



## BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

☐ Award ☐ Contract ☒ Grant

**Requested Board Meeting Date:** February 6, 2024

*\* = Mandatory, information must be provided*

**or Procurement Director Award:** ☐

**\*Contractor/Vendor Name/Grantor (DBA):**

Department of Health and Human Services, Centers for Disease Control and Prevention (CDC)

**\*Project Title/Description:**

Pima County – SPRING Initiative for an Equitable and Healthy Community

**\*Purpose:**

Strengthen the Pima County Health Department's workforce and foundational capacity to ensure a well-equipped, prepared, and supported workforce who are able to deliver effective, equity-focused programs, policies and practices through strong community and educational partnerships. This investment in building the department's foundational capabilities will strengthen workforce planning, core systems including data and informatics, performance management and continuous improvement and services as required for accreditation.

Grant funding is divided into A1 and A2 classifications. Classification A1 focuses on improving the workforce of the Pima County Health Department (PCHD), specifically in the recruitment, retention, support, and training of the public health workforce. Strategy A2 focuses on strengthening the foundational capabilities of PCHD, specifically in strengthening systems, processes, and policies. The original grant provided all of the A1 funding for five years and A2 funding for the first year. Amendment #1 adds A2 funding for Year 2 in the amount of \$1,076,426.

**\*Procurement Method:**

This grant contract is a non-Procurement contract and not subject to Procurement rules.

**\*Program Goals/Predicted Outcomes:**

Funding will be used to implement Component A2 of the SPRING initiative for an equitable and healthy community. The overall SPRING initiative is focused on:

- S- Strengthening the existing and future public health workforce through enhanced, equity-focused policies and practices to recruit, hire, train, sustain and grow the workforce
- P- Partnering to grow the public health workforce pipeline and expand community engagement to more effectively address health priorities
- R- Resilience-building among workers and within communities of focus
- I- Investing in data infrastructure and public health informatics, operations, and foundational capabilities to improve organizational effectiveness and efficiency
- N- Developing new, data-informed, equity-focused service delivery and staffing models
- G- Growing a confident, capable, resilient, and empowered workforce that reflects the diversity of the communities we serve

**\*Public Benefit:**

Greater investment in PCHD's workforce, data systems and core infrastructure will lead to improved health outcomes in historically underserved communities, and advance health equity within the County.

**\*Metrics Available to Measure Performance:**

PCHD will develop an evaluation plan with performance measures in Spring 2024. Anticipated outcomes for the Foundational Capabilities component, also known as Strategy A2, will include:

- Improve workforce planning through an analysis of current staffing, training and policies
- Build system capacity to ensure integration of equity-focused and community engagement efforts across the department
- Strengthen data and health IT systems capacity to make data more accessible, equity-focused, actionable, and interoperable
- Amplify performance management and continuous improvement to support the department's accreditation status
- Enhance internal capacity for monitoring and evaluating performance

**\*Retroactive:**

Yes. The Health Department created a Budget Narrative for strategy A2, budget period 2, which was approved for \$1,076,419. The Notice of Award was received early in December 2023. Acceptance of the award amendment is being sent to the BOS at the first meeting available after budget discussion with the funder. If not accepted, the Health Department will have fewer funds to implement this project.

6mI approved  
(RUC) 1/19/24

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (\*) fields

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
 Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
☐ Expense Amount \$ \_\_\_\_\_ \* ☐ Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:** \_\_\_\_\_

Funding from General Fund? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds? ☐ Yes ☒ No

If Yes, is the Contract to a vendor or subrecipient? Subrecipient

Were insurance or indemnity clauses modified? ☐ Yes ☒ No  
 If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☒ No  
 If Yes, attach the required form per Administrative Procedure 22-10.

