



## BOARD OF SUPERVISORS AGENDA ITEM REPORT CONTRACTS / AWARDS / GRANTS

Award  Contract  Grant

Requested Board Meeting Date: February 2, 2021

\* = Mandatory, Information must be provided

or Procurement Director Award

**\*Contractor/Vendor Name/Grantor (DBA):**

Arizona Department of Housing (ADOH)

**\*Project Title/Description:**

Housing Trust Fund (HTF) - Rental/Eviction Prevention Assistance

**\*Purpose:**

County will administer financial assistance for households to prevent eviction. Amendment 4 is to add funds for the Eviction Prevention Program relating to COVID-19 assistance.

Attachment: ADOH #535-20 Amendment 4

**\*Procurement Method:**

Not applicable to grant awards.

**\*Program Goals/Predicted Outcomes:**

The goal of this Agreement is to provide financial assistance to individuals and families affected by COVID-19 that are unable to pay 100% of their rent. Eligible households will be required to pay 30% of their gross household income for the month directly to their landlord/property owner, with program paying the remaining balance up to \$2,000 directly to the property owner.

**\*Public Benefit:**

Provide financial assistance for Pima County residents to remain in their home and avoid homelessness. Eviction Prevention Assistance may be needed to address the economic impact and hardship to Arizona households as a result of the COVID-19 outbreak.

**\*Metrics Available to Measure Performance:**

Monthly performance reports will be submitted to ADOH.

**\*Retroactive:**

Yes. County received the final version of Amendment 4 from ADOH on January 15, 2021. If Amendment is not approved, the County will not be able to provide Eviction Prevention relating solely to COVID-19.

GML Approved 1/28/21 dJS

Revised 5/2020

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
 Expense Amount: \$\* \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:**

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds?  Yes  No

If Yes, is the Contract to a vendor or subrecipient? \_\_\_\_\_

Were insurance or indemnity clauses modified?  Yes  No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number?  Yes  No

If Yes, attach the required form per Administrative Procedure 22-10.

**Amendment / Revised Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_

Amendment No.: \_\_\_\_\_ AMS Version No.: \_\_\_\_\_

Commencement Date: \_\_\_\_\_ New Termination Date: \_\_\_\_\_

Prior Contract No. (Synergen/CMS): \_\_\_\_\_

Expense or  Revenue  Increase  Decrease Amount This Amendment: \$ \_\_\_\_\_

Is there revenue included?  Yes  No If Yes \$ \_\_\_\_\_

**\*Funding Source(s) required:**

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information (for grants acceptance and awards)**  Award  Amendment

Document Type: GTAM Department Code: CR Grant Number (i.e., 15-123): 21-71

Commencement Date: 3/27/20 Termination Date: 3/31/21 Amendment Number: 4

Match Amount: \$ \_\_\_\_\_  Revenue Amount: \$ 424,339.00

**\*All Funding Source(s) required:** Arizona Department of Housing - State Housing Trust Fund

**\*Match funding from General Fund?**  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Match funding from other sources?**  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Funding Source:** \_\_\_\_\_

**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** \_\_\_\_\_

Contact: Manira Cervantes/Rise Hart

Department: Community & Workforce Development Telephone: 724-5710

Department Director Signature/Date: *Donna L. Hart* 01/22/2021

Deputy County Administrator Signature/Date: *Donna L. Hart* 2/26/2021

County Administrator Signature/Date: *Donna L. Hart* 1/27/21  
(Required for Board Agenda/Addendum Items)

Contract No.: 535-20  
Termination Date: 03-31-2021  
Amendment No. #4

**AMENDMENT TO  
FUNDING AGREEMENT  
Between  
STATE OF ARIZONA  
DEPARTMENT OF HOUSING  
and  
PIMA COUNTY, ARIZONA**

This **Amendment** is made and entered into by and between the **State of Arizona, Department of Housing (HOUSING)**, and **Pima County, Arizona (Recipient)** ("Amendment").

Whereas **Housing** administers the Housing Trust Fund ("HTF") pursuant to A.R.S. § 41-3955; through such administration, **Housing** implemented the Rental/Eviction Prevention Funding Program ("Eviction Program").

Whereas, **HOUSING** and **Recipient** have entered into a Funding Agreement ("Contract") for an award from the Eviction Program relating solely to the COVID-19 ("COVID-19 Eviction Assistance") to **Recipient** for the purpose outlined in the Scope of Work attached as Attachment II ("SOW") to the Contract; the terms defined in the Contract shall apply to this Amendment unless otherwise defined herein; and

Whereas, a revision to said Contract is necessary to provide for certain increase(s) in the amount of the award to **Recipient**, upon the terms and conditions set forth herein, and;

Whereas, **HOUSING** and **Recipient** agree that the revision is in the best interest of all parties, including beneficiary low-income households;

**WHEREFORE**, in consideration of the agreements and covenants set forth in the Contract and other good and valuable consideration, the receipt of which is hereby acknowledged, **HOUSING** and **Recipient** hereby agree to amend the Contract as follows:

**Section 1. FUNDS PROVIDED**

**Recipient** is granted an additional \$424,339 for Eviction Prevention Assistance for expenditure by **Recipient** for the purpose set forth in the Scope of Work based upon funding available to **Housing** under the Eviction Prevention Program related to COVID-19 Eviction Prevention Assistance.

Total contract budget is increased to \$2,049,339.00 separated by line item as outlined below –

Eviction Prevention Assistance – \$1,684,339.00  
Support Services – \$150,000.00  
Administration – \$150,000.00  
Temporary Staff – \$65,000.00

**Section 9. BUDGET**

A revised *Budget* attached as Attachment C reflects the increased allocation.

**Section 13. COMPENSATION AND METHOD OF PAYMENT**

A revised *Request for Payment* attached as Attachment D reflects the increased allocation.

Any and all portions of subject Contract that are not herein specifically amended shall remain unchanged and in full force and effect.

In Witness Whereof, HOUSING and Recipient have executed this Amendment that shall become effective when signed by HOUSING.

**THE STATE OF ARIZONA,  
DEPARTMENT OF HOUSING**

**PIMA COUNTY, ARIZONA  
RECIPIENT**

BY: \_\_\_\_\_

BY: \_\_\_\_\_

Carol L. Ditmore

TITLE: Director

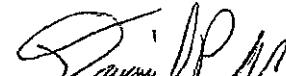
TITLE: Chair, Pima County Board of Supervisors

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

ATTEST:

Clerk of the Board



Daniel Sullivan, Director  
Community & Workforce Development



Stacey Roseberry, Deputy County Attorney