

COB - BOSAIR FORM

08/26/2025 1:10 PM (MST)

Submitted by Maria.Canizales@pima.gov



Welcome to the [Board of Supervisors Agenda Item Report \(BOSAIR\)](#) Form.

This form is used to submit agenda items for Board of Supervisors consideration, including contracts, awards, grants, amendments, and other official actions.

All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.

Record Number: SC PO SC2500000513

Award Type: Award

Requested Board Meeting Date: 10/14/2025

Signature Only:

NO

Procurement Director Award / Delegated Award: • N/A

Supplier / Customer / Grantor / Subrecipient: Gresham Petroleum Company (Headquarters: Indianola, MS)
Offen Petroleum LLC. (Headquarters: Commerce City, CO)
RelaDyne West, LLC. (Headquarters: Cincinnati, OH)

Project Title / Description: Motor Vehicle Fuel and Service

Purpose: Award: Supplier Contract No. SC2500000513. This Supplier Contract is for an initial term of one (1) year in the annual award amount of \$3,500,000.00 (including sales tax) and includes four (4) one-year renewal options. Administering Department: Fleet Services.

Procurement Method: Other

Insert additional Procurement Method info, if applicable: Pursuant to Pima County Procurement Code 11.12.020, Competitive sealed proposals, Solicitation No. RFP-2500000765 was conducted. Seven (7) responses were received. One (1) response was deemed non-responsive. Award is to the responsive and responsible respondents submitting the highest scoring proposals.

RQID: 2500000765

Attachments: Notice of Recommendation for Award and Supplier Contract.

Program Goals/Predicted Outcomes: To provide Pima County Fleet Services with the purchase and delivery of automotive fuels and exhaust additives.

Public Benefit and Impact: Cost effective purchase and supply of gasoline and diesel for County vehicles and equipment to perform operational, administrative, and transportation functions, and keep fuel stations supplied in case of emergencies.

Budget Pillar • N/A

Support of Prosperity Initiative: N/A

Provide information that explains how this activity supports the selected Prosperity Initiative	N/A
Metrics Available to Measure Performance:	Verify pricing using OPIS daily rates in addition to the discounts provided by fuel contractors. Measure timeframe from fuel order to site delivery at each County station.
Retroactive:	NO

Contract / Award Information

Record Number: SC PO SC2500000513	
Document Type:	SC
Department Code:	PO
Contract Number:	SC2500000513
Commencement Date:	10/30/2025
Termination Date:	10/29/2026
Total Expense Amount:	
\$3,500,000.00	
Total Revenue Amount:	
\$0.00	

Funding Source Name(s) Required:	Fleet Services
Funding from General Fund?	NO
Contract is fully or partially funded with Federal Funds?	NO
Were insurance or indemnity clauses modified?	NO
Vendor is using a Social Security Number?	NO

Department:	Procurement
Name:	Maria Julia Canizales

Telephone:	5207248167			
Division Manager/Procurement Officer Signature:	Ana Wilber	Digitally signed by Ana Wilber Date: 2025.08.28 10:53:34 -07'00'	Date:	

Procurement Director Signature: Bruce D Collins Digitally signed by Bruce D Collins
Date: 2025.08.29 11:04:38 -07'00' Date: _____

Department Director Signature: Leonard Boswell Digitally signed by Leonard Boswell
Date: 2025.09.04 09:01:42 -07'00' Date: _____

Deputy County Administrator Signature:  Date: 9-9-2025

County Administrator Signature: _____ Date: 9-9-2025



NOTICE OF RECOMMENDATION FOR AWARD

Date of Issue: August 29, 2025

The Procurement Department hereby issues formal notice to respondents to Solicitation No. RFP-2500000765 for Motor Vehicle Fuel and Service that the following listed respondents will be recommended for award as indicated below. The award action is scheduled to be performed by the Board of Supervisors on or after October 14, 2025.

Award is recommended to the highest scoring proposals.

AWARDEE NAMES

Gresham Petroleum Company
Offen Petroleum, LLC
RelaDyne West, LLC

SHARED ANNUAL AWARD AMOUNT

\$3,500,000.00 (including sales tax)

OTHER RESPONDENT NAMES

Colorado Petroleum Products DBA
Arizona Petroleum Products
Mansfield Oil Company of Gainesville, Inc.
DBA Mansfield Energy Corps
Senenergy Petroleum, LLC

Issued by: Maria Julia Canizales, Procurement Officer

Telephone Number: 520-724-8167

This notice is in compliance with Pima County Procurement Code §11.12.020(C) and §11.20.010(C).

Copy to: Pima County SBE via e-mail at SBE@pima.gov .

OFFER AGREEMENT

1. PURPOSE

This contract establishes a system-generated form Supplier Contract ("SC") for Contractors to provide Pima County ("County") with Motor Vehicle Fuel and Service on an "as required basis" by issue of Delivery Order ("DO"). It is the intent of Pima County to award by Group or line item, whichever method is determined to be in the best interest of the County; each Group or line item will have an award to a primary Contractor, a secondary Contractor and back-up Contractor, if available. Primary award will be to low bid (per group or line item) meeting all specifications, terms and conditions, the secondary and back-up awards will be to the next lowest bids (per group or line item) meeting all specifications, terms and conditions.

2. CONTRACT TERM, RENEWALS, EXTENSIONS and REVISIONS

The SC will document the commencement date of the contract and will be for a one (1) year period with four (4) one-year renewal options that the parties may exercise as follows: County will issue contract extensions, renewals, or revisions to Contractor with a revised SC document. Contractor must object in writing to the proposed revisions, terms, conditions, scope modifications and/or specifications within ten (10) calendar days of issuance by County. If Contractor does not notify county of any objections within that timeframe, the revision(s) will be binding on the parties.

3. CONTRACTOR MINIMUM QUALIFICATIONS

Contractor certifies that it is competent, willing, and responsible for performing the services or providing the products in accordance with the requirements of this contract. Contractor certifies that it possesses all licenses required by applicable Agencies to satisfy the requirements of this contract. Utilize **Exhibit A: Minimum Qualifications Verification Form (1 page)**.

Contractor will research the designated Issuing Agency requirements to perform the requested work; will list **currently active** license number(s), Description & Class for the required licenses; and agrees to maintain said license(s) for the term of the contract and to notify County within ten (10) business days of any change in license status.

Contractor will check appropriate response below and provide requested documents. Failure to check appropriate response and provide copies of requested documents may cause the offer to be rejected and deemed non-responsive:

1	Supplier must be in the business of supplying Fuel a minimum of three (3) consecutive years including the current year. Attach a copy of business license with the submission of the bid.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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4. PRODUCT OR SERVICE SPECIFICATIONS & SCOPE OF WORK

To establish a Supplier Contract to provide Pima County Fleet Services with the purchase and delivery of Fuels (Unleaded and Diesel), Biodiesel, and Diesel Exhaust Fluid (DEF), tank rentals, and tank polishing service. Fuels and DEF are provided in accordance with the terms of this solicitation and the County Purchase Order. It is the intent of Pima County to award a primary supplier, secondary supplier, and tertiary supplier, if available. Primary award will be to highest ranking proposer bid meeting all specifications, terms and conditions, the secondary and tertiary award will be to the next highest-ranking proposer bid meeting all specifications, terms and conditions.

4.1. General Specifications

- 4.1.1. Supplier must provide the following type of fuel: Unleaded, Diesel (Clear USD), Diesel Exhaust Fluid (DEF), and Biodiesel (B5). **County does not require any additional additives at this time.**
- 4.1.2. Supplier must have the ability to deliver Fuel and Diesel Exhaust Fluid (DEF) to all County fuel sites See Exhibit D: List of Locations for Various Fuels (2 Pages). **County does not require any additional additives at this time.**
- 4.1.3. Supplier must provide Fuel Polishing Services to remove contamination, such as water, sludge, and sediment, from fuel storage tanks.
- 4.1.4. **Tanks do not require special fittings/truck pumps.**
- 4.1.5. Supplier must provide Tank Rental in capacity from 1,000 – 5,000 gallons on as needed basis. Supplier must provide fuel tank upon delivery in operational configuration with 12v pump, hose, and nozzle. County will provide power to operate the tank after proper delivery.
- 4.1.6. **Invoices must indicate delivery location, type of fuel, total gross and net quantity, temperature compensated quantities for deliveries over 2,000 gallons, OPIS daily rack price (where applicable), margin, and applicable taxes for each product.**

4.2. Pricing Specifications

- 4.2.1. The County will use Oil Price Information Service (OPIS) Index for Unleaded Gasoline, Diesel, and Biodiesel. The price paid by the agencies will be determined at the time of each order based on the OPIS Index plus or minus the margin (in cents, to a required four decimal places). All prices will be exclusive of federal excise taxes.
- 4.2.2. For Unleaded Gasoline and Diesel, the Tucson Daily average rack price, as published by OPIS at 10:00 AM on the delivery day, will be in effect for purchases. If OPIS does not publish a price for the fuel required in the current day, the most recent 10:00 AM published price will be used.
- 4.2.3. For Biodiesel, the Phoenix Daily average rack price, as published by OPIS at 10:00 AM on the delivery day, will be in effect for purchases. If OPIS does not publish a price for the fuel required in the current day, the most recent 10:00 AM published price will be used. If/when OPIS publishes the Tucson Daily average rack pricing for Biodiesel, Tucson data will be used instead of Phoenix data.

4.3. Item Specifications

- 4.3.1. Unleaded gasoline must meet or exceed the ASTM specification standard of D4814-21c or the latest revision, **have a minimum octane minimum of 87**. It must also contain an additive package specifically designed for the reduction of carbon deposits and the cleaning of fuel injection nozzles or other fuel-injecting components of gasoline engines.
- 4.3.2. Diesel fuel must be blended for the climatic conditions at the delivery or pick-up site. All #2 diesel must meet or exceed the ASTM specification standard D975-21 or the latest revision, **have a minimum cetane minimum of 40**. Diesel type to be used must include Clear Ultra-Low Sulfur Diesel (Clear ULSD).
- 4.3.3. Biodiesel must meet or exceed the ASTM specification standard D6751-20a or the latest revision, have a minimum cetane number of 48, and be manufactured from virgin soy or virgin vegetable base. County could be using biodiesel fuel in the future; possible locations will be Mission Rd and Ina Rd.
- 4.3.4. Supplier must submit proof that the biodiesel delivered meets the BQ-9000 certification requirements. Biodiesel type to be used must include Clear Ultra-Low Sulfur B5.
- 4.3.5. Diesel Exhaust Fluid (DEF) must conform to the specifications for DEF in ISO 22241-1 or the latest revision.
- 4.3.6. Plant Pick Up: Supplier must have a Tucson facility and adequate staff for assistance for plant pick up of ultra-low diesel and unleaded fuel by Pima County service trucks. The average capacity of a Pima County service truck is 900 gallons.
- 4.3.7. Dipstick readings must be taken by the Supplier before and after each delivery and be recorded on the delivery ticket. Water finding paste shall be used on the measuring devices when gauging fuel tanks, and any water cut noted on the delivery ticket.
- 4.3.8. Above Ground Storage Locations: Deliveries of fuel to Mission Road, Houghton Road, Richey Road, Ajo Way, Ina Road, Green Valley, Marana, and Ajo, AZ will require the Supplier to pump into above ground storage tanks

4.4. Delivery Specifications

- 4.4.1. Deliveries of 2,000 gallons or less shall be made by metered trucks with a meter reading indicated on the delivery ticket. More than one (1) delivery may be listed on each invoice; however, each delivery and quantity must be itemized.
- 4.4.2. Deliveries shall not be made at unattended locations without prior arrangements being made between the County and the Supplier to ensure a definite delivery time and date.
- 4.4.3. All deliveries must be made within twenty-four (24) hours of order placement.
- 4.4.4. Delivery Locations, Fuel Type, Capacity, and Usage: See Exhibit A: List of Locations for Various Fuels.
- 4.4.5. Delivery to West Congress location must be between 6:00 p.m. and 6:00 a.m.

4.4.6. Interrupted Delivers: If there is a site-caused issue that prevents delivery (e.g., blocked access, unsafe conditions, or lack of authorized personnel to receive the delivery), the following protocol should apply:

- *Notification:* The driver or Supplier must promptly notify the designated site contact and document the issue (photos, timestamps, etc.).
- *Wait Time Policy:* A reasonable wait time (e.g., 30–60 minutes) should be observed. If the issue is not resolved within this period, the delivery will be considered interrupted due to site conditions.
- *Redelivery Fee:* County will determine whether the delivery must be rescheduled due to site-related delays. County will pay a one (1) time fee per rescheduled delivery.
- Ensuring that site access and readiness are maintained according to agreed delivery schedules.

4.4.7. All fuel deliveries to Ajo, AZ must be full loads (6,000 gallons or more). Delivery of diesel, due to tank capacity of 4,000 gallons, will not be a full load, and will be coordinated with delivery of unleaded fuel.

4.4.8. Delivery Ticket: A copy of the signed delivery ticket must be left with the County representative signing for the fuel delivered or presented to the vehicle operator for plant pickup. The delivery ticket must include the following:

Supplier's name and address
 Agency and delivery location
 Grade of fuel
 Gross gallons of fuel
 Net gallons of fuel

4.5. Tanker Truck Specifications

4.5.1. Full Load of Tanker Truck Deliveries

- Pima County considers deliveries at a minimum of 6,000 gallons or more to be full-load deliveries.
- Full Load + Split Full load is when 6,000 gallons (minimum) or more of the same product or multiple products for split load is delivered to locations or tanks.

4.5.2. County owns two (2) tanker trucks with top load capability:

- Truck 1: is equipped with a 1,000-gallon diesel tank and 200-gallon unleaded tank.
- Truck 2: is equipped with 800-gallon tank.

4.5.3. County will need the capability to go to Suppliers facility for a top load fill up of tanker trucks. The local transfer rack must have a top load to fill the County's mobile fuel tanker trucks from the top

4.6. Generator Specifications

4.6.1. Supplier shall deliver diesel fuel to selected County priority emergency diesel powered generators on an as-needed basis or during an emergency incident. Deliveries of quantities as small as 900 gallons may be required. See list below.

Pima County Emergency Generators at 3434 E. 22nd Street, Tucson, Arizona:

PECOC01	1347 gallons AST
PECOC02	1347 gallons AST
PECOC03	1347 gallons AST

4.6.2. County will contact the Supplier by phone and send a follow-up email with the details of required services. For emergency service, the Supplier must acknowledge the request within one (1) hour and must fill generators within twenty-four (24) hours of acknowledgment.

- 4.6.3. County will allow a flat stocking fee for generators at a cost lower than retail but rate higher than a full load cost.

5. OFFER ACCEPTANCE & ORDER RELEASES

County will accept offer(s) and execute this contract by issuing an SC (recurring requirements) to be effective on the document's date of issue without further action by either party. The SC will include the term of the contract.

Pursuant to the executed SC, County departments requiring the goods or services described herein will issue a DO to the Contractor. County will furnish the DO to Contractor via facsimile, e-mail or telephone. **If County gives the order verbally, the County Department issuing the order will transmit a confirming order document to Contractor within five (5) workdays of the date it gives the verbal order.**

Contractor must not supply materials or services that are not specified on the SC and are not documented or authorized by a DO at the time of provision. County accepts no responsibility for control of or payment for materials or services not documented by a County DO.

Contractor will establish, monitor, and manage an effective contract administration process that assures compliance with all requirements of this contract. In particular, Contractor will not provide goods or services in excess of the executed contract items, item quantity, item amount, or contract amount without prior written authorization by contract amendment that County has properly executed and issued. Any items Contractor provides in excess of those stated in the contract are at Contractor's own risk. Contractor will decline verbal requests to deliver items in excess of the contract and will report all such requests in writing to County's Procurement Department within one (1) workday of the request. The report must include the name of the requesting individual and the nature of the request.

6. ACCEPTANCE OF GOODS & SERVICES

The County Department designated on the issued order DO will accept goods and services only in accordance with this contract. Such acceptance is a prerequisite to the commencement of payment terms.

7. COMPENSATION & PAYMENT

The SC will establish the contractual Not-to-Exceed Amount ("NTE Amount"). The NTE Amount represents the funding appropriated by County for this contract and cannot be altered without amendment. For this contract, the NTE Amount is shared between each Contractor awarded. The sum total of County payments to all Contractors cannot exceed the established NTE Amount, regardless of the independent total of each Contractor. **Contractor will not accept orders, or provide services or products that cumulatively exceed the contract amount.**

7.1. Unit Prices (Net 30-day Payment Terms)

Contractor's unit prices must include all incidentals and associated costs required to comply with and satisfy all requirements of this contract, which includes the Offer Agreement and the Standard Terms and Conditions. County will make no payments for items not in the contract and Contractor will not invoice them.

Quantities in this solicitation are estimates only. County may increase or decrease quantities and amounts. County makes no guarantee regarding actual orders for items or quantities during the term of the contract. County is not responsible for Contractor inventory or order commitment.

Unless the parties otherwise agree in writing, all pricing will be F.O.B. Destination & Freight Prepaid Not Billed ("F.O.B. Destination"). Contractor will deliver and unload products or services at the destination(s) that the delivery article of this contract or accepted Order indicates. The offered Unit Price must include all freight costs.

Although an order may not fully include State and City sales tax, County will pay such taxes as are **DIRECTLY** applicable to County and Contractor invoices such taxes as a separate line item. Contractor must not include such taxes in the item unit price.

7.2. Price Warranty and Trade-In Allowance

Contractor will give County the benefit of any price reduction before actual time of shipment. Parties may negotiate a fair and equitable trade-in allowance value for County surplus property to be applied through either a discounted purchase price or account credit. The trade-in value must be stated on a written price quote prior to County making a purchase, or on a credit memo invoice for a prior purchase. Trade-In property will be itemized

on the quote or invoice by description, model/part number, quantity and guaranteed trade-in value. County will coordinate and document the delivery of surplus trade-in property to Contractor. Award of contract constitutes disposition authority to trade-in surplus property pursuant to Board of Supervisors' Policy D.29.11, Surplus Personal Property.

7.3. Price Escalation

All unit prices shall consider/provide for current economic and market conditions and include compensation for Contractor to implement and actively conduct cost and price control. No additional compensation shall be paid to Contractor to reimburse efforts to implement and conduct cost and price controls. **Prices shall remain fixed for the initial contract term, after which Contractor may submit no more than one (1) written Price Escalation Request ("PER") per term.** The PER must be submitted not later than 90 days prior to the contract renewal date and must clearly demonstrate justification for the increase in price, such as continued and significant changes in economic and/or market conditions justifying any requested price escalation. The PER must reference/cite any source materials used to form the basis of the proposed justification but must not include historical information prior to the initial contract term. County will research Bureau of Labor Statistics (BLS) Producer Price Index (PPI) and/or other related indicators or sources and conduct an analysis to determine 1) if the submitted justification and evidence are sufficient, 2) the requested price escalation is fair and reasonable, and 3) if approving the PER is in the County's best interest. County reserves the right to negotiate, accept or reject the PER, or terminate and re-solicit the contract.

7.4. Living Wage

All pricing will conform to Pima County's Living Wage Ordinance 2002-1 if applicable, including required annual adjustments of the wage.

7.5. Additional Items and/or Services

This following section is for items that Contractor did not list or price above but are within the scope of this contract. Contractor may provide these items under this contract. Contractor will submit Master Price List (MPL) documents, compact disc (CD) or USB flash drive and file names or identify website address, identifying all other items offered pursuant to this contract. The MPL or website address specifically designed for County must include the supplier's/manufacture's or retail price list and the discount percentage off utilized to get to include Discounted Unit Price being offered to County i.e. $\text{Manufacturer's List Price} - (\text{List price} \times \text{Discount} \%) = \text{Discounted Unit Price}$. The resulting Unit Prices must be of similar discount off List Prices for those items specifically included above. Item Unit Prices above will govern in case of conflict with the Master Price List.

List MPL Document by Title, MPL Media & Filenames or MPL Internet Address and Title(s)	Qty of Pages	Dated	Percentage Discount (Mfr. List Price - (List price x Discount %) = Discounted Unit Price
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A

The parties may negotiate and establish unit pricing in writing under the contract for items included in the scope of the contract that does not have previously listed unit pricing.

7.6. Standard Payment Term

Net (30), effective from the date of valid invoice document and does not commence until the later of 1) the receiving County Department receives goods or services into County's payment system or 2) County Financial Operations receives and verifies Contractor's invoice.

7.7. Optional Early Payment Discount Term

Pima County Administrative Procedure No. 22-35 Section 2.2.4 describes County's practice regarding discounts for early payment. Contractor offers the following discounts to those prices to be used for all orders issued pursuant to this contract. County will utilize the existing payment code that best matches that offered and does not exceed the offered discount percentage. Payment days cannot be less than ten (10) calendar days. Contractor will submit valid invoice document consistent with the associated DO to County's Finance Department at least seven (7) calendar days prior to the date on which the discounted payment is due. If desired, for any order issued pursuant with this contract, Contractor may offer early payment discounts that exceed this Early Payment Discount.

Optional Early Payment Discount: 0 % if payment tendered within 30 Days as indicated above.

7.8. Invoicing

Contractor will submit Request(s) for Payment or Invoices to the location and entity identified by County's DO document.

All Invoice documents will reference County's DO number under which the services or products were ordered. Contractor must utilize the item description, precise unit price, **AND** unit of measure included in County's order document for **ALL** Invoice line items. County may return invoices that include line items or unit prices that do not match those documented by County's order to Contractor unprocessed for correction.

Contractor will provide detailed documentation in support of payment requests, which should be consistent with and not exceed County's DO document. Contractor will bill County within one (1) month after the date on which Contractor's right to payment accrues ("Payment Accrual Date"), which, unless this contract specifically provides otherwise, is the date Contractor delivers goods, performs services or incurs costs. Invoices must assign each billed amount to an appropriate line item of County's order and document each Payment Accrual Date. County may refuse to pay any amount that Contractor bills in which does not conform to County's DO document. County will refuse to pay any amount that Contractor bills more than six (6) months after the Payment Accrual Date, pursuant to A.R.S. § 11-622(C).

8. SUPPLIER RECORD MAINTENANCE

8.1. Pima County Supplier Record

Contractor must establish and maintain a complete Pima County Supplier record, which includes the provision of a properly completed and executed "Request for Taxpayer Identification Number and Certification" document (Form W-9). The record must be registered with a valid and monitored email address for Contractor. In the event of any change that renders the information on that record inaccurate Contractor must update the record within ten (10) calendar days of the change and prior to the submission of any invoice or request for payment. Contractor must register through vendors@pima.gov.

