



**BOARD OF SUPERVISORS AGENDA ITEM REPORT**  
**CONTRACTS / AWARDS / GRANTS**

Award  Contract  Grant

Requested Board Meeting Date: June 12, 2018

\* = Mandatory, information must be provided

or Procurement Director Award

**\*Contractor/Vendor Name/Grantor (DBA):**

Green Valley Assistance Services, Inc. dba Valley Assistance Services

**\*Project Title/Description:**

Community Services Block Grant (CSBG) - Emergency Needs. Provide rental or mortgage assistance to low-income households. The original contract may be found under CT-18\*006. Search for contract number 18%006 in eContracts.

**\*Purpose:**

CSBG funds will be used to provide social services to eligible individuals and families to assist in alleviating poverty, revitalizing communities and empowering low-income families to becoming self-sufficient. This amendment will provide additional funding for the period July 1, 2018 to June 30, 2019.

Attachment: Contract Number CT-CS-18-006

**\*Procurement Method:**

RFP No. CAA-CSBG-2017-05 per Pima County Board of Supervisors Policy D29.6 - Selection and Contracting of Professional Services.

**\*Program Goals/Predicted Outcomes:**

Valley Assistance Services will provide rental or mortgage assistance to 17 households.

**\*Public Benefit:**

The benefit of the program is it helps support the safety and well-being of low-income families.

**\*Metrics Available to Measure Performance:**

All activities and information sources in the management, fiscal, and service system of Awardee and any subcontracted parties, relating to performance of duties and obligations under this Contract are monitored. Quarterly reports on the National Results Oriented Management Accountability (ROMA)/National Performance Indicators and progress reports on each household and individual served.

**\*Retroactive:**

No.

To: AOB 5.24.18  
gjs 15  
(1)

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
 Expense Amount: \$\* \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:**

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds?  Yes  No

**\*Is the Contract to a vendor or subrecipient?**

Were insurance or indemnity clauses modified?  Yes  No

*If Yes, attach Risk's approval*

Vendor is using a Social Security Number?  Yes  No

*If Yes, attach the required form per Administrative Procedure 22-73.*

**Amendment / Revised Award Information**

Document Type: CT Department Code: CS Contract Number (i.e., 15-123): 18-006

Amendment No.: 1 AMS Version No.: 2

Effective Date: \_\_\_\_\_ New Termination Date: 6/30/19

Prior Contract No. (Synergen/CMS): \_\_\_\_\_

Expense or  Revenue  Increase  Decrease Amount This Amendment: \$ 21,171.00

Is there revenue included?  Yes  No If Yes \$ \_\_\_\_\_

**\*Funding Source(s) required:** Community Services Block Grant

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards)  Award  Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_

Match Amount: \$ \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

**\*All Funding Source(s) required:**

\*Match funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Match funding from other sources?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Funding Source: \_\_\_\_\_

**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** \_\_\_\_\_

Contact: Rise Hart

Department: Community Services

Telephone: 724-5723

Department Director Signature/Date: \_\_\_\_\_

*Charles Long 5/08/18*

Deputy County Administrator Signature/Date: \_\_\_\_\_

*Shirley 5/22/18*

County Administrator Signature/Date: \_\_\_\_\_

*C. D. ... 5/23/18*

*(Required for Board Agenda/Addendum Items)*

**PIMA COUNTY COMMUNITY SERVICES,  
EMPLOYMENT AND TRAINING DEPARTMENT  
COMMUNITY ACTION AGENCY PROGRAM  
PROFESSIONAL SERVICES CONTRACT**

Program Name: Community Services Block Grant (CSBG) –  
Emergency Needs

Awardee: Green Valley Assistance Services, Inc.  
*dba* Valley Assistance Services  
3950 So Camino del Heroe  
Green Valley, AZ 85614

DUNS: 149087710

SAM Registration Date: 3/15/18

Contract No: CT-CS-18-006

Amendment No: 01

Funding: CSBG

**CONTRACT**

NO. CT-CS-18-006

AMENDMENT NO. 01

This number must appear on all  
invoices, correspondence and  
documents pertaining to this  
contract.

