



BOARD OF SUPERVISORS AGENDA ITEM REPORT

Requested Board Meeting Date: 6/20/2023

*= Mandatory, information must be provided

Click or tap the boxes to enter text. If not applicable, indicate "N/A".

***Title:**

Pima County Cooperative Extension

***Introduction/Background:**

The Cooperative Extension programs throughout the State of Arizona utilize an Appropriation of County Funds form that is signed by the Chair of the Board of Supervisors once funding has been approved internally. All counties in Arizona sign the appropriations form agreeing to fund their respective Cooperative Extension programs. Pima Extension is governed by Article 3 of Arizona Revised Statutes.

***Discussion:**

N/A

***Conclusion:**

The Pima County Cooperative Extension and Pima County Natural Resources, Parks and Recreation Department have developed a mutually agreed-upon Scope of Work and Budget for FY24. The agreement details work elements that support Pima County Cooperative Extension operation and programs that benefit the citizens of Pima County and Pima County NRPR staff and programming.

***Recommendation:**

The Natural Resources, Parks and Recreation Department recommends approval of the appropriation of funds to allow PCCE to enhance county services provided to the public.

***Fiscal Impact:**

The scope of work elements proposed by PCCE and approved by the county total \$151,400.

***Board of Supervisor District:**

1 2 3 4 5 All

Department: Natural Resources, Parks & Recreation Telephone: (520) 724-5000

Contact: Robert Padilla Telephone: (520) 724-5235

Department Director Signature: Date: 24 May 2023

Deputy County Administrator Signature: Date: 5/25/2023

County Administrator Signature: Date: 26 May 2023

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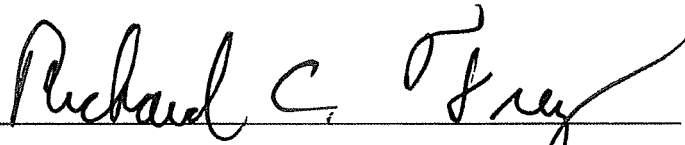


THE UNIVERSITY OF ARIZONA

Cooperative Extension

APPROPRIATION OF COUNTY FUNDS FOR THE FISCAL YEAR 2023-2024

In accordance with the provisions of Sections 3-124 and 3-126, Arizona Revised Statutes, The Pima County Extension Board has approved and there is hereby submitted for the approval of the County Board of Supervisors a county cash appropriation in the amount of \$151,400_____ as the county's share of the proposed budget for the conduct of Extension programs in the county.



Chairperson, Pima County Extension Board

APRIL 29 2023

Date

Chairperson, Pima Board of Supervisors

Date



Deputy Pima County Attorney

May 25, 2023

Date

Director, Cooperative Extension

Date

Comptroller, University of Arizona

Date

Issued in furtherance of Cooperative Extension work, acts of May 8 and June 30, 1914, in cooperation with the U.S. Department of Agriculture, Edward C. Martin, Director, Extension, Division of Agriculture, Life and Veterinary Sciences, and Cooperative Extension, The University of Arizona. The University of Arizona is an equal opportunity, affirmative action institution. The University does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, veteran status, sexual orientation, gender identity, or genetic information in its programs and activities.



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**Scope of Work July 1, 2023 – June 30, 2024****May 17, 2023****From: University of Arizona Pima County Cooperative Extension****To: Pima County Natural Resources, Parks and Recreation****Funding Total: \$151,400**

The University of Arizona Cooperative Extension provides outreach and education to improve land stewardship and community health through horticulture and agriculture, 4-H youth development, and Family and Consumer Health Sciences. Funding from Pima County enables Pima County Cooperative Extension (PCCE) to better serve the community and to provide practical information that helps people make their lives better. This Scope of Work was developed by PCCE in coordination with Pima County Natural Resources (NRPR), Parks and Recreation staff. Deliverables on these activities will be reported quarterly to the NRPR staff with a summary report on all PCCE accomplishments provided to the Pima County Board of Supervisors annually.

Element 1. Groundskeeping, Office Operations, Administrative Support for Work Elements \$49,900

Operations financial support ensures that PCCE programs and joint efforts can be conducted effectively and efficiently.