8.2. BidNet Vendor Record

Contractor must establish and maintain an active BidNet Vendor record. The record must be registered with a valid and monitored email address for Contractor. Use of BidNet by Contractor may be governed by terms and conditions as determined by BidNet, and County is not a party to any agreement formed by Contractor's use of the BidNet platform.

9. DELIVERY

"On-Time" delivery is an essential part of the consideration that Contractor is to provide to County under the contract. Contractor will make delivery in accordance with the Standard Terms and Conditions and to the location(s) on the DO document.

Describe delivery locations; See Exhibit D: List of Locations for Various Fuels (2 Pages).

Contractor guarantees delivery of product or service in less than twenty-four (24) hours after issue date of order. If necessary to satisfy the guaranteed delivery time, Contractor will utilize premium freight method at no additional cost to County.

10. TAXES, FEES, EXPENSES

Pursuant to IRS Publication 510, County is exempt from federal excise taxes for goods. County is subject to State and City sales tax. County will pay no separate charges for delivery, drayage, express, parcel post, packing, insurance, license fees, permits, costs of bonds, surcharges, or proposal preparation unless the contract expressly includes such charges and the solicitation documents itemize them.

11. OTHER DOCUMENTS

Contractor and County are entering into this contract have relied upon information provided or referenced by Pima County Solicitation No. RFP-RFP-2500000765 including the RFP, Offer Agreement, Standard Terms and Conditions, solicitation amendments, Contractor's proposal, documents submitted by Contractor or References to satisfy Minimum Qualifications and any other information and documents that Contractor has submitted in its response to County's solicitation. The Contract incorporates these documents as though set forth in full herein, to the extent not inconsistent with the provisions of this contract.

12. INSURANCE

The Insurance Requirements herein are minimum requirements for this contract and in no way limit the indemnity covenants contained in this contract. Contractor's insurance shall be placed with companies licensed in the State of Arizona and the insureds shall have an "A.M. Best" rating of not less than A- VII, unless otherwise approved by County. County in no way warrants that the minimum insurer rating is sufficient to protect Contractor from potential insurer insolvency.

12.1. Minimum Scope and Limits of Insurance

Contractor will procure and maintain at its own expense, until all contractual obligations have been discharged, the insurance coverage with limits of liability not less than stated below. County in no way warrants that the minimum insurance limits contained herein are sufficient to protect Contractor from liabilities that arise out of the performance of the work under this contract. If necessary, Contractor may obtain commercial umbrella or excess insurance to satisfy County's Insurance Requirements.

12.1.1. Commercial General Liability (CGL)

Occurrence Form with limits of \$2,000,000 Each Occurrence and \$2,000,000 General Aggregate. Policy shall include cover for liability arising from premises, operations, independent contractors, personal injury, bodily injury, property damage, broad form contractual liability coverage, personal and advertising injury and products – completed operations.

12.1.2. Business Automobile Liability

Bodily Injury and Property Damage for any owned, leased, hired, and/or non-owned automobiles assigned to or used in the performance of this contract with a Combined Single Limit (CSL) of \$1,000,000 Each Accident.

12.1.3. Workers' Compensation (WC) and Employers' Liability

Statutory requirements and benefits for Workers' Compensation. In Arizona, WC coverage is compulsory for employers of one or more employees. Employers' Liability coverage with limits of \$1,000,000 each accident and \$1,000,000 each person - disease.

The policies shall include, or be endorsed to include, as required by this contract, the following provisions:

12.1.4. Claims-Made Insurance Requirements

If any part of the Required Insurance is written on a claims-made basis, any policy retroactive date must precede the effective date of this contract, and Contractor must maintain such coverage for a period of not less than three (3) years following contract expiration, termination or cancellation.

12.1.5. Additional Insured Endorsement

The General Liability, Business Automobile, policies must each be endorsed to include Pima County and all its related special districts, elected officials, officers, agents, employees and volunteers (collectively "County and its Agents") as additional insureds with respect to vicarious liability arising out of the activities performed by or on behalf of the Contractor. The full policy limits and scope of protection must apply to County and its Agents as an additional insured, even if they exceed the Insurance Requirements.

12.1.6. Subrogation Endorsement

The General Liability, Business Automobile Liability, Workers' Compensation Policies shall each contain a waiver of subrogation endorsement in favor of County, and its departments, districts, officials, agents, and employees for losses arising from work performed by or on behalf of the Contractor.

12.1.7. Primary Insurance Endorsement

Contractor's policies shall stipulate that the insurance afforded Contractor shall be primary and that any insurance carried by County, its agents, officials, or employees shall be excess and not contributory insurance. The Required Insurance policies may not obligate County to pay any portion of Contractor's deductible or Self Insurance Retention (SIR).

12.1.8. Insurance provided by Contractor shall not limit Contractor's liability assumed under the indemnification provisions of this Contract.

12.1.9. Subcontractors

Contractor must either (a) include all subcontractors as additional insureds under its Required Insurance policies, or (b) require each subcontractor to separately meet all Insurance Requirements and verify that each subcontractor has done so, Contractor must furnish, if requested by County, appropriate insurance

certificates for each subcontractor. Contractor must obtain County's approval of any subcontractor request to modify the Insurance Requirements as to that subcontractor.

12.2. Notice of Cancellation

Each Required Insurance policy must provide, and certificates specify, that County will receive not less than thirty (30) days advance written notice of any policy cancellation, except 10-days prior notice is sufficient when the cancellation is for non-payment of a premium. Notice must be mailed, emailed, hand-delivered or sent via facsimile transmission to County's Contracting Representative, and must include the project or contract number and project description.

12.3. Verification of Coverage

Contractor shall furnish County with certificates of insurance (valid ACORD form or equivalent approved by County) as required by this contract. An authorized representative of the insurer shall sign the certificates. Each certificate must include:

- County's tracking number for this contract, which is shown on the first page of the contract, and a project description, in the body of the Certificate;
- A notation of policy deductibles or SIRs relating to the specific policy; and
- Certificates must specify that the appropriate policies are endorsed to include additional insured and subrogation waiver endorsements for County and its Agents. Note: Contractors for larger projects must provide actual copies of the additional insured and subrogation endorsements.

12.3.1. All certificates and endorsements, as required by this contract, are to be received and approved by County before, and be in effect not less than 15 days prior to, commencement of work. A renewal certificate must be provided to County not less than 15 days prior to the policy's expiration date to include actual copies of the additional insured and waiver of subrogation endorsements. Failure to maintain the insurance coverages or policies as required by this contract, or to provide evidence of renewal, is a material breach of contract.

12.3.2. All certificates required by this contract shall be sent directly to the appropriate County Department. The Certificate of Insurance shall include County's project or contract number and project description on the certificate. County may require complete copies of all insurance policies required by this contract at any time.

12.4. Approval and Modifications

County's Risk Manager may approve a modification of the Insurance Requirements without the necessity of a formal contract amendment, but the approval must be in writing. County's failure to obtain a required insurance certificate or endorsement, County's failure to object to a non-complying insurance certificate or endorsement, or County's receipt of any other information from the Contractor, its insurance broker(s) and/or insurer(s), do not constitute a waiver of any of the Insurance Requirements.

13. PERFORMANCE BOND Not applicable to this contract.

14. ACKNOWLEDGEMENT OF SOLICITATION AMENDMENTS

Contractor must acknowledge in the table below to have read all published solicitation amendments and must ensure they are submitting all amended pages of the solicitation (if any) with their response:

Amendment #	Date	Amendment #	Date	Amendment #	Date
1	4/17/25	2	5/7/25	3	5/13/25

15. SMALL BUSINESS ENTERPRISE (SBE) CERTIFICATION

Is your firm SBE certified as defined by the solicitation's Instructions to Proposers Section 7.1.1? Yes ☐ No ☒

(select one)

If Yes, have you included your certification document? Yes ☐ No ☐
(select one)

NOTE: If you do not submit the SBE Certification document with your proposal, County will not apply the SBE Preference.

16. PROPOSAL/OFFER CERTIFICATIONCONTRACTOR LEGAL NAME: Gresham Petroleum Company

BUSINESS ALSO KNOWN AS: _____

MAILING ADDRESS: 200 E. Main Street, Suite 820CITY/STATE/ZIP: Fort Wayne, IN 46802REMIT TO ADDRESS: 415 Pershing Avenue, PO BOX 690CITY/STATE/ZIP: Indianola, MS 38751CONTACT PERSON NAME/TITLE: Megan Quick Government Contracts SpecialistPHONE: 260-739-5628 ext. 2108

FAX: _____

CONTACT PERSON EMAIL ADDRESS: gpcbids@greshampetroleum.comEMAIL ADDRESS FOR ORDERS & CONTRACTS: buyfuel@greshampetroleum.comCORPORATE HEADQUARTERS ADDRESS: 415 Pershing Avenue, Indianola, MS 38751WEBSITE: www.greshampetroleum.com

By signing and submitting the Offer Agreement, the undersigned certifies that they are legally authorized to represent and bind Contractor to legal agreements, that all information submitted is accurate and complete, that Contractor has reviewed the County's Procurement website for solicitation amendments and has incorporated all such amendments to its offer, that Contractor is qualified and willing to provide the items requested, and that Contractor will comply with all requirements of the contract. The Unit Pricing includes all costs incidental to the provision of the items in compliance with the contract; no additional payment will be made. County may deem conditional offers that modify the solicitation requirements **"Non-Responsive"** and County may not evaluate them. Contractor's submission of a signed Offer Agreement will constitute a firm offer and upon the issuance of an SC document issued by County's Procurement Director or authorized designee will form a binding contract that will require Contractor to provide the goods or services and materials described in this contract. The undersigned hereby offers to furnish the goods or services in compliance with all terms, conditions, and specifications in this Offer Agreement.

SIGNATURE: _____

DATE: 5/19/25Zachary Alvord Vice President Sales & Marketing

PRINTED NAME & TITLE OF AUTHORIZED CONTRACTOR REPRESENTATIVE EXECUTING OFFER

PHONE AND EMAIL: 260-739-5628 ext. 2108 gpcbids@greshampetroleum.com

County Attorney Contract Approval "As to Form".

PIMA COUNTY STANDARD TERMS AND CONDITIONS

1. WARRANTY

Contractor warrants goods or services to be satisfactory and free from defects. Contractor also warrants that all products and services provided under this contract are non-infringing.

2. PACKING

Contractor will make no extra charges for packaging or packing material. Contractor is responsible for safe packaging conforming to carrier's requirements.

3. DELIVERY

On-time delivery of goods and services is an essential part of the consideration that County will receive.

Contractor must provide a guaranteed delivery date, or interval period from order release date to delivery if the Price proposal document requires it. Upon receipt of notification of delivery delay, County may cancel the order or extend delivery times at no cost to County. Any extension of delivery times will not be valid unless an authorized representative of County extends it to Contractor in writing.

To mitigate or prevent damages from delayed delivery, County may require Contractor to deliver additional quantity utilizing express modes of transport, or overtime, all costs to be Contractor's responsibility. County may cancel any delinquent order, procure from an alternate source, or refuse receipt of or return delayed deliveries at no cost to County. County may cancel any order or refuse delivery upon default by Contractor concerning time, cost, or manner of delivery. Contractor is not responsible for unforeseen delivery delays caused by fires, strikes, acts of God, or other causes beyond Contractor's control, provided that Contractor provides County immediate notice of delay.

4. SPECIFICATION CHANGES

County may make changes in the specifications, services, or terms and conditions of an order. If such changes cause an increase or decrease in the amount due under an order or in time required for performance, County will make an acceptable adjustment and will modify the order in writing. No verbal agreement for adjustment is acceptable.

Nothing in this clause reduces Contractor's responsibility to proceed without delay in the delivery or performance of an order.

5. INSPECTION

County may inspect or test all goods and services at place of manufacture, destination, or both. Contractor will hold goods failing to meet specifications of the order or contract at Contractor's risk and County may return such goods to Contractor and Contractor will be responsible for costs for transportation, unpacking, inspection, repacking, reshipping, restocking or other like expenses. In lieu of return of nonconforming supplies, County may waive any nonconformity, receive the delivery, and treat the defect(s) as a warranty item, but any waiver of any condition will not apply to subsequent shipments or deliveries.

6. ACCEPTANCE OF MATERIALS AND SERVICES

County will not execute an acceptance or authorize payment for any service, equipment or component prior to delivery and verification that the delivery meets all specification requirements.

7. RIGHTS AND REMEDIES OF COUNTY FOR DEFAULT

If Contractor furnishes items that do not conform to the contract requirements, or to the sample that Contractor submitted, County may reject the items. Contractor must then reclaim and remove the items, without expense to County. Contractor must also immediately replace all rejected items with conforming items. Should Contractor fail, neglect, or refuse immediately to do so, County may purchase in the open market a corresponding quantity of any such items and deduct from any monies due or that may become due to Contractor the difference between the price named in the SC or Purchase Order ("PO") and the actual cost to County.

If Contractor fails to make prompt delivery of any item, County may purchase the item in the open market and invoke the reimbursement condition above apply, except when delivery is delayed by fire, strike, freight embargo, or acts of God or of the government. If County cancels an SC, PO or associated order, either in whole or in part, by reason of the default or breach by Contractor, Contractor will pay for any loss or damage sustained by County in procuring any items which Contractor was obligated to supply. These remedies are not exclusive and are in addition to any other rights and remedies provided by law or under the contract.

8. FRAUD AND COLLUSION

Contractor certifies that no officer or employee of County or of any subdivision thereof has aided or assisted Contractor in securing or attempting to secure a contract to furnish labor, materials or supplies at a higher price than that proposed by any other Contractor. Contractor also certifies that it is not aware of any County employee 1) favoring one Contractor over another by giving or withholding information or by willfully misleading a Proposer in regard to the character of the material or supplies called for or the conditions under which the proposed work is to be done; 2) knowingly accepting materials or supplies of a quality inferior to those called for by any contract; or 4) directly or indirectly having a financial interest in the proposal or resulting contract. Additionally, during the conduct of business with County, Contractor will not knowingly certify, or induce others to certify, to a greater amount of labor performed than has been actually performed, or to the receipt of a greater amount or different kind of material or supplies that has been actually received. If County finds at any time that Contractor has in presenting any proposal(s) colluded with any other party or parties for the purpose of preventing any other proposal being made, then County will terminate any contract so awarded and that person or entity will be liable for all damages that County sustains.

9. COOPERATIVE USE OF RESULTING CONTRACT

As allowed by law, County has entered into cooperative procurement agreements that enable other public agencies to utilize County's contracts. Those public agencies may contact Contractor with requests to provide services and products pursuant to the pricing, terms and conditions in the SC, or PO. A public agency and Contractor may make minor adjustments by written agreement to the contract to accommodate additional cost or other factors not present in the contract and required to satisfy particular public agency code or functional requirements and within the intended scope of the solicitation and resulting contract. The parties to the cooperative procurement will negotiate and transact any such usage in accordance with procurement rules, regulations and requirements. Contractor will hold harmless County, its officers, employees, and agents from and against all liability, including without limitation payment and performance associated with any cooperative agreement with another public agency. Contractor may view a list of agencies that are authorized to use County contracts at the Procurement Department Internet home page: <http://www.pima.gov/procure>, under the Vendor Information tab, by selecting the link titled County Cooperative Agreements – Authorized Agencies.

10. INTELLECTUAL PROPERTY INDEMNITY

Contractor will indemnify, defend and hold County, its officers, agents, and employees harmless from liability of any kind, including costs and expenses, for infringement or use of any copyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract and any SC, PO, and associated orders. County may require Contractor to furnish a bond or other indemnification to County against any and all loss, damage, costs, expenses, claims and liability for patent or copyright infringement.

11. INDEMNIFICATION

Contractor will indemnify, defend, and hold harmless County, its officers, employees, and agents from and against any and all suits, actions, legal administrative proceedings, claims or demands and costs, including attorney's fees arising out of any act, omission, fault or negligence by Contractor, its agents, employees or anyone under its direction or control or on its behalf in connection with performance of the contract and any SC, PO or associated orders. Contractor will indemnify, defend and hold County harmless from any claim of infringement arising from services provided under this contract or from the provision, license, transfer or use for their intended purpose of any products provided under this Contract.

12. UNFAIR COMPETITION AND OTHER LAWS

Responses must comply with Arizona trade and commerce laws (Title 44 A.R.S.) and all other applicable County, State, and Federal laws and regulations.

13. COMPLIANCE WITH LAWS

Contractor will comply with all federal, state, and local laws, rules, regulations, standards and Executive Orders, without limitation. In the event any services that Contractor provides under this contract require a license issued by the Arizona Registrar of Contractors ("ROC"), Contractor certifies that a Contractor licensed by ROC to perform those services in Arizona will provide such services. The laws and regulations of the State of Arizona govern the interpretation and construction of this contract, and the rights, performance and disputes of and between the parties. Any action relating to this Contract must be filed and maintained in a court of the State of Arizona in Pima County.

14. ASSIGNMENT

Contractor may not assign its rights to the contract, in whole or in part, without prior written approval of County. County may withhold approval at its sole discretion, provided that County will not unreasonably withhold such approval.

15. CANCELLATION FOR CONFLICT OF INTEREST

This contract is subject to cancellation pursuant to A.R.S. §§ 38-506 and 38-511, the pertinent provisions of which are incorporated into this Contract by reference.

16. NON-DISCRIMINATION

Contractor agrees to comply with all provisions and requirements of Arizona Executive Order 2009-09 which is hereby incorporated into this contract as if set forth in full herein including flow down of all provisions and requirements to any subcontractors. During the performance of this contract, Contractor must not discriminate against any employee, client or any other individual in any way because of that person's age, race, creed, color, religion, sex, disability or national origin.

17. NON-APPROPRIATION OF FUNDS

County may cancel this contract if for any reason County's Board of Supervisors does not appropriate funds for the stated purpose of maintaining the contract. In the event of such cancellation, County has no further obligation, other than payment for services or goods that County has already received.

18. PUBLIC RECORDS

Disclosure. Pursuant to A.R.S. § 39-121 et seq., and A.R.S. § 34-603(H) in the case of construction or Architectural and Engineering services procured under A.R.S. Title 34, Chapter 6, all documents submitted in response to the solicitation resulting in award of this Contract, including, but not limited to, pricing schedules, product specifications, work plans, and any supporting documents, are public records. As such, those documents are subject to release and/or review by the general public upon request, including competitors.

Records Marked Confidential, Notice and Protective Order. If Contractor reasonably believes that some of those records contain proprietary, trade-secret or otherwise-confidential information, Contractor must prominently mark those records "CONFIDENTIAL." In the event a public-records request is submitted to County for records marked CONFIDENTIAL, County will notify Contractor of the request as soon as reasonably possible. County will release the records 10 business days after the date of that notice, unless Contractor has, within that period, secured an appropriate order from a court of competent jurisdiction, enjoining the release of the records. County will not, under any circumstances, be responsible for securing such an order, nor will County be in any way financially responsible for any costs associated with securing such an order.

Contractor agrees to waive confidentiality of any price terms.

19. CUSTOM TOOLING, DOCUMENTATION AND TRANSITIONAL SUPPORT

Costs to develop all tooling and documentation, such as and not limited to dies, molds, jigs, fixtures, artwork, film, patterns, digital files, work instructions, drawings, etc. necessary to provide the contracted services or products and unique to the services or products supplied to County are included in the agreed upon Unit Price unless the contract specifically states otherwise. Such tools and documentation are the property of County and will be marked, as is practical, as the "Property of Pima County" and County so requests, Contractor will deliver a copy of the tooling and documentation to County within twenty (20) days of acceptance by County of the first article sample, or not later than ten (10) days of termination of the contract associated with their development, without additional cost to County. Contractor also agrees to act in good faith to facilitate the transition of work to a subsequent Contractor if and as reasonably requested by County at no additional cost. Should exceptional circumstances be present that may justify an additional charge, Contractor may submit said justification and proposed cost and negotiate an agreement acceptable to both Contractor and County, but Contractor may not withhold any requested tooling, document or support as described above that would delay the orderly, efficient and prompt transition of work. Should conduct by Contractor result in additional costs to County, Contractor will reimburse County for said actual and incremental costs provided that County has given Contractor reasonable time to respond to County's requests for support.

20. AMERICANS WITH DISABILITIES ACT

Contractor will comply with all applicable provisions of the Americans with Disabilities Act (public law 101-336, 42 USC 12101-12213) and all applicable federal regulations under the act, including 28 CFR parts 35 and 36.

21. NON-EXCLUSIVE AGREEMENT

Contractor understands that this Contract is nonexclusive and is for the sole convenience of County. County may obtain like services from other sources for any reason.

22. TERMINATION

County may terminate any contract and any SC, PO, DO, or issued NORFA, in whole or in part, at any time for any reason or no reason, without penalty or recourse, when in the best interests of County. Upon receipt of written notice, Contractor will immediately cease all work as directed by the notice, notify all subcontractors of the effective date of termination, and take appropriate actions to minimize further costs to County. In the event of termination under this paragraph, all documents, data, and reports prepared by Contractor under the contract become the property of County and Contractor must promptly deliver them to County. Contractor is entitled to receive just and equitable compensation for work in progress, work completed, and materials accepted by County before the effective date of the termination.

23. ORDER OF PRECEDENCE – CONFLICTING DOCUMENTS

In the event of inconsistencies between contract documents, the following is the order of precedence, superior to subordinate, that will apply to resolve the inconsistency: SC or PO; DO; Offer Agreement; these standard terms and conditions; any Contractor terms (Terms of Sale; End User Licenses Agreement; Service Agreement; etc.) attached to an SC, PO, or DO, if applicable; any other solicitation documents.

24. INDEPENDENT CONTRACTOR

Contractor is an independent Contractor. Contractor and Contractor officer's agents or employees are not considered employees of County and are not entitled to receive any employment-related fringe benefits under County's Merit System. Contractor is responsible for paying all federal, state and local taxes associated with the compensation received pursuant to this Contract and will indemnify and hold County harmless from any and all liability which County may incur because of Contractor's failure to pay such taxes.

25. BOOK AND RECORDS

Contractor will keep and maintain proper and complete books, records and accounts, which will be open at all reasonable times for inspection and audit by duly authorized representatives of County. In addition, Contractor will retain all records relating to this contract at least five (5) years after its termination or cancellation or, if later, until any related pending proceeding or litigation has been closed.

26. COUNTERPARTS

The parties may execute the SC or PO that County awards pursuant to this solicitation in any number of counterparts, and each counterpart is considered an original, and together such counterparts constitute one and the same instrument. For the purposes of the SC and PO, the signed proposal of Contractor and the system-generated SC or other agreement document signed by County are each an original and together constitute a binding SC, if all other requirements for execution are present.