Awardee is a X Subrecipient    Contractor

Match NO Indirect Costs NO

ADES Contract No. 15-089143 Award Date: 2018

CFDA	Program Description	National Funding	Pima County Award
93.569	CSBG	\$674,000,000.00	\$795,288.00

Original Contract Term:	07/01/17 – 06/30/18	Orig. Contract Amount:	\$21,171.00
Term This Amendment	6/30/19	Amount This Amendment:	\$21,171.00
		Revised Contract Amount:	\$42,342.00

Pima County (“County”), a body politic and corporate of the State of Arizona, and Green Valley Assistance Services, Inc. *dba* Valley Assistance Services (“Awardee”), a non-profit corporation registered to do business in the State of Arizona, have entered into the above-referenced Agreement to provide emergency financial assistance to eligible low-income households.

**AMENDMENT ONE**

- A. Pursuant to the Community Services Block Grant Act (“CSBG”), 42 U.S.C. §9901 *et seq.*, the U.S. Department of Health and Human Services (“HHS”) makes funds available for local programs to combat poverty and provide services for low income individuals.
- B. County has been awarded CSBG funds from the Arizona Department of Economic Security, Division of Aging and Adults Services for services in FY2018-2019.
- C. The Pima County Board of Supervisors finds that extending this Agreement to provide emergency financial assistance is in the best interests of the residents of Pima County.
- D. County has reviewed Awardee’s performance of the services and finds it satisfactory.
- E. Parties agree to extend the Contract for the provision of services from July 1, 2018 through June 30, 2019.

**NOW, THEREFORE**, County and Awardee agree to amend the Agreement as set forth on the following pages:

1. **SECTION 1.0 – TERM, EXTENSIONS AND AMENDMENTS**, is amended as follows:

1.1. **Paragraph 1.1** is amended to change the termination date:

FROM: June 30, 2018

TO: June 30, 2019

1.2. **Paragraph 1.2** is amended to acknowledge that there are no remaining Extension Options.

2. **SECTION 3.0 – COMPENSATION AND PAYMENT**, **paragraph 3.1** is amended to increase "the Maximum Allocated Amount":

FROM: \$21,171.00

TO: \$42,342.00

3. **SECTION 25.0 – COORDINATION** is amended to add the following:

Awardee's contact in this regard will be:

Manira Cervantes

520-724-5710

[Manira.Cervantes@pima.gov](mailto:Manira.Cervantes@pima.gov)

3. **EXHIBIT A – SCOPE OF WORK** is amended as follows:

3.1. **SECTION 2 – PROGRAM ACTIVITIES – AWARDEE**, **paragraph 2.1.2.5** is added to read:

Use the current Self-Sufficiency Matrix ("SSM") (attached as **Exhibit A-2** to Amendment 1) for all households.

3.2. **SECTION 5 – OUTCOMES – AWARDEE**, **paragraph 5.6** (ROMA Goal 6), is amended to add the following performance measure for **July 1, 2018 through June 30, 2019**:

<b>NPI</b>	<b>Emergency Assistance</b>	<b>Agency Specific Goals (Households served)</b>
6.2.C	Rental or Mortgage Assistance	17

3.3. **SECTION 6 – BUDGET** is amended to add::

For services provided **July 1, 2018 through June 30, 2019**, Awardee will be reimbursed as follows:

<b>Description</b>	<b>CSBG Funding Amount</b>
Personnel/ERE	\$6,543.00
Professional Services & Outside Services	-0-
Travel	-0-
Space (Rent/Utilities)	-0-
Materials and Supplies	-0-
Operating Services	-0-
Administrative Costs cannot exceed 15% of grant award	-0-
CSBG Vouchers for Direct Client Expenses	\$14,628.00
<b>Total Budget</b>	<b>\$21,717.00</b>

3.4. **Exhibit A-1** is replaced with the attached 2018-2019 Federal Poverty Income Guidelines.