**Amendment / Revised Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
 Amendment No.: \_\_\_\_\_ AMS Version No.: \_\_\_\_\_  
 Commencement Date: \_\_\_\_\_ New Termination Date: \_\_\_\_\_  
 Prior Contract No. (Synergen/CMS): \_\_\_\_\_

☐ Expense ☐ Revenue ☐ Increase ☐ Decrease

Is there revenue included? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_

Amount This Amendment: \$ \_\_\_\_\_

**\*Funding Source(s) required:** \_\_\_\_\_

Funding from General Fund? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards)

☐ Award ☒ Amendment

Document Type: GTAM Department Code: HD Grant Number (i.e., 15-123): 24-046  
 Commencement Date: 12/01/2023 Termination Date: 11/30/2027 Amendment Number: 01

☐ Match Amount: \$ none ☒ Revenue Amount: \$ 1,076,426.00

**\*All Funding Source(s) required:** Dept. of Health and Human Services, CDC

**\*Match funding from General Fund?** ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Match funding from other sources?** ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Funding Source:** N/A

**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**  
Directly from the Federal government

Contact: Sharon Grant

Department: Health

Telephone: 520 724-7842

Department Director Signature: [Signature]

Date: 1/16/24

Deputy County Administrator Signature: [Signature]

Date: 19 Jan 2024

County Administrator Signature: [Signature]

Date: 1/19/2024



DEPARTMENT OF HEALTH AND HUMAN SERVICES  
Centers for Disease Control and Prevention

Notice of Award

Award# 5 NE11OE000098-02-00  
FAIN# NE11OE000098  
Federal Award Date: 12/05/2023

**Recipient Information**

**1. Recipient Name**

PIMA COUNTY  
3950 S Country Club Rd STE 100  
Tucson, AZ 85714-2226  
[NO DATA]

**2. Congressional District of Recipient**  
03

**3. Payment System Identifier (ID)**  
1866000543A2

**4. Employer Identification Number (EIN)**  
866000543

**5. Data Universal Numbering System (DUNS)**  
144733792

**6. Recipient's Unique Entity Identifier (UEI)**  
U8XUY58VDQS3

**7. Project Director or Principal Investigator**  
  
Dr. Theresa Cullen  
Theresa.Cullen@pima.gov  
520-724-7765

**8. Authorized Official**

Ms. Amy Fish  
Deputy Director, Grants Management and Innovation  
amy.fish@pima.gov  
520-724-4219

**Federal Agency Information**

CDC Office of Financial Resources

**9. Awarding Agency Contact Information**

Mrs. Rhonda Latimer  
Grants Management Officer  
ITO1@cdc.gov  
7704881647

**10. Program Official Contact Information**

T'Quondra Harris  
Program Officer  
uha2@cdc.gov  
111-111-1111

**Federal Award Information**

**11. Award Number**

5 NE11OE000098-02-00

**12. Unique Federal Award Identification Number (FAIN)**  
NE11OE000098

**13. Statutory Authority**  
317(K)(2) OF PHSA 42USC 247B(K)(2)

**14. Federal Award Project Title**

Pima County - SPRING Initiative for an Equitable and Healthy Community

**15. Assistance Listing Number**  
93.967

**16. Assistance Listing Program Title**  
CDC's Collaboration with Academia to Strengthen Public Health

**17. Award Action Type**  
Non-Competing Continuation

**18. Is the Award R&D?**  
No

**Summary Federal Award Financial Information**

<b>19. Budget Period Start Date</b>	12/01/2023	<b>- End Date</b>	11/30/2024
<b>20. Total Amount of Federal Funds Obligated by this Action</b>	\$1,076,426.00		
20a. Direct Cost Amount	\$978,570.00		
20b. Indirect Cost Amount	\$97,856.00		
<b>21. Authorized Carryover</b>	\$0.00		
<b>22. Offset</b>	\$0.00		
<b>23. Total Amount of Federal Funds Obligated this budget period</b>	\$0.00		
<b>24. Total Approved Cost Sharing or Matching, where applicable</b>	\$0.00		
<b>25. Total Federal and Non-Federal Approved this Budget Period</b>	\$1,076,426.00		
<b>26. Period of Performance Start Date</b>	12/01/2022	<b>- End Date</b>	11/30/2027
<b>27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Period of Performance</b>	\$1,076,426.00		

**28. Authorized Treatment of Program Income**

ADDITIONAL COSTS

**29. Grants Management Officer - Signature**

Lakita Reid

**30. Remarks**





DEPARTMENT OF HEALTH AND HUMAN SERVICES  
Centers for Disease Control and Prevention

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FAIN# NE11OE000098

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**Recipient Name**

PIMA COUNTY  
3950 S Country Club Rd STE 100  
Tucson, AZ 85714-2226  
[NO DATA]