27. AUTHORITY TO CONTRACT

Contractor warrants its right and power to enter into the SC or PO. If any court or administrative agency determines that County does not have authority to enter into the SC or PO, County is not liable to Contractor or any third party by reason of such determination or by reason of the SC or PO.

28. FULL AND COMPLETE PERFORMANCE

The failure of either party to insist on one or more instances upon the full and complete performance with any of the terms or conditions of the contract and any SC, PO, or DO to be performed on the part of the other, or to take any action permitted as a result thereof, is not a waiver or relinquishment of the right to insist upon full and complete performance of the same, or any other covenant or condition, either in the past or in the future. The acceptance by either party of sums less than may be due and owing it at any time is not an accord and satisfaction.

29. SUBCONTRACTORS

Contractor is fully responsible for all acts and omissions of any subcontractor and of persons directly or indirectly employed by any subcontractor, and of persons for whose acts Contractor may be liable to the same extent that Contractor is responsible for the acts and omissions of persons that it directly employs. Nothing in this contract creates any obligation on the part of County to pay or see to the payment of any money due any subcontractor, except as may be required by law.

30. SEVERABILITY

Each provision of this contract stands alone, and any provision of this contract that a court finds to be prohibited by law is ineffective to the extent of such prohibition without invalidating the remainder of this contract.

31. LEGAL ARIZONA WORKERS ACT COMPLIANCE

For the procurement of services in the State of Arizona, Contractor hereby warrants that it will at all times during the term of this contract comply with all federal immigration laws applicable to Contractor's employment of its employees, and with the requirements of A.R.S. §§ 41-4401 and 23-214 (A) (together the "State and Federal Immigration Laws"). Contractor will further ensure that each subcontractor who performs any work for Contractor under this contract likewise complies with the State and Federal Immigration Laws.

County has the right at any time to inspect the books and records of Contractor and any subcontractor in order to verify such party's compliance with the State and Federal Immigration Laws.

Any breach of Contractor's or any subcontractor's warranty of compliance with the State and Federal Immigration Laws, or of any other provision of this section, is a material breach of this Contract subjecting Contractor to penalties up to and including suspension or termination of this Contract. If the breach is by a subcontractor, and the subcontract is suspended or terminated as a result, Contractor will take such steps as may be necessary to either self-perform the services that would have been provided under the subcontract or retain a replacement subcontractor as soon as possible so as not to delay project completion.

Contractor will advise each subcontractor of County's rights, and the subcontractor's obligations, under this Section by including a provision in each subcontract substantially in the following form:

"Subcontractor hereby warrants that it will at all times during the term of this contract comply with all federal immigration laws applicable to Subcontractor's employees, and with the requirements of A.R.S. § 23-214 (A). Subcontractor further agrees that County may inspect the Subcontractor's books and records to ensure that Subcontractor is in compliance with these requirements. Any breach of this paragraph by Subcontractor is a material breach of this contract subjecting Subcontractor to penalties up to and including suspension or termination of this contract."

Any additional costs attributable directly or indirectly to remedial action under this Section is the responsibility of Contractor. In the event that remedial action under this Section results in delay to one or more tasks on the critical path of Contractor's approved construction or critical milestones schedule, such period of delay will be excusable delay for which Contractor is entitled to an extension of time, but not costs.

32. CONTROL OF DATA PROVIDED BY COUNTY

For those projects and contracts where County has provided data to enable the Contractor to provide contracted services or products, unless County otherwise specifies and agrees in writing, Contractor will treat, control and limit access to said information as confidential and will under no circumstances release any data provided by County during the term of this contract and thereafter, including but not limited to personal identifying information as defined by A.R.S. § 44-1373, and Contractor is further prohibited from selling such data directly or through a third party. Upon termination or completion of the contract, Contractor will either return all such data to County or will destroy such data and confirm destruction in writing in a timely manner not to exceed sixty (60) calendar days.

33. ISRAEL BOYCOTT CERTIFICATION

Pursuant to A.R.S. § 35-393.01, if Contractor engages in for-profit activity and has ten (10) or more employees, and if this Contract has a value of \$100,000.00 or more, Contractor certifies it is not currently engaged in, and agrees for the duration of this Contract to not engage in, a boycott of goods or services from Israel. This certification does not apply to a boycott prohibited by 50 U.S.C. § 4842 or a regulation issued pursuant to 50 U.S.C. § 4842.

34. FORCED LABOR OF ETHNIC UYGHURS

Pursuant to A.R.S. § 35-394 if Contractor engages in for-profit activity and has 10 or more employees, Contractor certifies it is not currently using, and agrees for the duration of this Contract to not use (1) the forced labor of ethnic Uyghurs in the People's Republic of China; (2) any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China; and (3) any contractors, subcontractors or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China. If Contractor becomes aware during the term of the Contract that the Company is not in compliance with A.R.S. § 35-394, Contractor must notify the County within five business days and provide a written certification to County regarding compliance within one hundred eighty days.

35. HEAT INJURY AND ILLNESS PREVENTION AND SAFETY PLAN.

Pursuant to Pima County Procurement Code 11.40.030, Contractor hereby warrants that if Contractor's employees perform work in an outdoor environment under this Contract, Contractor will keep on file a written Heat Injury and Illness Prevention and Safety Plan. At County's request, Contractor will provide a copy of this plan and documentation of heat safety and mitigation efforts implemented by Contractor to prevent heat-related illnesses and injuries in the workplace. Contractor will post a copy of the Heat Injury and Illness Prevention and Safety Plan where it is accessible to employees. Contractor will further ensure that each subcontractor who performs any work for Contractor under this Contract complies with this provision.

36. ENTIRE AGREEMENT

This document constitutes the entire agreement between the parties pertaining to the subject matter it addresses, and this Contract supersedes all prior or contemporaneous agreements and understandings, oral or written.

END OF PIMA COUNTY STANDARD TERMS AND CONDITIONS

Exhibit G: Pricing Page (3 Pages)**UNIT PRICES (Net 30-day Payment Terms)**

FOB Destination/Unloaded; include cost of freight in unit price. Although County will pay taxes IF applicable, do NOT include sales tax in unit price.

Item #	Item Description Items to include and satisfy all Solicitation & Offer Agreement requirements, General & Item Specifications	Estimated Annual Usage Quantity	UOM	Full Load + Split Full Load Margin (Markup or Markdown)
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Group A: Unleaded Gasoline

1	1301 S Mission Road, Tucson UST Exemption # 1001562-17 Full Load + Split Full Load	251355	Gallon	(0.0407)
2	190 W Pennington Street, Tucson Full Load + Split Full Load	50000	Gallon	(0.0407)
3	4700 S Houghton Road, Tucson Full Load + Split Full Load	80000	Gallon	(0.0407)
4	3355 N Dodge Boulevard, Tucson UST Exemption # 1001281-13 Full Load + Split Full Load	75000	Gallon	(0.0407)
5	2545 E Ajo Way, Tucson Full Load + Split Full Load	125000	Gallon	(0.0407)
6	601 N La Canada Drive, Green Valley UST Exemption # 1001208-16 Full Load + Split Full Load	56068	Gallon	(0.0407)
7	12600 N Sanders Road, Marana Full Load + Split Full Load	72332	Gallon	(0.0407)
8	4901 W Ina Road, Tucson Full Load + Split Full Load	223911	Gallon	(0.0407)
9	1131 N Well Road, Ajo Full Load + Split Full Load	37892	Gallon	(0.0407)
10	A7 Ranch-5800 Reddington Rd, San Manuel Full Load + Split Full Load	1000	Gallon	0.5000
11	Mobile Fuel Truck Full Load + Split Full Load	1000	Gallon	0.2500

Exhibit G: Pricing Page (Continued)**UNIT PRICES (Net 30-day Payment Terms)**

FOB Destination/Unloaded; include cost of freight in unit price. Although County will pay taxes IF applicable, do NOT include sales tax in unit price.

Item #	Item Description Items to include and satisfy all Solicitation & Offer Agreement requirements, General & Item Specifications	Estimated Annual Usage Quantity	UOM	Full Load + Split Full Load Margin (Markup or Markdown)
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Group B: Diesel Fuel

12	1301 S Mission Road, Tucson UST Exemption # 1001562-17 Full Load + Split Full Load	136494	Gallon	(0.0200)
13	4700 S Houghton Road, Tucson Full Load + Split Full Load	15000	Gallon	0.2500
14	3355 N Dodge Boulevard, Tucson UST Exemption # 1001281-13 Full Load + Split Full Load	10000	Gallon	0.2500
15	4901 W Ina Road, Tucson Full Load + Split Full Load	12000	Gallon	(0.0200)
16	12600 N Sanders Road, Marana Full Load + Split Full Load	3045	Gallon	0.2500
17	1131 N Well Road, Ajo Full Load + Split Full Load	10000	Gallon	0.2500
18	A7 Ranch-5800 Reddington Rd, San Manuel Full Load + Split Full Load	2000	Gallon	0.5000
19	2500 E. Ajo Way, Tucson Full Load + Split Full Load	7200	Gallon	0.5000
20	2343 E. Tournament Way, Tucson Full Load + Split Full Load	3600	Gallon	1.0000
21	3434 E. 22nd Street, Tucson (3 Tanks) Full Load + Split Full Load	720	Gallon	0.5000
22	2500 E. Ajo Way, Tucson Generator Full Load + Split Full Load	240	Gallon	0.5000
23	8850 S. Camino Loma Alta, Tucson Full Load + Split Full Load	350	Gallon	0.3500
24	1270 W. Silverlake, Tucson Full Load + Split Full Load	1000	Gallon	0.2500
25	2250 E. Ajo Way, Tucson Full Load + Split Full Load	245	Gallon	0.5000
26	North Swan Road, North of Avenida Shelly, Tucson Full Load + Split Full Load	235	Gallon	0.5000
27	Mobile Fuel Truck	10,000	Gallon	0.2500

Exhibit G: Pricing Page (Continued)**UNIT PRICES (Net 30-day Payment Terms)**

FOB Destination/Unloaded; include cost of freight in unit price. Although County will pay taxes IF applicable, do NOT include sales tax in unit price.

Item #	Item Description Items to include and satisfy all Solicitation & Offer Agreement requirements, General & Item Specifications	Estimated Annual Usage Quantity	UOM	Full Load + Split Full Load Margin (Markup or Markdown)
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Group C: DEF

28	1301 S Mission Road, Tucson UST Exemption # 1001562-17	2396	Gallon	2.5000
29	4700 S Houghton Road, Tucson	700	Gallon	2.5000

Group D: Biodiesel

30	1301 S Mission Road, Tucson UST Exemption # 1001562-17	50000	Gallon	1.0000
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Group E: Miscellaneous Services

31	Fuel Polishing	6	Each	250.0000
32	Tank Rental	6	Month	2000.0000
33	Transportation Fee	6	Trip	N/A
34	Redelivery Flat Fee	2	Trip	250.0000

PIMA COUNTY

Pima County Procurement Department
150 W. Congress St. 5th Fl
Tucson AZ 85701

**Supplier Contract**

Contract Number	SC2500000513
Contract Start Date	10-29-2025
Contract End Date	10-28-2026
Payment Type	Warrant/Check
Buyer	Maria Canizales
Phone Number	
Email	

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Supplier:	Contract Name:
Gresham Petroleum Company 415 Pershing Ave. PO Box 690 Indianola, MS 38751	Motor Vehicle Fuel and Service

Supplier Contact and Payment Terms:	Shipping Method	Delivery Type	FOB
Phone: +1 (260) 7395628 x2108 Email: gpcbids@greshampetroleum.com Terms: Days: 0	Vendor Method	Standard Ground	FOB Dest, Freight Prepaid
	Currency	NTE Amount	Used Amount
	USD	3,500,000.00	0.00

Contract/Amendment Description:

This Supplier Contract is for an initial term of one (1) year in the annual award amount of \$3,500,000.00 (including sales tax) and includes four (4) one-year renewal options.

Catalog Items: Gresham Petroleum Company					
Line #	Item Description	UOM	Unit Price	Stock Code	MPN/VPN
1	Group A: 1131 N Well Road, Ajo Full Load + Split Full Load (0.0407)- Gresham	Gallon	0.00		
2	Group A: 12600 N Sanders Road, Marana Full Load + Split Full Load (0.0407)- Gresham	Gallon	0.00		
3	Group A: 1301 S Mission Road, Tucson UST Exemption # 1001562-17 Full Load + Split Full Load (0.0407)- Gresham	Gallon	0.00		
4	Group A: 190 W Pennington Street, Tucson Full Load + Split Full Load (0.0407)- Gresham	Gallon	0.00		

This Supplier Contract incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this contract. All transactions and conduct are required to conform to these documents.

PIMA COUNTY

Pima County Procurement Department
150 W. Congress St. 5th Fl
Tucson AZ 85701

**Supplier Contract**

Contract Number	SC2500000513
Contract Start Date	10-29-2025
Contract End Date	10-28-2026
Payment Type	Warrant/Check
Buyer	Maria Canizales
Phone Number	
Email	

Page

2 of 4

Catalog Items: Gresham Petroleum Company

Line #	Item Description	UOM	Unit Price	Stock Code	MPN/VPN
5	Group A: 2545 E Ajo Way, Tucson Full Load + Split Full Load (0.0407)- Gresham	Gallon	0.00		
6	Group A: 3355 N Dodge Boulevard, Tucson UST Exemption # 1001281-13 Full Load + Split Full Load (0.0407)- Gresham	Gallon	0.00		
7	Group A: 4700 S Houghton Road, Tucson Full Load + Split Full Load (0.0407)- Gresham	Gallon	0.00		
8	Group A: 4901 W Ina Road, Tucson Full Load + Split Full Load (0.0407) - Gresham	Gallon	0.00		
9	Group A: 601 N La Canada Drive, Green Valley UST Exemption # 1001208-16 Full Load + Split Full Load (0.0407)- Gresham	Gallon	0.00		
10	Group A: A7 Ranch-5800 Reddington Rd, San Manuel Full Load + Split Full Load 0.5000 - Gresham	Gallon	0.00		
11	Group A: Mobile Fuel Truck Full Load + Split Full Load 0.2500 - Gresham	Gallon	0.00		
12	Group B: 1131 N Well Road, Ajo Full Load + Split Full Load 0.2500 - Gresham	Gallon	0.00		
13	Group B: 12600 N Sanders Road, Marana Full Load + Split Full Load 0.2500 - Gresham	Gallon	0.00		

This Supplier Contract incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this contract. All transactions and conduct are required to conform to these documents.

PIMA COUNTY

Pima County Procurement Department
150 W. Congress St. 5th Fl
Tucson AZ 85701

**Supplier Contract**

Contract Number	SC2500000513
Contract Start Date	10-29-2025
Contract End Date	10-28-2026
Payment Type	Warrant/Check
Buyer	Maria Canizales
Phone Number	
Email	

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Catalog Items: Gresham Petroleum Company

Line #	Item Description	UOM	Unit Price	Stock Code	MPN/VPN
14	Group B: 1270 W. Silverlake, Tucson Full Load + Split Full Load 0.2500 - Gresham	Gallon	0.00		
15	Group B: 1301 S Mission Road, Tucson UST Exemption # 1001562-17 Full Load + Split Full Load (0.0200)- Gresham	Gallon	0.00		
16	Group B: 2250 E. Ajo Way, Tucson Full Load + Split Full Load 0.5000 - Gresham	Gallon	0.00		
17	Group B: 2343 E. Tournament Way, Tucson Full Load + Split Full Load 1.000 Gresham	Gallon	0.00		
18	Group B: 2500 E. Ajo Way, Tucson Generator Full Load + Split Full Load 0.5000- Gresham	Gallon	0.00		
19	Group B: 3355 N Dodge Boulevard, Tucson UST Exemption # 1001281-13 Full Load + Split Full Load 0.2500 - Gresham	Gallon	0.00		
20	Group B: 3434 E. 22nd Street, Tucson (3 Tanks) Full Load + Split Full Load 0.5000 - Gresham	Gallon	0.00		
21	Group B: 4700 S Houghton Road, Tucson Full Load + Split Full Load 0.2500 - Gresham	Gallon	0.00		
22	Group B: 4901 W Ina Road, Tucson Full Load + Split Full Load (0.0200) - Gresham	Gallon	0.00		

This Supplier Contract incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this contract. All transactions and conduct are required to conform to these documents.

PIMA COUNTY

Pima County Procurement Department
 150 W. Congress St. 5th Fl
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**Supplier Contract**

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Contract Start Date	10-29-2025
Contract End Date	10-28-2026
Payment Type	Warrant/Check
Buyer	Maria Canizales
Phone Number	
Email	

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Catalog Items: Gresham Petroleum Company

Line #	Item Description	UOM	Unit Price	Stock Code	MPN/VPN
23	Group B: 8850 S. Camino Loma Alta, Tucson Full Load + Split Full Load 0.3500 - Gresham	Gallon	0.00		
24	Group B: A7 Ranch-5800 Reddington Rd, San Manuel Full Load + Split Full Load 0.5000 - Gresham	Gallon	0.00		
25	Group B: Mobile Fuel Truck 0.2500 - Gresham	Gallon	0.00		
26	Group B: North Swan Road, North of Avenida Shelly, Tucson Full Load + Split Full Load 0.5000 - Gresham	Gallon	0.00		
27	Group B:2500 E. Ajo Way, Tucson Full Load + Split Full Load 0.5000 - Gresham	Gallon	0.00		
28	Group C: DEF 4700 S Houghton Road Tucson - Gresham	Gallon	2.50		
29	Group C: DEF- 1301 S Mission Road, Tucson UST Exemption # 1001562-17 - Gresham	Gallon	2.50		
30	Group D: Biodiesel 1301 S Mission Road, Tucson UST Exemption # 1001562-17 - Gresham	Gallon	1.00		
31	Group E: Fuel Polishing --- Gresham	Each	250.00		
32	Group E: Redelivery Flat Fee --- Gresham	Trip	250.00		
33	Group E: Tank Rental --- Gresham	Month	2,000.00		

This Supplier Contract incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this contract. All transactions and conduct are required to conform to these documents.

OFFER AGREEMENT

1. PURPOSE

This contract establishes a system-generated form Supplier Contract ("SC") for Contractors to provide Pima County ("County") with Motor Vehicle Fuel and Service on an "as required basis" by issue of Delivery Order ("DO"). It is the intent of Pima County to award by Group or line item, whichever method is determined to be in the best interest of the County; each Group or line item will have an award to a primary Contractor, a secondary Contractor and back-up Contractor, if available. Primary award will be to low bid (per group or line item) meeting all specifications, terms and conditions, the secondary and back-up awards will be to the next lowest bids (per group or line item) meeting all specifications, terms and conditions.

2. CONTRACT TERM, RENEWALS, EXTENSIONS and REVISIONS

The SC will document the commencement date of the contract and will be for a one (1) year period with four (4) one-year renewal options that the parties may exercise as follows: County will issue contract extensions, renewals, or revisions to Contractor with a revised SC document. Contractor must object in writing to the proposed revisions, terms, conditions, scope modifications and/or specifications within ten (10) calendar days of issuance by County. If Contractor does not notify county of any objections within that timeframe, the revision(s) will be binding on the parties.

3. CONTRACTOR MINIMUM QUALIFICATIONS

Contractor certifies that it is competent, willing, and responsible for performing the services or providing the products in accordance with the requirements of this contract. Contractor certifies that it possesses all licenses required by applicable Agencies to satisfy the requirements of this contract. Utilize **Exhibit A: Minimum Qualifications Verification Form (1 page)**.

Contractor will research the designated Issuing Agency requirements to perform the requested work; will list **currently active** license number(s), Description & Class for the required licenses; and agrees to maintain said license(s) for the term of the contract and to notify County within ten (10) business days of any change in license status.

Contractor will check appropriate response below and provide requested documents. Failure to check appropriate response and provide copies of requested documents may cause the offer to be rejected and deemed non-responsive:

1	Supplier must be in the business of supplying Fuel a minimum of three (3) consecutive years including the current year.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Attach a copy of business license with the submission of the bid.	

4. PRODUCT OR SERVICE SPECIFICATIONS & SCOPE OF WORK

To establish a Supplier Contract to provide Pima County Fleet Services with the purchase and delivery of Fuels (Unleaded and Diesel), Biodiesel, and Diesel Exhaust Fluid (DEF), tank rentals, and tank polishing service. Fuels and DEF are provided in accordance with the terms of this solicitation and the County Purchase Order. It is the intent of Pima County to award a primary supplier, secondary supplier, and tertiary supplier, if available. Primary award will be to highest ranking proposer bid meeting all specifications, terms and conditions, the secondary and tertiary award will be to the next highest-ranking proposer bid meeting all specifications, terms and conditions.

4.1. General Specifications

- 4.1.1. Supplier must provide the following type of fuel: Unleaded, Diesel (Clear USD), Diesel Exhaust Fluid (DEF), and Biodiesel (B5). **County does not require any additional additives at this time.**
- 4.1.2. Supplier must have the ability to deliver Fuel and Diesel Exhaust Fluid (DEF) to all County fuel sites See Exhibit D: List of Locations for Various Fuels (2 Pages). **County does not require any additional additives at this time.**
- 4.1.3. Supplier must provide Fuel Polishing Services to remove contamination, such as water, sludge, and sediment, from fuel storage tanks.
- 4.1.4. **Tanks do not require special fittings/truck pumps.**
- 4.1.5. Supplier must provide Tank Rental in capacity from 1,000 – 5,000 gallons on as needed basis. Supplier must provide fuel tank upon delivery in operational configuration with 12v pump, hose, and nozzle. County will provide power to operate the tank after proper delivery.
- 4.1.6. **Invoices must indicate delivery location, type of fuel, total gross and net quantity, temperature compensated quantities for deliveries over 2,000 gallons, OPIS daily rack price (where applicable), margin, and applicable taxes for each product.**

4.2. Pricing Specifications

- 4.2.1. The County will use Oil Price Information Service (OPIS) Index for Unleaded Gasoline, Diesel, and Biodiesel. The price paid by the agencies will be determined at the time of each order based on the OPIS Index plus or minus the margin (in cents, to a required four decimal places). All prices will be exclusive of federal excise taxes.
- 4.2.2. For Unleaded Gasoline and Diesel, the Tucson Daily average rack price, as published by OPIS at 10:00 AM on the delivery day, will be in effect for purchases. If OPIS does not publish a price for the fuel required in the current day, the most recent 10:00 AM published price will be used.
- 4.2.3. For Biodiesel, the Phoenix Daily average rack price, as published by OPIS at 10:00 AM on the delivery day, will be in effect for purchases. If OPIS does not publish a price for the fuel required in the current day, the most recent 10:00 AM published price will be used. If/when OPIS publishes the Tucson Daily average rack pricing for Biodiesel, Tucson data will be used instead of Phoenix data.