3.5. **Exhibit A-2 –Self-Sufficiency Matrix** -- Annual Report Crosswalk is added.

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All other provisions of the Contract not expressly modified in this Amendment will remain in effect and be binding on the parties.

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IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY:

\_\_\_\_\_  
Chairman, Pima County Board of Supervisors

Date: \_\_\_\_\_

AWARDEE:

  
\_\_\_\_\_  
Authorized Signature

CHRISTINE KANG, EXECUTIVE DIRECTOR  
Printed Name & Title


Date: 5/18/18

ATTEST:


\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Date

APPROVED AS TO CONTENT:

  
\_\_\_\_\_  
Director, Employment & Training

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Karen S. Friar, Deputy County Attorney



Self-Sufficiency Matrix – Annual Report Crosswalk

03/07/2018

Income	In Crisis 1-2	Vulnerable 3-4	Safe 5-6	Stable – Building Capacity 7-8	Empowered/ Thriving 9-10
<p><b>Meeting <u>basic needs</u></b> is the ability to have consistent access to food, safe and stable shelter and ensure the safety of oneself and their family.</p>	<p>(1) Household has zero income, and is not able to meet their basic needs.</p> <p>(2) Household income is at 0% but less than 50 % of FPG, and is able to meet some of their basic needs.</p>	<p>(3) Household income is at 50% but less than 75% of FPG, and is able to meet some of their basic needs.</p> <p>(4) Household income is at 75% but less than 100% of FPG, and is able to meet some of their basic needs.</p>	<p>(5) Household income is at 100% but less than 125% of FPG, and is able to meet most of their basic needs.</p> <p>(6) Household income is at 125% but less than 150% of FPG, and is able to meet all most of their basic needs.</p>	<p>(7) Household income is at 150% but less than 175% of FPG, and is able to meet all of their basic needs.</p> <p>(8) Household income is at 175% but less than 200% of FPG, and is able to meet all of their basic needs.</p>	<p>(9) Household income is at 200% but less than 225%, and is able to meet all of their basic needs.</p> <p>(10) Household income is at 225% or greater, and is able to meet all of their basic needs.</p>

Employment	In Crisis 1-2	Vulnerable 3-4	Safe 5-6	Stable – Building Capacity 7-8	Empowered/ Thriving 9-10
<p>* 0 or an N/A option for individuals living on a pension or retirement.</p>	<p>(1) Unable to work due to severe disability, mental illness, medical condition, etc.</p> <p>(2) Unemployed with limited ability to work due to physical disability, mental</p>	<p>(3) Unemployed with limited job skills and/or poor work history.</p> <p>(4) Unemployed with job skills and/or good work history.</p>	<p>(5) Employed but (less than 32 hours per week) earning up to a living wage (\$14.13/ hour) with no benefits, limited job skills, and/or poor work history.</p> <p>(6) Employed but (less than 32 hours per week) earning up to a living wage</p>	<p>(7) Employed (32 or more hours per week) earning <u>up to a</u> living wage or higher (\$14.13/ hour) with no benefits with adequate job skills and/or poor work history.</p> <p>(8) Employed (32 or more hours per week) earning a living wage or higher (\$14.13/ hour)</p>	<p>(9) Fully employed (40 or more hours per week) earning higher than a living wage (\$14.13/ hour) with full benefits with good job skills, work history, and opportunities for advancement.</p> <p>(10) Fully employed (40 or more hours per week) earning higher than a living</p>

