



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS**

Award Contract Grant

Requested Board Meeting Date: 12/21/21

* = Mandatory, information must be provided

or Procurement Director Award

***Contractor/Vendor Name/Grantor (DBA):**

Diamond Transportation Arizona, LLC dba Diamond Transportation
Mountain View Tours, Inc.
Citizen Tours, LLC dba Gray Line Tours
Bee Line Bus Transportation, LLC

***Project Title/Description:**

Transportation Services for Asylum Seekers

***Purpose:**

Amendment of Award: Master Agreement No. MA-PO-21-171, Amendment No. 02. This Amendment is for a one-time increase in the shared amount of \$300,000.00 for a cumulative not-to-exceed contract amount of \$550,000.00 effective December 21, 2021 and to extend the termination date to 10/11/2022 effective April 12, 2022.
Administering Department: Fleet Services.

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.060, Emergency and other limited competition procurement, on April 12, 2021, the Procurement Director approved an award of contract for an initial term of six (6) months and a shared not-to-exceed amount of \$250,000.00 (including sales tax) with four (4) six-month renewal options.

Effective October 12, 2021, the Procurement Officer processed Amendment No. 01, which extended the termination date to April 11, 2022 no additional funding was added and the shared not-to-exceed amount remained at \$250,000.00.

The increase is needed to continue to provide safe transportation services for asylum seekers.

PRUCUID: 409917

Attachments: Master Agreements.

***Program Goals/Predicted Outcomes:**

Provide safe transportation for migrants from pick-up point to destination.

***Public Benefit:**

Passengers are safely transported to destinations within Pima County.

***Metrics Available to Measure Performance:**

Transport services are timely; passengers arrive at destination at scheduled time.

***Retroactive:**

No.

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
 Expense Amount: \$* _____ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____
Contract is fully or partially funded with Federal Funds? Yes No
If Yes, is the Contract to a vendor or subrecipient? _____
Were insurance or indemnity clauses modified? Yes No
If Yes, attach Risk's approval.
Vendor is using a Social Security Number? Yes No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 21-171
Amendment No.: 02 AMS Version No.: 09
Commencement Date: 12/21/2021 and 04/12/2022 New Termination Date: 10/11/2022
Prior Contract No. (Synergen/CMS): _____

Expense or Revenue Increase Decrease Amount This Amendment: \$ 300,000.00
Is there revenue included? Yes No If Yes \$ _____
***Funding Source(s) required:** American Rescue Plan Act Grant

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Amendment Number: _____
 Match Amount: \$ _____ Revenue Amount: \$ _____

***All Funding Source(s) required:**

*Match funding from General Fund? Yes No If Yes \$ _____ % _____
*Match funding from other sources? Yes No If Yes \$ _____ % _____
*Funding Source: _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Procurement Officer: Kelsey Braun-Shirley Digitally signed by Kelsey Braun-Shirley Date: 2021.12.06 14:58:03 -07'00' Division Manager: Ana Wilber Digitally signed by Ana Wilber Date: 2021.12.06 16:00:42 -07'00'
Department: Procurement Director: Terri Spencer Digitally signed by Terri Spencer Date: 2021.12.06 17:29:13 -07'00' Telephone: (520)724-7466
Department Director Signature/Date: [Signature] 12-7-2021
Deputy County Administrator Signature/Date: [Signature] 8 Dec 2021
County Administrator Signature/Date: [Signature] 12/10/2021
(Required for Board Agenda/Addendum Items)



MASTER AGREEMENT

PIMA COUNTY, ARIZONA

**THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES
CONTRACT EXECUTION**

Master Agreement No: 2100000000000000171

MA Version: 9

Page: 1 of 8

Description: Transportation Services for Asylum Seekers

I S S U E R	<p>Pima County Procurement Department 150 W. Congress St. 5th Fl Tucson AZ 85701</p> <p>Issued By: Kelsey Braun-Shirley Phone: 5207247466 Email: kelsey.braun-shirley@pima.gov</p>
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T E R M S	<p>Initiation Date: 12-21-2021 Expiration Date: 10-11-2022</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>NTE Amount:</td> <td></td> </tr> <tr> <td>Used Amount:</td> <td style="text-align: right;">\$63,812.50</td> </tr> </table>	NTE Amount:		Used Amount:	\$63,812.50
NTE Amount:					
Used Amount:	\$63,812.50				

V E N D O R	<p>MOUNTAIN VIEW TOURS INC PO BOX 91890 TUCSON AZ 85752</p>	<p>Contact: Rebecca M Keyes Phone: 520-292-1183 Email: becky.k@mountainviewtours.com Terms: 0.00 % Days: 30</p>
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Shipping Method:	Vendor Method
Delivery Type:	
FOB:	FOB Dest, Freight Prepaid
Modification Reason	
Amendment No. 02 is for a one-time increase in the shared amount of \$300,000.00 for a cumulative not-to-exceed contract amount of \$550,000.00 effective December 21, 2021 and to extend the termination date to 10/11/2022 effective April 12, 2022.	

This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All transactions and conduct are required to conform to these documents.