4.3. Item Specifications

- 4.3.1. Unleaded gasoline must meet or exceed the ASTM specification standard of D4814-21c or the latest revision, **have a minimum octane minimum of 87**. It must also contain an additive package specifically designed for the reduction of carbon deposits and the cleaning of fuel injection nozzles or other fuel-injecting components of gasoline engines.
- 4.3.2. Diesel fuel must be blended for the climatic conditions at the delivery or pick-up site. All #2 diesel must meet or exceed the ASTM specification standard D975-21 or the latest revision, **have a minimum cetane minimum of 40**. Diesel type to be used must include Clear Ultra-Low Sulfur Diesel (Clear ULSD).
- 4.3.3. Biodiesel must meet or exceed the ASTM specification standard D6751-20a or the latest revision, have a minimum cetane number of 48, and be manufactured from virgin soy or virgin vegetable base. County could be using biodiesel fuel in the future; possible locations will be Mission Rd and Ina Rd.
- 4.3.4. Supplier must submit proof that the biodiesel delivered meets the BQ-9000 certification requirements. Biodiesel type to be used must include Clear Ultra-Low Sulfur B5.
- 4.3.5. Diesel Exhaust Fluid (DEF) must conform to the specifications for DEF in ISO 22241-1 or the latest revision.
- 4.3.6. Plant Pick Up: Supplier must have a Tucson facility and adequate staff for assistance for plant pick up of ultra-low diesel and unleaded fuel by Pima County service trucks. The average capacity of a Pima County service truck is 900 gallons.
- 4.3.7. Dipstick readings must be taken by the Supplier before and after each delivery and be recorded on the delivery ticket. Water finding paste shall be used on the measuring devices when gauging fuel tanks, and any water cut noted on the delivery ticket.
- 4.3.8. Above Ground Storage Locations: Deliveries of fuel to Mission Road, Houghton Road, Richey Road, Ajo Way, Ina Road, Green Valley, Marana, and Ajo, AZ will require the Supplier to pump into above ground storage tanks

4.4. Delivery Specifications

- 4.4.1. Deliveries of 2,000 gallons or less shall be made by metered trucks with a meter reading indicated on the delivery ticket. More than one (1) delivery may be listed on each invoice; however, each delivery and quantity must be itemized.
- 4.4.2. Deliveries shall not be made at unattended locations without prior arrangements being made between the County and the Supplier to ensure a definite delivery time and date.
- 4.4.3. All deliveries must be made within twenty-four (24) hours of order placement.
- 4.4.4. Delivery Locations, Fuel Type, Capacity, and Usage: See Exhibit A: List of Locations for Various Fuels.
- 4.4.5. Delivery to West Congress location must be between 6:00 p.m. and 6:00 a.m.

4.4.6. Interrupted Delivers: If there is a site-caused issue that prevents delivery (e.g., blocked access, unsafe conditions, or lack of authorized personnel to receive the delivery), the following protocol should apply:

- *Notification:* The driver or Supplier must promptly notify the designated site contact and document the issue (photos, timestamps, etc.).
- *Wait Time Policy:* A reasonable wait time (e.g., 30–60 minutes) should be observed. If the issue is not resolved within this period, the delivery will be considered interrupted due to site conditions.
- *Redelivery Fee:* County will determine whether the delivery must be rescheduled due to site-related delays. County will pay a one (1) time fee per rescheduled delivery.
- Ensuring that site access and readiness are maintained according to agreed delivery schedules.

4.4.7. All fuel deliveries to Ajo, AZ must be full loads (6,000 gallons or more). Delivery of diesel, due to tank capacity of 4,000 gallons, will not be a full load, and will be coordinated with delivery of unleaded fuel.

4.4.8. Delivery Ticket: A copy of the signed delivery ticket must be left with the County representative signing for the fuel delivered or presented to the vehicle operator for plant pickup. The delivery ticket must include the following:

Supplier's name and address
 Agency and delivery location
 Grade of fuel
 Gross gallons of fuel
 Net gallons of fuel

4.5. Tanker Truck Specifications

4.5.1. Full Load of Tanker Truck Deliveries

- Pima County considers deliveries at a minimum of 6,000 gallons or more to be full-load deliveries.
- Full Load + Split Full load is when 6,000 gallons (minimum) or more of the same product or multiple products for split load is delivered to locations or tanks.

4.5.2. County owns two (2) tanker trucks with top load capability:

- Truck 1: is equipped with a 1,000-gallon diesel tank and 200-gallon unleaded tank.
- Truck 2: is equipped with 800-gallon tank.

4.5.3. County will need the capability to go to Suppliers facility for a top load fill up of tanker trucks. The local transfer rack must have a top load to fill the County's mobile fuel tanker trucks from the top

4.6. Generator Specifications

4.6.1. Supplier shall deliver diesel fuel to selected County priority emergency diesel powered generators on an as-needed basis or during an emergency incident. Deliveries of quantities as small as 900 gallons may be required. See list below.

Pima County Emergency Generators at 3434 E. 22nd Street, Tucson, Arizona:

PECOC01	1347 gallons AST
PECOC02	1347 gallons AST
PECOC03	1347 gallons AST

4.6.2. County will contact the Supplier by phone and send a follow-up email with the details of required services. For emergency service, the Supplier must acknowledge the request within one (1) hour and must fill generators within twenty-four (24) hours of acknowledgment.

- 4.6.3. County will allow a flat stocking fee for generators at a cost lower than retail but rate higher than a full load cost.

5. OFFER ACCEPTANCE & ORDER RELEASES

County will accept offer(s) and execute this contract by issuing an SC (recurring requirements) to be effective on the document's date of issue without further action by either party. The SC will include the term of the contract.

Pursuant to the executed SC, County departments requiring the goods or services described herein will issue a DO to the Contractor. County will furnish the DO to Contractor via facsimile, e-mail or telephone. **If County gives the order verbally, the County Department issuing the order will transmit a confirming order document to Contractor within five (5) workdays of the date it gives the verbal order.**

Contractor must not supply materials or services that are not specified on the SC and are not documented or authorized by a DO at the time of provision. County accepts no responsibility for control of or payment for materials or services not documented by a County DO.

Contractor will establish, monitor, and manage an effective contract administration process that assures compliance with all requirements of this contract. In particular, Contractor will not provide goods or services in excess of the executed contract items, item quantity, item amount, or contract amount without prior written authorization by contract amendment that County has properly executed and issued. Any items Contractor provides in excess of those stated in the contract are at Contractor's own risk. Contractor will decline verbal requests to deliver items in excess of the contract and will report all such requests in writing to County's Procurement Department within one (1) workday of the request. The report must include the name of the requesting individual and the nature of the request.

6. ACCEPTANCE OF GOODS & SERVICES

The County Department designated on the issued order DO will accept goods and services only in accordance with this contract. Such acceptance is a prerequisite to the commencement of payment terms.

7. COMPENSATION & PAYMENT

The SC will establish the contractual Not-to-Exceed Amount ("NTE Amount"). The NTE Amount represents the funding appropriated by County for this contract and cannot be altered without amendment. For this contract, the NTE Amount is shared between each Contractor awarded. The sum total of County payments to all Contractors cannot exceed the established NTE Amount, regardless of the independent total of each Contractor. **Contractor will not accept orders, or provide services or products that cumulatively exceed the contract amount.**

7.1. Unit Prices (Net 30-day Payment Terms)

Contractor's unit prices must include all incidentals and associated costs required to comply with and satisfy all requirements of this contract, which includes the Offer Agreement and the Standard Terms and Conditions. County will make no payments for items not in the contract and Contractor will not invoice them.

Quantities in this solicitation are estimates only. County may increase or decrease quantities and amounts. County makes no guarantee regarding actual orders for items or quantities during the term of the contract. County is not responsible for Contractor inventory or order commitment.

Unless the parties otherwise agree in writing, all pricing will be F.O.B. Destination & Freight Prepaid Not Billed ("F.O.B. Destination"). Contractor will deliver and unload products or services at the destination(s) that the delivery article of this contract or accepted Order indicates. The offered Unit Price must include all freight costs.

Although an order may not fully include State and City sales tax, County will pay such taxes as are **DIRECTLY** applicable to County and Contractor invoices such taxes as a separate line item. Contractor must not include such taxes in the item unit price.

7.2. Price Warranty and Trade-In Allowance

Contractor will give County the benefit of any price reduction before actual time of shipment. Parties may negotiate a fair and equitable trade-in allowance value for County surplus property to be applied through either a discounted purchase price or account credit. The trade-in value must be stated on a written price quote prior to County making a purchase, or on a credit memo invoice for a prior purchase. Trade-In property will be itemized

on the quote or invoice by description, model/part number, quantity and guaranteed trade-in value. County will coordinate and document the delivery of surplus trade-in property to Contractor. Award of contract constitutes disposition authority to trade-in surplus property pursuant to Board of Supervisors' Policy D.29.11, Surplus Personal Property.

7.3. Price Escalation

All unit prices shall consider/provide for current economic and market conditions and include compensation for Contractor to implement and actively conduct cost and price control. No additional compensation shall be paid to Contractor to reimburse efforts to implement and conduct cost and price controls. **Prices shall remain fixed for the initial contract term, after which Contractor may submit no more than one (1) written Price Escalation Request ("PER") per term.** The PER must be submitted not later than 90 days prior to the contract renewal date and must clearly demonstrate justification for the increase in price, such as continued and significant changes in economic and/or market conditions justifying any requested price escalation. The PER must reference/cite any source materials used to form the basis of the proposed justification but must not include historical information prior to the initial contract term. County will research Bureau of Labor Statistics (BLS) Producer Price Index (PPI) and/or other related indicators or sources and conduct an analysis to determine 1) if the submitted justification and evidence are sufficient, 2) the requested price escalation is fair and reasonable, and 3) if approving the PER is in the County's best interest. County reserves the right to negotiate, accept or reject the PER, or terminate and re-solicit the contract.

7.4. Living Wage

All pricing will conform to Pima County's Living Wage Ordinance 2002-1 if applicable, including required annual adjustments of the wage.

7.5. Additional Items and/or Services

This following section is for items that Contractor did not list or price above but are within the scope of this contract. Contractor may provide these items under this contract. Contractor will submit Master Price List (MPL) documents, compact disc (CD) or USB flash drive and file names or identify website address, identifying all other items offered pursuant to this contract. The MPL or website address specifically designed for County must include the supplier's/manufacture's or retail price list and the discount percentage off utilized to get to include Discounted Unit Price being offered to County i.e. Manufacturer's List Price – (List price x Discount %) = Discounted Unit Price. The resulting Unit Prices must be of similar discount off List Prices for those items specifically included above. Item Unit Prices above will govern in case of conflict with the Master Price List.

List MPL Document by Title, MPL Media & Filenames or MPL Internet Address and Title(s)	Qty of Pages	Dated	Percentage Discount (Mfr. List Price – (List price x Discount %) = Discounted Unit Price
please see Exhibit G for all pricing		5/19/25	
Offen's website is: https://offenpetro.com/		5/19/25	

The parties may negotiate and establish unit pricing in writing under the contract for items included in the scope of the contract that does not have previously listed unit pricing.

7.6. Standard Payment Term

Net (30), effective from the date of valid invoice document and does not commence until the later of 1) the receiving County Department receives goods or services into County's payment system or 2) County Financial Operations receives and verifies Contractor's invoice.

7.7. Optional Early Payment Discount Term

Pima County Administrative Procedure No. 22-35 Section 2.2.4 describes County's practice regarding discounts for early payment. Contractor offers the following discounts to those prices to be used for all orders issued pursuant to this contract. County will utilize the existing payment code that best matches that offered and does not exceed the offered discount percentage. Payment days cannot be less than ten (10) calendar days. Contractor will submit valid invoice document consistent with the associated DO to County's Finance Department at least seven (7) calendar days prior to the date on which the discounted payment is due. If desired, for any order issued pursuant with this contract, Contractor may offer early payment discounts that exceed this Early Payment Discount.

Optional Early Payment Discount: 0 % if payment tendered within 0 Days as indicated above.

7.8. Invoicing

Contractor will submit Request(s) for Payment or Invoices to the location and entity identified by County's DO document.

All Invoice documents will reference County's DO number under which the services or products were ordered. Contractor must utilize the item description, precise unit price, **AND** unit of measure included in County's order document for **ALL** Invoice line items. County may return invoices that include line items or unit prices that do not match those documented by County's order to Contractor unprocessed for correction.

Contractor will provide detailed documentation in support of payment requests, which should be consistent with and not exceed County's DO document. Contractor will bill County within one (1) month after the date on which Contractor's right to payment accrues ("Payment Accrual Date"), which, unless this contract specifically provides otherwise, is the date Contractor delivers goods, performs services or incurs costs. Invoices must assign each billed amount to an appropriate line item of County's order and document each Payment Accrual Date. County may refuse to pay any amount that Contractor bills in which does not conform to County's DO document. County will refuse to pay any amount that Contractor bills more than six (6) months after the Payment Accrual Date, pursuant to A.R.S. § 11-622(C).

8. SUPPLIER RECORD MAINTENANCE

8.1. Pima County Supplier Record

Contractor must establish and maintain a complete Pima County Supplier record, which includes the provision of a properly completed and executed "Request for Taxpayer Identification Number and Certification" document (Form W-9). The record must be registered with a valid and monitored email address for Contractor. In the event of any change that renders the information on that record inaccurate Contractor must update the record within ten (10) calendar days of the change and prior to the submission of any invoice or request for payment. Contractor must register through vendors@pima.gov.

8.2. BidNet Vendor Record

Contractor must establish and maintain an active BidNet Vendor record. The record must be registered with a valid and monitored email address for Contractor. Use of BidNet by Contractor may be governed by terms and conditions as determined by BidNet, and County is not a party to any agreement formed by Contractor's use of the BidNet platform.

9. DELIVERY

"On-Time" delivery is an essential part of the consideration that Contractor is to provide to County under the contract. Contractor will make delivery in accordance with the Standard Terms and Conditions and to the location(s) on the DO document.

Describe delivery locations; See Exhibit D: List of Locations for Various Fuels (2 Pages).

Contractor guarantees delivery of product or service in less than twenty-four (24) hours after issue date of order. If necessary to satisfy the guaranteed delivery time, Contractor will utilize premium freight method at no additional cost to County.

10. TAXES, FEES, EXPENSES

Pursuant to IRS Publication 510, County is exempt from federal excise taxes for goods. County is subject to State and City sales tax. County will pay no separate charges for delivery, drayage, express, parcel post, packing, insurance, license fees, permits, costs of bonds, surcharges, or proposal preparation unless the contract expressly includes such charges and the solicitation documents itemize them.

11. OTHER DOCUMENTS

Contractor and County are entering into this contract have relied upon information provided or referenced by Pima County Solicitation No. RFP-RFP-2500000765 including the RFP, Offer Agreement, Standard Terms and Conditions, solicitation amendments, Contractor's proposal, documents submitted by Contractor or References to satisfy Minimum Qualifications and any other information and documents that Contractor has submitted in its response to County's solicitation. The Contract incorporates these documents as though set forth in full herein, to the extent not inconsistent with the provisions of this contract.

12. INSURANCE

The Insurance Requirements herein are minimum requirements for this contract and in no way limit the indemnity covenants contained in this contract. Contractor's insurance shall be placed with companies licensed in the State of Arizona and the insureds shall have an "A.M. Best" rating of not less than A- VII, unless otherwise approved by County. County in no way warrants that the minimum insurer rating is sufficient to protect Contractor from potential insurer insolvency.

12.1. Minimum Scope and Limits of Insurance

Contractor will procure and maintain at its own expense, until all contractual obligations have been discharged, the insurance coverage with limits of liability not less than stated below. County in no way warrants that the minimum insurance limits contained herein are sufficient to protect Contractor from liabilities that arise out of the performance of the work under this contract. If necessary, Contractor may obtain commercial umbrella or excess insurance to satisfy County's Insurance Requirements.

12.1.1. Commercial General Liability (CGL)

Occurrence Form with limits of \$2,000,000 Each Occurrence and \$2,000,000 General Aggregate. Policy shall include cover for liability arising from premises, operations, independent contractors, personal injury, bodily injury, property damage, broad form contractual liability coverage, personal and advertising injury and products – completed operations.

12.1.2. Business Automobile Liability

Bodily Injury and Property Damage for any owned, leased, hired, and/or non-owned automobiles assigned to or used in the performance of this contract with a Combined Single Limit (CSL) of \$1,000,000 Each Accident.

12.1.3. Workers' Compensation (WC) and Employers' Liability

Statutory requirements and benefits for Workers' Compensation. In Arizona, WC coverage is compulsory for employers of one or more employees. Employers' Liability coverage with limits of \$1,000,000 each accident and \$1,000,000 each person - disease.

The policies shall include, or be endorsed to include, as required by this contract, the following provisions:

12.1.4. Claims-Made Insurance Requirements

If any part of the Required Insurance is written on a claims-made basis, any policy retroactive date must precede the effective date of this contract, and Contractor must maintain such coverage for a period of not less than three (3) years following contract expiration, termination or cancellation.

12.1.5. Additional Insured Endorsement

The General Liability, Business Automobile, policies must each be endorsed to include Pima County and all its related special districts, elected officials, officers, agents, employees and volunteers (collectively "County and its Agents") as additional insureds with respect to vicarious liability arising out of the activities performed by or on behalf of the Contractor. The full policy limits and scope of protection must apply to County and its Agents as an additional insured, even if they exceed the Insurance Requirements.

12.1.6. Subrogation Endorsement

The General Liability, Business Automobile Liability, Workers' Compensation Policies shall each contain a waiver of subrogation endorsement in favor of County, and its departments, districts, officials, agents, and employees for losses arising from work performed by or on behalf of the Contractor.

12.1.7. Primary Insurance Endorsement

Contractor's policies shall stipulate that the insurance afforded Contractor shall be primary and that any insurance carried by County, its agents, officials, or employees shall be excess and not contributory insurance. The Required Insurance policies may not obligate County to pay any portion of Contractor's deductible or Self Insurance Retention (SIR).

12.1.8. Insurance provided by Contractor shall not limit Contractor's liability assumed under the indemnification provisions of this Contract.

12.1.9. Subcontractors

Contractor must either (a) include all subcontractors as additional insureds under its Required Insurance policies, or (b) require each subcontractor to separately meet all Insurance Requirements and verify that each subcontractor has done so, Contractor must furnish, if requested by County, appropriate insurance

certificates for each subcontractor. Contractor must obtain County's approval of any subcontractor request to modify the Insurance Requirements as to that subcontractor.

12.2. Notice of Cancellation

Each Required Insurance policy must provide, and certificates specify, that County will receive not less than thirty (30) days advance written notice of any policy cancellation, except 10-days prior notice is sufficient when the cancellation is for non-payment of a premium. Notice must be mailed, emailed, hand-delivered or sent via facsimile transmission to County's Contracting Representative, and must include the project or contract number and project description.

12.3. Verification of Coverage

Contractor shall furnish County with certificates of insurance (valid ACORD form or equivalent approved by County) as required by this contract. An authorized representative of the insurer shall sign the certificates. Each certificate must include:

- County's tracking number for this contract, which is shown on the first page of the contract, and a project description, in the body of the Certificate;
- A notation of policy deductibles or SIRs relating to the specific policy; and
- Certificates must specify that the appropriate policies are endorsed to include additional insured and subrogation waiver endorsements for County and its Agents. Note: Contractors for larger projects must provide actual copies of the additional insured and subrogation endorsements.

12.3.1. All certificates and endorsements, as required by this contract, are to be received and approved by County before, and be in effect not less than 15 days prior to, commencement of work. A renewal certificate must be provided to County not less than 15 days prior to the policy's expiration date to include actual copies of the additional insured and waiver of subrogation endorsements. Failure to maintain the insurance coverages or policies as required by this contract, or to provide evidence of renewal, is a material breach of contract.

12.3.2. All certificates required by this contract shall be sent directly to the appropriate County Department. The Certificate of Insurance shall include County's project or contract number and project description on the certificate. County may require complete copies of all insurance policies required by this contract at any time.

12.4. Approval and Modifications

County's Risk Manager may approve a modification of the Insurance Requirements without the necessity of a formal contract amendment, but the approval must be in writing. County's failure to obtain a required insurance certificate or endorsement, County's failure to object to a non-complying insurance certificate or endorsement, or County's receipt of any other information from the Contractor, its insurance broker(s) and/or insurer(s), do not constitute a waiver of any of the Insurance Requirements.

13. PERFORMANCE BOND Not applicable to this contract.

14. ACKNOWLEDGEMENT OF SOLICITATION AMENDMENTS

Contractor must acknowledge in the table below to have read all published solicitation amendments and must ensure they are submitting all amended pages of the solicitation (if any) with their response:

Amendment #	Date	Amendment #	Date	Amendment #	Date
3	5/13/25	2	5/8/25	1	4/18/25

15. SMALL BUSINESS ENTERPRISE (SBE) CERTIFICATION

Is your firm SBE certified as defined by the solicitation's Instructions to Proposers Section 7.1.1? Yes ☐ No ☒

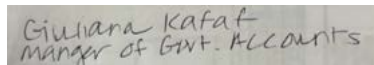
(select one)

If Yes, have you included your certification document? Yes ☐ No ☒
(select one)

NOTE: If you do not submit the SBE Certification document with your proposal, County will not apply the SBE Preference.