**Congressional District of Recipient**

03

**Payment Account Number and Type**

1866000543A2

**Employer Identification Number (EIN) Data**

866000543

**Universal Numbering System (DUNS)**

144733792

**Recipient's Unique Entity Identifier (UEI)**

U8XUY58VDQS3

**31. Assistance Type**

Project Grant

**32. Type of Award**

Other

**33. Approved Budget**

(Excludes Direct Assistance)

I. Financial Assistance from the Federal Awarding Agency Only

II. Total project costs including grant funds and all other financial participation

a. Salaries and Wages	\$346,114.00
b. Fringe Benefits	\$121,140.00
c. Total Personnel Costs	\$467,254.00
d. Equipment	\$225,300.00
e. Supplies	\$31,759.00
f. Travel	\$5,000.00
g. Construction	\$0.00
h. Other	\$49,257.00
i. Contractual	\$200,000.00

j. TOTAL DIRECT COSTS \$978,570.00

k. INDIRECT COSTS \$97,856.00

l. TOTAL APPROVED BUDGET \$1,076,426.00

m. Federal Share \$1,076,426.00

n. Non-Federal Share \$0.00

**34. Accounting Classification Codes**

FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	CFDA NO.	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
3-9390JXA	23NE11OE000098A2	OE	410U	93.967	\$0.00	75-2224-0943
3-9390LIZ	23NE11OE000098A1C6	OE	410U	93.967	\$0.00	75-X-0140
4-9390LFF	23NE11OE000098A2	OE	410U	93.967	\$1,076,426.00	75-2324-0943

REVIEWED BY:

  
Appointing Authority or Designee  
Pima County Health Department



# DEPARTMENT OF HEALTH AND HUMAN SERVICES Notice of Award

Centers for Disease Control and Prevention

Award# 5 NE11OE000098-02-00

FAIN# NE11OE000098

Federal Award Date: 12/05/2023

## Direct Assistance

BUDGET CATEGORIES	PREVIOUS AMOUNT (A)	AMOUNT THIS ACTION (B)	TOTAL (A + B)
Personnel	\$0.00	\$0.00	\$0.00
Fringe Benefits	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00
Contractual	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00

## AWARD ATTACHMENTS

PIMA COUNTY

5 NE11OE000098-02-00

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1. Terms and Conditions - NE11OE000098 - NCC

## AWARD INFORMATION

**Incorporation:** In addition to the federal laws, regulations, policies, and CDC General Terms and Conditions for Non-research awards at <https://www.cdc.gov/grants/federal-regulations-policies/index.html>, the Centers for Disease Control and Prevention (CDC) hereby incorporates Notice of Funding Opportunity (NOFO) number OE22-2203, entitled Strengthening U.S. Public Health Infrastructure, Workforce, and Data Systems , and application dated September 15, 2023, as may be amended, which are hereby made a part of this Non-research award, hereinafter referred to as the Notice of Award (NoA).

**Approved Funding:** Funding in the amount of **\$1,076,426** is approved for the Year 2 budget period 2, which is December 1, 2023 through November 30, 2024. All future year funding will be based on satisfactory programmatic progress and the availability of funds.

The federal award amount is subject to adjustment based on total allowable costs incurred and/or the value of any third-party in-kind contribution when applicable.

Note: Refer to the Payment Information section for Payment Management System (PMS) subaccount information.

**Component/Project Funding:** The NOFO provides for the funding of multiple components/strategies under this award. The approved component funding levels for this notice of award are:

NOFO Component	Amount
Strategy A2 - Foundational Capabilities	\$1,076,426

**Administrative Requirements:** The recipient must respond to the information below by February 1, 2024, as a Grant Note in GrantSolutions. If the information cannot be provided by the due date, contact the GMS/GMO identified in the Awarding Agency Contact Information section on the first page before the due date. Please use the CDC Budget Preparation Guidance <https://www.cdc.gov/grants/documents/budget-preparation-guidance.pdf>.

