



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

Requested Board Meeting Date: March 15, 2016 - Addendum

or Procurement Director Award ☐

Contractor/Vendor Name (DBA): LexisNexis VitalChek Network, Inc.

Project Title/Description:

Vital Records Processing Program

Purpose:

The Pima County Vital Records program is mandated by A.R.S. section 36-302. The statute appoints Arizona Department of Health Services (ADHS) as the state administrator of death and birth record registration and management. ADHS contracts with LexisNexis to provide remote processing of vital records services for Pima County in accordance to state statute.

Procurement Method:

N/A - no cost agreement

Program Goals/Predicted Outcomes:

LexisNexis VitalChek assists with enhanced processing services of certified copies of vital records services for Pima County in accordance to state statute. They provide two secure automated call centers for processing record requests which assists in processing a larger number of record requests.

Public Benefit:

Pima County is able to process a larger volume of birth and death record requests, and handle registration and management of records more efficiently.

Metrics Available to Measure Performance:

Number of vital record certificates processed.

Retroactive:

Yes, delay due to new consumer rate negotiations with ADHS. LexisNexis approved and signed the amendment on February 19, 2016 and County recently received for final approval.

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To: COB - 3.8.16 (2)

Pjs - 2

Addendum

Procure Dept 03/08/16 PM02:30

Original Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$ _____ ☐ Revenue Amount: \$ _____
Funding Source(s): _____

Cost to Pima County General Fund: _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

Were insurance or indemnity clauses modified? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

Vendor is using a Social Security Number? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment Information

Document Type: CTN Department Code: HD Contract Number (i.e., 15-123): 13-0241

Amendment No.: 03 AMS Version No.: 04

Effective Date: 02/01/2016 New Termination Date: 01/31/2018

☐ Expense ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ None

Funding Source(s): N/A

Cost to Pima County General Fund: N/A

Contact: Ana Basurto

Department: Health Telephone: 724-7838

Department Director Signature/Date: _____

Deputy County Administrator Signature/Date: _____

County Administrator Signature/Date: _____
(Required for Board Agenda/Addendum Items)

[Handwritten Signature] 1 March 16
3-7-16
[Handwritten Signature] 3/8/16

**PIMA COUNTY DEPARTMENT OF HEALTH
CONTRACT AMENDMENT**

CONTRACTOR: LexisNexis VitalChek Network, Inc.
Kelly Dyer
Six Cadillac Drive, Suite 400
Brentwood, TN 37027
(800) 669-8313, Ext. 6806

CONTRACT NO: CTN-HD-13-0241

AMENDMENT NO: 03

CONTRACT	
NO.	<u>CTN-HD-13-241</u>
AMENDMENT NO.	<u>03</u>
This number must appear on all invoices, correspondence and documents pertaining to this contract.	

ORIGINAL CONTRACT TERM:	02/01/13- 01/31/2014	ORIGINAL CONTRACT AMOUNT:	\$0.00
TERM PRIOR AMENDMENT:	01/31/16	AMOUNT PRIOR AMENDMENTS:	\$0.00
TERM THIS AMENDMENT:	01/31/18	AMOUNT THIS AMENDMENT:	\$0.00
RENEWALS LEFT:	00	REVISED CONTRACT AMOUNT:	\$ 0.00

CONTRACT AMENDMENT

WHEREAS, Pima County, a body politic and corporate of the State of Arizona, hereinafter called COUNTY, and LexisNexis VitalChek Network, Inc, hereinafter called CONTRACTOR, have entered into a Contract to provide enhanced processing services to the COUNTY as an In-House Provider to be used during the remote ordering process for certified copies of records from Pima County Health Department; and

WHEREAS, COUNTY and CONTRACTOR desire to amend said Contract to extend the term of the Contract to continue to provide services for an additional year.

NOW THEREFORE, it is agreed as follows:

- I. Amend page 1, header section, item 6: Expiration Date, by extending date from January 31, 2016 to January 31, 2018.
- II. Replace Section I, item 21, with the following:

"Subject to the availability of funds and acceptable Contractor performance, the Contractor hereby acknowledges and agrees that the either party may terminate this Contract with sixty (60) days written notice prior to term end."

- III. Section IV, amend the fees as follows:

"Agency Certificate and Official Record fees (if applicable)
VitalChek fee - \$ 11.00
UPS Rate - \$ 18.50* (when requested)"

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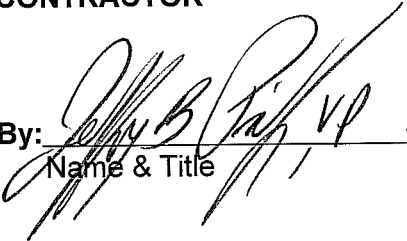
All other provisions of this Contract, not specifically changed by this Amendment, shall remain in effect and be binding upon the parties.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment.

PIMA COUNTY

By: _____
Chair, Board of Supervisors Date

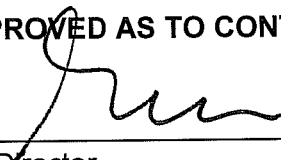
CONTRACTOR

By:  VP 2-19-16
Name & Title Date

ATTEST:

By: _____
Clerk, Board of Supervisors Date

APPROVED AS TO CONTENT

By:  Feb-29-14
Director Date
Pima County Health Department

APPROVED AS TO FORM

By:  1-27-16
Deputy County Attorney Date