16. PROPOSAL/OFFER CERTIFICATION**CONTRACTOR LEGAL NAME:** Offen Petroleum LLC**BUSINESS ALSO KNOWN AS:** _____**MAILING ADDRESS:** 5100 E. 78th Ave**CITY/STATE/ZIP:** Commerce City CO 80022**REMIT TO ADDRESS:** Offen Petroleum LLC - PO Box 17451 or email address: oreft@offenpetro.com**CITY/STATE/ZIP:** Denver CO 80217-0451**CONTACT PERSON NAME/TITLE:** Giuliana Kafaf - Manager of Government Accounts**PHONE:** 303-297-3835 & 720-545-2686**FAX:** 303-484-5161**CONTACT PERSON EMAIL ADDRESS:** Giuliana.Kafaf@offenpetro.com**EMAIL ADDRESS FOR ORDERS & CONTRACTS:** Giuliana.Kafaf@offenpetro.com & southwestdispatch@offenpetro.com**CORPORATE HEADQUARTERS ADDRESS:** 5100 E. 78th Ave Commerce City CO 80022**WEBSITE:** https://offenpetro.com/

By signing and submitting the Offer Agreement, the undersigned certifies that they are legally authorized to represent and bind Contractor to legal agreements, that all information submitted is accurate and complete, that Contractor has reviewed the County's Procurement website for solicitation amendments and has incorporated all such amendments to its offer, that Contractor is qualified and willing to provide the items requested, and that Contractor will comply with all requirements of the contract. The Unit Pricing includes all costs incidental to the provision of the items in compliance with the contract; no additional payment will be made. County may deem conditional offers that modify the solicitation requirements **"Non-Responsive"** and County may not evaluate them. Contractor's submission of a signed Offer Agreement will constitute a firm offer and upon the issuance of an SC document issued by County's Procurement Director or authorized designee will form a binding contract that will require Contractor to provide the goods or services and materials described in this contract. The undersigned hereby offers to furnish the goods or services in compliance with all terms, conditions, and specifications in this Offer Agreement.

SIGNATURE: **DATE:** 5/19/25
Giuliana Kafaf
Manager of Govt. Accounts**PRINTED NAME & TITLE OF AUTHORIZED CONTRACTOR REPRESENTATIVE EXECUTING OFFER****PHONE AND EMAIL:** 720-545-2686 & giuliana.kafaf@offenpetro.com**County Attorney Contract Approval "As to Form".**

PIMA COUNTY STANDARD TERMS AND CONDITIONS

1. WARRANTY

Contractor warrants goods or services to be satisfactory and free from defects. Contractor also warrants that all products and services provided under this contract are non-infringing.

2. PACKING

Contractor will make no extra charges for packaging or packing material. Contractor is responsible for safe packaging conforming to carrier's requirements.

3. DELIVERY

On-time delivery of goods and services is an essential part of the consideration that County will receive.

Contractor must provide a guaranteed delivery date, or interval period from order release date to delivery if the Price proposal document requires it. Upon receipt of notification of delivery delay, County may cancel the order or extend delivery times at no cost to County. Any extension of delivery times will not be valid unless an authorized representative of County extends it to Contractor in writing.

To mitigate or prevent damages from delayed delivery, County may require Contractor to deliver additional quantity utilizing express modes of transport, or overtime, all costs to be Contractor's responsibility. County may cancel any delinquent order, procure from an alternate source, or refuse receipt of or return delayed deliveries at no cost to County. County may cancel any order or refuse delivery upon default by Contractor concerning time, cost, or manner of delivery. Contractor is not responsible for unforeseen delivery delays caused by fires, strikes, acts of God, or other causes beyond Contractor's control, provided that Contractor provides County immediate notice of delay.

4. SPECIFICATION CHANGES

County may make changes in the specifications, services, or terms and conditions of an order. If such changes cause an increase or decrease in the amount due under an order or in time required for performance, County will make an acceptable adjustment and will modify the order in writing. No verbal agreement for adjustment is acceptable.

Nothing in this clause reduces Contractor's responsibility to proceed without delay in the delivery or performance of an order.

5. INSPECTION

County may inspect or test all goods and services at place of manufacture, destination, or both. Contractor will hold goods failing to meet specifications of the order or contract at Contractor's risk and County may return such goods to Contractor and Contractor will be responsible for costs for transportation, unpacking, inspection, repacking, reshipping, restocking or other like expenses. In lieu of return of nonconforming supplies, County may waive any nonconformity, receive the delivery, and treat the defect(s) as a warranty item, but any waiver of any condition will not apply to subsequent shipments or deliveries.

6. ACCEPTANCE OF MATERIALS AND SERVICES

County will not execute an acceptance or authorize payment for any service, equipment or component prior to delivery and verification that the delivery meets all specification requirements.

7. RIGHTS AND REMEDIES OF COUNTY FOR DEFAULT

If Contractor furnishes items that do not conform to the contract requirements, or to the sample that Contractor submitted, County may reject the items. Contractor must then reclaim and remove the items, without expense to County. Contractor must also immediately replace all rejected items with conforming items. Should Contractor fail, neglect, or refuse immediately to do so, County may purchase in the open market a corresponding quantity of any such items and deduct from any monies due or that may become due to Contractor the difference between the price named in the SC or Purchase Order ("PO") and the actual cost to County.

If Contractor fails to make prompt delivery of any item, County may purchase the item in the open market and invoke the reimbursement condition above apply, except when delivery is delayed by fire, strike, freight embargo, or acts of God or of the government. If County cancels an SC, PO or associated order, either in whole or in part, by reason of the default or breach by Contractor, Contractor will pay for any loss or damage sustained by County in procuring any items which Contractor was obligated to supply. These remedies are not exclusive and are in addition to any other rights and remedies provided by law or under the contract.

8. FRAUD AND COLLUSION

Contractor certifies that no officer or employee of County or of any subdivision thereof has aided or assisted Contractor in securing or attempting to secure a contract to furnish labor, materials or supplies at a higher price than that proposed by any other Contractor. Contractor also certifies that it is not aware of any County employee 1) favoring one Contractor over another by giving or withholding information or by willfully misleading a Proposer in regard to the character of the material or supplies called for or the conditions under which the proposed work is to be done; 2) knowingly accepting materials or supplies of a quality inferior to those called for by any contract; or 4) directly or indirectly having a financial interest in the proposal or resulting contract. Additionally, during the conduct of business with County, Contractor will not knowingly certify, or induce others to certify, to a greater amount of labor performed than has been actually performed, or to the receipt of a greater amount or different kind of material or supplies that has been actually received. If County finds at any time that Contractor has in presenting any proposal(s) colluded with any other party or parties for the purpose of preventing any other proposal being made, then County will terminate any contract so awarded and that person or entity will be liable for all damages that County sustains.

9. COOPERATIVE USE OF RESULTING CONTRACT

As allowed by law, County has entered into cooperative procurement agreements that enable other public agencies to utilize County's contracts. Those public agencies may contact Contractor with requests to provide services and products pursuant to the pricing, terms and conditions in the SC, or PO. A public agency and Contractor may make minor adjustments by written agreement to the contract to accommodate additional cost or other factors not present in the contract and required to satisfy particular public agency code or functional requirements and within the intended scope of the solicitation and resulting contract. The parties to the cooperative procurement will negotiate and transact any such usage in accordance with procurement rules, regulations and requirements. Contractor will hold harmless County, its officers, employees, and agents from and against all liability, including without limitation payment and performance associated with any cooperative agreement with another public agency. Contractor may view a list of agencies that are authorized to use County contracts at the Procurement Department Internet home page: <http://www.pima.gov/procure>, under the Vendor Information tab, by selecting the link titled County Cooperative Agreements – Authorized Agencies.

10. INTELLECTUAL PROPERTY INDEMNITY

Contractor will indemnify, defend and hold County, its officers, agents, and employees harmless from liability of any kind, including costs and expenses, for infringement or use of any copyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract and any SC, PO, and associated orders. County may require Contractor to furnish a bond or other indemnification to County against any and all loss, damage, costs, expenses, claims and liability for patent or copyright infringement.

11. INDEMNIFICATION

Contractor will indemnify, defend, and hold harmless County, its officers, employees, and agents from and against any and all suits, actions, legal administrative proceedings, claims or demands and costs, including attorney's fees arising out of any act, omission, fault or negligence by Contractor, its agents, employees or anyone under its direction or control or on its behalf in connection with performance of the contract and any SC, PO or associated orders. Contractor will indemnify, defend and hold County harmless from any claim of infringement arising from services provided under this contract or from the provision, license, transfer or use for their intended purpose of any products provided under this Contract.

12. UNFAIR COMPETITION AND OTHER LAWS

Responses must comply with Arizona trade and commerce laws (Title 44 A.R.S.) and all other applicable County, State, and Federal laws and regulations.

13. COMPLIANCE WITH LAWS

Contractor will comply with all federal, state, and local laws, rules, regulations, standards and Executive Orders, without limitation. In the event any services that Contractor provides under this contract require a license issued by the Arizona Registrar of Contractors ("ROC"), Contractor certifies that a Contractor licensed by ROC to perform those services in Arizona will provide such services. The laws and regulations of the State of Arizona govern the interpretation and construction of this contract, and the rights, performance and disputes of and between the parties. Any action relating to this Contract must be filed and maintained in a court of the State of Arizona in Pima County.

14. ASSIGNMENT

Contractor may not assign its rights to the contract, in whole or in part, without prior written approval of County. County may withhold approval at its sole discretion, provided that County will not unreasonably withhold such approval.

15. CANCELLATION FOR CONFLICT OF INTEREST

This contract is subject to cancellation pursuant to A.R.S. §§ 38-506 and 38-511, the pertinent provisions of which are incorporated into this Contract by reference.

16. NON-DISCRIMINATION

Contractor agrees to comply with all provisions and requirements of Arizona Executive Order 2009-09 which is hereby incorporated into this contract as if set forth in full herein including flow down of all provisions and requirements to any subcontractors. During the performance of this contract, Contractor must not discriminate against any employee, client or any other individual in any way because of that person's age, race, creed, color, religion, sex, disability or national origin.

17. NON-APPROPRIATION OF FUNDS

County may cancel this contract if for any reason County's Board of Supervisors does not appropriate funds for the stated purpose of maintaining the contract. In the event of such cancellation, County has no further obligation, other than payment for services or goods that County has already received.

18. PUBLIC RECORDS

Disclosure. Pursuant to A.R.S. § 39-121 et seq., and A.R.S. § 34-603(H) in the case of construction or Architectural and Engineering services procured under A.R.S. Title 34, Chapter 6, all documents submitted in response to the solicitation resulting in award of this Contract, including, but not limited to, pricing schedules, product specifications, work plans, and any supporting documents, are public records. As such, those documents are subject to release and/or review by the general public upon request, including competitors.

Records Marked Confidential, Notice and Protective Order. If Contractor reasonably believes that some of those records contain proprietary, trade-secret or otherwise-confidential information, Contractor must prominently mark those records "CONFIDENTIAL." In the event a public-records request is submitted to County for records marked CONFIDENTIAL, County will notify Contractor of the request as soon as reasonably possible. County will release the records 10 business days after the date of that notice, unless Contractor has, within that period, secured an appropriate order from a court of competent jurisdiction, enjoining the release of the records. County will not, under any circumstances, be responsible for securing such an order, nor will County be in any way financially responsible for any costs associated with securing such an order.

Contractor agrees to waive confidentiality of any price terms.

19. CUSTOM TOOLING, DOCUMENTATION AND TRANSITIONAL SUPPORT

Costs to develop all tooling and documentation, such as and not limited to dies, molds, jigs, fixtures, artwork, film, patterns, digital files, work instructions, drawings, etc. necessary to provide the contracted services or products and unique to the services or products supplied to County are included in the agreed upon Unit Price unless the contract specifically states otherwise. Such tools and documentation are the property of County and will be marked, as is practical, as the "Property of Pima County" and County so requests, Contractor will deliver a copy of the tooling and documentation to County within twenty (20) days of acceptance by County of the first article sample, or not later than ten (10) days of termination of the contract associated with their development, without additional cost to County. Contractor also agrees to act in good faith to facilitate the transition of work to a subsequent Contractor if and as reasonably requested by County at no additional cost. Should exceptional circumstances be present that may justify an additional charge, Contractor may submit said justification and proposed cost and negotiate an agreement acceptable to both Contractor and County, but Contractor may not withhold any requested tooling, document or support as described above that would delay the orderly, efficient and prompt transition of work. Should conduct by Contractor result in additional costs to County, Contractor will reimburse County for said actual and incremental costs provided that County has given Contractor reasonable time to respond to County's requests for support.

20. AMERICANS WITH DISABILITIES ACT

Contractor will comply with all applicable provisions of the Americans with Disabilities Act (public law 101-336, 42 USC 12101-12213) and all applicable federal regulations under the act, including 28 CFR parts 35 and 36.

21. NON-EXCLUSIVE AGREEMENT

Contractor understands that this Contract is nonexclusive and is for the sole convenience of County. County may obtain like services from other sources for any reason.

22. TERMINATION

County may terminate any contract and any SC, PO, DO, or issued NORFA, in whole or in part, at any time for any reason or no reason, without penalty or recourse, when in the best interests of County. Upon receipt of written notice, Contractor will immediately cease all work as directed by the notice, notify all subcontractors of the effective date of termination, and take appropriate actions to minimize further costs to County. In the event of termination under this paragraph, all documents, data, and reports prepared by Contractor under the contract become the property of County and Contractor must promptly deliver them to County. Contractor is entitled to receive just and equitable compensation for work in progress, work completed, and materials accepted by County before the effective date of the termination.

23. ORDER OF PRECEDENCE – CONFLICTING DOCUMENTS

In the event of inconsistencies between contract documents, the following is the order of precedence, superior to subordinate, that will apply to resolve the inconsistency: SC or PO; DO; Offer Agreement; these standard terms and conditions; any Contractor terms (Terms of Sale; End User Licenses Agreement; Service Agreement; etc.) attached to an SC, PO, or DO, if applicable; any other solicitation documents.

24. INDEPENDENT CONTRACTOR

Contractor is an independent Contractor. Contractor and Contractor officer's agents or employees are not considered employees of County and are not entitled to receive any employment-related fringe benefits under County's Merit System. Contractor is responsible for paying all federal, state and local taxes associated with the compensation received pursuant to this Contract and will indemnify and hold County harmless from any and all liability which County may incur because of Contractor's failure to pay such taxes.

25. BOOK AND RECORDS

Contractor will keep and maintain proper and complete books, records and accounts, which will be open at all reasonable times for inspection and audit by duly authorized representatives of County. In addition, Contractor will retain all records relating to this contract at least five (5) years after its termination or cancellation or, if later, until any related pending proceeding or litigation has been closed.

26. COUNTERPARTS

The parties may execute the SC or PO that County awards pursuant to this solicitation in any number of counterparts, and each counterpart is considered an original, and together such counterparts constitute one and the same instrument. For the purposes of the SC and PO, the signed proposal of Contractor and the system-generated SC or other agreement document signed by County are each an original and together constitute a binding SC, if all other requirements for execution are present.

27. AUTHORITY TO CONTRACT

Contractor warrants its right and power to enter into the SC or PO. If any court or administrative agency determines that County does not have authority to enter into the SC or PO, County is not liable to Contractor or any third party by reason of such determination or by reason of the SC or PO.

28. FULL AND COMPLETE PERFORMANCE

The failure of either party to insist on one or more instances upon the full and complete performance with any of the terms or conditions of the contract and any SC, PO, or DO to be performed on the part of the other, or to take any action permitted as a result thereof, is not a waiver or relinquishment of the right to insist upon full and complete performance of the same, or any other covenant or condition, either in the past or in the future. The acceptance by either party of sums less than may be due and owing it at any time is not an accord and satisfaction.

29. SUBCONTRACTORS

Contractor is fully responsible for all acts and omissions of any subcontractor and of persons directly or indirectly employed by any subcontractor, and of persons for whose acts Contractor may be liable to the same extent that Contractor is responsible for the acts and omissions of persons that it directly employs. Nothing in this contract creates any obligation on the part of County to pay or see to the payment of any money due any subcontractor, except as may be required by law.

30. SEVERABILITY

Each provision of this contract stands alone, and any provision of this contract that a court finds to be prohibited by law is ineffective to the extent of such prohibition without invalidating the remainder of this contract.

31. LEGAL ARIZONA WORKERS ACT COMPLIANCE

For the procurement of services in the State of Arizona, Contractor hereby warrants that it will at all times during the term of this contract comply with all federal immigration laws applicable to Contractor's employment of its employees, and with the requirements of A.R.S. §§ 41-4401 and 23-214 (A) (together the "State and Federal Immigration Laws"). Contractor will further ensure that each subcontractor who performs any work for Contractor under this contract likewise complies with the State and Federal Immigration Laws.

County has the right at any time to inspect the books and records of Contractor and any subcontractor in order to verify such party's compliance with the State and Federal Immigration Laws.

Any breach of Contractor's or any subcontractor's warranty of compliance with the State and Federal Immigration Laws, or of any other provision of this section, is a material breach of this Contract subjecting Contractor to penalties up to and including suspension or termination of this Contract. If the breach is by a subcontractor, and the subcontract is suspended or terminated as a result, Contractor will take such steps as may be necessary to either self-perform the services that would have been provided under the subcontract or retain a replacement subcontractor as soon as possible so as not to delay project completion.

Contractor will advise each subcontractor of County's rights, and the subcontractor's obligations, under this Section by including a provision in each subcontract substantially in the following form:

"Subcontractor hereby warrants that it will at all times during the term of this contract comply with all federal immigration laws applicable to Subcontractor's employees, and with the requirements of A.R.S. § 23-214 (A). Subcontractor further agrees that County may inspect the Subcontractor's books and records to ensure that Subcontractor is in compliance with these requirements. Any breach of this paragraph by Subcontractor is a material breach of this contract subjecting Subcontractor to penalties up to and including suspension or termination of this contract."

Any additional costs attributable directly or indirectly to remedial action under this Section is the responsibility of Contractor. In the event that remedial action under this Section results in delay to one or more tasks on the critical path of Contractor's approved construction or critical milestones schedule, such period of delay will be excusable delay for which Contractor is entitled to an extension of time, but not costs.

32. CONTROL OF DATA PROVIDED BY COUNTY

For those projects and contracts where County has provided data to enable the Contractor to provide contracted services or products, unless County otherwise specifies and agrees in writing, Contractor will treat, control and limit access to said information as confidential and will under no circumstances release any data provided by County during the term of this contract and thereafter, including but not limited to personal identifying information as defined by A.R.S. § 44-1373, and Contractor is further prohibited from selling such data directly or through a third party. Upon termination or completion of the contract, Contractor will either return all such data to County or will destroy such data and confirm destruction in writing in a timely manner not to exceed sixty (60) calendar days.

33. ISRAEL BOYCOTT CERTIFICATION

Pursuant to A.R.S. § 35-393.01, if Contractor engages in for-profit activity and has ten (10) or more employees, and if this Contract has a value of \$100,000.00 or more, Contractor certifies it is not currently engaged in, and agrees for the duration of this Contract to not engage in, a boycott of goods or services from Israel. This certification does not apply to a boycott prohibited by 50 U.S.C. § 4842 or a regulation issued pursuant to 50 U.S.C. § 4842.

34. FORCED LABOR OF ETHNIC UYGHURS

Pursuant to A.R.S. § 35-394 if Contractor engages in for-profit activity and has 10 or more employees, Contractor certifies it is not currently using, and agrees for the duration of this Contract to not use (1) the forced labor of ethnic Uyghurs in the People's Republic of China; (2) any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China; and (3) any contractors, subcontractors or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China. If Contractor becomes aware during the term of the Contract that the Company is not in compliance with A.R.S. § 35-394, Contractor must notify the County within five business days and provide a written certification to County regarding compliance within one hundred eighty days.

35. HEAT INJURY AND ILLNESS PREVENTION AND SAFETY PLAN.

Pursuant to Pima County Procurement Code 11.40.030, Contractor hereby warrants that if Contractor's employees perform work in an outdoor environment under this Contract, Contractor will keep on file a written Heat Injury and Illness Prevention and Safety Plan. At County's request, Contractor will provide a copy of this plan and documentation of heat safety and mitigation efforts implemented by Contractor to prevent heat-related illnesses and injuries in the workplace. Contractor will post a copy of the Heat Injury and Illness Prevention and Safety Plan where it is accessible to employees. Contractor will further ensure that each subcontractor who performs any work for Contractor under this Contract complies with this provision.

36. ENTIRE AGREEMENT

This document constitutes the entire agreement between the parties pertaining to the subject matter it addresses, and this Contract supersedes all prior or contemporaneous agreements and understandings, oral or written.

END OF PIMA COUNTY STANDARD TERMS AND CONDITIONS

Exhibit G: Pricing Page (3 Pages)**UNIT PRICES (Net 30-day Payment Terms)**

FOB Destination/Unloaded; include cost of freight in unit price. Although County will pay taxes IF applicable, do NOT include sales tax in unit price.

Item #	Item Description Items to include and satisfy all Solicitation & Offer Agreement requirements, General & Item Specifications	Estimated Annual Usage Quantity	UOM	Full Load + Split Full Load Margin (Markup or Markdown)
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Group A: Unleaded Gasoline

1	1301 S Mission Road, Tucson UST Exemption # 1001562-17 Full Load + Split Full Load	251355	Gallon	(0.0500)
2	190 W Pennington Street, Tucson Full Load + Split Full Load	50000	Gallon	(0.0500)
3	4700 S Houghton Road, Tucson Full Load + Split Full Load	80000	Gallon	(0.0500)
4	3355 N Dodge Boulevard, Tucson UST Exemption # 1001281-13 Full Load + Split Full Load	75000	Gallon	(0.0400)
5	2545 E Ajo Way, Tucson Full Load + Split Full Load	125000	Gallon	(0.0500)
6	601 N La Canada Drive, Green Valley UST Exemption # 1001208-16 Full Load + Split Full Load	56068	Gallon	(0.0200)
7	12600 N Sanders Road, Marana Full Load + Split Full Load	72332	Gallon	(0.0200)
8	4901 W Ina Road, Tucson Full Load + Split Full Load	223911	Gallon	(0.0400)
9	1131 N Well Road, Ajo Full Load + Split Full Load	37892	Gallon	0.1000
10	A7 Ranch-5800 Reddington Rd, San Manuel Full Load + Split Full Load	1000	Gallon	0.5500
11	Mobile Fuel Truck Full Load + Split Full Load	1000	Gallon	1.50 / gal and \$200 flat fee

Exhibit G: Pricing Page (Continued)**UNIT PRICES (Net 30-day Payment Terms)**

FOB Destination/Unloaded; include cost of freight in unit price. Although County will pay taxes IF applicable, do NOT include sales tax in unit price.

