



BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

☒ Award ☐ Contract ☐ Grant

Requested Board Meeting Date: 11/12/2024

* = Mandatory, information must be provided

or Procurement Director Award: ☐

***Contractor/Vendor Name/Grantor (DBA):**

Douglas Food Stores, Inc. dba Douglas Equipment

***Project Title/Description:**

Commercial Kitchen Appliances, Equipment and Supplies

***Purpose:**

Amendment of Award: Supplier Contract SC2400001116, Amendment No. 07. This Amendment is for a one-time increase in the amount of \$325,000.00 for a cumulative not-to-exceed contract amount of \$795,800.00. Administering Department: Stadium District – Kino Sports Complex.

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.010, Competitive sealed bidding, on 10/01/2020, the Procurement Director approved an award of contract for an initial term of one (1) year and an annual award amount of \$57,200.00 with four (4) one-year renewal options.

On 08/12/2021, the Procurement Director approved Amendment No. 01, which increased the annual award amount by \$10,000.00 for a cumulative not-to-exceed contract amount of \$67,200.00.

Effective 10/09/2021, the Procurement Officer processed Amendment No. 02, which extended the termination date to 10/08/2022 and added the annual award amount of \$67,200.00 for a cumulative not-to-exceed contract amount of \$134,400.00. Three (3) renewal options remained.

Effective 10/09/2022, the Procurement Officer processed Amendment No. 03, which extended the termination date to 10/08/2023 and added the annual award amount of \$67,200.00 for a cumulative not-to-exceed contract amount of \$201,600.00. Two (2) renewal options remained.

On 03/06/2023, the Procurement Director approved Amendment No. 04, which increased the annual award amount by \$45,000.00 from \$67,200.00 to \$112,200.00 for a cumulative not-to-exceed contract amount of \$246,600.00.

Effective 10/09/2023, the Procurement Officer processed Amendment No. 05, which extended the termination date to 10/08/2024, added the annual award amount of \$112,200.00 for a cumulative not-to-exceed contract amount of \$358,800.00 and added the Forced Labor of Ethnic Uyghurs provision to the contract pursuant to A.R.S. § 35-394. One (1) renewal option remains.

Effective 10/09/2024, the Procurement Officer processed Amendment No. 06, which extended the termination date to 10/08/2025 and added a partial award amount of \$112,000.00 for a cumulative not-to-exceed contract amount of \$470,800.00.

The one-time increase is needed to purchase commercial equipment for completion of jail kitchen renovation.

PRCUID: 388371

Attachment: Supplier Contract.

***Program Goals/Predicted Outcomes:**

To obtain a source for commercial kitchen products used in County concession, correctional and industrial sites.

***Public Benefit:**

Quality food, beverage and ice service for stadium crowds, inmates and County employees on industrial sites.

***Metrics Available to Measure Performance:**

Department will monitor on-time delivery and billing to ensure contract compliance.

***Retroactive:**

No.

TO: COB 10/30/2024; PGS: 4

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount \$ _____ * ☐ Revenue Amount: \$ _____

*Funding Source(s) required: _____

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No
If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: SC Department Code: PO Contract Number (i.e., 15-123): SC2400001116
Amendment No.: 07 AMS Version No.: N/A
Commencement Date: 11/12/24 New Termination Date: N/A
Prior Contract No. (Synergen/CMS): MA-PO-21-059

☒ Expense ☐ Revenue ☒ Increase ☐ Decrease

Amount This Amendment: \$ 325,000.00

Is there revenue included? ☐ Yes ☒ No If Yes \$ _____

*Funding Source(s) required: Capital Projects-Sheriff 79% and Welfare Fund 21%

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Amendment Number: _____
☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

*All Funding Source(s) required: _____

*Match funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

*Match funding from other sources? ☐ Yes ☐ No If Yes \$ _____ % _____

*Funding Source: _____

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Procurement Officer, Fred LeVeque
Department: Procurement Director, Terri Spencer

Digitally signed by Fred LeVeque
Date: 2024.10.22 13:33:48 -07'00'

Division Manager, Ana Wilber
Telephone: 520.724.8728

Digitally signed by Ana Wilber
Date: 2024.10.22 13:40:01 -07'00'

