



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS**

Award Contract Grant

Requested Board Meeting Date: May 1, 2018

* = Mandatory, information must be provided

or Procurement Director Award

***Contractor/Vendor Name/Grantor (DBA):**

Pima Prevention Partnership

***Project Title/Description:**

Pathways to Justice Careers for Youth. The original contract may be found under CTN-17*93. Search for contract number 17%93 in eContracts.

***Purpose:**

The purpose of the contract is to provide workforce services to prepare youth for justice careers, ensuring they have the skills needed to successfully obtain and retain employment. The original contract funding amount was \$544,000.00. There were four deliverables in the contract. Only two deliverables are being funded in the amendment: Pima County's Summer Youth Program and the Career Exploration Program. The amendment reduces the overall funding amount to \$395,063.61. This decrease for funds reflects the changes in the second year of services.

Attachment: Pima Prevention Partnership Contract for VENDORS CTN-CS-17-93

***Procurement Method:**

This agreement is a non-Procurement contract and not subject to Procurement rules.

***Program Goals/Predicted Outcomes:**

The goals for this amendment are:

- 1) 94 participants will enroll in the 2018 Pima County Summer Youth Program with a completion rate of 90%.
- 2) 135 participants will complete the Career Exploration Program.

***Public Benefit:**

This agreement supports Pima County's economic development by helping to develop a trained and productive labor force that meets employers' needs.

***Metrics Available to Measure Performance:**

Reports on enrollment/attendance records, completion results, and worksite agreements will be provided.

***Retroactive:**

No.

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Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____
Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
 Expense Amount: \$* _____ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____
Contract is fully or partially funded with Federal Funds? Yes No
***Is the Contract to a vendor or subrecipient?** _____
Were insurance or indemnity clauses modified? Yes No
If Yes, attach Risk's approval _____
Vendor is using a Social Security Number? Yes No
If Yes, attach the required form per Administrative Procedure 22-73. _____

Amendment / Revised Award Information

Document Type: CTN Department Code: CS Contract Number (i.e.,15-123): 17-93
Amendment No.: 1 AMS Version No.: 3
Effective Date: 5/1/18 New Termination Date: _____
Prior Contract No. (Synergen/CMS): _____

Expense or Revenue Increase Decrease Amount This Amendment: \$ (148,936.39)
Is there revenue included? Yes No If Yes \$ _____

***Funding Source(s) required:** U.S. Department of Labor Employment and Training Administration passed through Pima Prevention Partnership

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e.,15-123): _____
Effective Date: _____ Termination Date: _____ Amendment Number: _____
 Match Amount: \$ _____ Revenue Amount: \$ _____

***All Funding Source(s) required:**

***Match funding from General Fund?** Yes No If Yes \$ _____ % _____
***Match funding from other sources?** Yes No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: Rise Hart
Department: Community Services Telephone: 724-5723
Department Director Signature/Date: 4/10/18
Deputy County Administrator Signature/Date: 4/11/2018
County Administrator Signature/Date: 4/13/18
(Required for Board Agenda/Addendum Items)

This number must appear on all correspondence and documents pertaining to this contract

Pima Prevention Partnership
Contract for VENDORS

VENDOR:	Pima County	Contract No:	16/17-PC-77046	Amount	\$395,063.61
Address:	2797 E. Ajo Way Tucson, Arizona	Amendment No:	01		
		Contract Period:	7/1/2016	through	3/31/2019
Business Contact:	Edith Garcia Macklin 924 N. Alvernon Way, Suite 150 Tucson, Arizona 85711 (520) 791-2711 (520) 791-2202 (Fax) egarciamacklin@thepartnership .us	Program:	Pathways to Justice Careers for Youth (PJC)exhib		
		Funded through:	U.S. Department of Labor Employment & Training Administration (DOL/ETA)		
		Federal No.:	YF-29243-16-60-A-4		
		CFDA No:	17.270-Reintegration of Ex-Offenders		

This AMENDMENT is entered into between Pima Prevention Partnership, hereinafter called PPP, and Pima County hereinafter called VENDOR.

- Term.** This Contract shall commence on 7/1/2016, and expire on the 3/31/2019 base on funding from U.S. Department of Labor Employment & Training Administration (DOL/ETA). There is the likelihood of additional funding beyond this contract date based on the performance of the work provided according to the Scope of Work (Exhibit A).
- Maximum Payment Amount.** The maximum amount Pima Prevention Partnership (PPP) will spend under this Contract, is reduced to \$395,063.61 (Three Hundred Ninety-Five Thousand, Sixty-Three Dollars and Sixty-One Cents). Continuation and renewal of this Contract shall be subject to approval by the DOL/ETA, and subject to sufficient appropriated funds being received to administer and support the program. In the event sufficient funds are not available or are discontinued at any time, PPP may cancel the Contract by delivering a 30-day advance written notice to the other party according to the termination provisions of Section 10 of the Contract.
- Scope of Work.** The parties have revised the Scope of Work as follows: Exhibit A. This document amends Pima Prevention Partnership's contract with Pima County under the Pima Pathways to Justice Careers project to accurately reflect activities from July, 1, 2016 through July 30, 2017 Pima County and set forth the parameters for performance by Pima County from August 1, 2017 through March 31, 2019 as agreed upon by both parties.

