



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS**

Award Contract Grant

Requested Board Meeting Date: April 3, 2018

or Procurement Director Award

** = Mandatory, information must be provided*

***Contractor/Vendor Name/Grantor (DBA):**

Cope Community Service Inc. dba Rise, L.L.C.

***Project Title/Description:**

Workforce Development Services in the ARIZONA@WORK - Workshops. The original contract may be found under CT-16*307. Search for contract number 16%307 in eContracts.

***Purpose:**

There has been an increase in the number of requests for Basic Computer Skills for Job Seekers workshops. This amendment allows Rise, a subrecipient, to provide additional workshops to adult, dislocated worker, and youth job seekers to help prepare them for current and projected demand occupations.

Attachment: Contract Number CT-CS-16-307

***Procurement Method:**

RFP-CSET-WS-2015-09 per Pima County Board of Supervisors Policy D29.6 - Selection and Contracting of Professional Services.

***Program Goals/Predicted Outcomes:**

90% of the participants will complete the module taken and be able to navigate to find job leads, prepare on-line applications and résumés.

***Public Benefit:**

Workshops, labs and other group activities are a cost-effective method of providing workforce services that support Pima County's economic development by helping to develop a trained and productive labor force that meets employers' needs.

***Metrics Available to Measure Performance:**

Participants will provide evaluations indicating satisfaction with the workshop and recommendations for improvement.

***Retroactive:**

No.

*To: COB - 3-8-18
ygs-3
(1)*

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

Expense Amount: \$* _____ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

***Is the Contract to a vendor or subrecipient?**

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment / Revised Award Information

Document Type: CT Department Code: CS Contract Number (i.e., 15-123): 16-307

Amendment No.: 3 AMS Version No.: 13

Effective Date: 4/3/18 New Termination Date: _____

Prior Contract No. (Synergen/CMS): _____

Expense or Revenue Increase Decrease Amount This Amendment: \$ 13,872.00

Is there revenue included? Yes No If Yes \$ _____

***Funding Source(s) required:** Amendment 3 funding amount increase is from the Pima County General Funds

Funding from General Fund? Yes No If Yes \$ 13,872.00 % _____

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

Match Amount: \$ _____ Revenue Amount: \$ _____

***All Funding Source(s) required:**

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

*Funding Source: _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Rise Hart

Department: Community Services Telephone: 724-5723

Department Director Signature/Date: *Charles Long* 3/7/18

Deputy County Administrator Signature/Date: *Jhr* 3/7/18

County Administrator Signature/Date: *C. R. Schubert* 3/8/18

(Required for Board Agenda/Addendum Items)

**PIMA COUNTY COMMUNITY SERVICES,
EMPLOYMENT AND TRAINING DEPARTMENT
PROFESSIONAL SERVICES CONTRACT**

Program Name: Workforce Development Services in the ARIZONA@WORK – Workshops

Awardee: Cope Community Service Inc. *dba* Rise, L.L.C.
1134 S. Park Avenue
Tucson, AZ 85719

Contract No: CT-CS-16-307

Amendment No: 03

Funding: U.S. Department of Labor, Arizona Department of Economic Security, U.S. Department of Housing and Urban Development, Intergovernmental Agreement with Pima Community College recipient of the Health Profession Opportunity Grant, and Pima County General Funds

CONTRACT
NO. <u>CT-CS-16-307</u>
AMENDMENT NO. <u>03</u>
This number must appear on all invoices, correspondence and documents pertaining to this contract.

Is this a Research and Development Contract: No

Awardee is a X Subrecipient Contractor

Match NO Indirect Costs NO

Grant ID/Contract Number	Award Date	CFDA	Program Description	National Funding	Pima County Award
DI16-002120	2016	17.258	WIOA-Adult	\$776,736,000.00	\$2,053,646.00
DI16-002120	2016	17.278	WIOA-Dislocated Worker	\$1,015,530,000.00	\$4,032,529.00
DI16-002120	2016	17.259	WIOA-Youth	\$831,842,000.00	\$2,325,706.00
PCC2015-2020	2016	93.093	HPOG	\$58,000,000.00	\$587,205.00
AZ0027L9T011609 AZ0032L9T011609 AZ0042L9T011609 AZ0167L9T011601	2017	14.267	Continuum of Care Program	\$1,800,000.00	\$1,235,960.00
LEAP-2 FAIN PE-29755-16-60-A-4	2016	17.270	Reintegration of Ex-Offenders	\$5,000,000.00	\$492,441.00

