOVERNMENTAL AGREEMENT (IGA) Amendment		ARIZONA DEPARTMENT OF HEALTH SERVICES 150 18 th Ave Suite 530 Phoenix, Arizona 85007
	Contract No.: CTR067929	IGA Amendment No.: Two (2)	Procurement Officer Kailee Gray

PRICE SHEET

October 1, 2024 to September 30, 2025

Agency Name: Pima County Health Department

Cost Reimbursement Line Item Budget

WIC Services

Federal Award Date: October 1, 2024

CFDA number and name: 10.557 Special Supplemental Nutrition Program for Women, Infants, and Children


WIC Services Account Classification	Amount
Personnel Expenses*	\$1,646,612.00
Employee Related Expenses*	\$441,675.00
Professional & Outside Services*	\$29,376.00
Travel Expense*	\$3,204.00
Occupancy Expenses	\$0.00
Other Operating Expenses*	\$43,344.00
Capital Outlay Expenses	\$0.00
Indirect Costs* (10%)	\$216,421.00
Total	\$2,380,632.00

Breastfeeding Peer Counseling Services

Federal Award Date: October 1, 2024

CFDA number and name: 10.557 Special Supplemental Nutrition Program for Women, Infants, and Children

Breastfeeding Peer Counseling Services Account Classification	Amount
Personnel Expenses*	\$78,666.00
Employee Related Expenses*	\$7,867.00
Professional & Outside Services*	\$450.00
Travel Expense*	\$1,651.00
Occupancy Expenses	\$0.00
Other Operating Expenses*	\$7,727.00
Capital Outlay Expenses	\$0.00
Indirect Costs* (10%)	\$9,637.00
Total	\$105,998.00

	INTERGOVERNMENTAL AGREEMENT (IGA) Amendment		ARIZONA DEPARTMENT OF HEALTH SERVICES 150 18 th Ave Suite 530 Phoenix, Arizona 85007
	Contract No.: CTR067929	IGA Amendment No.: Two (2)	Procurement Officer Kalle Gray

Additional Terms and Conditions:

With prior written approval from the Program Manager, the Contractor is authorized to transfer up to a maximum of ten percent (10%) of the total budget amount between funded line items. Transfers of funds are only allowed between funded line items. Transfers exceeding ten percent (10%) or to a non-funded line item shall require an amendment.

ADHS reserves the right to adjust awards given to local agencies depending on federal dollars received. Adjustments will be at the discretion of ADHS.

*Indicated indirect rate calculation

Additional WIC Program:

Should additional administrative monies become available through state or federal grants, ADHS may increase the purchase order to increase the number of participants served and increase the total of this contract.

The assigned caseload for FFY 2025 is: 11,100

	INTERGOVERNMENTAL AGREEMENT (IGA) Amendment		ARIZONA DEPARTMENT OF HEALTH SERVICES 150 18 th Ave Suite 530 Phoenix, Arizona 85007
	Contract No.: CTR067929	IGA Amendment No.: Two (2)	Procurement Officer Kailee Gray

Exhibit A - 2 CFR 200.332

Exhibit - 2 CFR 200.332

§ 200.332

Requirements for pass-through entities. All pass-through entities must:

(a) Ensure that every subaward is clearly identified to the subrecipient as a subaward and includes the following information at the time of the subaward and if any of these data elements change, include the changes in subsequent subaward modification. When some of this information is not available, the pass-through entity must provide the best information available to describe the Federal award and subaward.

Prime Awardee:	Arizona Department of Health Services
UEI#	QMWUG1AMYF65
Federal Award Identification (Grant Number):	256AZ008W1003
Subrecipient name (which must match the name associated with its unique entity identifier):	Pima County Health Department
Subrecipient's unique entity identifier (DUNS #):	144733792
Federal Award Identification Number (FAIN, sometimes it's the same as the Grant Number):	256AZ008W1003
Federal Award Date (see the definition of Federal award date in § 200.1 of this part) of award to the recipient by the Federal agency;	10/1/2024
Subaward Period of Performance Start and End Date;	10/01/2024-9/30/2025
Subaward Budget Period Start and End Date:	10/01/2024-9/30/2025
Amount of Federal Funds Obligated by this action by the pass-through entity to the subrecipient (this is normally the contract amount):	\$2,380,632.00
Total Amount of Federal Funds Obligated to the subrecipient by the pass-through entity including the current financial obligation (how much is available for contracts):	\$2,380,632.00
Total Amount of the Federal Award committed to the subrecipient by the pass-through entity	\$2,380,632.00
Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA)	Arizona local implementation of the WIC Special Supplemental Nutrition Program for Women, Infants, and Children
Name of Federal awarding agency, pass-through entity, and contact information for awarding official of the Pass-through entity	United States Department of Agriculture, FNS Southwest Regional Office, Food and Nutrition Service, 1100 Commerce Street Room 522, Dallas, TX 75242-9980, Telephone: (214) 290-9810
Assistance Listings number and Title; the pass-through entity must identify the dollar amount made available under each Federal award and the Assistance Listings Number at time of disbursement:	10.557 WIC Special Supplemental Nutrition Program for Women, Infants, and Children
Identification of whether the award is R&D	Not R&D award
Indirect cost rate for the Federal award (including the de minimis rate is charged) per § 200.414	10%