Item #	Item Description Items to include and satisfy all Solicitation & Offer Agreement requirements, General & Item Specifications	Estimated Annual Usage Quantity	UOM	Full Load + Split Full Load Margin (Markup or Markdown)
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Group B: Diesel Fuel

12	1301 S Mission Road, Tucson UST Exemption # 1001562-17 Full Load + Split Full Load	136494	Gallon	(0.0500)
13	4700 S Houghton Road, Tucson Full Load + Split Full Load	15000	Gallon	(0.0400)
14	3355 N Dodge Boulevard, Tucson UST Exemption # 1001281-13 Full Load + Split Full Load	10000	Gallon	(0.0300)
15	4901 W Ina Road, Tucson Full Load + Split Full Load	12000	Gallon	(0.0400)
16	12600 N Sanders Road, Marana Full Load + Split Full Load	3045	Gallon	0.0300
17	1131 N Well Road, Ajo Full Load + Split Full Load	10000	Gallon	0.1100
18	A7 Ranch-5800 Reddington Rd, San Manuel Full Load + Split Full Load	2000	Gallon	0.5500
19	2500 E. Ajo Way, Tucson Full Load + Split Full Load	7200	Gallon	0.4600
20	2343 E. Tournament Way, Tucson Full Load + Split Full Load	3600	Gallon	0.4600
21	3434 E. 22nd Street, Tucson (3 Tanks) Full Load + Split Full Load	720	Gallon	0.4600
22	2500 E. Ajo Way, Tucson Generator Full Load + Split Full Load	240	Gallon	0.4600
23	8850 S. Camino Loma Alta, Tucson Full Load + Split Full Load	350	Gallon	0.4600
24	1270 W. Silverlake, Tucson Full Load + Split Full Load	1000	Gallon	0.4600
25	2250 E. Ajo Way, Tucson Full Load + Split Full Load	245	Gallon	0.4600
26	North Swan Road, North of Avenida Shelly, Tucson Full Load + Split Full Load	235	Gallon	0.5500
27	Mobile Fuel Truck	10,000	Gallon	1.50 / gal and \$200 flat fee

Exhibit G: Pricing Page (Continued)**UNIT PRICES (Net 30-day Payment Terms)**

FOB Destination/Unloaded; include cost of freight in unit price. Although County will pay taxes IF applicable, do NOT include sales tax in unit price.

Item #	Item Description Items to include and satisfy all Solicitation & Offer Agreement requirements, General & Item Specifications	Estimated Annual Usage Quantity	UOM	Full Load + Split Full Load Margin (Markup or Markdown)
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Group C: DEF

28	1301 S Mission Road, Tucson UST Exemption # 1001562-17	2396	Gallon	3.2000
29	4700 S Houghton Road, Tucson	700	Gallon	3.2000

Group D: Biodiesel

30	1301 S Mission Road, Tucson UST Exemption # 1001562-17	50000	Gallon	0.1500
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Group E: Miscellaneous Services

31	Fuel Polishing	6	Each	\$2,000 flat fee
32	Tank Rental	6	Month	\$800 flat fee
33	Transportation Fee	6	Trip	N/A
34	Redelivery Flat Fee	2	Trip	\$200 flat fee

PIMA COUNTY

Pima County Procurement Department
150 W. Congress St. 5th Fl
Tucson AZ 85701

**Supplier Contract**

Contract Number	SC2500000513
Contract Start Date	10-29-2025
Contract End Date	10-28-2026
Payment Type	Warrant/Check
Buyer	Maria Canizales
Phone Number	
Email	

Page

1 of 4

Supplier:	Contract Name:
Offen Petroleum LLC 5100 E 78th Ave Commerce City, CO 80022	Motor Vehicle Fuel and Service

Supplier Contact and Payment Terms:	Shipping Method	Delivery Type	FOB
Phone: +1 (303) 2973835 Email: giuliana.kafaf@offenpetro.com Terms: Days: 0	Vendor Method	Standard Ground	FOB Dest, Freight Prepaid
	Currency	NTE Amount	Used Amount
	USD	3,500,000.00	0.00

Contract/Amendment Description:

This Supplier Contract is for an initial term of one (1) year in the annual award amount of \$3,500,000.00 (including sales tax) and includes four (4) one-year renewal options.

Catalog Items: Offen Petroleum LLC					
Line #	Item Description	UOM	Unit Price	Stock Code	MPN/VPN
1	Group A: 1131 N Well Road, Ajo Full Load + Split Full Load 0.1000 Offen	Gallon	0.00		
2	Group A: 12600 N Sanders Road, Marana Full Load + Split Full Load (0.0200) Offen	Gallon	0.00		
3	Group A: 1301 S Mission Road, Tucson UST Exemption # 1001562-17 Full Load + Split Full Load (0.5000) Offen	Gallon	0.00		
4	Group A: 190 W Pennington Street, Tucson Full Load + Split Full Load (0.5000) Offen	Gallon	0.00		

This Supplier Contract incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this contract. All transactions and conduct are required to conform to these documents.

PIMA COUNTY

Pima County Procurement Department
 150 W. Congress St. 5th Fl
 Tucson AZ 85701

**Supplier Contract**

Contract Number	SC2500000513
Contract Start Date	10-29-2025
Contract End Date	10-28-2026
Payment Type	Warrant/Check
Buyer	Maria Canizales
Phone Number	
Email	

Page

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Catalog Items: Offen Petroleum LLC

Line #	Item Description	UOM	Unit Price	Stock Code	MPN/VPN
5	Group A: 2545 E Ajo Way, Tucson Full Load + Split Full Load (0.5000) Offen	Gallon	0.00		
6	Group A: 3355 N Dodge Boulevard, Tucson UST Exemption # 1001281-13 Full Load + Split Full Load (0.0400) Offen	Gallon	0.00		
7	Group A: 4700 S Houghton Road, Tucson Full Load + Split Full Load (0.5000) Offen	Gallon	0.00		
8	Group A: 4901 W Ina Road, Tucson Full Load + Split Full Load (0.0400) Offen	Gallon	0.00		
9	Group A: 601 N La Canada Drive, Green Valley UST Exemption # 1001208-16 Full Load + Split Full Load (0.0200) Offen	Gallon	0.00		
10	Group A: A7 Ranch-5800 Reddington Rd, San Manuel Full Load + Split Full Load 0.5500 Offen	Gallon	0.00		
11	Group A: Mobile Fuel Truck Full Load + Split Full Load Offen	Gallon	1.50		
12	Group B: 1131 N Well Road, Ajo Full Load + Split Full Load 0.1100 - Offen	Gallon	0.00		
13	Group B: 12600 N Sanders Road, Marana Full Load + Split Full Load 0.0300) Offen	Gallon	0.00		

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Catalog Items: Offen Petroleum LLC

Line #	Item Description	UOM	Unit Price	Stock Code	MPN/VPN
14	Group B: 1270 W. Silverlake, Tucson Full Load + Split Full Load 0.4600 Offen	Gallon	0.00		
15	Group B: 1301 S Mission Road, Tucson UST Exemption # 1001562-17 Full Load + Split Full Load (0.0500) Offen	Gallon	0.00		
16	Group B: 2250 E. Ajo Way, Tucson Full Load + Split Full Load 0.4600 Offen	Gallon	0.00		
17	Group B: 2343 E. Tournament Way, Tucson Full Load + Split Full Load 0.4600 Offen	Gallon	0.00		
18	Group B: 2500 E. Ajo Way, Tucson Generator Full Load + Split Full Load 0.4600 Offen	Gallon	0.00		
19	Group B: 3355 N Dodge Boulevard, Tucson UST Exemption # 1001281-13 Full Load + Split Full Load (0.0300) Offen	Gallon	0.00		
20	Group B: 3434 E. 22nd Street, Tucson (3 Tanks) Full Load + Split Full Load 0.4600 Offen	Gallon	0.00		
21	Group B: 4700 S Houghton Road, Tucson Full Load + Split Full Load (0.0400) Offen	Gallon	0.00		
22	Group B: 4901 W Ina Road, Tucson Full Load + Split Full Load (0.0400) Offen	Gallon	0.00		

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PIMA COUNTY

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150 W. Congress St. 5th Fl
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Payment Type	Warrant/Check
Buyer	Maria Canizales
Phone Number	
Email	

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Catalog Items: Offen Petroleum LLC

Line #	Item Description	UOM	Unit Price	Stock Code	MPN/VPN
23	Group B: 8850 S. Camino Loma Alta, Tucson Full Load + Split Full Load 0.4600 Offen	Gallon	0.00		
24	Group B: A7 Ranch-5800 Reddington Rd, San Manuel Full Load + Split Full Load 0.5500 Offen	Gallon	0.00		
25	Group B: Mobile Fuel Truck Offen	Gallon	1.50		
26	Group B: North Swan Road, North of Avenida Shelly, Tucson Full Load + Split Full Load 0.5500 Offen	Gallon	0.00		
27	Group B:2500 E. Ajo Way, Tucson Full Load + Split Full Load 0.4600 Offen	Gallon	0.00		
28	Group C: DEF 1301 S Mission Road, Tucson UST Exemption # 1001562-17 - Offen	Gallon	3.20		
29	Group C: DEF 4700 S Houghton Road, Tucson - Offen	Gallon	3.20		
30	Group D: Biodiesel 1301 S Mission Road, Tucson UST Exemption # 1001562-17 - Offen	Gallon	0.15		
31	Group E: Fuel Polishing --- Offen	Each	2,000.00		
32	Group E: Redelivery Flat Fee --- Offen	Each	200.00		
33	Group E: Tank Rental --- Offen	Each	800.00		
34	Group E: Transportation Fee --- Offen	Each	200.00		

This Supplier Contract incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this contract. All transactions and conduct are required to conform to these documents.

OFFER AGREEMENT

1. PURPOSE

This contract establishes a system-generated form Supplier Contract ("SC") for Contractors to provide Pima County ("County") with Motor Vehicle Fuel and Service on an "as required basis" by issue of Delivery Order ("DO"). It is the intent of Pima County to award by Group or line item, whichever method is determined to be in the best interest of the County; each Group or line item will have an award to a primary Contractor, a secondary Contractor and back-up Contractor, if available. Primary award will be to low bid (per group or line item) meeting all specifications, terms and conditions, the secondary and back-up awards will be to the next lowest bids (per group or line item) meeting all specifications, terms and conditions.

2. CONTRACT TERM, RENEWALS, EXTENSIONS and REVISIONS

The SC will document the commencement date of the contract and will be for a one (1) year period with four (4) one-year renewal options that the parties may exercise as follows: County will issue contract extensions, renewals, or revisions to Contractor with a revised SC document. Contractor must object in writing to the proposed revisions, terms, conditions, scope modifications and/or specifications within ten (10) calendar days of issuance by County. If Contractor does not notify county of any objections within that timeframe, the revision(s) will be binding on the parties.

3. CONTRACTOR MINIMUM QUALIFICATIONS

Contractor certifies that it is competent, willing, and responsible for performing the services or providing the products in accordance with the requirements of this contract. Contractor certifies that it possesses all licenses required by applicable Agencies to satisfy the requirements of this contract. Utilize **Exhibit A: Minimum Qualifications Verification Form (1 page)**.

Contractor will research the designated Issuing Agency requirements to perform the requested work; will list **currently active** license number(s), Description & Class for the required licenses; and agrees to maintain said license(s) for the term of the contract and to notify County within ten (10) business days of any change in license status.

Contractor will check appropriate response below and provide requested documents. Failure to check appropriate response and provide copies of requested documents may cause the offer to be rejected and deemed non-responsive:

1	Supplier must be in the business of supplying Fuel a minimum of three (3) consecutive years including the current year.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Attach a copy of business license with the submission of the bid.	

4. PRODUCT OR SERVICE SPECIFICATIONS & SCOPE OF WORK

To establish a Supplier Contract to provide Pima County Fleet Services with the purchase and delivery of Fuels (Unleaded and Diesel), Biodiesel, and Diesel Exhaust Fluid (DEF), tank rentals, and tank polishing service. Fuels and DEF are provided in accordance with the terms of this solicitation and the County Purchase Order. It is the intent of Pima County to award a primary supplier, secondary supplier, and tertiary supplier, if available. Primary award will be to highest ranking proposer bid meeting all specifications, terms and conditions, the secondary and tertiary award will be to the next highest-ranking proposer bid meeting all specifications, terms and conditions.

4.1. General Specifications

- 4.1.1. Supplier must provide the following type of fuel: Unleaded, Diesel (Clear USD), Diesel Exhaust Fluid (DEF), and Biodiesel (B5). **County does not require any additional additives at this time.**
- 4.1.2. Supplier must have the ability to deliver Fuel and Diesel Exhaust Fluid (DEF) to all County fuel sites See Exhibit D: List of Locations for Various Fuels (2 Pages). **County does not require any additional additives at this time.**
- 4.1.3. Supplier must provide Fuel Polishing Services to remove contamination, such as water, sludge, and sediment, from fuel storage tanks.
- 4.1.4. **Tanks do not require special fittings/truck pumps.**
- 4.1.5. Supplier must provide Tank Rental in capacity from 1,000 – 5,000 gallons on as needed basis. Supplier must provide fuel tank upon delivery in operational configuration with 12v pump, hose, and nozzle. County will provide power to operate the tank after proper delivery.
- 4.1.6. **Invoices must indicate delivery location, type of fuel, total gross and net quantity, temperature compensated quantities for deliveries over 2,000 gallons, OPIS daily rack price (where applicable), margin, and applicable taxes for each product.**

4.2. Pricing Specifications

- 4.2.1. The County will use Oil Price Information Service (OPIS) Index for Unleaded Gasoline, Diesel, and Biodiesel. The price paid by the agencies will be determined at the time of each order based on the OPIS Index plus or minus the margin (in cents, to a required four decimal places). All prices will be exclusive of federal excise taxes.
- 4.2.2. For Unleaded Gasoline and Diesel, the Tucson Daily average rack price, as published by OPIS at 10:00 AM on the delivery day, will be in effect for purchases. If OPIS does not publish a price for the fuel required in the current day, the most recent 10:00 AM published price will be used.
- 4.2.3. For Biodiesel, the Phoenix Daily average rack price, as published by OPIS at 10:00 AM on the delivery day, will be in effect for purchases. If OPIS does not publish a price for the fuel required in the current day, the most recent 10:00 AM published price will be used. If/when OPIS publishes the Tucson Daily average rack pricing for Biodiesel, Tucson data will be used instead of Phoenix data.

4.3. Item Specifications

- 4.3.1. Unleaded gasoline must meet or exceed the ASTM specification standard of D4814-21c or the latest revision, **have a minimum octane minimum of 87**. It must also contain an additive package specifically designed for the reduction of carbon deposits and the cleaning of fuel injection nozzles or other fuel-injecting components of gasoline engines.
- 4.3.2. Diesel fuel must be blended for the climatic conditions at the delivery or pick-up site. All #2 diesel must meet or exceed the ASTM specification standard D975-21 or the latest revision, **have a minimum cetane minimum of 40**. Diesel type to be used must include Clear Ultra-Low Sulfur Diesel (Clear ULSD).
- 4.3.3. Biodiesel must meet or exceed the ASTM specification standard D6751-20a or the latest revision, have a minimum cetane number of 48, and be manufactured from virgin soy or virgin vegetable base. County could be using biodiesel fuel in the future; possible locations will be Mission Rd and Ina Rd.
- 4.3.4. Supplier must submit proof that the biodiesel delivered meets the BQ-9000 certification requirements. Biodiesel type to be used must include Clear Ultra-Low Sulfur B5.
- 4.3.5. Diesel Exhaust Fluid (DEF) must conform to the specifications for DEF in ISO 22241-1 or the latest revision.
- 4.3.6. Plant Pick Up: Supplier must have a Tucson facility and adequate staff for assistance for plant pick up of ultra-low diesel and unleaded fuel by Pima County service trucks. The average capacity of a Pima County service truck is 900 gallons.
- 4.3.7. Dipstick readings must be taken by the Supplier before and after each delivery and be recorded on the delivery ticket. Water finding paste shall be used on the measuring devices when gauging fuel tanks, and any water cut noted on the delivery ticket.
- 4.3.8. Above Ground Storage Locations: Deliveries of fuel to Mission Road, Houghton Road, Richey Road, Ajo Way, Ina Road, Green Valley, Marana, and Ajo, AZ will require the Supplier to pump into above ground storage tanks

4.4. Delivery Specifications

- 4.4.1. Deliveries of 2,000 gallons or less shall be made by metered trucks with a meter reading indicated on the delivery ticket. More than one (1) delivery may be listed on each invoice; however, each delivery and quantity must be itemized.
- 4.4.2. Deliveries shall not be made at unattended locations without prior arrangements being made between the County and the Supplier to ensure a definite delivery time and date.
- 4.4.3. All deliveries must be made within twenty-four (24) hours of order placement.
- 4.4.4. Delivery Locations, Fuel Type, Capacity, and Usage: See Exhibit A: List of Locations for Various Fuels.
- 4.4.5. Delivery to West Congress location must be between 6:00 p.m. and 6:00 a.m.

4.4.6. Interrupted Delivers: If there is a site-caused issue that prevents delivery (e.g., blocked access, unsafe conditions, or lack of authorized personnel to receive the delivery), the following protocol should apply:

- *Notification:* The driver or Supplier must promptly notify the designated site contact and document the issue (photos, timestamps, etc.).
- *Wait Time Policy:* A reasonable wait time (e.g., 30–60 minutes) should be observed. If the issue is not resolved within this period, the delivery will be considered interrupted due to site conditions.
- *Redelivery Fee:* County will determine whether the delivery must be rescheduled due to site-related delays. County will pay a one (1) time fee per rescheduled delivery.
- Ensuring that site access and readiness are maintained according to agreed delivery schedules.

4.4.7. All fuel deliveries to Ajo, AZ must be full loads (6,000 gallons or more). Delivery of diesel, due to tank capacity of 4,000 gallons, will not be a full load, and will be coordinated with delivery of unleaded fuel.

4.4.8. Delivery Ticket: A copy of the signed delivery ticket must be left with the County representative signing for the fuel delivered or presented to the vehicle operator for plant pickup. The delivery ticket must include the following:

Supplier's name and address
Agency and delivery location
Grade of fuel
Gross gallons of fuel
Net gallons of fuel

4.5. Tanker Truck Specifications

4.5.1. Full Load of Tanker Truck Deliveries

- Pima County considers deliveries at a minimum of 6,000 gallons or more to be full-load deliveries.
- Full Load + Split Full load is when 6,000 gallons (minimum) or more of the same product or multiple products for split load is delivered to locations or tanks.

4.5.2. County owns two (2) tanker trucks with top load capability:

- Truck 1: is equipped with a 1,000-gallon diesel tank and 200-gallon unleaded tank.
- Truck 2: is equipped with 800-gallon tank.

4.5.3. County will need the capability to go to Suppliers facility for a top load fill up of tanker trucks. The local transfer rack must have a top load to fill the County's mobile fuel tanker trucks from the top

4.6. Generator Specifications

4.6.1. Supplier shall deliver diesel fuel to selected County priority emergency diesel powered generators on an as-needed basis or during an emergency incident. Deliveries of quantities as small as 900 gallons may be required. See list below.

Pima County Emergency Generators at 3434 E. 22nd Street, Tucson, Arizona:

PECOC01	1347 gallons AST
PECOC02	1347 gallons AST
PECOC03	1347 gallons AST

4.6.2. County will contact the Supplier by phone and send a follow-up email with the details of required services. For emergency service, the Supplier must acknowledge the request within one (1) hour and must fill generators within twenty-four (24) hours of acknowledgment.

- 4.6.3. County will allow a flat stocking fee for generators at a cost lower than retail but rate higher than a full load cost.

5. OFFER ACCEPTANCE & ORDER RELEASES

County will accept offer(s) and execute this contract by issuing an SC (recurring requirements) to be effective on the document's date of issue without further action by either party. The SC will include the term of the contract.

Pursuant to the executed SC, County departments requiring the goods or services described herein will issue a DO to the Contractor. County will furnish the DO to Contractor via facsimile, e-mail or telephone. **If County gives the order verbally, the County Department issuing the order will transmit a confirming order document to Contractor within five (5) workdays of the date it gives the verbal order.**

Contractor must not supply materials or services that are not specified on the SC and are not documented or authorized by a DO at the time of provision. County accepts no responsibility for control of or payment for materials or services not documented by a County DO.

Contractor will establish, monitor, and manage an effective contract administration process that assures compliance with all requirements of this contract. In particular, Contractor will not provide goods or services in excess of the executed contract items, item quantity, item amount, or contract amount without prior written authorization by contract amendment that County has properly executed and issued. Any items Contractor provides in excess of those stated in the contract are at Contractor's own risk. Contractor will decline verbal requests to deliver items in excess of the contract and will report all such requests in writing to County's Procurement Department within one (1) workday of the request. The report must include the name of the requesting individual and the nature of the request.

6. ACCEPTANCE OF GOODS & SERVICES

The County Department designated on the issued order DO will accept goods and services only in accordance with this contract. Such acceptance is a prerequisite to the commencement of payment terms.

7. COMPENSATION & PAYMENT

The SC will establish the contractual Not-to-Exceed Amount ("NTE Amount"). The NTE Amount represents the funding appropriated by County for this contract and cannot be altered without amendment. For this contract, the NTE Amount is shared between each Contractor awarded. The sum total of County payments to all Contractors cannot exceed the established NTE Amount, regardless of the independent total of each Contractor. **Contractor will not accept orders, or provide services or products that cumulatively exceed the contract amount.**

7.1. Unit Prices (Net 30-day Payment Terms)

Contractor's unit prices must include all incidentals and associated costs required to comply with and satisfy all requirements of this contract, which includes the Offer Agreement and the Standard Terms and Conditions. County will make no payments for items not in the contract and Contractor will not invoice them.

Quantities in this solicitation are estimates only. County may increase or decrease quantities and amounts. County makes no guarantee regarding actual orders for items or quantities during the term of the contract. County is not responsible for Contractor inventory or order commitment.

Unless the parties otherwise agree in writing, all pricing will be F.O.B. Destination & Freight Prepaid Not Billed ("F.O.B. Destination"). Contractor will deliver and unload products or services at the destination(s) that the delivery article of this contract or accepted Order indicates. The offered Unit Price must include all freight costs.

Although an order may not fully include State and City sales tax, County will pay such taxes as are **DIRECTLY** applicable to County and Contractor invoices such taxes as a separate line item. Contractor must not include such taxes in the item unit price.

7.2. Price Warranty and Trade-In Allowance

Contractor will give County the benefit of any price reduction before actual time of shipment. Parties may negotiate a fair and equitable trade-in allowance value for County surplus property to be applied through either a discounted purchase price or account credit. The trade-in value must be stated on a written price quote prior to County making a purchase, or on a credit memo invoice for a prior purchase. Trade-In property will be itemized

on the quote or invoice by description, model/part number, quantity and guaranteed trade-in value. County will coordinate and document the delivery of surplus trade-in property to Contractor. Award of contract constitutes disposition authority to trade-in surplus property pursuant to Board of Supervisors' Policy D.29.11, Surplus Personal Property.