Original Contract Term:	07/01/16 – 06/30/17	Orig. Contract Amount:	\$10,880.00
Term Prior Amendment:	06/30/18	Prior Amended Amount:	\$77,030.40
Term This Amendment:	06/30/18	Amount This Amendment:	\$13,872.00
		Revised Contract Amount:	\$101,782.40

Pima County, a body politic and corporate of the State of Arizona ("County") and Cope Community Service Inc. *dba* Rise, L.L.C., a non-profit corporation registered to do business in the State of Arizona ("Awardee") have entered into the above-referenced contract to provide workforce development services in Pima County.

AMENDMENT THREE

RECITALS

- A. Pursuant to the terms of the Contract, and in compliance with the requirements of the various funding sources, Awardee provides workforce development services including Basic Computer Skills for Job Seekers.
- B. There has been an increase in the number of requests for Basic Computer Skills for Job Seekers workshops.
- C. County has reviewed the performance of Awardee and finds it satisfactory.
- D. County finds that Awardee has the capacity to provide additional Basic Computer Skills for Job Seekers workshops during the term of the Contract.
- E. The Pima County Board of Supervisors finds that increasing the number of Basic Computer Skills for Job Seekers workshops to county residents is in the best interests of the County.

NOW, THEREFORE, County and Awardee agree to amend the Contract as follows:

1. **SECTION 3.0 – COMPENSATION AND PAYMENT** is amended as follows:

1.1 Paragraph 3.1 is deleted in its entirety and replaced with the following:

3.1 In consideration for the services specified in **Exhibit A** of this Contract, County agrees to pay Awardee **up to \$101,782.40** (“the Maximum Allocated Amount”).

1.2 Paragraph 3.2, the table is deleted in its entirety and replaced with the following:

Funding Source	July 1, 2016 – June 30, 2017	July 1, 2017 – June 30, 2018	Maximum Amount Allocated
WIOA grant (U.S. Dept. of Labor and/or AZ Dept. of Economic Security)	\$21,760.00	\$29,696.40	\$51,456.40
HPOG	\$4,352.00	\$4,352.00	\$8,704.00
LEAP grant	-0-	-0-	-0-
CoC grant	-0-	-0-	-0-
Pima County General Funds	\$17,408.00	\$24,214.00	\$41,622.00
Allocated Amount	\$43,520.00	\$58,262.40	\$101,782.40

2. **SECTION 27.0 – COORDINATION** is amended to add the following:

Awardee’s contact in this regard will be:

Polly Gutierrez

Polly.Gutierrez@pima.gov

520-724-7612

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2. **EXHIBIT A – SCOPE OF WORK, SECTION 4 -- BUDGET**, is amended to add the following BUDGET for July 1, 2017 – June 30, 2018:

Workshop Program	Maximum Number of Workshops	Maximum Number of Workshop Hours	Cost per Workshop	Maximum Payment
Basic Computer Skills for Job Seekers	42	20	\$1,387.20	\$58,262.40

Any other provisions of the Contract not expressly modified in this Amendment will remain in effect and be binding on the parties.


IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY:

 Chair, Pima County Board of Supervisors

Date: _____

AWARDEE:



 Authorized Signature

THOMAS H. DONOVAN

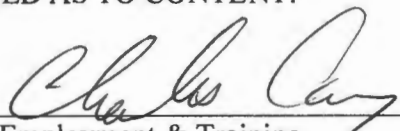
 Printed Name & Title

Date: 3/5/18

ATTEST:

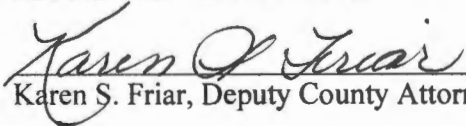
 Clerk of the Board Date

APPROVED AS TO CONTENT:



 Director, Employment & Training

APPROVED AS TO FORM:



 Karen S. Friar, Deputy County Attorney