- 1.1 Conduct maintenance, trash pick-up, vegetation pruning, and other groundskeeping activities around Pima County building locations used or leased by PCCE: Campbell and River office, Roger Rd. Culinary Education Center, South Tucson Garden Kitchen, and Green Valley office.
- 1.2 Provide general office supplies, field and educational supplies, housekeeping supplies, and shared equipment for shared PCCE programs, and administration.
- 1.3 Support PCCE administrative costs by paying a portion of costs for mailings, shipping, copying, and vehicle/equipment maintenance.
- 1.4 Provide administrative support for work elements listed below.

Element 2. 4-H High Ropes Challenge Course \$32,200

In line with the Pima County Natural Resources, Parks and Recreation program goals, the PCCE 4-H High Ropes Challenge Course offers classes for Pima County residents, schools, and community groups. High Ropes experiences lead youth to conquer fears, build confidence, gain leadership, and grow problem-solving, collaboration, and communications skills.

- 2.1 Provide high-quality and safe High Ropes Challenge Course classes, managed, and supervised by a certified Challenge Course Facilitator, to youth and young adults, ages 5-18.
- 2.2 Continue to develop curricula and new courses to advance youth development goals such as team building, communication, and leadership.
- 2.3 Train educators and others on non-competitive learning through games and activities. Checking out low-ropes course kits enables educators to hold independent events at their class, park, or center.

Element 3. Ranch and Farm Stewardship Curriculum Development and Outreach \$41,100

PCCE will apply 4-H expertise to implement a desert-based ranch and large-stock education program in Pima County, augmenting Pima County Natural Resources ranching educational programs. The program focuses on



outreach, engagement, and education with the purpose of bringing more youth to the Bar V Ranch and developing youth-accessible on-ranch activities.

- 3.1 Plan, coordinate, and run multiple ranch educational events for youth in Pima County both at Pima County's Bar V Ranch and in various off-ranch venues.
- 3.2 Continue to develop 4-H Ranch, Range Management, and related projects for youth in Pima County. The curriculum will address reproduction, low-stress livestock handling, and cow herd health management. If time and resources allow, programs addressing rangeland monitoring and restoration, and grazing planning will be added.
- 3.3 Work with 4-H leaders in Pima County to develop show opportunities for on-ranch raised beef and build youth ranch knowledge and 4-H showmanship skills in preparation for the Pima County Fair and to lay groundwork for creating semi-arid raised and on-ranch-raised beef show categories and judging criteria.

Element 4. Natural Resources Education and Outreach

\$28,200

In tandem with Pima County Natural Resource Parks and Recreation (NRPR) staff, PCCE will develop and deliver programming to promote citizen engagement in select conservation efforts, focusing on invasive species, in or near NRPR-managed properties.

- 4.1 Participate in at least one invasive removal event per month and participate in Cooperative Weed Management activities, meetings, and partner functions, as possible.
- 4.2 Implement and biannually review and revise the Invasives Species Outreach Plan developed in coordination with NRPR staff for grant-funded invasive species treatment projects.
- 4.3 Serve as a public resource on invasive species as follows:
 1. Develop and revise educational presentations, event materials, web resources, and social media posts to expand social media engagement and public awareness of outreach opportunities.
 2. Work at identified community events and/or other self-crafted outreach opportunities to engage citizens at neighborhood events such as urban clean-ups, invasives removal, and neighborhood stewardship opportunities.
 3. As resources allow, work with the NRPR Environmental Education staff as requested.
- 4.4 Meet the administrative functions of the position, including monthly reports to NRPR staff.

Legislative History

Under the Arizona Revised Statutes (ARS Title 3), Cooperative agricultural extension work shall be carried on in such manner as is mutually agreed upon by the board of regents of the universities and state college of Arizona and the county extension board of each county provided for in the statutes. Other institutional frameworks in the state statutes are as follows. The Board of Supervisors for each county shall appoint a seven-person advisory board for the county office. The Cooperative Extension Director shall annually report about extension activities in the county for the preceding fiscal year and a plan of extension work in the county for the ensuing year to the Board of Supervisors. The Board of Supervisors shall provide reasonable office space for the conduct of extension work in that county.