



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS**

Award Contract Grant

Requested Board Meeting Date: 02/06/2018

or Procurement Director Award

* = Mandatory, information must be provided

***Contractor/Vendor Name/Grantor (DBA):**

The University of Arizona/Arizona Board of Regents (UABOR)
DBA: Mobile Health Program

***Project Title/Description:**

Arizona Board of Regents, University of Arizona
Mobile Health Program, Mobile Health Clinic

The Mobile Health Clinic will be housed at:
2831 N. Freeway
Tucson, AZ 85719

The original contract CT-CD-17*0313 may be found in eContracts with the search criteria of 17%0313.

***Purpose:**

To provide a one-year term extension to an existing Board approved Community Development Block Grant (CDBG) funded contract to allow UABOR to complete necessary upgrades to its Mobile Health Clinic. The Mobile Health Clinic is a custom-built trailer and heavy-duty truck specifically designed and outfitted to provide primary medical care and preventative health services ("the Facility"). The Mobile Health Clinic will be used to provide services to vulnerable low-income persons in medically-underserved communities in Pima County through the Mobile Health Program ("Program"). Due to the uniqueness renovating a specialized mobile vehicle, the procurement process to federal standards took longer than anticipated. Nonetheless, a local contractor has been successfully procured and more time requested via this amendment to complete the project. There is no change to the scope of work or budget. This amendment is designed to be executed in counterparts.

***Procurement Method:**

Funding Agreement per Board of Supervisors Policy E 36.1, Solicitation number CDNC-10-30-15-CDBG-ESG

Attachments: Contract CT-CD-17*313, Amendment 1

***Program Goals/Predicted Outcomes:**

Goal: To create suitable living environments through the provision of primary medical care and preventative health services to medically underserved persons primarily in unincorporated Pima County.

Predicted outcome: Low-income persons in medically underserved communities in unincorporated Pima County will have increased availability and accessibility to medical care and preventative health services.

***Public Benefit:**

The project will meet the U.S. Department of Housing and Urban Development ("HUD"), CDBG National Objective to assist low to moderate income persons in target areas.

***Metrics Available to Measure Performance:**

At a minimum, 100 persons per year will be assisted through the provision of quality primary medical care and preventative health services.

***Retroactive:**

Yes, this amendment will be retroactive 6 days as final negotiation on behalf of both parties during the holiday season took longer than anticipated in addition to other key staff being out of the office on approved leave. If not approved, a new contract will have to be drafted to the same effect, only adding time and delay to completing the project.

JAN 26 10 07 PM '18

Procure Dept 01/26/18 PM 12:12

Revised 8/2017 To: CoB. 1-26-18
pgs. 3 Addendum

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

Expense Amount: \$* _____ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

***Is the Contract to a vendor or subrecipient?**

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment / Revised Award Information

Document Type: CT Department Code: CD Contract Number (i.e., 15-123): 17-0313

Amendment No.: 1 AMS Version No.: 3

Effective Date: 02/06/2018 New Termination Date: 01/31/2019

Prior Contract No. (Synergen/CMS): 17*0313

Expense or Revenue Increase Decrease Amount This Amendment: \$ 0

Is there revenue included? Yes No If Yes \$ _____

***Funding Source(s) required:** U.S. Department of Housing and Urban Development (HUD), Community Development Block Grant (CDBG)

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

Match Amount: \$ _____ Revenue Amount: \$ _____

***All Funding Source(s) required:**

***Match funding from General Fund?** Yes No If Yes \$ _____ % _____

***Match funding from other sources?** Yes No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: Daniel Tylutki, Program Manager, Senior 

Department: Community Development Telephone: 724-6754

Department Director Signature/Date: Margaret Trues 01/25/2018

Deputy County Administrator Signature/Date: [Signature] 1/25/2018

County Administrator Signature/Date: C. D. [Signature] 1/26/18
(Required for Board Agenda/Addendum Items)

PIMA COUNTY COMMUNITY DEVELOPMENT AND NEIGHBORHOOD CONSERVATION DEPARTMENT

Program Name: Mobile Health Program, Mobile Health Clinic
HUD CDBG Public Facilities (LMC)

Subrecipient: Arizona Board of Regents
University of Arizona
P.O. Box 210158, Room 510
Tucson, AZ 85719

DUNS No.: 806345617

Funding: U.S. Department of Housing & Urban Development
Community Development Block Grant

Contract No.: CT-CD-17*313

Federal Contract No.: B-16-UC-04-0502

Amendment No.: One (1)

CONTRACT	
NO. <u>CT-CD-17-313</u>	
AMENDMENT NO. <u>01</u>	
This number must appear on all invoices, correspondence and documents pertaining to this contract.	

