



**BOARD OF SUPERVISORS AGENDA ITEM REPORT**  
**CONTRACTS / AWARDS / GRANTS**

Requested Board Meeting Date: April 18, 2017

or Procurement Director Award ☐

**Contractor/Vendor Name (DBA):** Tucson Urban League, Inc.

**Project Title/Description:**

Workforce Development Services

**Purpose:**

Amendment is to provide additional workforce development services to 3 additional participants.

**Procurement Method:**

**Program Goals/Predicted Outcomes:**

Prepare job seekers for current and projected demand occupations that offer wages that allow self-sufficiency or that have a clear career path leading to self-sufficiency.

**Public Benefit:**

Supports Pima County's economic development by helping to develop a trained and productive labor force that meets employers needs.

**Metrics Available to Measure Performance:**

Monthly summary reports which include the numbers of persons served, completed, exited, and placed into Workforce Investment Board target industries, and the average wage at placement.

**Retroactive:**

No

**Original Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_

☐ Expense Amount: \$ \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_

Funding Source(s): \_\_\_\_\_

Cost to Pima County General Fund: \_\_\_\_\_

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

Were insurance or indemnity clauses modified? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

Vendor is using a Social Security Number? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

**Amendment Information**

Document Type: CT Department Code: CS Contract Number (i.e., 15-123): 17-021

Amendment No.: 2 AMS Version No.: 6

Effective Date: 4/18/17 New Termination Date: \_\_\_\_\_

☒ Expense ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$7,200.00

Funding Source(s): U.S. Department of Labor (DOL) - Workforce Innovation and Opportunity Act (WIOA)

Cost to Pima County General Fund: N/A

*Procurement 04/05/17 09:41*

*To: COB- 4-5-17- (11)*

*Pgs. - 3*

Contact: Rise Hart

Department: Community Services

Telephone: 724-5723

Department Director Signature/Date:

Charles Cay 3/30/17

Deputy County Administrator Signature/Date:

Mark 3/31/2017

County Administrator Signature/Date:  
(Required for Board Agenda/Addendum Items)

[Signature] 4/5/17

**PIMA COUNTY COMMUNITY SERVICES,  
EMPLOYMENT AND TRAINING DEPARTMENT  
SULLIVAN JACKSON EMPLOYMENT CENTER (SJEC)  
PROFESSIONAL SERVICES CONTRACT**

Program Name: Workforce Development Services

Awardee: Tucson Urban League, Inc.  
2305 S. Park Avenue  
Tucson, AZ 85713

Contract No: CT-CS-17-021

Amendment No: 02

Funding: U.S. Department of Labor (DOL) -  
Workforce Innovation and Opportunity Act  
(WIOA)

<b>CONTRACT</b>
NO. <u>CT-CS-17-021</u>
AMENDMENT NO. <u>02</u>
<small>This number must appear on all invoices, correspondence and documents pertaining to this contract.</small>

Original Contract Term:	07/01/16 – 06/30/17	Orig. Contract Amount:	\$367,895.90
Term Prior Amendment:	N/A	Prior Amendments Amount:	\$ 25,415.13
Term This Amendment	N/A	Amount This Amendment:	\$ 7,200.00
		Revised Contract Amount:	\$400,511.03

**AMENDMENT NO. TWO (2)**

Pima County, a body politic and corporate of the State of Arizona ("County") and Tucson Urban League, Inc., a non-profit corporation registered to do business in the State of Arizona ("Awardee") entered into the above-referenced Contract to provide workforce development services to ARIZONA@WORK participants.

**RECITALS**

- A. Pima County Board of Supervisors finds that increasing the amount of work experience for Pima County youth is in the best interest of Pima County.
- B. There has been an increase in the number of requests for workforce development services.
- C. County has reviewed the performance of Awardee and finds it satisfactory.
- D. County finds that Awardee has the capacity to provide additional workforce development services during the term of the Contract.

