



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS**

Award Contract Grant

Requested Board Meeting Date: May 1, 2018

* = *Mandatory, information must be provided*

or Procurement Director Award

***Contractor/Vendor Name/Grantor (DBA):**

Tucson Youth Development, Inc.

***Project Title/Description:**

Pathways to Justice Careers for Youth - Workforce development services. The original contract may be found under CT-CS-18*150. Search contract number 18%150 in eContracts.

***Purpose:**

Tucson Youth Development, a subrecipient, will administer stipends for the Career Exploration Program and provide case management for the Summer Youth Work Experience Program for justice and public safety careers for eligible Pathways to Justice Careers (PJC) youth. The purpose of the program is to prepare youth for justice and public safety careers. The PJC program supports at-risk and court-involved youth that are still in school ("eligible youth") by providing: 1) exposure to the world of work in the career fields of justice and public safety and 2) supportive services that engage participants and deter them from engaging or re-engaging with the criminal justice system. PJC is designed to improve graduation rates and reduce court recidivism. The amendment is to reduce funding. The number of youth served for Career Exploration stipends was decreased from 150 youth to 135. The number of youth in the Summer Youth Work Experience Program was reduced from 100 youth to 94 and the hours worked from 160 to 130.

Attachment: Contract Number CT-CS-18-150

***Procurement Method:**

RFP-CSET-WFS-2016-06 per Pima County Board of Supervisors Policy D29.6 - Selection and Contracting of Professional Services.

***Program Goals/Predicted Outcomes:**

94 youth will be placed in justice and public safety jobs and 135 youth will receive a stipend.

***Public Benefit:**

This amendment supports Pima County's economic development by helping to develop a trained and productive labor force that meets employers needs. Another benefit of the program is that it prepares participants for justice and public safety careers that offer wages that allow self-sufficiency or that have a clear career path leading to self-sufficiency.

***Metrics Available to Measure Performance:**

Monthly summary reports which include the numbers of persons served, completed, exited, and placed into justice and public safety jobs. Identify and report justice and public safety career work sites developed. Reports stating the number of participants placed at work sites and the employers contacted.

***Retroactive:**

No

To: CoB - 4.12.18
ygs - 3
(1)

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

Expense Amount: \$* _____ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

***Is the Contract to a vendor or subrecipient?**

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment / Revised Award Information

Document Type: CT Department Code: CS Contract Number (i.e.,15-123): 18-150

Amendment No.: 1 AMS Version No.: 3

Effective Date: 5/1/18 New Termination Date: _____

Prior Contract No. (Synergen/CMS): _____

Expense or Revenue Increase Decrease Amount This Amendment: \$ (90,223.60)

Is there revenue included? Yes No If Yes \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e.,15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

Match Amount: \$ _____ Revenue Amount: \$ _____

***All Funding Source(s) required:**

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

*Funding Source: _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: Rise Hart

Department: Community Services Telephone: 724-5723

Department Director Signature/Date: *Charles [Signature]* 4/9/18

Deputy County Administrator Signature/Date: *[Signature]* 4/11/18

County Administrator Signature/Date: *C. Durberry* 4/11/18
(Required for Board Agenda/Addendum Items)

**PIMA COUNTY COMMUNITY SERVICES,
EMPLOYMENT AND TRAINING DEPARTMENT
PROFESSIONAL SERVICES CONTRACT**

Program Name: Pathways to Justice Careers for Youth

Awardee: Tucson Youth Development, Inc.
1901 N. Stone Ave.
Tucson, AZ 85705

DUNS: 123720120

SAM Registration Date: 4/5/17

Contract No: CT-CS-18-150

Amendment No: 01

Funding: U.S. Department of Labor Employment &
Training Administration (DOL/ETA)*

*Pima County is receiving these funds from
Pima Prevention Partnership as a Vendor.

CONTRACT

NO. CT-CS-18-150

AMENDMENT NO. 01

This number must appear on all
invoices, correspondence and
documents pertaining to this
contract.

Awardee is a Subrecipient Contractor

Match Indirect Costs

Grant ID/Contract Number	Award Date	CFDA	Program Description	National Funding	Pima County Award
16/17-PC-77046	2016	17.270	Pathways to Justice Careers for Youth (PJC)	\$5,000,000.00	\$395,063.61

Original Contract Term:	01/01/18 – 12/31/18	Original Contract Amount:	\$328,249.60
Term this Amendment:	12/31/18	Amount this Amendment:	<\$90,223.60>
		Revised Contract Amount:	\$238,026.00

Pima County ("County"), a body politic and corporate of the State of Arizona, and Tucson Youth Development, Inc. ("Awardee"), a non-profit corporation registered to do business in the State of Arizona, have entered into the above-referenced Contract for the provision of work experience opportunities to youth.

AMENDMENT ONE

RECITALS

- A. Under Pima County Contract Number 16/17-PC-77046, County was awarded \$544,000.00 of DOL/ETA funds from Pima Prevention Partnership ("PPP") for the Pathways to Justice Careers for Youth Program ("PJC").
- B. PPP has significantly reduced the DOL/ETA funding to County for PJC.
- C. Due to the reduction of DOL/ETA funds, it is necessary to reduce the DOL/ETA funds provided to Awardee and decrease the PJC services to be provided by Awardee.

NOW, THEREFORE, County and Awardee agree to amend the Contract as set forth on the following pages:

1. **SECTION 3.0 – COMPENSATION AND PAYMENT, paragraph 3.1** is amended to decrease "the Maximum Allocated Amount":

FROM: \$328,249.60

TO: \$238,026.00

2. **EXHIBIT A – SCOPE OF WORK** is amended as follows:

2.1. **GENERAL PROVISIONS, SECTION 3.0 – PROGRAM COMPONENTS.** The table is deleted in its entirety and replaced with the following:

Work Statement	PJC Services	Amount
1	Career Exploration	\$46,600.00
2	Youth Work Experience ("PJC WEX")	\$191,426.00

2.2. **WORK STATEMENT NO. 1 CAREER EXPLORATION STIPENDS** is amended as follows:

2.2.1. **SECTION 3.0 OUTCOMES** is amended to change the number of youth served annually:

FROM: 150 youth

TO: 135 youth

2.2.2. **SECTION 4.0 BUDGET** is amended as follows:

2.2.2.1. **Paragraph 4.1** is deleted in its entirety and replaced with the following:

Awardee will pay each Participant a stipend of \$40 per month for each month Participant attends the Career Exploration Program for up to four (4) months.

2.2.2.2. **Paragraph 4.2**, the table is deleted in its entirety and replaced with the following:

Budget Item	Amount allocated for January 1, 2018 through December 31, 2018
Salary and Fringe (No overtime)	\$25,000.00
Local Travel	-0-
Supplies	-0-
Subtotal	\$25,000.00
Stipends for 135 Participants for 4 months	\$21,600.00
TOTAL	\$46,600.00

2.3. **WORK STATEMENT NO. 2 SUMMER YOUTH WORK EXPERIENCE** is amended as follows:

2.3.1. **Section 1.0 – PROGRAM ACTIVITIES – AWARDEE, paragraph 1.4.1** is amended to decrease the hours of work experience for each participant:

FROM: 160 hours

TO: 130 hours

2.3.2. **Section 3.0 – OUTCOMES, paragraph 3.1** is amended to decrease the number of youth participating in PJC WEX:

FROM: approximately 100 youth

TO: 94 youth

