



BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

Award Contract Grant

Requested Board Meeting Date: 06/06/23

* = Mandatory, information must be provided

or Procurement Director Award:

***Contractor/Vendor Name/Grantor (DBA):**

Pueblo Mechanical and Controls, LLC, Sun Mechanical Contracting, Inc.

***Project Title/Description:**

Job Order Master Agreement: HVAC Contracting Services

***Purpose:**

Amendment of Award: Master Agreement No. MA-PO-23-006, Amendment No. One (1). This amendment includes a one-time increase in the amount of \$575,000.00 for a cumulative not-to-exceed amount of \$1,325,000.00 due to the increased number of HVAC jobs and reduced Facilities Management staff able to perform the work, necessitating a higher utilization of the contractors for these services, increases the annual shared award amount from \$750,000.00 to \$1,000,000.00 and adds the Forced Labor of Ethnic Uyghurs clause. Administering Department: Facilities Management.

This is an indefinite delivery/indefinite quantity job order master agreement. For projects estimated less than \$50,000.00, the department may select a contractor based on availability, specialty or other such basis as the department may determine in its sole discretion. For projects estimated at \$50,000.00 or more, all contractors will be given the opportunity to compete on the basis of cost or cost and schedule through a request for quotation. No individual job order may exceed \$250,000.00 including any change orders.

***Procurement Method:**

Pursuant to Solicitation for Qualifications No. SFQ-PO-2200017, on 09/06/22, the Board of Supervisors awarded an agreement for these services in the amount of \$750,000.00 for a contract term of 09/06/22 to 09/05/23.

Attachments: Amendment No. One (1) and Department Memorandum.

***Program Goals/Predicted Outcomes:**

Enables the Facilities Management Department to utilize Job Order Contractors to provide the necessary ongoing maintenance, upgrades, tenant improvements and emergency repairs to County facilities and properties.

***Public Benefit:**

Provide a list of qualified contractors to quickly respond to the County's various HVAC needs.

***Metrics Available to Measure Performance:**

The performance will be measured using the evaluation process as outlined in BOS Policy D29.1(E).

***Retroactive:**

No.

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
Expense Amount \$ _____ * Revenue Amount: \$ _____

*Funding Source(s) required: _____

Funding from General Fund? Yes No If Yes \$ _____ % _____
Contract is fully or partially funded with Federal Funds? Yes No
If Yes, is the Contract to a vendor or subrecipient? _____
Were insurance or indemnity clauses modified? Yes No
If Yes, attach Risk's approval.
Vendor is using a Social Security Number? Yes No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 23-006
Amendment No.: 1 AMS Version No.: 2
Commencement Date: 06/06/23 New Termination Date: _____
Prior Contract No. (Synergen/CMS): _____
Expense Revenue Increase Decrease
Amount This Amendment: \$ 575,000.00

Is there revenue included? Yes No If Yes \$ _____

*Funding Source(s) required: Various Funds

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Amendment Number: _____
Match Amount: \$ _____ Revenue Amount: \$ _____

*All Funding Source(s) required: _____

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

*Funding Source: _____

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Procurement Officer: James Johnson Digitally signed by James Johnson Date: 2023.05.12 08:22:19 -07'00' Division Manager: Scott Loomis Digitally signed by Scott Loomis Date: 2023.05.12 08:47:25 -07'00'

Department: Procurement Director: Terri Spencer Digitally signed by Terri Spencer Date: 2023.05.12 09:46:38 -07'00' Telephone: 520-724-7465

Department Director Signature: Tony Cisneros Digitally signed by Tony Cisneros Date: 2023.05.12 10:25:40 -07'00' Date: _____

Deputy County Administrator Signature: _____ Date: 5/15/2023

County Administrator Signature: _____ Date: 5/15/2023

Date: April 25, 2023

To: Terri Spencer
Procurement Director

From: Tony Cisneros
Interim Director 

Re: Job Order Master Agreement MA-PO-23-006 for HVAC Contracting Services

Facilities Management (FM) is requesting a one-time increase of \$575,000.00 for this year to the subject Master Agreement (MA) and to increase the annual award amount from \$750,000.00 to \$1,000,000.00 per year.