PIMA COUNTY

MASTER AGREEMENT DETAILS

Master Agreement No: 2100000000000000171

MA Version: 9

Page: 2 of 8

Line	Description					
1	Bus: Pick-up within 150 miles of Tucson					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	TRIP	\$1,200.00			
2	Bus: Pick-up within 75 miles of Tucson					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	TRIP	\$790.00			
3	Bus: Pick-up within 40 miles of Tucson					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	TRIP	\$745.00			
4	Bus: Hourly wait time in excess of 30 minutes					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	HOUR	\$95.00			
5	Bus: 3 Hour Minimum for local transports					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$625.00			
6	Bus: Excess Time for local transports (15 min ea over min)					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$26.25			



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NTE Amount:					
Used Amount:	\$68,919.10				

V E N D O R	<p>Bee Line Bus Transportation LLC PO BOX 17391 TUCSON AZ 85731-7391</p>	<p>Contact: Joe Crews Phone: 520-760-8784 Email: info@beelineaz.com Terms: 2.00 % Days: 10</p>
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Shipping Method:	Vendor Method
Delivery Type:	
FOB:	FOB Dest, Freight Prepaid
Modification Reason	
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Page: 4 of 8

Line	Description					
1	Passenger Van: Pick-up within 150 miles of Tucson					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	TRIP	\$621.25			
2	Passenger Van: Pick-up within 75 miles of Tucson					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	TRIP	\$480.63			
3	Passenger Van: Pick-up within 40 miles of Tucson					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	TRIP	\$415.00			
4	Passenger Van: Hourly wait time in excess of 30 minutes					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	HOUR	\$50.00			
5	Bus: Pick-up within 150 miles of Tucson					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	TRIP	\$790.00			
6	Bus: Pick-up within 75 miles of Tucson					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	TRIP	\$565.00			
7	Bus: Pick-up within 40 miles of Tucson					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	TRIP	\$460.00			
8	Bus: Hourly wait time in excess of 30 minutes					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	HOUR	\$60.00			



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I S S U E R	Pima County Procurement Department
	150 W. Congress St. 5th Fl
	Tucson AZ 85701
	Issued By: Kelsey Braun-Shirley
	Phone: 5207247466
	Email: kelsey.braun-shirley@pima.gov

T E R M S	Initiation Date: 12-21-2021	
	Expiration Date: 10-11-2022	
	NTE Amount:	
	Used Amount: \$50,000.00	

V E N D O R	Diamond Transportation Arizona LLC	Contact: Stephen Pedersen
	DBA: Diamond Transportation	Phone: 520-825-8888
	6885 N Oracle Rd	Email: reservations@diamondtransportation.com
	Suite F	Terms: 0.00 %
	Tucson AZ 85704	Days: 30

Shipping Method:	Vendor Method
Delivery Type:	
FOB:	FOB Dest, Freight Prepaid
Modification Reason	
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Page: 6 of 8

Line	Description	UOM	Unit Price	Stock Code	VPN	MPN
1	Passenger Van: Pick-up within 150 miles of Tucson					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	TRIP	\$700.00			
2	Passenger Van: Pick-up within 75 miles of Tucson					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	TRIP	\$400.00			
3	Passenger Van: Pick-up within 40 miles of Tucson					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	TRIP	\$350.00			
4	Passenger Van: Hourly wait time in excess of 30 minutes					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	HOUR	\$100.00			
5	Bus: Pick-up within 150 miles of Tucson					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	TRIP	\$1,400.00			
6	Bus: Pick-up within 75 miles of Tucson					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	TRIP	\$800.00			
7	Bus: Pick-up within 40 miles of Tucson					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	TRIP	\$700.00			
8	Bus: Hourly wait time in excess of 30 minutes					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	HOUR	\$175.00			
9	Mini Coach: Pick-up within 150 miles of Tucson					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	TRIP	\$875.00			
10	Mini Coach: Pick-up within 75 miles of Tucson					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	TRIP	\$500.00			
11	Mini Coach: Pick-up within 40 miles of Tucson					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	TRIP	\$400.00			
12	Mini Coach: Hourly wait time in excess of 30 minutes					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	HOUR	\$125.00			



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NTE Amount:					
Used Amount:	\$50,589.00				

V E N D O R	<p>Citizen Tours LLC DBA: Gray Line Tours 3594 E Lincoln St Tucson AZ 85714</p>	<p>Contact: Carolyn Andersen Phone: 520-906-2014 Email: candersen@graylinearizona.com Terms: 3.00 % Days: 15</p>
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Shipping Method:	Vendor Method
Delivery Type:	
FOB:	FOB Dest, Freight Prepaid
Modification Reason	
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MA Version: 9

Page: 8 of 8

Line	Description					
1	Passenger Van: Pick-up within 150 miles of Tucson					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	TRIP	\$599.00			
2	Passenger Van: Pick-up within 75 miles of Tucson					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	TRIP	\$525.00			
3	Passenger Van: Pick-up within 40 miles of Tucson					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	TRIP	\$460.00			
4	Passenger Van: Hourly wait time in excess of 30 minutes					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	HOUR	\$45.00			
5	Bus: Pick-up within 150 miles of Tucson					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	TRIP	\$1,200.00			
6	Bus: Pick-up within 75 miles of Tucson					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	TRIP	\$969.00			
7	Bus: Pick-up within 40 miles of Tucson					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	TRIP	\$845.00			
8	Bus: Hourly wait time in excess of 30 minutes					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	HOUR	\$45.00			
9	School Bus: Pick-up within 75 miles of Tucson					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	TRIP	\$575.00			