This Amendment of the Scope of Work is the complete agreement between Pima County and Pima Prevention Partnership and supersedes all prior understandings regarding the Scope of Work (Exhibit A).

SIGNATURES ON FOLLOWING PAGE

IN WITNESS WHEREOF, the respective parties have executed this Contract on the dates indicated below:

Pima County

Pima Prevention Partnership

Chairman, Board of Supervisors

Name: Edith Garcia-Macklin
Title: Superintendent/Chief Executive Officer

Date

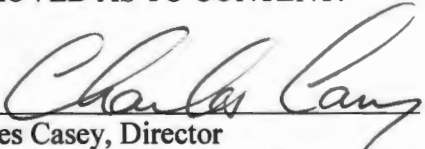
Date

ATTEST:

Clerk of the Board

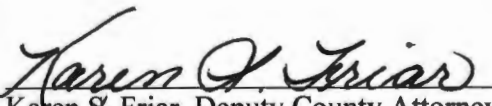
Date

APPROVED AS TO CONTENT:



Charles Casey, Director
Community Development, Employment & Training

APPROVED AS TO FORM:



Karen S. Friar, Deputy County Attorney

EXHIBIT A

Pima Pathways to Justice Careers for Youth Program (PJC) is a 33-month project funded by the Department of Labor to provide 250 high school students interested in first responder and law careers with career exploration and exposure activities, including a paid summer work experience and professional mentoring.

Cohort One, February 2017 - July 2017, engaged 100 students. All cohort one students were offered a summer work experience and 67 seized that opportunity during summer 2017. PJC had a 98% completion rate with this cohort. Two students were removed by the school from the program before completion. Fifty-six have graduated from high school and PJC is following 42 students from cohort one through high school graduation in May.

Total funds available for performance under this Agreement are reduced from **\$544,000.00** to **\$395,063.61**.

PJC will enroll 150 students between August 2017 and April 2018. All 150 will be offered a paid summer work experience during summer 2018. Pima PJC grant funds will pay for 94 of those jobs and Pima County will leverage 56 jobs. Each job will provide 130 hours of work experience at \$10.50 per hour. At least 75% of the jobs will be associated with a first responder career opportunity. Up to 25% of the jobs (n = 38) may be associated with the courts. Wages will be paid in check form.

In addition to hourly wages, Pima County will provide monthly stipends of \$40.00 to each enrolled youth based on documentation provided by Pima Prevention Partnership.

A total of \$114,537.61 was disbursed to Pima County for the time ending July 31, 2017. Funds in the amount of \$280,526.00 will be available to Pima County for the activities undertaken between August 1, 2017 and March 31, 2019:

2018 – Summer Youth Experience

Agency	Number of youth in jobs	Total Wages to be paid (\$10.50/hr + 9% fringe)	Hours	Completion rate	Staff Wage+fringe	Total
TYD	94	\$125,872.00	130	90%	\$65,554.00	\$191,426.00
Pima County	56	Leveraged funding	--	--	--	--
TOTAL	150					\$191,426.00

2018 – Stipends

Agency	Enrolled	Completed	Number of months	Monthly Stipend amount	Completion rate	Administration Costs	Total
TYD	150	135	4	\$40.00	90%	\$25,000.00	\$46,600.00

2018 Pima County Project Management

Title	Duties	Staff Wage+fringe	Total
Project Manager	Oversees all aspects of subcontract with PPP	\$42,500.00	\$42,500.00

TOTAL BUDGET – Total line item allocations and expenditures for July 1, 2016 through March 30, 2019 for Subcontract to Pima County are as follows:

Activity	Actual Expenditures July 1, 2016 through July 30, 2017	Allocations for August 1, 2017 through March 30, 2019	Total Budget
Project Manager	23,693.49	42,500.00	66,193.49
Stipends	14,488.38	46,600.00	61,088.38
Payroll administration	6,669.71	65,554.00	72,223.71
Work Experience 2017	69,686.03	-0-	69,686.03
Work Experience 2018	-0-	125,872.00	125,872.00
Getting Ahead	-0-	-0-	
TOTAL	\$114,537.61	\$280,526.00	\$395,063.61

END OF EXHIBIT A