Since the original solicitation for this MA was completed in September 2022, FM has contracted out nine major projects ranging from \$12,000 to \$237,000 and several smaller repairs and projects ranging from \$1,000 to just over \$9,000. FM is forecasting a total of nine additional projects with estimated costs ranging from \$25,000 to \$150,000 to be completed before September when the MA renews. The upcoming projects are spread across several buildings and multiple departments throughout the County. Additionally, there is \$400,000 currently budgeted in Capital Projects for Energy Efficient HVAC Replacements, some of which will be paid out of this Master Agreement.

As we head into the summer season, we also anticipate more emergency repairs. Due to reduced staffing levels in FM, there will be a greater need for HVAC Contractor Services to complete these repairs in a timely manner. Labor rates and costs for parts will continue to rise as well.

For the reasons stated above, FM will require increased use of this MA to continue in order to complete jobs around the County.

Pima County Facilities Management Department

Project: Job Order Master Agreement: HVAC Contracting Services

Contractors: Pueblo Mechanical & Controls, LLC
6771 E. Outlook Dr.
Tucson, AZ 85756

Sun Mechanical Contracting, Inc
3951 East Columbia Street
Tucson, AZ 85714

Contract No.: MA-PO-23-006

Amendment No.: One (1)

CONTRACT TERM: 09/06/22 - 09/05/23	ORIGINAL CONTRACT AMOUNT:	\$	750,000.00
TERMINATION PRIOR AMENDMENT: N/A	PRIOR AMENDMENT(S):	\$	-
TERMINATION THIS AMENDMENT: 09/05/23	AMOUNT THIS AMENDMENT:	\$	575,000.00
	REVISED CONTRACT AMOUNT:	\$	1,325,000.00

JOB ORDER MASTER AGREEMENT AMENDMENT

The Parties agree to amend the above-referenced contract as follows:

1. Background and Purpose.

1.1. Background. On September 5, 2022, County and Contractors entered into the above referenced agreement to provide Job Order Master Agreement: HVAC Contracting Services.

1.2. Purpose. The need for this contractor service is increasing due to the number of HVAC jobs to complete and reduced staff in Facilities Management able to perform the work, necessitating a higher utilization of the contractors for these services, therefore a one-time increase in the amount of \$575,000.00 and an increase to the annual shared award amount from \$750,000.00 to \$1,000,000.00 is needed. The Forced Labor of Ethnic Uyghurs clause is being added.

2. Basic Terms, Renewals, Extensions and Revisions.

2.2. Extension Options. County is adding a one-time increase in the amount of \$575,000.00 to the award amount and is increasing the annual shared award amount from \$750,000.00 to \$1,000,000.00 for a cumulative not-to-exceed amount of \$1,325,000.00.

3. Forced Labor of Ethnic Uyghurs is being added as Section 33 and the remaining sections are re-numbered respectively.

Pursuant to A.R.S. § 35-394, if Contractor engages in for-profit activity and has 10 or more employees, Contractor certifies it is not currently using, and agrees for the duration of this Contract to not use (1) the forced labor of ethnic Uyghurs in the People's Republic of China; (2) any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China; and (3) any contractors, subcontractors or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China. If Contractor becomes aware during the term of the Contract that the Company is not in compliance with A.R.S. § 35-394, Contractor must notify the County within five business days and provide a written certification to County regarding compliance within one hundred eighty days.

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the Parties.

PIMA COUNTY:

CONTRACTOR:

Chair, Board of Supervisors

Signature

Date

Name and Title (Please Print)

Date

ATTEST:

Clerk of the Board

Date

This contract template has been approved as to form by the Pima County Attorney's Office.

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the Parties.

PIMA COUNTY:

Chair, Board of Supervisors

Date

CONTRACTOR:

Steven R Crouse Digitally signed by Steven R Crouse
DN: cn=C.Rouse, email=rcrouse@sunmechanical.net,
cn=Steven R Crouse
Date: 2023.05.15 09:05:40-0700

Signature

Steven R Crouse, President

Name and Title (Please Print)

05/15/2023 9:05:57 AM

Date

ATTEST:

Clerk of the Board

Date

This contract template has been approved as to form by the Pima County Attorney's Office.

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the Parties.

PIMA COUNTY:

Chair, Board of Supervisors

Date

CONTRACTOR


Signature
Steve Cesare Project Executive

Name and Title (Please Print)

5/16/2023

Date

ATTEST:

Clerk of the Board

Date

This contract template has been approved as to form by the Pima County Attorney's Office.