CFDA	Program Description	Nation Funding	Pima County Award
14.218	Community Development Block Grant (CDBG)	FY 2017 \$3,014,354,773.97	FY 2016 \$2,613,490.00

Original Contract Term:	2/1/17 – 1/31/18	Contract Amount:	\$42,000.00
Termination date prior amends:	N/A	Amount prior amendments:	N/A
Termination date this amend:	1/31/19	Amount this amendment:	-0-
		TOTAL contract amount:	\$42,000.00

Pima County (“County”), a body politic and corporate of the State of Arizona, and Arizona Board of Regents (“Subrecipient”), a land-grant public/state controlled institution of higher education and body corporate of the State of Arizona, entered into the above-referenced Agreement.

AMENDMENT NO. ONE (1)

RECITALS

- A. County appropriated \$42,000.00 of the County’s award of FY 2016-2017 Community Development Block Grant (“CDBG”) funds for needed repairs to Subrecipient’s Mobile Health Clinic (“the Facility”).
- B. After execution of the Agreement, Subrecipient, pursuant to the terms of the Agreement, conducted procurement activities to engage licensed contractors to design and construct improvements to the Facility.
- C. There were no responses to Subrecipient’s solicitation for the services, consequently, as allowed and in compliance with federal regulations and the University of Arizona’s Board of Regents procurement policies and procedures, Subrecipient selected a local vendor to complete the Facility improvements.
- D. The delays caused by the procurement were beyond the control of either party. Extending the contract term by one (1) additional year will allow Subrecipient to complete improvement to the Facility.

NOW THEREFORE, County and Subrecipient, pursuant to the above, and in consideration of the matters and things hereinafter set forth, do mutually agree as follows:

1.0 SECTION 1.0 -- TERM AND EXTENSIONS, Section 1.0, paragraph 1.1 is amended as follows:

1.1 The termination date is changed:

FROM: January 31, 2018

TO: January 31, 2019

1.2 The second sentence is deleted and replaced with the following:

This Agreement may not be renewed.

2.0 SECTION 4.0 -- COMPENSATION AND PAYMENT, paragraph 4.15 is deleted in its entirety and replaced with the following:

4.15 Changes between budget line items may only be made as follows:

4.15.1 A written request for the line item change is submitted at least six (6) weeks prior to the termination date of the Agreement. The written request must contain all of the following:

4.15.1.1 A detailed explanation of the need for the change;

4.15.1.2 Proof that the requested change will not change the specified purpose, the metrics, or the outcomes of this Agreement; and

4.15.1.3 Proof that the proposed increase is offset by a decrease of equal value to the remaining line items.

4.15.2 Changes to line items will only be considered for future expenditures, not for expenditures already incurred by Subrecipient, but not part of the existing budget.

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- 4.15.3 Changes that do not increase or decrease the total budget amount may be granted by and at the sole discretion of the Director of Community Development and Neighborhood Conservation or designee. **The change will not be effective, nor will compensation under the change be provided, until the date set forth in the written approval of the Director or designee.**
- 4.15.4 Changes that increase or decrease the total budget amount or that change the Scope of the Agreement in any way will require a contract amendment. **The change will not be effective, nor will compensation under the change be provided, until the amendment is fully executed by both parties.**

All other provisions of this Agreement, not specifically changed by this amendment, will remain in effect and be binding upon the parties.

THIS AGREEMENT MAY BE SIGNED IN COUNTERPARTS

PIMA COUNTY

SUBRECIPIENT

Chair, Board of Supervisors

Signature

Date: _____

Printed name and title

ATTEST:

Date: _____

Clerk of the Board

Date: _____

APPROVED AS TO CONTENT:

Margaret M. Kuhl 01/25/2018

Director, Community Development
and Neighborhood Conservation

APPROVED AS TO FORM:

Karen S. Friar

Karen S. Friar, Deputy County Attorney