



**BOARD OF SUPERVISORS AGENDA ITEM REPORT  
CONTRACTS / AWARDS / GRANTS**

Award    Contract    Grant

**Requested Board Meeting Date: 12/21/2021**

*\* = Mandatory, information must be provided*

**or Procurement Director Award**

**\*Contractor/Vendor Name/Grantor (DBA):**

Mobile Maintenance & Towing, LLC.

**\*Project Title/Description:**

Vehicle Towing and Auction Services

**\*Purpose:**

Amendment of Award: Master Agreement No. MA-PO-17-097, Amendment No. 08. This Amendment is to extend the termination date to 12/31/2022 and adds a partial annual award amount of \$150,000.00 for a cumulative not-to-exceed contract amount of \$2,635,000.00. Administering Department: Sheriff.

**\*Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.010, Competitive sealed bidding, on December 13, 2016, the Board of Supervisors approved an award of contract for an initial term of one (1) year and an annual award amount of \$464,000.00 with four (4) one-year renewal options.

On November 21, 2017, the Board of Supervisors approved Amendment No. 01, which increased the annual award amount by \$154,000.00 from \$464,000.00 to \$618,000.00 for a cumulative not-to-exceed contract amount of \$618,000.00.

On December 21, 2017, the Procurement Director approved Amendment No. 02, which extended the termination date to 12/31/2018 and added the annual award amount of \$618,000.00 for a cumulative not-to-exceed contract amount of \$1,236,000.00. Three (3) renewal options remained.

On October 17, 2018, the Procurement Director approved Amendment No. 03, which extended the termination date to 07/24/2019 and added a partial award amount of \$309,000.00 for a cumulative not-to-exceed contract amount of \$1,545,000.00.

On June 10, 2019, the Procurement Director approved Amendment No. 04, which extended the termination date to 12/31/2019 and added a partial award amount of \$139,000.00 for a cumulative not-to-exceed contract amount of \$1,684,000.00. Two (2) renewal options remained.

On November 15, 2019, the Procurement Director approved Amendment No. 05, which extended the termination date to 12/31/2020 and added a partial annual award amount of \$431,000.00 for a cumulative not-to-exceed contract amount of \$2,115,000.00. One (1) renewal option remained.

On August 13, 2020, the Procurement Director approved Amendment No. 06, which extended the termination date to 12/31/2021 and added a partial annual award amount of \$370,000.00 for a cumulative not-to-exceed contract amount of \$2,485,000.00.

On September 27, 2021, the Procurement Director approved Amendment No. 07, which revised the not-to-exceed cost for item 20 and the amount to be received by County and Contractor in accordance with changes to A.R.S. § 28-3511.

The extension is needed to allow for a second competitive solicitation to be conducted. The first solicitation was canceled due to an award result that would have placed an undue expense to the public.

PRCUID: 234519

Attachment: Master Agreement.

**\*Program Goals/Predicted Outcomes:**

Provide towing and storage services for privately owned vehicles to comply with the mandatory immobilization statutes under A.R.S. § 28-3511 and to provide auction services for abandoned or seized vehicles.

**\*Public Benefit:**

Removal of abandoned or inoperable vehicles from roadways to ensure traffic safety and enforcement of the mandatory immobilization law will ensure the Sheriff's Department upholds its statutory obligation under A.R.S. § 28-3511.

**\*Metrics Available to Measure Performance:**

Performance measured by quality of service delivered per specifications required by the Scope of Service.

**\*Retroactive:**

No.

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
 Expense Amount: \$ \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:**

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds?  Yes  No

If Yes, is the Contract to a vendor or subrecipient? \_\_\_\_\_

Were insurance or indemnity clauses modified?  Yes  No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number?  Yes  No

If Yes, attach the required form per Administrative Procedure 22-10.

**Amendment / Revised Award Information**

Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 17-097

Amendment No.: 08 AMS Version No.: 16

Commencement Date: 01/01/2022 New Termination Date: 12/31/2022

Prior Contract No. (Synergen/CMS): \_\_\_\_\_

Expense or  Revenue  Increase  Decrease Amount This Amendment: \$ 150,000.00

Is there revenue included?  Yes  No If Yes \$ \_\_\_\_\_

\*Funding Source(s) required: General Fund

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % 100

**Grant/Amendment Information (for grants acceptance and awards)**

Award  Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_

Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_

Match Amount: \$ \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

**\*All Funding Source(s) required:**

\*Match funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Match funding from other sources?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Funding Source: \_\_\_\_\_


**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Procurement Officer: Shirley Digitally signed by Kelsey Braun-Shirley Date: 2021.12.10 10:57:49 -07'00' Division Manager: Ana Wilber Digitally signed by Ana Wilber Date: 2021.12.10 12:37:58 -07'00'

Department: Procurement Director: Terri Spencer Digitally signed by Terri Spencer Date: 2021.12.10 13:55:27 -07'00' Telephone: (520)724-7486

Department Director Signature/Date:  / 12-17-2021

Deputy County Administrator Signature/Date: \_\_\_\_\_

County Administrator Signature/Date:  12/10/2021  
(Required for Board Agenda/Addendum Items)