- **Salaries, Wages and Fringe:** Identify the names of TBD personnel and fringe upon selection, in accordance with the CDC Budget Preparation Guidelines.
- **Supply Costs:** Individually list each item requested and provide appropriate justification related to the program objectives, in accordance with the CDC Budget Preparation Guidelines.
- **Travel Costs:** Identify the designated travel staff upon selection, in accordance with the CDC Budget Preparation Guidelines.
- **Contractor Costs:** Identify the names of TBD contractors upon selection, in accordance with the CDC Budget Preparation Guidelines.
- **Other Costs:** Individually list each item requested and provide appropriate justification related to the program objectives, in accordance with the CDC Budget Preparation Guidelines.

**Summary Statement/Technical Review:** Within 5 days of this Notice of Award's (NoA) issue date, the Summary Statement/Technical Review will be accessible to the recipient in GrantSolutions Grant Notes. Contact the assigned Program Officer indicated in the NoA with any questions regarding this document or any follow up requirements.



**Financial Assistance Mechanism:** Grant

**Expanded Authority:** The recipient is permitted the following expanded authority in the administration of the award.

- ☒ Carryover of unobligated balances from one budget period to a subsequent budget period. Unobligated funds may be used for purposes within the scope of the project as originally approved. Recipients will report use, or intended use, of unobligated funds in Section 12 "Remarks" of the annual Federal Financial Report. If the GMO determines that some or all of the unobligated funds are not necessary to complete the project, the GMO may restrict the recipient's authority to automatically carry over unobligated balances in the future, use the balance to reduce or offset CDC funding for a subsequent budget period, or use a combination of these actions.

**FUNDING RESTRICTIONS AND LIMITATION/NS**

**Indirect Costs:** The recipient's indirect costs are approved and based on a de minimis rate of ten (10) percent of modified total direct costs (MTDC) as defined in 45 CFR Part 75.2, effective April 5, 2023.

**REPORTING REQUIREMENTS**

**Performance Progress and Monitoring:** Performance information collection initiated under this grant/cooperative agreement has been approved by the Office of Management and Budget under **OMB Number 0920-1132, Performance Progress and Monitoring Report**, Expiration **Date 3/31/2026**. The components of the PPMR are available for download at: <https://www.cdc.gov/grants/already-have-grant-Reporting.html>.

CDC, Office of Grants Services  
Dedrick Muhammad, Grants Management Specialist  
Centers for Disease Control and Prevention  
Office of Grants Services  
2939 Flowers Road, MS TV-2  
Atlanta, GA 30341  
Telephone: 678.475.4523  
Email: qtm2@cdc.gov (Include "Mandatory Grant Disclosures" in subject line)

AND

U.S. Department of Health and Human Services  
Office of the Inspector General  
ATTN: Mandatory Grant Disclosures, Intake Coordinator  
330 Independence Avenue, SW  
Cohen Building, Room 5527  
Washington, DC 20201



Fax: (202)-205-0604 (Include "Mandatory Grant Disclosures" in subject line) or  
Email: [MandatoryGranteeDisclosures@oig.hhs.gov](mailto:MandatoryGranteeDisclosures@oig.hhs.gov)

Recipients must include this mandatory disclosure requirement in all subawards and contracts under this award.

Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371. Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 and 376, and 31 U.S.C. 3321).

CDC is required to report any termination of a federal award prior to the end of the period of performance due to material failure to comply with the terms and conditions of this award in the OMB-designated integrity and performance system accessible through SAM (currently FAPIIS). (45 CFR 75.372(b)) CDC must also notify the recipient if the federal award is terminated for failure to comply with the federal statutes, regulations, or terms and conditions of the federal award. (45 CFR 75.373(b))

#### **PAYMENT INFORMATION**

*The HHS Office of the Inspector General (OIG) maintains a toll-free number (1-800-HHS-TIPS [1-800-447-8477]) for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. Information also may be submitted by e-mail to [hhstips@oig.hhs.gov](mailto:hhstips@oig.hhs.gov) or by mail to Office of the Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington DC 20201. Such reports are treated as sensitive material and submitters may decline to give their names if they choose to remain anonymous.*

**Payment Management System Subaccount:** Funds awarded in support of approved activities have been obligated in a subaccount in the PMS, herein identified as the "P Account". Funds must be used in support of approved activities in the NOFO and the approved application.

The grant document number identified beginning on the bottom of Page 2 of the Notice of Award must be known to draw down funds.