	illness, medical condition, etc.		(\$14.13/ hour) with some benefits with limited job skills and/or good work history.	with some benefits with adequate job skills and/or good work history.	wage (\$14.13/ hour) with full benefits in field of choice with good job skills, work history, and opportunities for advancement.
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Housing	In Crisis 1-2	Vulnerable 3-4	Safe 5-6	Stable – Building Capacity 7-8	Empowered/Thriving 9-10
<p><b>Adequate</b> = structurally sound, up to code, no major home repair needed, operational heating/cooling/ Plumbing/electrical systems may need minor repair</p> <p><b>Affordable</b> = less than 30% of income</p> <p><b>Safe</b> = physical safety based on client perception. Overcrowding based on client perception <b>Intermittent / one-time assistance</b> = (1x rent/mortgage, URRD)</p>	<p>(1) Homeless Sleeping in a place not designed for or <u>ordinarily</u> used as a regular sleeping accommodation (car, tent, alley, park, street). Living in a shelter designated to provide temporary living arrangement.</p> <p>(2) Threatened with eviction/foreclosure or</p>	<p>(3) Housed (may be subsidized or unsubsidized) and none or one of the following apply: Housing is safe (defined by client), housing is marginally affordable (cost is above 30% of income), or housing is marginally adequate. - Or- Household experiencing homelessness obtained <u>safe temporary shelter</u>.</p> <p>(4) Housed (may be subsidized or unsubsidized) and</p>	<p>(5) Housed (may be subsidized or unsubsidized) but may require intermittent or one-time housing assistance and all of the following apply: Housing is safe (defined by client), housing is marginally affordable (cost is at or below 30% of income), or housing is marginally adequate.</p> <p>(6) Housed (may be subsidized or unsubsidized) and</p>	<p>(7) Housed (may be subsidized or unsubsidized) and all of the following apply: Housing is safe, housing is affordable (at or below 30% of income), and housing is adequate.</p> <p>(8) Housed (unsubsidized) and all of the following apply:</p>	<p>(9) Housing of choice (unsubsidized), including all of the following: Housing is safe, housing is affordable (below 30% of income), and housing is adequate.</p> <p>(10) Home ownership, including all of the following:</p>



	<p>eminent exit of transitional housing. Do not have sufficient resources or support networks immediately available to prevent literal homelessness.</p>	<p>marginally adequate and two of the following apply: Housing is safe (defined by client), housing is marginally affordable (cost is above 30% of income), or housing is marginally adequate.</p>	<p>all of the following apply; no intermittent or one-time housing assistance needed: Housing is safe (defined by client), housing is marginally affordable (cost is at or below 30% of income), or housing is marginally adequate.</p>	<p>Housing is safe, housing is affordable (at or below 30% of income), and housing is adequate.</p>	<p>Housing is safe, housing is affordable (below 30% of income), and housing is adequate.</p>
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Food	In Crisis 1-2	Vulnerable 3-4	Safe 5-6	Stable – Building Capacity 7-8	Empowered/Thriving 9-10
<p>Basic = being able to provide 2 to 3 meals a day meeting basic (food) needs.</p> <p>All = extras, ice cream, desserts etc.</p>	<p>(1) Household does not have access, and is not able to meet their basic food needs.</p> <p>(2) Household has access to sources of free or low-cost food,</p>	<p>(3) Household relies a significant degree on other sources of free or low-cost food to meet some of their basic food needs, and is unaware of available food subsidies, i.e. food stamps (SNAP), WIC, etc. Household does not always have consistent means to prepare their meals.</p> <p>(4) Household is aware of available food subsidies and relies</p>	<p>(5) Household is on food stamps and has income to meet most of their basic food needs, but the household may require occasional assistance (i.e. food box, food voucher; etc.). Household does have consistent means to prepare meals.</p> <p>(6) Household is on food stamps and has income to meet</p>	<p>(7) Household is not on food stamps and has income to meet all of their basic food needs with occasional food assistance (i.e. food box, food voucher; etc.). Household does have consistent means to prepare meals.</p> <p>(8) Household is not on food stamps and can meet all of their basic</p>	<p>(9) Can meet all of their basic food needs without any type of subsidized or occasional assistance. Household does have consistent means to prepare meals.</p> <p>(10) Can choose to purchase any food the household</p>