NOW, THEREFORE, County and Awardee agree to amend the Contract as follows:

1. **SECTION 3.0 – COMPENSATION AND PAYMENT**, Paragraph 3.1 is amended to increase "the Maximum Allocation Amount":
  - FROM: \$393,311.03
  - TO: \$400,511.03
2. **EXHIBIT A – SCOPE OF WORK** is amended as follows:
  - 2.1 **SECTION 4 – STAFF ACTIVITIES**, Paragraph 4.2.1 is amended to increase the monthly caseload for each WDS:
    - FROM: 80 active participants
    - TO: 83 active participants

2.2 **SECTION 7 – BUDGET** is amended to read as follows:

Budget Line Item	Amount allocated for July 1, 2016 through June 30, 2017
Salary and Fringe (No overtime)	\$240,295.94
Staff Development	-0-
Travel	\$1,600.00
Equipment	\$1,500.00
Supplies	\$1,300.00
Communications	\$3,178.60
Contractual	\$4,125.00
Other Operating	\$59,771.54
Space	\$2,019.95
Subtotal	\$313,791.03
Transitional Job Wages	\$22,720.00
Work Experience for Youth	\$64,000.00
<b>Total</b>	<b>\$400,511.03</b>

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

PIMA COUNTY:

AWARDEE:

\_\_\_\_\_  
Chair, Pima County Board of Supervisors

  
Authorized Signature

Date: \_\_\_\_\_

  
Printed Name & Title

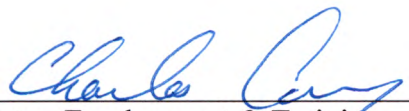
ATTEST:

Date: 3/29/17

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Date

APPROVED AS TO CONTENT:

  
\_\_\_\_\_  
Director, Employment & Training

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Karen S. Friar, Deputy County Attorney



AJC SERVED - WIOA					AJC CLOSURES - WIOA			AJC PLACEMENTS WIOA				Average Placement Rate (Total placements divided by Total closures)		
Served - New + Carryover				Closures - Exited the system				Placements - Adult/DW placed in a Job, Youth placed in a Job, Post Secondary Ed.						
Contracted #	Youth clients	Adult/DW/other clients	Total clients	Contracted #	Youth Closures	Adult/DW/other closures	Total closures	Contracted #	Youth placements	Adult/DW/other placements	Total placements	Contracted #	Feb placement rate	Jan placement rate
480	68	448	516	240	10	117	127	206	5	109	114	85%	90%	88%

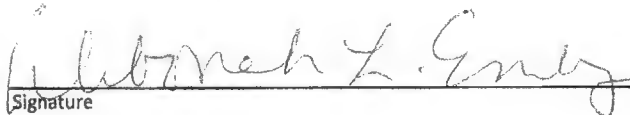
PTS CLOSURES - WIOA				PTS PLACEMENTS - WIOA				PTS AWP		Average Placement Rate (Total placements divided by Total closures)		
Closures - Exited the system				Placements				Average Wage at Placement				
Contracted #	Youth Closures	Adult/DW/other closures	Total closures	Contracted #	Youth placements	Adult/DW/other placements	Total placements	Contracted Average Wage Percentage	Weighted Average Wage	Contracted #	Feb placement rate	Jan placement rate
240	13	144	157	206	10	133	143	\$14.00	\$13.52	85%	91%	94%

PTS CLOSURES - ALL FUNDING									
Closures - Exited the system				Placements - Adult/DW placed in a Job				Average Wage at Placement	
Contracted #	Youth Closures	Adult/DW/other closures	Total closures	Contracted #	Youth placements	Adult/DW/other placements	Total placements	Contracted Average Wage Percentage	Weighted Average Wage
N/A	13	150	163	N/A	10	139	149	N/A	\$13.51

Agency Certification:

Signature

Date:



3/23/17

By:

Typed/printed name and title

