



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS**

Award Contract Grant

Requested Board Meeting Date: 02/21/2023

* = Mandatory, information must be provided

or Procurement Director Award:

***Contractor/Vendor Name/Grantor (DBA):**

TMM Family Services, Inc.

***Project Title/Description:**

Whole Home Rehabilitation
HUD CDBG Owner-Occupied Housing Rehabilitation

This contract can be found in OnBase by searching Contracts CT-CR-22-180 in DOC_ID_AMS

***Purpose:**

The Program provides CDBG eligible home repairs, including but not limited to: routine maintenance, minor rehabilitation, major systems repair or replacement, adaptive construction, and safety hardware installations to low- and moderate-income owner-occupied households in Pima County. The Program addresses the need for safe, healthy, and affordable housing. Due to the ongoing pandemic, Subrecipient was unable to complete all work as scheduled and more time is required. Subrecipient is requesting a term amendment to complete the remaining emergency home repairs.

Attachment Contract Number CT-CR-22-180, Amendment 1

***Procurement Method:**

Subrecipient Agreement is a non-procurement contract and not subject to Procurement rules.

***Program Goals/Predicted Outcomes:**

Goal: Subrecipient shall create decent, accessible, and affordable housing that meets the needs of low- and moderate-income households.

Predicted outcome: The homes repaired by Subrecipient under the Program shall improve the safety, accessibility, and habitability of the participants households.

***Public Benefit:**

Upon completion, the Program will meet the HUD CDBG National Objective to assist low- and moderate-income households.

***Metrics Available to Measure Performance:**

At minimum, Subrecipient shall provide emergency home repairs, adaptive construction or safety hardware work to six low- to moderate-income households during the FY2021-2022 contract year.

***Retroactive:**

Yes, to October 1, 2022. Agreement is retroactive due to the complexity of the grant, requiring a more in-depth review and discussion with GMI regarding the processing of grant funded contract amendments, which resulted in the delay of the agreement processing. Staff received final determination from GMI 01/05/2023 and forwarded agreement for processing 01/12/2023. The next available BOS Meeting is 02/21/2023. If the agreement is not approved Pima County residents will not receive home repair program services.

TO: COB 2-8-2023 (1)
Vors.: 3
pgs.: 3

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
Expense Amount \$ _____ Revenue Amount: \$ _____

*Funding Source(s) required: _____

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: CR Contract Number (i.e., 15-123): 22-180

Amendment No.: 01 AMS Version No.: 03

Commencement Date: 10/01/2022 New Termination Date: 09/30/2023

Prior Contract No. (Synergen/CMS): _____

Expense Revenue Increase Decrease Amount This Amendment: \$ 0.00

Is there revenue included? Yes No If Yes \$ _____

*Funding Source(s) required: _____

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Amendment Number: _____

Match Amount: \$ _____ Revenue Amount: \$ _____

*All Funding Source(s) required: _____

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

*Funding Source: _____

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

State of Arizona Department of Housing

Contact: Joel Gastelum / Joel Viers

Department: Community Workforce and Development

Telephone: Joel G 4-6750 / Joel V 4-6767

Department Director Signature: [Signature]

Date: 2/8/23

Deputy County Administrator Signature: [Signature]

Date: 8 Feb 2023

County Administrator Signature: [Signature]

Date: 2/10/23

Pima County Department of Community and Workforce Development	
Program:	Whole Home Rehabilitation HUD CDBG Owner-Occupied Housing Rehabilitation
Contractor:	TMM Family Services, Inc. 1550 N Country Club Rd. Tucson, AZ 85716
Contract No.:	CT-CR-22-180
Contract Amendment No.:	01

Original Contract Term:	10/01/21-09/30/22	Orig. Contract Amount:	\$45,000.00
Termination Date Prior Amendment:	N/A	Prior Amendments Amount:	-0-
Termination Date This Amendment:	09/30/2023	This Amendment Amount:	-0-
		Total Amount:	\$45,000.00

Unique Entity Identifier: XV45AHM897V7		SAM Registration Date: 09/27/2022		
Federal Contract No.: B-21-UC-04-0502				
Required Match:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Match Amount:
Indirect Cost Rate:	<input type="checkbox"/> Federal	<input type="checkbox"/> NICR	<input type="checkbox"/> de minimis	<input checked="" type="checkbox"/> None
Status of Contractor:		<input checked="" type="checkbox"/> Subrecipient		<input type="checkbox"/> Contractor

CFDA	Program Description	Nation Funding	Pima County Award
14.218	Community Development Block Grant/Entitlement Communities (CDBG)	FY21 \$3,436,670,527.00	FY21 \$3,000,218.00

CONTRACT AMENDMENT

The parties agree to amend the above-referenced contract as follows:

1.0 BACKGROUND AND PURPOSE.

- 1.1. Background. On June 22, 2021, Pima County ("County") and TMM Family Services, Inc., ("Subrecipient") entered into the above-referenced agreement to provide CDBG eligible emergency home repairs to income-qualified households in unincorporated Pima County.
- 1.2. Purpose. The Pima County Board of Supervisors approved an allocation of County's FY 2021-2022 CDBG funds to Subrecipient in the amount of \$45,000.00 for TMM Family Services, Inc., Home Repair Program.
 - 1.2.1. Subrecipient is required to complete emergency home repairs, adaptive construction or safety hardware work to eligible households in Pima County. Due to the ongoing pandemic, Subrecipient was unable to complete all work as scheduled and more time is required.

- 2.0 TERM, EXTENSIONS, AND AMENDMENTS.** Pursuant to paragraph 2.1, and in recognition of the unforeseen circumstances and unavoidable delays caused by the ongoing pandemic, County exercises the first of four available Extension Options. This Agreement will terminate on **September 30, 2023.**
- 3.0 FORCED LABOR OF ETHNIC UYGHURS.** Pursuant to A.R.S. § 35-394, if Subrecipient engages in for-profit activity and has 10 or more employees, Subrecipient certifies it is not currently using, and agrees for the duration of this Subaward to not use (1) the forced labor of ethnic Uyghurs in the People's Republic of China; (2) any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China; and (3) any subrecipients, subcontractors or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China. If Subrecipient becomes aware during the term of the Subaward that the Company is not in compliance with A.R.S. § 35-394, Subrecipient must notify the County within five business days and provide a written certification to County regarding compliance within one hundred eighty days.
- 4.0** All other provisions of **fully executed Agreement (02/16/2022)**, not specifically changed by this amendment, will remain in effect and be binding upon the parties.

SIGNATURE PAGE TO FOLLOW

All other provisions of the Agreement, not specifically changed by this amendment, shall remain in effect and be binding upon the parties.

The effective date of this amendment is October 1, 2022.

PIMA COUNTY

Chair, Board of Supervisors

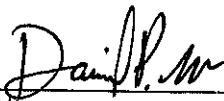
DATE: _____

ATTEST:

Clerk of the Board

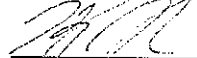
DATE: _____

APPROVED AS TO CONTENT:



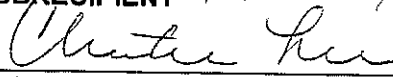
Director
Department of Community & Workforce
Development

APPROVED AS TO FORM:



Deputy County Attorney

SUBRECIPIENT - TMM Family Services, Inc.



Authorized Signature

Christie Lee, President/CEO

Printed Name and Title

DATE: *October 3, 2022*