	<p>none of the following categories apply:                  Reliable                  Accessible                  Affordable</p>	<p>two of the following apply:                  Reliable                  Affordable                  Accessible</p>	<p>time assistance is requested/ provided, but the household could benefit from the one-time assistance, and all of the following apply:                  Reliable                  Affordable                  Accessible</p>	<p>Reliable                  Affordable                  Accessible</p>	<p>of transportation or multiple vehicles and all of the following apply:                  Reliable                  Affordable                  Accessible</p>
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<b>Adult Education/ Training</b>	<b>In Crisis 1-2</b>	<b>Vulnerable 3-4</b>	<b>Safe 5-6</b>	<b>Stable – Building Capacity 7-8</b>	<b>Empowered/ Thriving 9-10</b>
	<p>(1) Client has completed less than 8<sup>th</sup> grade education, no-GED obtained, and the client is demonstrating barriers to learning.</p> <p>(2) Client has completed less than 8<sup>th</sup> grade, no-GED or high school diploma obtained.</p>	<p>(3) Client has completed the 8<sup>th</sup> grade and some high school, but demonstrates limited reading and writing ability. Client has not obtained a high school diploma or GED</p> <p>(4) Client has completed the 8<sup>th</sup> grade and completed some high school. No high school diploma obtained, however, the client is pursuing their GED.</p>	<p>(5) Client has obtained their GED.</p> <p>(6) Client has obtained their High School Diploma.</p>	<p>(7) Client has obtained their GED or high school diploma, as well as has some college credit and/or vocational training but has not completed college or vocational training. Client is not actively pursuing school at this time.</p> <p>(8) Client is enrolled in college or vocational training and actively pursuing the completion of college, vocational training/certification program.</p>	<p>(9) Client has completed their Associates degree or vocational/certification program, and has obtained a</p> <p>(10) Client has obtained their Bachelor's degree or advanced degree.</p>

Child or Other Dependent Care	In Crisis 1-2	Vulnerable 3-4	Safe 5-6	Stable – Building Capacity 7-8	Empowered/ Thriving 9-10
<p>* 0 or an N/A option for individuals who do not have anyone requiring care or who the children are over the age of needed care.</p> <p>Basic- Essentials such as, Work, school</p> <p>AI= Emergency Situations, Basic+</p>	<p>(1) Child or dependent care is public or private, is <u>not</u> available to the client or household to meet basic needs.</p> <p>(2) Child or dependent care is limited in availability to meet basic needs and all three of the following categories apply: Unreliable Inaccessible Unaffordable</p>	<p>(3) Child or dependent care is limited in availability to meet basic needs and one of the following categories apply: Reliable Affordable Accessible</p> <p>(4) Child or dependent care is limited in availability to meet basic needs and two of the following categories apply: Reliable Affordable Accessible</p>	<p>(5) Child or dependent care is mostly available but may require assistance (i.e. child/ dependent care subsidies) to meet basic needs and all of the following categories apply: Reliable Affordable Accessible</p> <p>(6) Child or dependent care is mostly available to meet basic needs, one-time intermittent assistance (i.e. child/ dependent care subsidies) is not requested by the client/ household though could benefit the client/ household, and all of the following categories apply: Reliable Affordable</p>	<p>(7) Child or dependent care is consistently available (no assistance required) to meet all basic needs and one of the following categories apply: Reliable Affordable Accessible</p> <p>(8) Child or dependent care is consistently available (no assistance required) to meet all basic needs and two of the following categories apply: Reliable Affordable Accessible</p>	<p>(9) Child or dependent care is consistently available to meet all needs and all of the following categories apply: Reliable Affordable Accessible</p> <p>(10) Child or dependent care is consistently available, and the client/ household has multiple options for child/ dependent care and all of the following categories apply: Reliable Affordable Accessible</p>

