



BOARD OF SUPERVISORS AGENDA ITEM REPORT **CONTRACTS / AWARDS / GRANTS**

Requested Board Meeting Date: 5/5/15

or Procurement Director Award ☐

Contractor/Vendor Name (DBA): TekSystems, Inc.

Project Title/Description:

Staffing Services

Purpose:

Amendment of Award: MA-PO-130000000000000433 V6, Amendment #2 to extend the contract term through April 8, 2016 and to increase funding by \$663,724.38.

This Contract was initially awarded by the BOS on 03/19/13 in the annual amount of \$1,500,000.00 and included four one-year renewals of which one (1) has been previously executed. The current annual award amount is \$1,500,000.00. The Contract current termination date is 04/08/15 and has an unused amount of \$836,275.62. The requested increase plus the unused amount will total \$1,500,000.00, which is what the department has requested for the upcoming Contract year. Major users of this Contract include Information Technology, Records, and Sheriff's Department. The Contract is administered by the Information Technology department.

All renewals for this Contract must be approved by the BOS per their direction.

Procurement Method:

Program Goals/Predicted Outcomes:

- The Records Office is using this contract to support their information technology needs.
- IT currently has TEK contractors supporting the Land and Permit Management system, AMS Advantage upgrade, project management needs in the Telecommunications area as well as supporting the imaging and deployment of leased hardware.
- Other users within the County such as the Pima County Attorney's Office, and the Sheriff's Office have used this vendor in the past to handle critical projects and situations where they are unable to immediately fill essential positions and have expressed a desire to have the contract extended as they see a continued need for this service.
- We have also heard from other users who have not used TEK Systems in the past express a desire to do so in the future given their anticipated upcoming needs.

Public Benefit:

Since last year PCITD was successful at hiring many positions through the competitive County processes, but still has a need to fill positions either through temporary or contract to hire means. The primary reason has been the paucity of quality applicants. This has led to utilizing TekSystems to recruit on our behalf the job titles along with descriptions and salary so that PCITD can continue the services provided to the County, and keeping critical projects on pace. Elected Officials also use this contract for similar reasons so they too can keep pace with the needs of their constituents.

Metrics Available to Measure Performance:

- Quality of work product delivered by candidates
- Keeping project timelines
- Cost of TEKSystems candidates being offset by unfilled, budgeted PCN's

Retroactive:

The Master Agreement contract year expired on April 8, 2015. This is retroactive as IT was gathering facts and history for Senior Leadership to make an informed decision on whether to renew and revise the contract with TEKSystems to agree with the BOS-granted award.

Procure Dept 04/22/15 PM0859

Original Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$ _____ ☐ Revenue Amount: \$ _____
Funding Source(s): _____

Cost to Pima County General Fund: _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

Were insurance or indemnity clauses modified? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

Vendor is using a Social Security Number? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment Information

Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 13-433

Amendment No.: 2 AMS Version No.: 6

Effective Date: 04/09/15 New Termination Date: 04/08/16

☒ Expense ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$663,724.38

Funding Source(s): General Fund

Cost to Pima County General Fund: \$663,724.38

Contact: Paul Turner 

Department: Procurement L.H. Widrigues 4/21/15 Telephone: 520-724-3723

Department Director Signature/Date: _____

Deputy County Administrator Signature/Date: Jon Bailey 4-21-15

County Administrator Signature/Date: C. J. McElroy 4/21/15
(Required for Board Agenda/Addendum Items)

PIMA COUNTY DEPARTMENT OF INFORMATION TECHNOLOGY PROJECT: Staffing Services CONTRACTOR: Teksystems, Inc CONTRACT NO.: 130000000000000000433 CONTRACT AMENDMENT NO.: Two (02)	<table border="1"> <tr> <td align="center" colspan="2">CONTRACT</td> </tr> <tr> <td>NO. MA-PO-130000000000000000</td> <td>433</td> </tr> <tr> <td>AMENDMENT NO. <u>02</u></td> <td></td> </tr> <tr> <td colspan="2"> This number must appear on all invoices, correspondence and documents pertaining to this contract. </td> </tr> </table>	CONTRACT		NO. MA-PO-130000000000000000	433	AMENDMENT NO. <u>02</u>		This number must appear on all invoices, correspondence and documents pertaining to this contract.	
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ORIG. CONTRACT TERM: 04/09/2013 - 04/08/2014	ORIG. CONTRACT AMOUNT: \$1,500,000.00
TERMINATION DATE PRIOR AMENDMENT: 04/08/15	PRIOR AMENDMENTS: \$1,500,000.00
TERMINATION THIS AMENDMENT: 04/08/16	AMOUNT THIS AMENDMENT: \$ 663,724.38
	REVISED CONTRACT AMOUNT: \$3,663,724.38

CONTRACT AMENDMENT

WHEREAS, COUNTY and CONTRACTOR entered into a Contract for services as referenced above; and

WHEREAS, CONTRACTOR and COUNTY, pursuant to Article I - Term, have agreed to extend the Contract term for a period of one year; and

WHEREAS, CONTRACTOR and COUNTY have agreed to increase the contract amount to allow payment for the continued provision of staffing services during the extended term of the contract.

NOW, THEREFORE, it is agreed as follows:

CHANGE: ARTICLE I - TERM:

From: "... shall commence on the date it is executed by all Parties, and continue for an initial term of (1) year..."

To: "... shall commence on April 9, 2013 and terminate on April 8, 2016..."

CHANGE: ARTICLE III - PAYMENT:

From: "...amount not to exceed three million dollars (\$3,000,000.00)."

To: "...amount not to exceed three million six hundred sixty-three thousand seven hundred twenty-four dollars and thirty eight cents (\$3,663,724.38)."

The effective date of this Amendment shall be April 9, 2015.

(THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK)

All other provisions of the Contract, not specifically changed by this Amendment, shall remain in effect and be binding upon the parties.

IN WITNESS WHEREOF, the parties have affixed their signatures to this Amendment on the dates written below.

APPROVED:

Chair, Board of Supervisors

Date

CONTRACTOR:

Signature

Name and Title (Please Print)


Date

ATTEST

Clerk of Board

Date

APPROVED AS TO FORM:



Tobin Rosen, Deputy County Attorney

4/20/15

Date