7.3. Price Escalation

All unit prices shall consider/provide for current economic and market conditions and include compensation for Contractor to implement and actively conduct cost and price control. No additional compensation shall be paid to Contractor to reimburse efforts to implement and conduct cost and price controls. **Prices shall remain fixed for the initial contract term, after which Contractor may submit no more than one (1) written Price Escalation Request ("PER") per term.** The PER must be submitted not later than 90 days prior to the contract renewal date and must clearly demonstrate justification for the increase in price, such as continued and significant changes in economic and/or market conditions justifying any requested price escalation. The PER must reference/cite any source materials used to form the basis of the proposed justification but must not include historical information prior to the initial contract term. County will research Bureau of Labor Statistics (BLS) Producer Price Index (PPI) and/or other related indicators or sources and conduct an analysis to determine 1) if the submitted justification and evidence are sufficient, 2) the requested price escalation is fair and reasonable, and 3) if approving the PER is in the County's best interest. County reserves the right to negotiate, accept or reject the PER, or terminate and re-solicit the contract.

7.4. Living Wage

All pricing will conform to Pima County's Living Wage Ordinance 2002-1 if applicable, including required annual adjustments of the wage.

7.5. Additional Items and/or Services

This following section is for items that Contractor did not list or price above but are within the scope of this contract. Contractor may provide these items under this contract. Contractor will submit Master Price List (MPL) documents, compact disc (CD) or USB flash drive and file names or identify website address, identifying all other items offered pursuant to this contract. The MPL or website address specifically designed for County must include the supplier's/manufacture's or retail price list and the discount percentage off utilized to get to include Discounted Unit Price being offered to County i.e. $\text{Manufacturer's List Price} - (\text{List price} \times \text{Discount \%}) = \text{Discounted Unit Price}$. The resulting Unit Prices must be of similar discount off List Prices for those items specifically included above. Item Unit Prices above will govern in case of conflict with the Master Price List.

List MPL Document by Title, MPL Media & Filenames or MPL Internet Address and Title(s)	Qty of Pages	Dated	Percentage Discount (Mfr. List Price - (List price x Discount %) = Discounted Unit Price
Not Applicable			

The parties may negotiate and establish unit pricing in writing under the contract for items included in the scope of the contract that does not have previously listed unit pricing.

7.6. Standard Payment Term

Net (30), effective from the date of valid invoice document and does not commence until the later of 1) the receiving County Department receives goods or services into County's payment system or 2) County Financial Operations receives and verifies Contractor's invoice.

7.7. Optional Early Payment Discount Term

Pima County Administrative Procedure No. 22-35 Section 2.2.4 describes County's practice regarding discounts for early payment. Contractor offers the following discounts to those prices to be used for all orders issued pursuant to this contract. County will utilize the existing payment code that best matches that offered and does not exceed the offered discount percentage. Payment days cannot be less than ten (10) calendar days. Contractor will submit valid invoice document consistent with the associated DO to County's Finance Department at least seven (7) calendar days prior to the date on which the discounted payment is due. If desired, for any order issued pursuant with this contract, Contractor may offer early payment discounts that exceed this Early Payment Discount.

Optional Early Payment Discount: N/A % if payment tendered within N/A Days as indicated above.

7.8. Invoicing

Contractor will submit Request(s) for Payment or Invoices to the location and entity identified by County's DO document.

All Invoice documents will reference County's DO number under which the services or products were ordered. Contractor must utilize the item description, precise unit price, **AND** unit of measure included in County's order document for **ALL** Invoice line items. County may return invoices that include line items or unit prices that do not match those documented by County's order to Contractor unprocessed for correction.

Contractor will provide detailed documentation in support of payment requests, which should be consistent with and not exceed County's DO document. Contractor will bill County within one (1) month after the date on which Contractor's right to payment accrues ("Payment Accrual Date"), which, unless this contract specifically provides otherwise, is the date Contractor delivers goods, performs services or incurs costs. Invoices must assign each billed amount to an appropriate line item of County's order and document each Payment Accrual Date. County may refuse to pay any amount that Contractor bills in which does not conform to County's DO document. County will refuse to pay any amount that Contractor bills more than six (6) months after the Payment Accrual Date, pursuant to A.R.S. § 11-622(C).

8. SUPPLIER RECORD MAINTENANCE

8.1. Pima County Supplier Record

Contractor must establish and maintain a complete Pima County Supplier record, which includes the provision of a properly completed and executed "Request for Taxpayer Identification Number and Certification" document (Form W-9). The record must be registered with a valid and monitored email address for Contractor. In the event of any change that renders the information on that record inaccurate Contractor must update the record within ten (10) calendar days of the change and prior to the submission of any invoice or request for payment. Contractor must register through vendors@pima.gov.

8.2. BidNet Vendor Record

Contractor must establish and maintain an active BidNet Vendor record. The record must be registered with a valid and monitored email address for Contractor. Use of BidNet by Contractor may be governed by terms and conditions as determined by BidNet, and County is not a party to any agreement formed by Contractor's use of the BidNet platform.

9. DELIVERY

"On-Time" delivery is an essential part of the consideration that Contractor is to provide to County under the contract. Contractor will make delivery in accordance with the Standard Terms and Conditions and to the location(s) on the DO document.

Describe delivery locations; See Exhibit D: List of Locations for Various Fuels (2 Pages).

Contractor guarantees delivery of product or service in less than twenty-four (24) hours after issue date of order. If necessary to satisfy the guaranteed delivery time, Contractor will utilize premium freight method at no additional cost to County.

10. TAXES, FEES, EXPENSES

Pursuant to IRS Publication 510, County is exempt from federal excise taxes for goods. County is subject to State and City sales tax. County will pay no separate charges for delivery, drayage, express, parcel post, packing, insurance, license fees, permits, costs of bonds, surcharges, or proposal preparation unless the contract expressly includes such charges and the solicitation documents itemize them.

11. OTHER DOCUMENTS

Contractor and County are entering into this contract have relied upon information provided or referenced by Pima County Solicitation No. RFP-RFP-2500000765 including the RFP, Offer Agreement, Standard Terms and Conditions, solicitation amendments, Contractor's proposal, documents submitted by Contractor or References to satisfy Minimum Qualifications and any other information and documents that Contractor has submitted in its response to County's solicitation. The Contract incorporates these documents as though set forth in full herein, to the extent not inconsistent with the provisions of this contract.

12. INSURANCE

The Insurance Requirements herein are minimum requirements for this contract and in no way limit the indemnity covenants contained in this contract. Contractor's insurance shall be placed with companies licensed in the State of Arizona and the insureds shall have an "A.M. Best" rating of not less than A- VII, unless otherwise approved by County. County in no way warrants that the minimum insurer rating is sufficient to protect Contractor from potential insurer insolvency.

12.1. Minimum Scope and Limits of Insurance

Contractor will procure and maintain at its own expense, until all contractual obligations have been discharged, the insurance coverage with limits of liability not less than stated below. County in no way warrants that the minimum insurance limits contained herein are sufficient to protect Contractor from liabilities that arise out of the performance of the work under this contract. If necessary, Contractor may obtain commercial umbrella or excess insurance to satisfy County's Insurance Requirements.

12.1.1. Commercial General Liability (CGL)

Occurrence Form with limits of \$2,000,000 Each Occurrence and \$2,000,000 General Aggregate. Policy shall include cover for liability arising from premises, operations, independent contractors, personal injury, bodily injury, property damage, broad form contractual liability coverage, personal and advertising injury and products – completed operations.

12.1.2. Business Automobile Liability

Bodily Injury and Property Damage for any owned, leased, hired, and/or non-owned automobiles assigned to or used in the performance of this contract with a Combined Single Limit (CSL) of \$1,000,000 Each Accident.

12.1.3. Workers' Compensation (WC) and Employers' Liability

Statutory requirements and benefits for Workers' Compensation. In Arizona, WC coverage is compulsory for employers of one or more employees. Employers' Liability coverage with limits of \$1,000,000 each accident and \$1,000,000 each person - disease.

The policies shall include, or be endorsed to include, as required by this contract, the following provisions:

12.1.4. Claims-Made Insurance Requirements

If any part of the Required Insurance is written on a claims-made basis, any policy retroactive date must precede the effective date of this contract, and Contractor must maintain such coverage for a period of not less than three (3) years following contract expiration, termination or cancellation.

12.1.5. Additional Insured Endorsement

The General Liability, Business Automobile, policies must each be endorsed to include Pima County and all its related special districts, elected officials, officers, agents, employees and volunteers (collectively "County and its Agents") as additional insureds with respect to vicarious liability arising out of the activities performed by or on behalf of the Contractor. The full policy limits and scope of protection must apply to County and its Agents as an additional insured, even if they exceed the Insurance Requirements.

12.1.6. Subrogation Endorsement

The General Liability, Business Automobile Liability, Workers' Compensation Policies shall each contain a waiver of subrogation endorsement in favor of County, and its departments, districts, officials, agents, and employees for losses arising from work performed by or on behalf of the Contractor.

12.1.7. Primary Insurance Endorsement

Contractor's policies shall stipulate that the insurance afforded Contractor shall be primary and that any insurance carried by County, its agents, officials, or employees shall be excess and not contributory insurance. The Required Insurance policies may not obligate County to pay any portion of Contractor's deductible or Self Insurance Retention (SIR).

12.1.8. Insurance provided by Contractor shall not limit Contractor's liability assumed under the indemnification provisions of this Contract.**12.1.9. Subcontractors**

Contractor must either (a) include all subcontractors as additional insureds under its Required Insurance policies, or (b) require each subcontractor to separately meet all Insurance Requirements and verify that each subcontractor has done so, Contractor must furnish, if requested by County, appropriate insurance

certificates for each subcontractor. Contractor must obtain County's approval of any subcontractor request to modify the Insurance Requirements as to that subcontractor.

12.2. Notice of Cancellation

Each Required Insurance policy must provide, and certificates specify, that County will receive not less than thirty (30) days advance written notice of any policy cancellation, except 10-days prior notice is sufficient when the cancellation is for non-payment of a premium. Notice must be mailed, emailed, hand-delivered or sent via facsimile transmission to County's Contracting Representative, and must include the project or contract number and project description.

12.3. Verification of Coverage

Contractor shall furnish County with certificates of insurance (valid ACORD form or equivalent approved by County) as required by this contract. An authorized representative of the insurer shall sign the certificates. Each certificate must include:

- County's tracking number for this contract, which is shown on the first page of the contract, and a project description, in the body of the Certificate;
- A notation of policy deductibles or SIRs relating to the specific policy; and
- Certificates must specify that the appropriate policies are endorsed to include additional insured and subrogation waiver endorsements for County and its Agents. Note: Contractors for larger projects must provide actual copies of the additional insured and subrogation endorsements.

12.3.1. All certificates and endorsements, as required by this contract, are to be received and approved by County before, and be in effect not less than 15 days prior to, commencement of work. A renewal certificate must be provided to County not less than 15 days prior to the policy's expiration date to include actual copies of the additional insured and waiver of subrogation endorsements. Failure to maintain the insurance coverages or policies as required by this contract, or to provide evidence of renewal, is a material breach of contract.

12.3.2. All certificates required by this contract shall be sent directly to the appropriate County Department. The Certificate of Insurance shall include County's project or contract number and project description on the certificate. County may require complete copies of all insurance policies required by this contract at any time.

12.4. Approval and Modifications

County's Risk Manager may approve a modification of the Insurance Requirements without the necessity of a formal contract amendment, but the approval must be in writing. County's failure to obtain a required insurance certificate or endorsement, County's failure to object to a non-complying insurance certificate or endorsement, or County's receipt of any other information from the Contractor, its insurance broker(s) and/or insurer(s), do not constitute a waiver of any of the Insurance Requirements.

13. **PERFORMANCE BOND** Not applicable to this contract.

14. ACKNOWLEDGEMENT OF SOLICITATION AMENDMENTS

Contractor must acknowledge in the table below to have read all published solicitation amendments and must ensure they are submitting all amended pages of the solicitation (if any) with their response:

Amendment #	Date	Amendment #	Date	Amendment #	Date
Addendum No. 1	04/17/2025	Addendum No. 2	05/07/2025	Addendum No. 3	05/13/2025

15. SMALL BUSINESS ENTERPRISE (SBE) CERTIFICATION

Is your firm SBE certified as defined by the solicitation's Instructions to Proposers Section 7.1.1? Yes ☐ No ☒

(select one)

If Yes, have you included your certification document? Yes ☐ No ☐
(select one)

NOTE: If you do not submit the SBE Certification document with your proposal, County will not apply the SBE Preference.

16. PROPOSAL/OFFER CERTIFICATION**CONTRACTOR LEGAL NAME:** RelaDyne West, LLC**BUSINESS ALSO KNOWN AS:** N/A**MAILING ADDRESS:** 4440 West Tom Murray Avenue**CITY/STATE/ZIP:** Phoenix, Arizona 85301**REMIT TO ADDRESS:** PO Box 954039**CITY/STATE/ZIP:** St. Louis, Missouri 63195-4039**CONTACT PERSON NAME/TITLE:** Christy Shelby, Collections Specialist**PHONE:** (801) 938-5731**FAX:** N/A**CONTACT PERSON EMAIL ADDRESS:** christy.shelby@reladyne.com**EMAIL ADDRESS FOR ORDERS & CONTRACTS:** jodi.bingham@reladyne.com**CORPORATE HEADQUARTERS ADDRESS:** 8280 Montgomery Road, Suite 101 Cincinnati, Ohio 45236**WEBSITE:** https://reladyne.com

By signing and submitting the Offer Agreement, the undersigned certifies that they are legally authorized to represent and bind Contractor to legal agreements, that all information submitted is accurate and complete, that Contractor has reviewed the County's Procurement website for solicitation amendments and has incorporated all such amendments to its offer, that Contractor is qualified and willing to provide the items requested, and that Contractor will comply with all requirements of the contract. The Unit Pricing includes all costs incidental to the provision of the items in compliance with the contract; no additional payment will be made. County may deem conditional offers that modify the solicitation requirements **"Non-Responsive"** and County may not evaluate them. Contractor's submission of a signed Offer Agreement will constitute a firm offer and upon the issuance of an SC document issued by County's Procurement Director or authorized designee will form a binding contract that will require Contractor to provide the goods or services and materials described in this contract. The undersigned hereby offers to furnish the goods or services in compliance with all terms, conditions, and specifications in this Offer Agreement.

SIGNATURE: Jodi Bingham**DATE:** May 21, 2025

Jodi Bingham, Inside Sales Representative

PRINTED NAME & TITLE OF AUTHORIZED CONTRACTOR REPRESENTATIVE EXECUTING OFFER**PHONE AND EMAIL:** (801) 999-1312 jodi.bingham@reladyne.com**County Attorney Contract Approval "As to Form".**

PIMA COUNTY STANDARD TERMS AND CONDITIONS**1. WARRANTY**

Contractor warrants goods or services to be satisfactory and free from defects. Contractor also warrants that all products and services provided under this contract are non-infringing.

2. PACKING

Contractor will make no extra charges for packaging or packing material. Contractor is responsible for safe packaging conforming to carrier's requirements.

3. DELIVERY

On-time delivery of goods and services is an essential part of the consideration that County will receive.

Contractor must provide a guaranteed delivery date, or interval period from order release date to delivery if the Price proposal document requires it. Upon receipt of notification of delivery delay, County may cancel the order or extend delivery times at no cost to County. Any extension of delivery times will not be valid unless an authorized representative of County extends it to Contractor in writing.

To mitigate or prevent damages from delayed delivery, County may require Contractor to deliver additional quantity utilizing express modes of transport, or overtime, all costs to be Contractor's responsibility. County may cancel any delinquent order, procure from an alternate source, or refuse receipt of or return delayed deliveries at no cost to County. County may cancel any order or refuse delivery upon default by Contractor concerning time, cost, or manner of delivery. Contractor is not responsible for unforeseen delivery delays caused by fires, strikes, acts of God, or other causes beyond Contractor's control, provided that Contractor provides County immediate notice of delay.

4. SPECIFICATION CHANGES

County may make changes in the specifications, services, or terms and conditions of an order. If such changes cause an increase or decrease in the amount due under an order or in time required for performance, County will make an acceptable adjustment and will modify the order in writing. No verbal agreement for adjustment is acceptable.

Nothing in this clause reduces Contractor's responsibility to proceed without delay in the delivery or performance of an order.

5. INSPECTION

County may inspect or test all goods and services at place of manufacture, destination, or both. Contractor will hold goods failing to meet specifications of the order or contract at Contractor's risk and County may return such goods to Contractor and Contractor will be responsible for costs for transportation, unpacking, inspection, repacking, reshipping, restocking or other like expenses. In lieu of return of nonconforming supplies, County may waive any nonconformity, receive the delivery, and treat the defect(s) as a warranty item, but any waiver of any condition will not apply to subsequent shipments or deliveries.

6. ACCEPTANCE OF MATERIALS AND SERVICES

County will not execute an acceptance or authorize payment for any service, equipment or component prior to delivery and verification that the delivery meets all specification requirements.

7. RIGHTS AND REMEDIES OF COUNTY FOR DEFAULT

If Contractor furnishes items that do not conform to the contract requirements, or to the sample that Contractor submitted, County may reject the items. Contractor must then reclaim and remove the items, without expense to County. Contractor must also immediately replace all rejected items with conforming items. Should Contractor fail, neglect, or refuse immediately to do so, County may purchase in the open market a corresponding quantity of any such items and deduct from any monies due or that may become due to Contractor the difference between the price named in the SC or Purchase Order ("PO") and the actual cost to County.

If Contractor fails to make prompt delivery of any item, County may purchase the item in the open market and invoke the reimbursement condition above apply, except when delivery is delayed by fire, strike, freight embargo, or acts of God or of the government. If County cancels an SC, PO or associated order, either in whole or in part, by reason of the default or breach by Contractor, Contractor will pay for any loss or damage sustained by County in procuring any items which Contractor was obligated to supply. These remedies are not exclusive and are in addition to any other rights and remedies provided by law or under the contract.

8. FRAUD AND COLLUSION

Contractor certifies that no officer or employee of County or of any subdivision thereof has aided or assisted Contractor in securing or attempting to secure a contract to furnish labor, materials or supplies at a higher price than that proposed by any other Contractor. Contractor also certifies that it is not aware of any County employee 1) favoring one Contractor over another by giving or withholding information or by willfully misleading a Proposer in regard to the character of the material or supplies called for or the conditions under which the proposed work is to be done; 2) knowingly accepting materials or supplies of a quality inferior to those called for by any contract; or 4) directly or indirectly having a financial interest in the proposal or resulting contract. Additionally, during the conduct of business with County, Contractor will not knowingly certify, or induce others to certify, to a greater amount of labor performed than has been actually performed, or to the receipt of a greater amount or different kind of material or supplies that has been actually received. If County finds at any time that Contractor has in presenting any proposal(s) colluded with any other party or parties for the purpose of preventing any other proposal being made, then County will terminate any contract so awarded and that person or entity will be liable for all damages that County sustains.

9. COOPERATIVE USE OF RESULTING CONTRACT

As allowed by law, County has entered into cooperative procurement agreements that enable other public agencies to utilize County's contracts. Those public agencies may contact Contractor with requests to provide services and products pursuant to the pricing, terms and conditions in the SC, or PO. A public agency and Contractor may make minor adjustments by written agreement to the contract to accommodate additional cost or other factors not present in the contract and required to satisfy particular public agency code or functional requirements and within the intended scope of the solicitation and resulting contract. The parties to the cooperative procurement will negotiate and transact any such usage in accordance with procurement rules, regulations and requirements. Contractor will hold harmless County, its officers, employees, and agents from and against all liability, including without limitation payment and performance associated with any cooperative agreement with another public agency. Contractor may view a list of agencies that are authorized to use County contracts at the Procurement Department Internet home page: <http://www.pima.gov/procure>, under the Vendor Information tab, by selecting the link titled County Cooperative Agreements – Authorized Agencies.

10. INTELLECTUAL PROPERTY INDEMNITY

Contractor will indemnify, defend and hold County, its officers, agents, and employees harmless from liability of any kind, including costs and expenses, for infringement or use of any copyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract and any SC, PO, and associated orders. County may require Contractor to furnish a bond or other indemnification to County against any and all loss, damage, costs, expenses, claims and liability for patent or copyright infringement.

11. INDEMNIFICATION

Contractor will indemnify, defend, and hold harmless County, its officers, employees, and agents from and against any and all suits, actions, legal administrative proceedings, claims or demands and costs, including attorney's fees arising out of any act, omission, fault or negligence by Contractor, its agents, employees or anyone under its direction or control or on its behalf in connection with performance of the contract and any SC, PO or associated orders. Contractor will indemnify, defend and hold County harmless from any claim of infringement arising from services provided under this contract or from the provision, license, transfer or use for their intended purpose of any products provided under this Contract.

12. UNFAIR COMPETITION AND OTHER LAWS

Responses must comply with Arizona trade and commerce laws (Title 44 A.R.S.) and all other applicable County, State, and Federal laws and regulations.

13. COMPLIANCE WITH LAWS

Contractor will comply with all federal, state, and local laws, rules, regulations, standards and Executive Orders, without limitation. In the event any services that Contractor provides under this contract require a license issued by the Arizona Registrar of Contractors ("ROC"), Contractor certifies that a Contractor licensed by ROC to perform those services in Arizona will provide such services. The laws and regulations of the State of Arizona govern the interpretation and construction of this contract, and the rights, performance and disputes of and between the parties. Any action relating to this Contract must be filed and maintained in a court of the State of Arizona in Pima County.

14. ASSIGNMENT

Contractor may not assign its rights to the contract, in whole or in part, without prior written approval of County. County may withhold approval at its sole discretion, provided that County will not unreasonably withhold such approval.

15. CANCELLATION FOR CONFLICT OF INTEREST

This contract is subject to cancellation pursuant to A.R.S. §§ 38-506 and 38-511, the pertinent provisions of which are incorporated into this Contract by reference.

16. NON-DISCRIMINATION

Contractor agrees to comply with all provisions and requirements of Arizona Executive Order 2009-09 which is hereby incorporated into this contract as if set forth in full herein including flow down of all provisions and requirements to any subcontractors. During the performance of this contract, Contractor must not discriminate against any employee, client or any other individual in any way because of that person's age, race, creed, color, religion, sex, disability or national origin.

17. NON-APPROPRIATION OF FUNDS

County may cancel this contract if for any reason County's Board of Supervisors does not appropriate funds for the stated purpose of maintaining the contract. In the event of such cancellation, County has no further obligation, other than payment for services or goods that County has already received.