			Accessible		
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Healthcare	In Crisis 1-2	Vulnerable 3-4	Safe 5-6	Stable-Building Capacity 7-8	Empowered/ Thriving 9-10
*score entire HH	<p>(1) Client/ household has no medical insurance coverage, has immediate unmet health issues/ concerns, <u>and</u> no means to fill needed prescriptions.</p> <p>(2) Client/ household has no medical insurance coverage, has unmet health issues/ concerns (not immediate), <u>and</u> has no means to fill needed prescriptions.</p>	<p>(3) Client/ household has no medical insurance coverage, has unmet health issues/ concerns (not immediate), and receives occasional assistance with needed prescriptions.</p> <p>(4) Client/ household has no medical insurance coverage, and has no health issues/ concerns (of any kind).</p>	<p>(5) Some household members are covered by Federal/State medical insurance only programs. Client/ household addressing medical needs/ well-being and prescription costs.</p> <p>(6) Entire household is covered by Federal/State medical insurance only programs. Client/ household addressing medical needs/ well-being and prescription costs.</p>	<p>(7) Entire household is covered by private medical insurance only but co-pays are sometimes unaffordable that may require intermittent assistance to pay medical costs. Client/ household addressing some of their medical needs/ well-being and prescription costs.</p> <p>(8) Entire household is covered by private medical insurance only and is able to obtain medical/ prescription care when needed to maintain well-being, <u>but</u> unexpected events may strain budget.</p>	<p>(9) Entire household has affordable private medical insurance <u>only</u> with low co-pays and deductibles, and can maintain well-being.</p> <p>(10) Entire household has affordable private medical, dental, vision, and prescription insurance with low co-pays and deductibles, and can maintain well-being.</p>

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<b>Financial Literacy/ Management</b>	<b>In Crisis 1-2</b>	<b>Vulnerable 3-4</b>	<b>Safe 5-6</b>	<b>Stable – Building Capacity 7-8</b>	<b>Empowered/ Thriving 9-10</b>
Maintenance: Vehicle Registration, property Taxes, vehicle/home Insurance, reoccurring payments	(1) No knowledge or awareness of financial literacy/ management.  2) Minimal awareness of financial literacy/ Management and no skill.	(3) Limited awareness of financial literacy/ management. No available savings to address emergencies  (4) Limited awareness of financial literacy/ management. Client has a savings account, and limited savings to address emergencies.	(5) Awareness of financial literacy/ management. Client has a savings account and increased their savings to address emergencies/ maintenance.  (6) Awareness of financial literacy/ management. Client has a savings account and increased savings to address emergencies/ maintenance, and have developed a budget but not following.	(7) Practicing financial literacy/ management strategies, as well as has savings to address emergencies/ maintenance and regularly following a budget.  (8) Practicing financial literacy/ management strategies, as well as has savings to address emergencies/ maintenance and addressing long term planning.	(9) Practicing financial literacy/ management strategies to ensure up to 3 months of savings is available to address living expenses, emergencies/ maintenance.  (10) Practicing financial literacy/ management strategies and more than 3 months of savings is available to address living expenses, emergencies/ maintenance and other assets exist, which increases the client's net worth.

<b>Mental Health</b>	<b>In Crisis 1-2</b>	<b>Vulnerable 3-4</b>	<b>Safe 5-6</b>	<b>Stable – Building Capacity 7-8</b>	<b>Empowered/ Thriving 9-10</b>
	(1) Client poses an immediate danger to self or others; has	(3) Client has difficulty functioning in most areas of essential life	(5) Client has recent episode of mental health problems/	(7) Client is currently receiving mental health or substance abuse	(9) Client does not have any episodes of mental health

