



BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: August 21, 2023

* = Mandatory, information must be provided

or Procurement Director Award: ☐

***Contractor/Vendor Name/Grantor (DBA):**

Civil Air Patrol

***Project Title/Description:**

Rooftop License Agreement for Wireless Communications Facilities

***Purpose:**

To renew the License for the first additional five-year period to allow Civil Air Patrol to operate and maintain radio equipment on the rooftop, and in the Communications Room, at 1249 Well Road, Ajo, AZ.

***Procurement Method:**

This contract is a non-Procurement contract and not subject to Procurement rules.

***Program Goals/Predicted Outcomes:**

Continued ability to broadcast wireless communications in support of the mission of the Arizona Wing of Civil Air Patrol.

***Public Benefit:**

The Civil Air Patrol provides support to and participates in public safety-oriented missions and exercises in the Ajo area with federal and state partners.

***Metrics Available to Measure Performance:**

Ongoing ability of Civil Air Patrol to transmit wireless communications.

***Retroactive:**

This amendment is retroactive. Pima County Information Technology Department (ITD) initiated conversations with the Civil Air Patrol in mid-May. ITD provided them with a draft of the renewal amendment on May 22, 2023. ITD routinely followed up with the Civil Air Patrol about where they were in the review and signature process until the signed agreement was returned on July 21, 2024.

If the retroactive amendment is not approved, the Civil Air Patrol will need to find an alternate solution for locating their radio equipment, hampering their ability to transmit wireless communications in support of their missions.

to: COB 8-4-23⁽²⁾
Vers: 2
Pgs: 2

AUG03*23PM0348PD

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount \$ _____ * ☐ Revenue Amount: \$ _____

***Funding Source(s) required:** _____

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CTN Department Code: IT Contract Number (i.e., 15-123): 18-0187

Amendment No.: 1 AMS Version No.: 2

Commencement Date: 6/19/2023 New Termination Date: 6/18/2028

Prior Contract No. (Synergen/CMS): _____

☐ Expense ☐ Revenue ☐ Increase ☐ Decrease

Amount This Amendment: \$ _____

Is there revenue included? ☐ Yes ☒ No If Yes \$ _____

***Funding Source(s) required: N/A – This is a no cost agreement.**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:** _____

***Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Jay Hogan / Michelle Mitchell

Department: Information Technology Department

Telephone: 520-724-2316 / 724-9590

Department Director Signature: _____ Date: 8/2/23

Deputy County Administrator Signature: _____ Date: 8-3-2023

County Administrator Signature: _____ Date: 8/3/2023

Pima County Department of Information Technology

Project: Rooftop License Agreement for Wireless Communications Facilities

Contractor: Civil Air Patrol, Arizona Wing

Contract No.: CTN-IT-18-187

Contract Amendment No.: 01

Orig. Contract Term: 06/19/2018 – 06/18/2023	Orig. Amount:	\$	0.00
Termination Date Prior Amendment: NA	Prior Amendments Amount:	\$	0.00
Termination Date This Amendment: 06/18/2028	This Amendment Amount:	\$	0.00
	Revised Total Amount:	\$	0.00

CONTRACT AMENDMENT

The parties agree to amend the above-referenced contract as follows:

1. Background and Purpose.

1.1. Background. On June 19, 2018, Pima County ("County") and the Civil Air Patrol, Arizona Wing ("Contractor") entered into the above referenced Rooftop License Agreement for Wireless Communications Facilities ("License"). Section 11 of the License states that the License is renewable for three additional five-year periods, upon written agreement of both parties.

1.2. Purpose. County would like to renew the License for the first additional five-year period to allow the Contractor to operate and maintain radio equipment on the rooftop, and in the Communications Room, at 1249 Well Road, Ajo, AZ.

2. Term. The County is exercising the first extension option to renew the contract for five additional years commencing on June 19, 2023, and terminating on June 18, 2028. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

All other provisions of the License not specifically changed by this Amendment remain in effect and are binding upon the parties.

[Remainder of page left blank]

Contract No.: CTN-IT-18-187

Civil Air Patrol, Arizona Wing
1249 Well Road, Ajo, AZ Rooftop License Agreement

Revised 05/18/2023

PIMA COUNTY

Chair, Board of Supervisors

Date

ATTEST

Clerk of the Board

Date

APPROVED AS TO FORM

Bobby Yu
Deputy County Attorney

Bobby Yu
Print DCA Name

8/2/2023
Date

Civil Air Patrol, Arizona Wing

[Signature]
Authorized Officer Signature

John W. Desmarais, Sr., Chief Operating Officer
Printed Name and Title

19 June 2023
Date

APPROVED AS TO CONTENT

[Signature]
Javier Baca, Director
Information Technology Department

8/2/23
Date

Contract No.: CTN-IT-18-187

Revised 05/18/2023

Civil Air Patrol, Arizona Wing
1249 Well Road, Ajo, AZ Rooftop License Agreement