



# BOARD OF SUPERVISORS AGENDA ITEM REPORT

Requested Board Meeting Date: 10/1/2024

\*= Mandatory, information must be provided

Click or tap the boxes to enter text. If not applicable, indicate "N/A".

**\*Title:**

Pima County Workforce Investment Board

**\*Introduction/Background:**

The Pima County Workforce Investment Board (WIB) serves as the Local Workforce Development Board as outlined within the Workforce Innovation and Opportunity Act (WIOA) that supports workforce development activities within Pima County.

The WIB provides recommendations on local workforce policy and oversight of the local workforce development system that connects eligible adults, dislocated workers, veterans and youth to local growth in-demand industries. WIB members are appointed by the Board of Supervisors and represent business, workforce, community-based organizations, and mandated partners under the act.

**\*Discussion:**

The following individuals seek re-appointment by the Board:

- (1) Barbra Coffee, City of Tucson Economic Initiatives Director, as Economic and Community Development Entity
- (2) Trish Muir, Chair Pima Area Labor Federation, AFL-CIO, Workforce

**\*Conclusion:**

Appointment by the Board ensures that required composition is maintained for the local workforce board.

**\*Recommendation:**

Staff recommend the appointment of Ms. Coffee and Ms. Muir based on their extensive knowledge of workforce development activities and active participation on the workforce board and its committees.

**\*Fiscal Impact:**

None

**\*Board of Supervisor District:**

- 1
- 2
- 3
- 4
- 5
- All

Department: CR-Community & Workforce Development

Telephone: 724-9638

Contact: Cassie Lundin

Telephone: 724-9638

Department Director Signature: \_\_\_\_\_

*Cassie Lundin*

Date: \_\_\_\_\_

9/3/2024

Deputy County Administrator Signature: \_\_\_\_\_

*Trish Muir*

Date: \_\_\_\_\_

9-11-24

County Administrator Signature: \_\_\_\_\_

Date: \_\_\_\_\_

9/11/2024



Timothy M. Thomure, P.E.  
City Manager  
(520) 791-4204  
Timothy.Thomure@tucsonaz.gov

August 7, 2024

Mr. Aric Meares  
Chair, Pima County Workforce Board  
Tucson, AZ

Dear Mr. Meares:

Please accept this letter of support and recommendation for Barbra Coffee, City of Tucson Director of Economic Initiatives, to continue serving on the Pima County Workforce Investment Board. Barbra has been in her role as Director of Economic Initiatives since February 2019 and is well-suited to serve in this capacity. Her almost 30-year career in economic development makes her a true asset to your Board.

I have no doubt she will be a hard-working member of the Pima County Workforce Investment Board of Directors as it works to connect employers and job seekers in our region to create a long-term sustainable future.

If you need any additional information, please do not hesitate to reach out to me directly.

Sincerely,

Timothy M. Thomure, P.E.  
City Manager

Bob Bean  
Secretary-Treasurer

James McLaughlin  
President

Dean Wine  
Executive Vice-President



August 6<sup>th</sup>, 2024

Pima County Workforce Investment Board

To whom it may concern,

As mandated by the Workforce Innovation and Opportunity Act (WIOA) of 2014 (H.R. 803 Sec 107), individuals representing the Business, Labor Organization, Adult Education, Jointly Managed Apprenticeship, or Literacy / Higher Education sectors on Workforce Development Boards (WDB) must be nominated by qualified organizations, the Arizona AFL-CIO hereby nominates Trish Muir, Chair of the Pima Area Labor Federation, as a labor representative on the Pima County Workforce Investment Board.

Please feel free to contact the Arizona AFL-CIO if you have any questions.

In solidarity,

A handwritten signature in cursive script that reads "Fred Yamashita". The signature is written in black ink and is positioned above the typed name and title.

Fred Yamashita  
Secretary Treasurer & Executive Director  
Arizona AFL-CIO