	severe substance abuse or mental health issues.	activities due to mental health problems/ concerns and/or substance abuse. The client is unwilling or unable to seek services.	concerns and/or substance abuse but is not having difficulty currently functioning in most areas of essential life activities. The client <u>is not</u> interested or willing to receive services to address mental health or substance abuse issues.	services, and is functioning adequately in most areas of essential life activities and/ or has minimal impairment. Client is able to maintain most functioning and complete essential life activities with ease.	problems/ concerns in past 12 months. Client is able to maintain all functioning and complete essential life activities with ease.
	(2) Client does not pose an immediate danger to self or others. Client is non-compliant with medications, and mental health or substance abuse issues seriously impacts all areas of functioning. Client is in denial of problems and/ or need for services.	(4) Client has difficulty functioning in some areas of essential life activities due to mental health problems/ concerns and/ or substance abuse. The client is unwilling or unable to seek services.	(6) Client has recent episode of mental health problems/ concerns, however, client is not having difficulty functioning in most areas of essential life activities, <u>and</u> the client is interested and willing to address mental health or substance abuse issues.	(8) No episodes of mental health or substance abuse problems/ concerns within the past 12 months. Client is able to maintain most functioning and complete essential life activities with ease.	(10) Client does not have any prior history of mental health problems/ concerns, substance abuse, or using illegal substances.

Substance Abuse	In Crisis 1-2	Vulnerable 3-4	Safe 5-6	Stable – Building Capacity 7-8	Empowered/ Thriving 9-10
	(1) Client poses an immediate danger to self or others, severe substance abuse, or mental health problems/ concerns.	(3) Client has difficulty functioning in most areas of essential life activities due to mental health problems/ concerns and/or	(5) Client has recent episode of mental health problems/ concerns and/or substance abuse but is not having	(7) Client is currently receiving mental health or substance abuse services, and is functioning adequately in most areas of	(9) Client does not have any episodes of mental health problems/ concerns in past 12 months. Client is able to

		substance abuse. The client is unwilling or unable to seek services.	difficulty currently functioning in most areas of essential life activities. The client is <u>not</u> interested or willing to receive services to address mental health or substance abuse issues.	essential life activities and/ or has minimal impairment. Client is able to maintain most functioning and complete essential life activities with ease.	maintain all functioning and complete essential life activities with ease.
	(2) Client does not pose an immediate danger to self or others. Client is non-compliant with medications, and mental health or substance abuse issues seriously impact all areas of functioning. Client is in denial of problems and/ or need for services.	(4) Client has difficulty functioning in some areas of essential life activities due to mental health problems/ concerns and/ or substance abuse. The client is unwilling or unable to seek services.	(6) Client has recent episode of mental health problems/ concerns, however, client is not having difficulty functioning in most areas of essential life activities, <u>and</u> the client is interested and willing to address mental health or substance abuse issues.	(8) No episodes of mental health or substance abuse problems/ concerns within the past 12 months. Client is able to maintain most functioning and complete essential life activities with ease.	(10) Client does not have any prior history of mental health problems/ concerns, substance abuse, or using illegal substances.

Support Network	In Crisis 1-2	Vulnerable 3-4	Safe 5-6	Stable – Building Capacity 7-8	Empowered/ Thriving 9-10
	(1) Support from any source <u>is not</u> available to meet basic needs.	(3) Limited support is available to meet a few basic needs, and one of the following apply: Reliable Accessible Stable	(5) Some support is available to meet some basic needs but may require intermittent from an additional source and all the following apply:	(7) Substantial support is available to meet all basic needs and one of the following apply: Reliable Accessible Stable	(9) Unlimited support is available to meet all basic needs and all of the following apply: Reliable Accessible Stable



	<p>(2) Limited support is available to meet a few basic needs and <u>all</u> three apply:                  Unreliable                  Inaccessible                  Unstable</p>	<p>(4) Limited support is available to meet a few basic needs and two of the following apply:                  Reliable                  Accessible                  Stable</p>	<p>Reliable                  Accessible                  Stable</p> <p>(6) Some support is available to some meet basic needs (no intermittent assistance is required from an additional source) and all of the following apply:                  Reliable                  Accessible                  Stable</p>	<p>(8) Substantial support is available to meet all basic needs and two of the following apply:                  Reliable                  Accessible                  Stable</p>	<p>(10) Unlimited support is available and the client/ household is able to maintain a healthy support network to meet all needs and all of the following apply:                  Reliable                  Accessible                  Stable</p>
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