Department Director Signature: _____

Date: _____

Deputy County Administrator Signature: _____

Date: 10/30/2024

County Administrator Signature: _____

Date: 30 Oct 2024

PIMA COUNTY

Pima County Procurement Department
150 W. Congress St. 5th Fl
Tucson AZ 85701

**Supplier Contract Amendment**

Contract Number	SC2400001116- 3
Contract Start Date	10-01-2020
Contract End Date	10-08-2025
Payment Type	Warrant/Check
Buyer	Fred Leveque
Phone Number	
Email	

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Supplier:	Contract Name:
Douglas Food Stores, Inc. 301 North Street Bluefield, WV 24701	Commercial Kitchen Appliances, Equipment and Supplies

Supplier Contact and Payment Terms:	Shipping Method	Delivery Type	FOB
Phone: +1 (304) 3253848 Email: rebecca@douglasequipment.us Terms: Net 30 Days:	Vendor Method	Standard Ground	FOB Dest, Freight Prepaid
	Currency	NTE Amount	Used Amount
	USD	795,800.00	7,881.78

Contract/Amendment Description:

This Amendment No. 07 is for a one-time increase in the amount of \$325,000.00 for a cumulative not-to-exceed contract amount of \$795,800.00.

Catalog Items:					
Line #	Item Description	UOM	Unit Price	Stock Code	MPN/VPN
1	Beverage Dispenser (Avantco RDM33)	Each	689.00		
2	Beverage Dispenser (Cambro 500LCD131)	Each	187.31		
3	Blender w/Toggle Control (Avamix BX2000T)	Each	275.99		
4	Casters, SS, Set of 4 (Tabco TA25S4)	Set	224.65		
5	Coffee Brewer (Bunn 13300.0012 VP17-2)	Each	844.18		
6	Coffee Decanter (Bunn 06100.0102)	Each	196.03		
7	Display, Counter (Turbo Air TGM-5R-N6)	Each	1,110.56		
8	Freezer, Reach In (True STG1F-1S-HC)	Each	5,370.73		
9	Ice Bin (Manitowoc D570)	Each	1,339.75		
10	Ice Maker (Manitowoc IDT0900A)	Each	4,736.35		

This Supplier Contract incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this contract. All transactions and conduct are required to conform to these documents.

PIMA COUNTY

Pima County Procurement Department
 150 W. Congress St. 5th Fl
 Tucson AZ 85701

**Supplier Contract Amendment**

Contract Number	SC2400001116- 3
Contract Start Date	10-01-2020
Contract End Date	10-08-2025
Payment Type	Warrant/Check
Buyer	Fred Leveque
Phone Number	
Email	

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Catalog Items:

Line #	Item Description	UOM	Unit Price	Stock Code	MPN/VPN
11	Ice Maker Half Cube (Manitowoc IYF0300A)	Each	2,483.36		
12	Ice Maker, Flake (Scotsman F0522A-1)	Each	3,348.09		
13	Ice Maker/Water Disp (Manitowoc CNF0201A)	Each	4,290.22		
14	Legs, Set of 4 (Manitowoc K-00345)	Set	70.75		
15	Merchandiser (Turbo Air TGM-11RV-N6)	Each	2,003.93		
16	Microwave Oven (Amana RCS10DSE)	Each	450.10		
17	Oven, Convection (NuVu NC03)	Each	2,352.59		
18	Popcorn Machine (Carnival King PM30R)	Each	229.49		
19	Proofing Cabinet (NuVu Pro-16)	Each	5,947.73		
20	Refrigerator Reach-In (T-72-HC)	Each	5,590.04		
21	Refrigerator, Reach In (True STG2R-2S-HC)	Each	6,029.43		
22	Shave Ice Machine (Sno Kone GS1550)	Each	664.62		
23	Sheet Pan (Winco ALXP1813H or)	Each	16.12		
24	Wire Shelving (Metro EZ1836NK3-4)	Each	358.77		
25	Work Table (Thunder Group SLWT42460F)	Each	669.54		

This Supplier Contract incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this contract. All transactions and conduct are required to conform to these documents.