18. PUBLIC RECORDS

Disclosure. Pursuant to A.R.S. § 39-121 et seq., and A.R.S. § 34-603(H) in the case of construction or Architectural and Engineering services procured under A.R.S. Title 34, Chapter 6, all documents submitted in response to the solicitation resulting in award of this Contract, including, but not limited to, pricing schedules, product specifications, work plans, and any supporting documents, are public records. As such, those documents are subject to release and/or review by the general public upon request, including competitors.

Records Marked Confidential, Notice and Protective Order. If Contractor reasonably believes that some of those records contain proprietary, trade-secret or otherwise-confidential information, Contractor must prominently mark those records "CONFIDENTIAL." In the event a public-records request is submitted to County for records marked CONFIDENTIAL, County will notify Contractor of the request as soon as reasonably possible. County will release the records 10 business days after the date of that notice, unless Contractor has, within that period, secured an appropriate order from a court of competent jurisdiction, enjoining the release of the records. County will not, under any circumstances, be responsible for securing such an order, nor will County be in any way financially responsible for any costs associated with securing such an order.

Contractor agrees to waive confidentiality of any price terms.

19. CUSTOM TOOLING, DOCUMENTATION AND TRANSITIONAL SUPPORT

Costs to develop all tooling and documentation, such as and not limited to dies, molds, jigs, fixtures, artwork, film, patterns, digital files, work instructions, drawings, etc. necessary to provide the contracted services or products and unique to the services or products supplied to County are included in the agreed upon Unit Price unless the contract specifically states otherwise. Such tools and documentation are the property of County and will be marked, as is practical, as the "Property of Pima County" and County so requests, Contractor will deliver a copy of the tooling and documentation to County within twenty (20) days of acceptance by County of the first article sample, or not later than ten (10) days of termination of the contract associated with their development, without additional cost to County. Contractor also agrees to act in good faith to facilitate the transition of work to a subsequent Contractor if and as reasonably requested by County at no additional cost. Should exceptional circumstances be present that may justify an additional charge, Contractor may submit said justification and proposed cost and negotiate an agreement acceptable to both Contractor and County, but Contractor may not withhold any requested tooling, document or support as described above that would delay the orderly, efficient and prompt transition of work. Should conduct by Contractor result in additional costs to County, Contractor will reimburse County for said actual and incremental costs provided that County has given Contractor reasonable time to respond to County's requests for support.

20. AMERICANS WITH DISABILITIES ACT

Contractor will comply with all applicable provisions of the Americans with Disabilities Act (public law 101-336, 42 USC 12101-12213) and all applicable federal regulations under the act, including 28 CFR parts 35 and 36.

21. NON-EXCLUSIVE AGREEMENT

Contractor understands that this Contract is nonexclusive and is for the sole convenience of County. County may obtain like services from other sources for any reason.

22. TERMINATION

County may terminate any contract and any SC, PO, DO, or issued NORFA, in whole or in part, at any time for any reason or no reason, without penalty or recourse, when in the best interests of County. Upon receipt of written notice, Contractor will immediately cease all work as directed by the notice, notify all subcontractors of the effective date of termination, and take appropriate actions to minimize further costs to County. In the event of termination under this paragraph, all documents, data, and reports prepared by Contractor under the contract become the property of County and Contractor must promptly deliver them to County. Contractor is entitled to receive just and equitable compensation for work in progress, work completed, and materials accepted by County before the effective date of the termination.

23. ORDER OF PRECEDENCE – CONFLICTING DOCUMENTS

In the event of inconsistencies between contract documents, the following is the order of precedence, superior to subordinate, that will apply to resolve the inconsistency: SC or PO; DO; Offer Agreement; these standard terms and conditions; any Contractor terms (Terms of Sale; End User Licenses Agreement; Service Agreement; etc.) attached to an SC, PO, or DO, if applicable; any other solicitation documents.

24. INDEPENDENT CONTRACTOR

Contractor is an independent Contractor. Contractor and Contractor officer's agents or employees are not considered employees of County and are not entitled to receive any employment-related fringe benefits under County's Merit System. Contractor is responsible for paying all federal, state and local taxes associated with the compensation received pursuant to this Contract and will indemnify and hold County harmless from any and all liability which County may incur because of Contractor's failure to pay such taxes.

25. BOOK AND RECORDS

Contractor will keep and maintain proper and complete books, records and accounts, which will be open at all reasonable times for inspection and audit by duly authorized representatives of County. In addition, Contractor will retain all records relating to this contract at least five (5) years after its termination or cancellation or, if later, until any related pending proceeding or litigation has been closed.

26. COUNTERPARTS

The parties may execute the SC or PO that County awards pursuant to this solicitation in any number of counterparts, and each counterpart is considered an original, and together such counterparts constitute one and the same instrument. For the purposes of the SC and PO, the signed proposal of Contractor and the system-generated SC or other agreement document signed by County are each an original and together constitute a binding SC, if all other requirements for execution are present.

27. AUTHORITY TO CONTRACT

Contractor warrants its right and power to enter into the SC or PO. If any court or administrative agency determines that County does not have authority to enter into the SC or PO, County is not liable to Contractor or any third party by reason of such determination or by reason of the SC or PO.

28. FULL AND COMPLETE PERFORMANCE

The failure of either party to insist on one or more instances upon the full and complete performance with any of the terms or conditions of the contract and any SC, PO, or DO to be performed on the part of the other, or to take any action permitted as a result thereof, is not a waiver or relinquishment of the right to insist upon full and complete performance of the same, or any other covenant or condition, either in the past or in the future. The acceptance by either party of sums less than may be due and owing it at any time is not an accord and satisfaction.

29. SUBCONTRACTORS

Contractor is fully responsible for all acts and omissions of any subcontractor and of persons directly or indirectly employed by any subcontractor, and of persons for whose acts Contractor may be liable to the same extent that Contractor is responsible for the acts and omissions of persons that it directly employs. Nothing in this contract creates any obligation on the part of County to pay or see to the payment of any money due any subcontractor, except as may be required by law.

30. SEVERABILITY

Each provision of this contract stands alone, and any provision of this contract that a court finds to be prohibited by law is ineffective to the extent of such prohibition without invalidating the remainder of this contract.

31. LEGAL ARIZONA WORKERS ACT COMPLIANCE

For the procurement of services in the State of Arizona, Contractor hereby warrants that it will at all times during the term of this contract comply with all federal immigration laws applicable to Contractor's employment of its employees, and with the requirements of A.R.S. §§ 41-4401 and 23-214 (A) (together the "State and Federal Immigration Laws"). Contractor will further ensure that each subcontractor who performs any work for Contractor under this contract likewise complies with the State and Federal Immigration Laws.

County has the right at any time to inspect the books and records of Contractor and any subcontractor in order to verify such party's compliance with the State and Federal Immigration Laws.

Any breach of Contractor's or any subcontractor's warranty of compliance with the State and Federal Immigration Laws, or of any other provision of this section, is a material breach of this Contract subjecting Contractor to penalties up to and including suspension or termination of this Contract. If the breach is by a subcontractor, and the subcontract is suspended or terminated as a result, Contractor will take such steps as may be necessary to either self-perform the services that would have been provided under the subcontract or retain a replacement subcontractor as soon as possible so as not to delay project completion.

Contractor will advise each subcontractor of County's rights, and the subcontractor's obligations, under this Section by including a provision in each subcontract substantially in the following form:

"Subcontractor hereby warrants that it will at all times during the term of this contract comply with all federal immigration laws applicable to Subcontractor's employees, and with the requirements of A.R.S. § 23-214 (A). Subcontractor further agrees that County may inspect the Subcontractor's books and records to ensure that Subcontractor is in compliance with these requirements. Any breach of this paragraph by Subcontractor is a material breach of this contract subjecting Subcontractor to penalties up to and including suspension or termination of this contract."

Any additional costs attributable directly or indirectly to remedial action under this Section is the responsibility of Contractor. In the event that remedial action under this Section results in delay to one or more tasks on the critical path of Contractor's approved construction or critical milestones schedule, such period of delay will be excusable delay for which Contractor is entitled to an extension of time, but not costs.

32. CONTROL OF DATA PROVIDED BY COUNTY

For those projects and contracts where County has provided data to enable the Contractor to provide contracted services or products, unless County otherwise specifies and agrees in writing, Contractor will treat, control and limit access to said information as confidential and will under no circumstances release any data provided by County during the term of this contract and thereafter, including but not limited to personal identifying information as defined by A.R.S. § 44-1373, and Contractor is further prohibited from selling such data directly or through a third party. Upon termination or completion of the contract, Contractor will either return all such data to County or will destroy such data and confirm destruction in writing in a timely manner not to exceed sixty (60) calendar days.

33. ISRAEL BOYCOTT CERTIFICATION

Pursuant to A.R.S. § 35-393.01, if Contractor engages in for-profit activity and has ten (10) or more employees, and if this Contract has a value of \$100,000.00 or more, Contractor certifies it is not currently engaged in, and agrees for the duration of this Contract to not engage in, a boycott of goods or services from Israel. This certification does not apply to a boycott prohibited by 50 U.S.C. § 4842 or a regulation issued pursuant to 50 U.S.C. § 4842.

34. FORCED LABOR OF ETHNIC UYGHURS

Pursuant to A.R.S. § 35-394 if Contractor engages in for-profit activity and has 10 or more employees, Contractor certifies it is not currently using, and agrees for the duration of this Contract to not use (1) the forced labor of ethnic Uyghurs in the People's Republic of China; (2) any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China; and (3) any contractors, subcontractors or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China. If Contractor becomes aware during the term of the Contract that the Company is not in compliance with A.R.S. § 35-394, Contractor must notify the County within five business days and provide a written certification to County regarding compliance within one hundred eighty days.

35. HEAT INJURY AND ILLNESS PREVENTION AND SAFETY PLAN.

Pursuant to Pima County Procurement Code 11.40.030, Contractor hereby warrants that if Contractor's employees perform work in an outdoor environment under this Contract, Contractor will keep on file a written Heat Injury and Illness Prevention and Safety Plan. At County's request, Contractor will provide a copy of this plan and documentation of heat safety and mitigation efforts implemented by Contractor to prevent heat-related illnesses and injuries in the workplace. Contractor will post a copy of the Heat Injury and Illness Prevention and Safety Plan where it is accessible to employees. Contractor will further ensure that each subcontractor who performs any work for Contractor under this Contract complies with this provision.

36. ENTIRE AGREEMENT

This document constitutes the entire agreement between the parties pertaining to the subject matter it addresses, and this Contract supersedes all prior or contemporaneous agreements and understandings, oral or written.

END OF PIMA COUNTY STANDARD TERMS AND CONDITIONS

Exhibit G: Pricing Page (3 Pages)**UNIT PRICES (Net 30-day Payment Terms)**

FOB Destination/Unloaded; include cost of freight in unit price. Although County will pay taxes IF applicable, do NOT include sales tax in unit price.

Item #	Item Description Items to include and satisfy all Solicitation & Offer Agreement requirements, General & Item Specifications	Estimated Annual Usage Quantity	UOM	Full Load + Split Full Load Margin (Markup or Markdown)
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Group A: Unleaded Gasoline

1	1301 S Mission Road, Tucson UST Exemption # 1001562-17 Full Load + Split Full Load	251355	Gallon	OPIS Avg (0.03)
2	190 W Pennington Street, Tucson Full Load + Split Full Load	50000	Gallon	OPIS Avg (0.03)
3	4700 S Houghton Road, Tucson Full Load + Split Full Load	80000	Gallon	OPIS Avg (0.03)
4	3355 N Dodge Boulevard, Tucson UST Exemption # 1001281-13 Full Load + Split Full Load	75000	Gallon	OPIS Avg (0.03)
5	2545 E Ajo Way, Tucson Full Load + Split Full Load	125000	Gallon	OPIS Avg (0.03)
6	601 N La Canada Drive, Green Valley UST Exemption # 1001208-16 Full Load + Split Full Load	56068	Gallon	OPIS Avg (0.03)
7	12600 N Sanders Road, Marana Full Load + Split Full Load	72332	Gallon	OPIS Avg (0.03)
8	4901 W Ina Road, Tucson Full Load + Split Full Load	223911	Gallon	OPIS Avg (0.03)
9	1131 N Well Road, Ajo Full Load + Split Full Load	37892	Gallon	OPIS Avg (0.03)
10	A7 Ranch-5800 Reddington Rd, San Manuel Full Load + Split Full Load	1000	Gallon	OPIS Avg (0.03)
11	Mobile Fuel Truck Full Load + Split Full Load	1000	Gallon	OPIS Avg (0.03)

Exhibit G: Pricing Page (Continued)**UNIT PRICES (Net 30-day Payment Terms)**

FOB Destination/Unloaded; include cost of freight in unit price. Although County will pay taxes IF applicable, do NOT include sales tax in unit price.

Item #	Item Description Items to include and satisfy all Solicitation & Offer Agreement requirements, General & Item Specifications	Estimated Annual Usage Quantity	UOM	Full Load + Split Full Load Margin (Markup or Markdown)
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Group B: Diesel Fuel

12	1301 S Mission Road, Tucson UST Exemption # 1001562-17 Full Load + Split Full Load	136494	Gallon	OPIS Avg (0.03)
13	4700 S Houghton Road, Tucson Full Load + Split Full Load	15000	Gallon	OPIS Avg (0.03)
14	3355 N Dodge Boulevard, Tucson UST Exemption # 1001281-13 Full Load + Split Full Load	10000	Gallon	OPIS Avg (0.03)
15	4901 W Ina Road, Tucson Full Load + Split Full Load	12000	Gallon	OPIS Avg (0.03)
16	12600 N Sanders Road, Marana Full Load + Split Full Load	3045	Gallon	OPIS Avg (0.03)
17	1131 N Well Road, Ajo Full Load + Split Full Load	10000	Gallon	OPIS Avg (0.03)
18	A7 Ranch-5800 Reddington Rd, San Manuel Full Load + Split Full Load	2000	Gallon	OPIS Avg (0.03)
19	2500 E. Ajo Way, Tucson Full Load + Split Full Load	7200	Gallon	OPIS Avg (0.03)
20	2343 E. Tournament Way, Tucson Full Load + Split Full Load	3600	Gallon	OPIS Avg (0.03)
21	3434 E. 22nd Street, Tucson (3 Tanks) Full Load + Split Full Load	720	Gallon	OPIS Avg (0.03)
22	2500 E. Ajo Way, Tucson Generator Full Load + Split Full Load	240	Gallon	OPIS Avg (0.03)
23	8850 S. Camino Loma Alta, Tucson Full Load + Split Full Load	350	Gallon	OPIS Avg (0.03)
24	1270 W. Silverlake, Tucson Full Load + Split Full Load	1000	Gallon	OPIS Avg (0.03)
25	2250 E. Ajo Way, Tucson Full Load + Split Full Load	245	Gallon	OPIS Avg (0.03)
26	North Swan Road, North of Avenida Shelly, Tucson Full Load + Split Full Load	235	Gallon	OPIS Avg (0.03)
27	Mobile Fuel Truck	10,000	Gallon	OPIS Avg (0.03)

Exhibit G: Pricing Page (Continued)**UNIT PRICES (Net 30-day Payment Terms)**

FOB Destination/Unloaded; include cost of freight in unit price. Although County will pay taxes IF applicable, do NOT include sales tax in unit price.

Item #	Item Description Items to include and satisfy all Solicitation & Offer Agreement requirements, General & Item Specifications	Estimated Annual Usage Quantity	UOM	Full Load + Split Full Load Margin (Markup or Markdown)
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Group C: DEF

28	1301 S Mission Road, Tucson UST Exemption # 1001562-17	2396	Gallon	Based on Indexed Pricing \$1.98-\$2.11
29	4700 S Houghton Road, Tucson	700	Gallon	Based on Indexed Pricing \$1.98-\$2.11

Group D: Biodiesel

30	1301 S Mission Road, Tucson UST Exemption # 1001562-17	50000	Gallon	See Exhibit B 7.3
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Group E: Miscellaneous Services

31	Fuel Polishing	6	Each	\$1.20/gallon
32	Tank Rental	6	Month	\$0.00* See Exhibit B 7.4
33	Transportation Fee	6	Trip	\$0.00
34	Redelivery Flat Fee	2	Trip	\$200

***Tank Rental:**

RelaDyne will provide required fuel and DEF tank rentals on an as-needed or requested basis at no charge, contingent upon being the exclusive supplier to each tank for the duration of the contract, including any exercised renewal, extension, or year-to-year option periods, as described in Offer Agreement Section 3 (Contractor Minimum Qualifications) and Section 2 (Contract Term, Renewals, Extensions, and Revisions), including all amendments.

All tanks will meet or exceed the specifications outlined in Section 4.1.4:

- For Diesel Exhaust Fluid (DEF): A poly tank with pump, hose, nozzle, and monitor will be supplied.
 - For Fuel: A UL-142 certified tank with pump, hose, nozzle, and monitor will be supplied-no other tank types will be provided.
- If tanks are not immediately available, RelaDyne will obtain and install them with a typical lead time of 2–6 weeks, depending on local market conditions. Tank pump equipment can be configured for either 120V or 12V service based on site needs.

PIMA COUNTY

Pima County Procurement Department
150 W. Congress St. 5th Fl
Tucson AZ 85701

**Supplier Contract**

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Buyer	Maria Canizales
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Supplier:	Contract Name:
Reladyne West LLC PO Box 954039 St Louis, MO 63195-4039	Motor Vehicle Fuel and Service

Supplier Contact and Payment Terms:	Shipping Method	Delivery Type	FOB
Phone: +1 (801) 9385731 Email: christy.shelby@reladyne.com Terms: Days: 0	Vendor Method	Standard Ground	FOB Dest, Freight Prepaid
	Currency	NTE Amount	Used Amount
	USD	3,500,000.00	0.00

Contract/Amendment Description:

This Supplier Contract is for an initial term of one (1) year in the annual award amount of \$3,500,000.00 (including sales tax) and includes four (4) one-year renewal options.

Catalog Items: Reladyne West LLC					
Line #	Item Description	UOM	Unit Price	Stock Code	MPN/VPN
1	Group A: 1131 N Well Road, Ajo Full Load + Split Full Load (0.03) - RelaDyne	Gallon	0.00		
2	Group A: 12600 N Sanders Road, Marana Full Load + Split Full Load (0.03) - RelaDyne	Gallon	0.00		
3	Group A: 1301 S Mission Road, Tucson UST Exemption # 1001562-17 Full Load + Split Full Load (0.03) - RelaDyne	Gallon	0.00		
4	Group A: 190 W Pennington Street, Tucson Full Load + Split Full Load (0.03) - RelaDyne	Gallon	0.00		

This Supplier Contract incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this contract. All transactions and conduct are required to conform to these documents.

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Catalog Items: Reladyne West LLC

Line #	Item Description	UOM	Unit Price	Stock Code	MPN/VPN
5	Group A: 2545 E Ajo Way, Tucson Full Load + Split Full Load (0.03) - RelaDyne	Gallon	0.00		
6	Group A: 3355 N Dodge Boulevard, Tucson UST Exemption # 1001281-13 Full Load + Split Full Load (0.03) - RelaDyne	Gallon	0.00		
7	Group A: 4700 S Houghton Road, Tucson Full Load + Split Full Load (0.03) - RelaDyne	Gallon	0.00		
8	Group A: 4901 W Ina Road, Tucson Full Load + Split Full Load (0.03) - RelaDyne	Gallon	0.00		
9	Group A: 601 N La Canada Drive, Green Valley UST Exemption # 1001208-16 Full Load + Split Full Load (0.03) - RelaDyne	Gallon	0.00		
10	Group A: A7 Ranch-5800 Reddington Rd, San Manuel Full Load + Split Full Load (0.03) - RelaDyne	Gallon	0.00		
11	Group A: Mobile Fuel Truck Full Load + Split Full Load (0.03) - RelaDyne	Gallon	0.00		
12	Group B: 1131 N Well Road, Ajo Full Load + Split Full Load (0.03) - RelaDyne	Gallon	0.00		
13	Group B: 12600 N Sanders Road, Marana Full Load + Split Full Load (0.03) - RelaDyne	Gallon	0.00		

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Catalog Items: Reladyne West LLC

Line #	Item Description	UOM	Unit Price	Stock Code	MPN/VPN
14	Group B: 1270 W. Silverlake, Tucson Full Load + Split Full Load (0.03) - RelaDyne	Gallon	0.00		
15	Group B: 1301 S Mission Road, Tucson UST Exemption # 1001562-17 Full Load + Split Full Load (0.03) - RelaDyne	Gallon	0.00		
16	Group B: 2250 E. Ajo Way, Tucson Full Load + Split Full Load (0.03) - RelaDyne	Gallon	0.00		
17	Group B: 2343 E. Tournament Way, Tucson Full Load + Split Full Load (0.03)- RelaDyne	Gallon	0.00		
18	Group B: 2500 E. Ajo Way, Tucson Generator Full Load + Split Full Load (0.03) - RelaDyne	Gallon	0.00		
19	Group B: 3355 N Dodge Boulevard, Tucson UST Exemption # 1001281-13 Full Load + Split Full Load (0.03) - RelaDyne	Gallon	0.00		
20	Group B: 3434 E. 22nd Street, Tucson (3 Tanks) Full Load + Split Full Load (0.03) - RelaDyne	Gallon	0.00		
21	Group B: 4700 S Houghton Road, Tucson Full Load + Split Full Loa(0.03) - RelaDyne	Gallon	0.00		
22	Group B: 4901 W Ina Road, Tucson Full Load + Split Full Load (0.03) - RelaDyne	Gallon	0.00		

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Catalog Items: Reladyne West LLC

Line #	Item Description	UOM	Unit Price	Stock Code	MPN/VPN
23	Group B: 8850 S. Camino Loma Alta, Tucson Full Load + Split Full Load (0.03) - RelaDyne	Gallon	0.00		
24	Group B: A7 Ranch-5800 Reddington Rd, San Manuel Full Load + Split Full Load (0.03) - RelaDyne	Gallon	0.00		
25	Group B: Mobile Fuel Truck (0.03) - RelaDyne	Gallon	0.00		
26	Group B: North Swan Road, North of Avenida Shelly, Tucson Full Load + Split Full Load (0.03) - RelaDyne	Gallon	0.00		
27	Group B:2500 E. Ajo Way, Tucson Full Load + Split Full Load (0.03) - RelaDyne	Gallon	0.00		
28	Group E: Fuel Polishing --- Reladyne	Gallon	1.20		
29	Group E: Redelivery Flat Fee --- Reladyne	Trip	200.00		

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